

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
SPECIAL SESSION
November 16, 2021
12:30 PM**

Mayor Kavanaugh called the November 16, 2021 special Council meeting to order at 12:30 PM. The pledge of allegiance was recited.

INTERVIEW OF REPLACEMENTS

Applicants were interviewed one at a time. They each described their past experiences and answered questions.

Councilor Demgen moved and Councilor Bergin seconded the motion to go into closed session to discuss the candidates and make a decision. All present voted in favor thereof. Motion carried.

DISCUSSION FOR REPLACEMENT

Mike Humpal addressed the Council to direct the process in the hiring of the new Administrator. It was noted that each candidate should be discussed.

Mayor Kavanaugh started the conversation by stating

- Richard Baker is the least experienced candidate and the Council agreed to take him out of the running
- Peter Gansen and Daniel Van Holland were in the second and third position
- Laura Christensen would be in the first position

Discussion ensued regarding the mayor's opinion and the Council agreed that Laura was the best candidate for the position. Discussion ensued regarding the wages and benefits. It was asked if Laura would accept \$72,000/yr. Mike Humpal discussed the average in the area is \$78,000. It was decided to offer \$76,000 for the six-month probationary period with the increase to \$80,000 following success of that time. It was noted that insurance and HSA as well as three weeks of vacation, PERA, six (6) days/yr. sick pay accrual (up to 120 days), nine (9) days holiday pay, and two (2) personal days are being offered. If termination occurs after the probationary period without cause, three month's salary and benefits will be paid. A moving expense of up to \$2,500.00 with receipts is being offered. Council also decided to offer mileage (\$.56/mile federal allowance) for the interview to all the candidates.

Councilor Hoffmann moved and Councilor Demgen seconded the motion to offer the position to Laura Christensen with the following:

- **\$76,000 for the six-month probationary period with the increase to \$80,000**
- **Health Insurance and HSA**
- **Three weeks of vacation**
- **PERA**
- **Six (6) days/yr. sick pay accrual (up to 120 days)**
- **Nine (9) days holiday pay, and two (2) personal days**
- **Moving expense of up to \$2,500.00 with receipts**
- **Mileage (\$.56/mile federal allowance) for the interview**

All present voted in favor thereof. Motion carried.

Councilor Demgen moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack