

CITY OF EAST GULL LAKE
AGENDA
PLANNING AND ZONING COMMISSION
Tuesday, October 27, 2020 – 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Additions or Deletions to the Agenda /Adoption of Agenda
5. Approval of Minutes
 - a) September 29, 2020 Regular Meeting
6. Public Hearing
None
7. Open Forum*
8. P&Z Administrator’s Report
 - a) Statistics

| | |
|-----------------------------|----|
| New Permits: | 10 |
| New Variances: | 0 |
| New Conditional Use: | 0 |
| Potential Permits: | 2 |
| Inspections: | 51 |
| Completion Letters: | 6 |
| New Violations: | 0 |
| Total 2020 Permits to date: | 83 |

- b) 2013 through 2019 Existing Permits Update
 - One remaining open 2016 permit: Wavereck garage and rec area
 - 6 open out of 76 total 2018 permits
 - 15 open out of 75 total 2019 permits
9. Old Business
None
10. New Business
None
11. Adjournment

This agenda is not exclusive. Other business may be discussed as deemed necessary.

***OPEN FORUM** allows the public to speak to the Committee regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant
Kathy Schack

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, September 29, 2020 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, September 29, 2020 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Paul Tollefson, Nate Tuomi, Eunice Wiebolt, Rocky Waldin
Staff Present: City Administrator Mason, Administrative Assistant Schack
Council Liaison: Carol Demgen
Audience: Darwin Bridges

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to approve the agenda as presented. All present voted in favor thereof. Motion carried.

V. Approval of Minutes

Motion by Commissioner Tuomi, second by Commissioner Wiebolt to approve the minutes of the Tuesday, August 25, 2020 meeting. All present voted in favor thereof. Motion carried.

VI. Public Hearings

A. Variance 2020-56: Darwin Bridges, 87-028-2200, 11220 East Gull Lake Drive

The Bridges' are requesting to add 336 square feet to the existing garage for space that will allow storage of lawn and garden equipment now stored in an enclosed trailer onsite that will be removed from the property if the addition is allowed. A variance is required based upon the existing accessory structures within the 2.5-acre lot is already at the maximum allowable accessory structure of 1,280 square feet. Additionally, a bathroom and washroom for fish and game cleaning will be added. The owner has attempted to purchase additional neighboring property to legally allow the addition, but the neighbor is not willing to sell. The neighbor would entertain a lease to purchase agreement in place of a sale at this time.

Administrator Mason reviewed the variance application with the Commissioners. He stated the findings of fact and conditions. Mr. Bridges addressed the Commission by apologize for starting the project before obtaining a permit. He noted he got a lease agreement with the neighbor where he will be able to purchase the property at some time in the future. It was noted the neighbors did not have any problems with his addition. He also noted he would like to remove the trailer that is housing the lawn and garden equipment. It was noted how well the property is kept. Commissioner Tollefson noted the lease agreement isn't legally binding as it is and is not necessary for the Variance to be passed.

Findings of Fact:

1. The addition is small and the garage is in a heavily wooded area with the closest two homes being 450 to 550 feet away.

2. Parcels around the Bridge’s lot are 5 to 10 acres and contain multiple structures.
3. The addition is comparable to all other buildings in the area and would not harm the public health, safety, comfort, convenience and general welfare of the community.

Conditions:

1. The accessory structure matches the house in material and color.
2. Purchase an after-the-fact land use permit for \$600.00

Motion by Commissioner Tollefson and seconded by Commissioner Tuomi to recommend approval of Variance 2020-56 subject to the findings and conditions as presented by City Staff. All present voted in favor thereof. Motion carried.

VII. Open Forum

The 1,280 sq ft requirement was discussed. It was noted that the zoning ordinance is in the process of being updated and this issue can be discussed during the update.

VIII. Planning and Zoning Administrator’s Report

A. Statistics

| | |
|-----------------------|-----|
| New Permits: | 42 |
| New Variances: | 1 |
| New Conditional Use: | 0 |
| Potential Permits: | 2 |
| Inspections | 102 |
| Completion Letters: | 15 |
| New Violations | 0 |
| Total 2020 Permits to | 73 |

B. 2013 – 2019 Existing Permits Update

- One remaining open 2016 permit: Wavereck garage and rec area
- Six (6) open out of 76 total 2018 permits
- 20 open out of 75 total 2019 permits

Administrator Mason reviewed the inspections that took place during the last four months.

C. Bernie McDonough

Administrator Mason stated the Mr. McDonough will be appealing the decision.

IX. Old Business

None

X. New Business

None

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to adjourn. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.



Administrator's Report

New Permits: 0

| | PERMIT # | PARCEL ID | LAST NAME | PROPERTY ADDRESS | DESCRIPTION | PERMIT TYPE | PERMIT FEE |
|----|----------|-------------|-----------|----------------------|--|-------------|-------------------|
| 1 | 2020-69 | 87-356-0140 | Forkel | 3599 Shady Ln Cir | Place prefab shed on property | LUA | \$200.00 |
| 2 | 2020-70 | 87-376-0510 | McCormick | 10835 PBP Rd | Place prefab shed on property | LUA | \$50.00 |
| 3 | 2020-71 | 87-434-0235 | Lauter | TBD L7, B2 Mplwd Rdg | Construct new residence | LUA | \$750.00 |
| 4 | 2020-71A | 87-434-0235 | Lauter | TBD L7, B2 Mplwd Rdg | Construct new SSTS | SSTS | \$150.00 |
| 5 | 2020-72 | 87-347-0150 | Domogalla | 1072 Green Gables Rd | Shoreline restoration | LUA | \$150.00 |
| 6 | 2020-73 | 87-030-1403 | Cragun's | 17000 Craguns Dr | Remodel Cabin #107 | LUA | \$250.00 |
| 7 | 2020-74 | 87-367-0116 | Klym | 1271 Harbor Pl | construct new residence | LUA | \$750.00 |
| 8 | 2020-75 | 87-029-1404 | Harting | 11383 E Stmbt By Rd | construct new residence | LUA | \$750.00 |
| 9 | 2020-76 | 87-379-0140 | Klaus | 1338 Pike Bay Rd | Demo existing structure; construction of new residence | LUA | \$1,400.00 |
| 10 | 2020-77 | 87-392-0130 | Linder | 1353 East Pointe Dr | add 32"x16' to existing deck | LUA | \$50.00 |
| | | | | | | | \$4,500.00 |

Potential Permits:

| | PARCEL ID | LAST NAME | FIRST NAME | PROPERTY ADDRESS | DESCRIPTION | PERMIT TYPE |
|---|-------------|-----------|------------|-----------------------|--|-------------|
| 1 | 87-372-0151 | Doerr | William | TBD Pine Beach Pen Rd | New Home Construction | LUA |
| 2 | 87-387-0250 | Swanson | Jeffrey | 11346 Birch Is Rd | tear down existing home and rebuild further from OHW | LUA |

2013 -2016 Permits Update:

| | PERMIT NUMBER | PARCEL ID | LAST NAME | FIRST NAME | STATUS | PERMIT TYPE |
|---|---------------|-------------|-----------|-----------------|--|-------------|
| 1 | 2016-12 | 87-425-0115 | Wavereck | Mark & Charlene | cement slab is 1 foot too close to Line, cut it, not removed | LUA |
| 2 | 2016-22 | 87-343-0050 | Ruttger | Jim | will be changing scope of project | LUA |

Violations:

| PID | LAST NAME | FIRST NAME | Address | Description/Update | Update Date |
|-------------|-----------|------------|---------------------|--------------------|-------------|
| 87-399-0160 | Vanosdol | Wayne | 11386 Green Hill Rd | Rock shoreline | |

Completions:

| | PERMIT NUMBER | PARCEL ID | LAST NAME | FIRST NAME | DESCRIPTION: | DATE: |
|---|--------------------|-------------|------------|------------------------------|---|------------|
| 1 | 2014-38 | 87-376-0238 | Deans | Thomas | reconstruct an 8x10 shed on lakeside of property | 10/14/2020 |
| 2 | 2019-54 2020-05 | 87-408-0150 | Mangan | Mark & Sarah | new residence construction; rebuild accessory structure and shoreline restoration removing existing wood walls installing boulder walls and landscaping yard. | 10/14/2020 |
| 3 | 2020-12 | 87-016-1103 | Velasco | Jose | Place Gazebo on property | 10/14/2020 |
| 4 | 2020-22 | 87-020-1201 | Pikula/Lee | Richard & Karen/ Lorraine | Adjust lot line to accommodate existing shed | 10/14/2020 |
| 5 | 2020-40 | 87-337-0091 | Close | Kevin & Theresa | construct a new 30x42 storage garage and driveway | 10/14/2020 |
| 6 | 2020-45 | 87-434-0220 | Manecke | Paul & Nicole | construction of a garage | 10/14/2020 |

| Inspections/Site Visits: | | | | | | | |
|--------------------------|-------------|----------------|-----------------|------------------------|---|----------------|----------|
| | PARCEL ID | LAST NAME | FIRST NAME | PROPERTY ADDRESS | COMMENTS/STATUS | DATE INSPECTED | PERMIT # |
| 1 | 87-379-0040 | Funk | John & Cheryl | 1388 Pike Bay Rd | Almost done, staining the siding | 09/15/20 | 2018-71 |
| 2 | 87-020-3127 | Schieffer | Doug & Kelli | 1478 Sunset View Rd | check on beach permit for sand | 09/15/20 | 2020-62 |
| 3 | 87-020-3127 | Schieffer | Doug & Kelli | 1478 Sunset View Rd | check on building and stormwater system | 09/15/20 | 2019-58 |
| 4 | 87-031-4406 | Kavanaugh | Dave & Brenda | 11838 PB Dr | measured 50 feet from shoreline | 09/15/20 | 2020-66 |
| 5 | 87-020-4402 | Plombon | Tom | 1321 Sun Valley Dr | took before project pictures | 09/17/20 | 2020-67 |
| 6 | 87-020-3127 | Schieffer | Doug & Kelli | 1478 Sunset View Rd | took gate pictures of location | 09/17/20 | 2019-58 |
| 7 | 87-369-0040 | Wilson | Blair | 1274 Gull Lake Ln | project moving slowly, siding being added | 09/17/20 | 2019-36 |
| 8 | 87-366-0350 | Gazelka | Paul | 10649 Squaw Pt Rd | framing and roof coming together | 09/17/20 | 2019-36 |
| 9 | 87-367-0122 | Eischens | David | 1259 Harbor Pl | cement slab being prepared | 09/17/20 | 2020-50 |
| 10 | 87-347-0140 | Thome | Scott | 1080 Green Gables Rd | Pickle Ball court is finished, shed not done | 09/17/20 | 2020-23 |
| 11 | 87-020-3127 | Schieffer | Doug & Kelli | 1478 Sunset View Rd | driveway gate construction outside of ROW | 09/17/20 | 2020-62 |
| 12 | 87-347-0150 | Domogalla | Kraig | 1072 Green Gables Rd | redo landscaping and beach area with some rip rap | 09/17/20 | 2020-72 |
| 13 | 87-009-3412 | Buxton | Bruce | 1054 Green Gables Rd | siding was being installed | 09/17/20 | 2020-01 |
| 14 | 87-410-0420 | Clark | Jenn & Kathleen | 11637 Oak Ln | roof on and framed | 09/18/20 | 2020-49 |
| 15 | 87-434-0220 | Manecke | Paul & Nicole | 11930 Mplwd Ridge Ct | new garage is up and finished | 09/22/20 | 2020-45 |
| 16 | 87-434-0225 | Nelson | Tony and Julie | 11926 Mplwd Shores | land being cleared for new home | 09/22/20 | N/A |
| 17 | 87-434-0115 | Brown | Josh | 1561 Mpl Ridge Rd | added a storage shedd after the fact | 09/22/20 | 2020-60 |
| 18 | 87-029-3402 | Johnson | Scott | 11519 Lwr Gull Lake Ln | Garage is up and nearly finished on outside | 09/22/20 | 2019-50 |
| 19 | 87-029-4306 | Lukas | Paul | 1338 Pine Beach Rd | took picture of lot and stakes before build | 09/22/20 | 2020-63 |
| 20 | 87-021-4301 | Brennan | Pat & Sue | 11125 Gull River Rd | Storage shed is finished | 09/22/20 | 2020-48 |
| 21 | 87-383-0125 | Sonmor | Chris | L5, B1 Gull Mdws Est | reviewed lot and stakes | 09/22/20 | 2020-57 |
| 22 | 87-016-4405 | Athnos | Nicholas | 954 Poplar Dr | looked at new shed | 09/22/20 | 2020-47 |
| 23 | 87-020-1201 | Pikula/Lee | | TBD/901 Gl Lk Dm Rd | Gazebo is complete by Steve Collettee | 09/22/20 | 2020-22 |
| 24 | 87-017-2407 | Arnold | Adam | 10414 Sq Point Rd | property to be considered for garage, mostly wetland/fill | 09/22/20 | N/A |
| 25 | 87-347-0090 | Mills | Marisa | 1116 Green Gables Rd | Pics of water issues and solution hopefully | 09/22/20 | 2020-58 |
| 26 | 87-016-1103 | Velasco | Jose | 833 Green Gables Rd | Finished with Gazebo project and landscaping | 09/22/20 | 2020-12 |
| 27 | 87-337-0091 | Close | Kevin | 10140 Birch Grove Rd | garage is finished | 09/22/20 | 2020-40 |
| 28 | 87-337-0020 | Luoma | Eric | 10074 Birch Grove Rd | house in progress | 09/22/20 | 2020-32 |
| 29 | 87-356-0140 | Forkel | James | 3599 Shady Ln Cir | inspect Shed location | 09/22/20 | 2020-69 |
| 30 | 87-356-0160 | DK Investments | | 3637 Shady Lane Cir | foundation going up slowly | 09/22/20 | 2020-30 |
| 31 | 87-343-0011 | Golden | Darren | 891 Green Gables Rd | roof is on | 09/22/20 | 2019-62 |
| 32 | 87-031-4406 | Kavanaugh | Dave | 11838 PB Dr | in floor heating | 09/22/20 | 2020-66 |
| 33 | 87-377-0140 | Docktor | Kevin | 11352 Legacy Dr | getting close to finished | 09/28/20 | 2020-24 |
| 34 | 87-377-0240 | Duerr | Robert | 11351 Legacy Dr | roof is on | 09/28/20 | 2020-34 |
| 35 | 87-377-0720 | Legacy Homes I | Model Home | 11424 Legacy Court | roof is on | 09/28/20 | 2020-33 |
| 36 | 87-408-0150 | Mangan | Mark & Sarah | 1785 Sylvan View Dr | home and stormwater complete | 09/28/20 | 2019-54 |
| 37 | 87-408-0160 | Radunz | Dan | 1790 Sylvan View Dr | potential Home tear down similar to Mangan's | 09/28/20 | N/A |
| 38 | 87-410-0420 | Clark | Jenn & Kathleen | 11637 Oak Ln | roof is on and sheetrock inside | 09/28/20 | 2020-49 |
| 39 | 87-376-0238 | Deans | Thomas | 11126 PBP Rd | Shed is done hurray (2014 permit) | 09/28/20 | 2014-38 |
| 40 | 87-383-0125 | Sonmor | Chris | L5, B1 Gull Mdws Est | review stakes for house | 10/01/20 | 2020-57 |
| 41 | 87-020-4402 | Plombon | Tom | 1321 Sun Valley Dr | review site before removal of home | 10/05/20 | 2020-67 |
| 42 | 87-020-3127 | Schieffer | Doug & Kelli | 1478 Sunset View Rd | review stormawater and other progress | 10/06/20 | 2019-58 |
| 43 | 87-020-3101 | McDonough | Bernie | | Deck Violation still no progress, wants to appeal | 10/06/20 | N/A |
| 44 | 87-379-0040 | Funk | John & Cheryl | 1388 Pike Bay Rd | nearly done outside, lots of work inside | 10/06/20 | 2018-71 |
| 45 | 87-369-0040 | Wilson | Blair | 1274 Gull Lake Ln | not much progress, a little siding | 10/06/20 | 2019-36 |
| 46 | 87-377-0720 | Legacy Homes I | Model Home | 11424 Legacy Court | ready for siding | 10/15/20 | 2020-33 |
| 47 | 87-377-0240 | Duerr | Robert | 11351 Legacy Dr | windows in ready for siding | 10/15/20 | 2020-34 |
| 48 | 87-377-0140 | Docktor | Kevin | 11352 Legacy Dr | siding on and painted | 10/15/20 | 2020-24 |
| 49 | 87-377-0130 | Buxton | Cynthia | 11348 Legacy Dr | foundation is being installed | 10/15/20 | 2020-52 |
| 50 | 87-020-4402 | Plombon | Tom | 1321 Sun Valley Dr | footings in and garage pad ready | 10/15/20 | 2020-67 |
| 51 | 87-369-0040 | Wilson | Blair | 1274 Gull Lake Ln | 1/3 siding up | 10/15/20 | 2019-36 |