

CITY OF EAST GULL LAKE  
AGENDA  
PLANNING AND ZONING COMMISSION  
Tuesday, June 25, 2019 – 6:30 PM

---

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Additions or Deletions to the Agenda /Adoption of Agenda
5. Approval of Minutes
  - a) May 28, 2019 Regular Meeting
6. Public Hearing  
None
7. Open Forum\*
8. P&Z Administrator's Report
  - a) Statistics

New Permits:	6
New Variances:	0
New Conditional Use:	0
Potential Permits:	0
Inspections:	40
Completion Letters:	8
New Violations:	0
Total 2019 Permits to date:	30

- b) 2013 through 2018 Existing Permits Update
    - One remaining open 2013 permit: Owen Trout garage
    - One remaining open 2014 permit: Thomas Deans shed
    - 4 remaining open 2016 permits
    - 5 remaining open 2017 permits
    - 30 open out of 84 total 2018 permits
9. Old Business  
Zoning Ordinance Update Discussion
10. New Business  
None
11. Adjournment

*This agenda is not exclusive. Other business may be discussed as deemed necessary.*

\***OPEN FORUM** allows the public to speak to the Committee regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant  
Kathy Schack

**City of East Gull Lake  
Planning and Zoning  
Regular Meeting**

Tuesday, May 28, 2019 – 6:30 PM

**I. Call to order**

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, May 28, 2019 at City Hall.

**II. Pledge of Allegiance**

**III. Roll Call**

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Paul Tollefson, Eunice Wiebolt, Rocky Waldin; Absent: Nate Tuomi  
Staff Present: City Administrator Mason, Administrative Assistant Schack  
Council Liaison: Scott Hoffman  
Audience: Rosemary Susens

**IV. Adoption of Agenda/Additions or Deletions to the Agenda**

**Motion by Commissioner Halvorson and seconded by Commissioner Waldin to approve the agenda as presented. All present voted in favor thereof. Motion carried.**

**V. Approval of Minutes**

**Motion by Commissioner Wiebolt, second by Commissioner Halvorson to approve the minutes of the Tuesday, April 30, 2019 meeting. All present voted in favor thereof. Motion carried.**

**VI. Public Hearings**

None

**VII. Open Forum**

Commissioner Tollefson noted he would like to have someone check the remodeling being completed on Ernie's Restaurant.

**VIII. Planning and Zoning Administrator's Report**

**A. Statistics**

New Permits:	4
New Variances:	0
New Conditional Use:	0
Potential Permits:	5
Inspections	20
Completion Letters:	0
New Violations	0
Total 2019 Permits to date:	23

**B. 2013 – 2018 Existing Permits Update**

- One remaining open 2013 permit: Owen Trout garage
- One remaining open 2014 permit: Thomas Deans shed
- One remaining open 2015 permit: Lind Addition
- 3 remaining open 2016 permits
- 3 remaining open 2017 permits
- 35 open out of 85 total 2018 permits

Administrator Mason reviewed the inspections that took place during the last month.

**IX. Old Business**

**A. Zoning Ordinance Update Discussion**

Discussion ensued regarding the changes. It was decided to place a copy online for the commissioners to comment on in preparation of the next meeting.

**X. New Business**

None

**IX. Adjournment**

**Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to adjourn. All present voted in favor thereof. Motion carried.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

DRAFT



# Administrator's Report

**New Permits:**

PERMIT #	PARCEL ID	LAST NAME	PROPERTY ADDRESS	DESCRIPTION	PERMIT TYPE	PERMIT FEE	
1	2019-24	87-340-0030	Loscko	10052 Birch Grove Rd	Construction of new residence	LUA	\$2,000.00
2	2019-25	87-020-3123	Schieffer	1478 Sunset Dr	shoreline restoration adding 20 yds sand to beach	LUA	\$150.00
3	2019-26	87-400-0105	GH Twnhouse	11318 Green Hill Rd	install a 200sf firepit patio	LUA	\$200.00
4	2019-27	87-020-3106	Brock/Buettner	1480 Floan Pt Rd	Replace 10x10 shed with 10x18 shed, keeping same distance from road	LUA	\$200.00
5	2019-28	87-391-0130	BundBohm	1385 East Pointe Dr	construct three season covered porch	LUA	\$200.00
6	2019-29	87-350-0110	Jordan	944 Birch Lane	shoreline restoration by placing rip-rap to protect shoreline from high lake water	LUA	\$150.00
						<b>\$2,900.00</b>	

**Potential Permits:**

PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	DESCRIPTION	PERMIT TYPE	
1	87-017-2408	Villela	Denis	10408 Squaw Pt Rd	Rip-Rap; shoreline restoration	LUA
2	87-372-0151	Doerr	William	TBD Pine Beach Pen Rd	New Home Construction	LUA
3	87-357-0138	Sheer	Wally	10372 SP Rd	Add on or tear down and rebuild	LUA
4	87-379-0120	Amberg	Jean	1352 Pike Bay Rd	construct 10x12 shed	LUA
5	87-387-0250	Swanson	Jeffrey	11346 Birch Is Rd	tear down existing home & rebuild further from OHW	LUA
6						

**2013 -2016 Permits Update:**

PERMIT NUMBER	PARCEL ID	LAST NAME	FIRST NAME	STATUS	PERMIT TYPE	
1	2013-32	87-410-0400	Trout	Owen	only has very small amount of siding under the eaves and eave lighting	LUA
2	2014-38	87-376-0238	Deans	Thomas	10 x 10 shed yet to be built, no hurry	LUA
3	2015-43	87-016-1302	Lind	Gerald & Nanci	few railings remaining for deck	LUA
4	2016-12	87-425-0115	Wavereck	Mark & Charlene	cement slab is 1 foot to close to line, cut it, not removed	LUA
5	2016-21	87-376-0120	Gregory	Richard	landscaping, still working on it	CUP/LUA
6	2016-22	87-343-0050	Ruttger	Jim	will be changing scope of project	LUA

**Completion Letters:**

PERMIT NUMBER	PARCEL ID	LAST NAME	FIRST NAME	DESCRIPTION:	DATE:	
1	2018-52	87-357-0285	Pietrafitta	Joseph	restore shoreline damaged by ice	06/14/19
2	2018-53	87-347-0050	Theilen	Kent	driveway and landscaping, removing portions of existing landscaping to keep impervious surface level	06/14/19
3	2018-55	87-356-0170	Birks	Jeff	construct 3x4 deck w/stairs and 12x16 deck for hot tub	06/14/19
4	2018-65	87-020-4401	Bauernfeind	Randy & Emily	install flush mount solar array on roof of residence	06/14/19
5	2018-70	87-030-1403	Cragun Resort		tear down existing cabin #112 rebuild adding 2 bedrooms, from 3 to 5	06/14/19
6	2019-17	87-350-0130	Witte	Matthew	Shoreline restoration	06/14/19
7	2019-25	87-020-3213	Schieffer	Doug	shoreline restoration adding 20 yds sand to beach	06/14/19
8	2015-43	87-016-1302	Lind	Gerald & Nanci	West addition 10x26, East addition 9x26, Deck addition 12x48, Porch addition 14x16, New detached garage 32x32	06/18/19

Inspections/Site Visits:						
PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	COMMENTS/STATUS	DATE INSPECTED	PERMIT #
1 87-379-0040	Funk	John & Cheryl	1388 Pike Bay Rd	Cabin was raised up to put foundation in	05/23/19	2018-71
2 87-340-0030	Loscko	Mark	10052 Birch Grove Rd	foundation is being dug and turnaround formed	05/24/19	2019-24
3 87-376-0104	Hylton	Carol	10859 PBP Rd	foundation being dug for new garage/ bunk house	05/28/19	2019-19
4 87-372-0140	Brookfield	Art	10709 Pine Beach Pen	Looking into adding large driveway, Checked impervious	05/28/19	n/a
5 87-376-0520	Cooper	Jack	10831 PBP Rd	Started small addition per variance	05/28/19	2018-14
6 87-376-0217	Lynch	Bob & Shelley	10960 PBP Rd	lots of landscaping, checked impervious & Bluff	05/28/19	2019-10
7 87-028-2301	Cragun's Resort	Legacy Village	11000 Cragun's Dr	more dirt moving	05/28/19	2018-34
8 87-377-0310	Legacy Homes I	Meyer	11368 Legacy Dr	Foundation Under way	05/28/19	2019-15
9 87-377-0570	Legacy Homes I	Model Home	11304 Dutch Cir	Foundation Under Way	05/28/19	2019-16
10 87-017-2405	Ernie's		10424 Squaw Point Rd	remodel project nearly finished, Measured deck - 1½ ft shorter than County measurement 10.5 x 16.5 ft	05/28/19	2019-03
11 87-030-1403	Craguns Resort		11000 Cragun Dr	Unit 112 finished & landscaped, see future SW issues	05/29/19	2018-70
12 87-029-3201	Craguns Resort		11000 Cragun's Dr	installing blacktop and dock in for Cruise Boat	05/29/19	2019-22
13 87-387-0150	Conlon	Craig	11333 Birch Is Rd	landscaping nearly finished	05/29/19	2019-18
14 87-379-0040	Funk	John & Cheryl	1388 Pike Bay Rd	Foundation has been installed ready for lowering	05/29/19	2018-71
15 87-350-0130	Witte	Matthew	910 Birch Ln	Landscaping on beach is complete	05/29/19	2019-17
16 87-367-0134	Finch	Brian & Pat	1239 Harbor Place	Framing is going up	05/29/19	2019-09
17 87-357-0255	Leonard	Bob	1248 Green Gables Rd	House nearly complete outside lots of landscaping to do	05/29/19	2017-59
18 87-347-0050	Theilen	Kent	1142 Green Gables Rd	driveway has been poured and lanscaping continues	05/29/19	2018-53
19 87-347-0140	Thome	Scott	1080 Green Gables Rd	Boathouse removed/new foundation going in	05/29/19	2019-12
20 87-347-0140	Thome	Scott	1080 Green Gables Rd	House nearly complete outside lots of landscaping to do	05/29/19	2018-37
21 87-016-2117	Vanwie	Joe	10432 Shady Lane	Observe High water on wall and Ice Damage	05/29/19	n/a
22 87-016-2104	Johnson	Albert	10468 Shady Lane	Observe High water on Beach, No wall damage yet	05/29/19	n/a
23 87-340-0030	Loscko	Mark	10052 Birch Grove Rd	footings being installed, checked fill area	05/29/19	2019-24
24 87-405-0130	Spradlin	Patrick	1923 red Oak Dr	New elevator being installed.	05/30/19	n/a
25 87-020-4401	Bauernfeind	Randy	1339 Sun Valley Dr	solar Panels installed on roof	05/31/19	2018-65
26 87-020-3213	Schieffer	Doug	1478 Sunset Dr	Beach sand applied 20 cubic yards, 200 feet	05/31/19	2019-25
27 87-017-2405	Ernie's		10424 Squaw Point Rd	added slips to the marina, Gate yet to be installed	05/31/19	2019-02
28 87-357-0285	Pietrafitta	Joseph	1272 Green Gables	shoreline restored, added Rip Rap to replace bad	05/31/19	2018-52
29 87-337-0050	Peterson	Joan	10116 Birch Grove Rd	10 easement issue, Pictures on court action	05/31/19	n/a
30 87-377-0310	Legacy Homes I	Meyer	11368 Legacy Dr	framing is beginning, first house	06/08/19	2019-15
31 87-340-0030	Loscko	Mark	10052 Birch Grove Rd	Walls are going up	06/11/19	2019-24
32 87-356-0170	Birks	Jeff	3637 Shady Ln Cir	Hot tub project is finished	06/11/19	2018-55
33 87-347-0050	Theilen	Kent	1142 Green Gables Rd	New driveway and landscaping done	06/11/19	2018-53
34 87-379-0040	Funk	John	1388 Pike Bay Rd	cabin lowered and foundation explained to me	06/11/19	2018-71
35 87-020-3126	Christofferson	Brett	1404 Pike bay Rd	wants to redo deck, measured to determine OHW setback	06/11/19	N/A
36 87-029-3201	Craguns Resort		11000 Cragun's Dr	Blacktop is replaced but overhang not started on Marina	06/12/19	2019-22
37 Multiple	Craguns Resort	Legacy Village	11000 Cragun's Dr	Right hand Turn Lane being installed, Issues from County	06/13/19	2019-01
38 87-377-0330	Legacy Homes I	Phillips	11368 Legacy Dr	Foundation is installed	06/13/19	2019-15
39 87-377-0310	Legacy Homes I	Meyer	11360 Legacy Dr	Framing is nearly complete	06/13/19	2019-14
40 87-016-1302	Lind	Gerald	872 Birch Ln	deck is finished and project is complete	06/17/19	2015-43