

CITY OF EAST GULL LAKE
AGENDA
PLANNING AND ZONING COMMISSION
Tuesday, March 26, 2019 – 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Additions or Deletions to the Agenda /Adoption of Agenda
5. Approval of Minutes
 - a) February 26, 2019 Regular Meeting
6. Public Hearing
None
7. Open Forum*
8. P&Z Administrator’s Report
 - a) Statistics

New Permits:	6
New Variances:	0
New Conditional Use:	0
Potential Permits:	5
Inspections:	25
Completion Letters:	2
New Violations:	0
Total 2019 Permits to date:	8

- b) 2013 through 2018 Existing Permits Update
 - 1 remaining open 2013 permit: Owen Trout garage
 - 1 remaining open 2014 permits: Thomas Deans shed
 - 1 remaining open 2015 permit: Lind addition
 - 3 remaining open 2016 permits
 - 3 remaining open 2017 permits
 - 35 open out of 85 total 2018 permits
9. Old Business
Zoning Ordinance Update Continued
10. New Business
None
11. Adjournment

This agenda is not exclusive. Other business may be discussed as deemed necessary.

***OPEN FORUM** allows the public to speak to the Committee regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant
Kathy Schack

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, February 26, 2019 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, February 26, 2019 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Nate Tuomi, Eunice Wiebolt, Rocky Waldin

Absent: Marty Halvorson, Paul Tollefson

Staff Present: City Administrator Mason, Administrative Assistant Schack

Audience: Chris Foy

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Tuomi and seconded by Commissioner Wiebolt to approve the agenda as presented. All present voted in favor thereof. Motion carried.

V. Approval of Minutes

Motion by Commissioner Tuomi, second by Commissioner Wiebolt to approve the minutes of the Tuesday, January 29, 2019 meeting. All present voted in favor thereof. Motion carried.

VI. Public Hearings

A. CUP 2019-02 – Chris Foy/Ernie’s Restaurant Marina Slip Expansion

Administrator Mason addressed the Commission regarding the additional slips proposed for the marina at Ernie’s Restaurant.

Findings of Fact:

1. MN DNR has authorized a permit expansion from 32 existing mooring areas on the south side of the point to 60 mooring areas
2. A marina is defined by 7 watercraft or more by city ordinance page 216 #128
3. Marinas are allowed by CUP in the Commercial Waterfront Zone page 248 Zoning District Use Table
4. The additional mooring areas are replacing the location where the Destiny Cruise Boat was parked by permanent docking for the last four seasons and construction barges also were parked in this location
5. Destiny Cruise boat has been sold and permanent dock will be removed in the spring
6. Parking locations are available from cruise boat
7. Owner will put a gate on the boat launch to control the access
8. Parking lot may be improved in the future to be asphalt.

Conditions:

1. Applicant must abide by all conditions identified in the MN DNR permit number 2013-1682
2. Should parking lot be improved with asphalt, a stormwater management plan shall be presented to the City to avoid direct runoff into Gull Lake
3. Rental slips may be daily, weekly or seasonal rental per DNR permit
4. Only a single watercraft lift with canopy is allowed per mooring slip
5. Signs and maps must be posted reminding boaters to remain at idle speed when entering and exiting mooring area.
6. Require all new and/or replaced canopies be green in color

Motion by Commissioner Waldin and seconded by Commissioner Wiebolt to recommend approval of CUP 2019-02 – Chris Foy/Ernie’s Restaurant Marina Slip Expansion for 28 additional moorings subject to the eight (8) findings and (5) conditions as presented by City Staff with the additional condition (6) that all new or replacement canopies be green in color. All present voted in favor thereof. Motion carried.

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	0
New Variances:	0
New Conditional Use:	0
Potential Permits:	5
Inspections	0
Completion Letters:	0
New Violations	0
Total 2019 Permits to date:	2

B. 2013, 2014, 2015 & 2017 Existing Permits Update

- One remaining open 2013 permit: Owen Trout garage
- One remaining open 2014 permit: Thomas Deans shed
- One remaining open 2015 permit: Nanci Lind addition
- Four remaining open 2016 permits
- Five remaining open 2017 permits
- 38 open out of 85 total 2018 permits

Administrator Mason noted there were no inspections done last month.

IX. Old Business

A. Zoning Update Discussion

Administrator Mason put the Zoning portion of the Ordinance that has been shared and reviewed online up on the television. Staff and Commission reviewed and discussed changes. Changes will be incorporated into a draft version of the zoning ordinance for further review at the next meeting.

X. New Business

None

IX. Adjournment

Motion by Commissioner Wiebolt and seconded by Commissioner Tuomi to adjourn. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.



Administrator's Report

New Permits:

PERMIT #	PARCEL ID	LAST NAME	PROPERTY ADDRESS	DESCRIPTION	PERMIT TYPE	PERMIT FEE	
1	2019-03	87-017-2405	Ernie's	10424 Squaw Point Rd	Adding dormers, updating structure, moving gasoline tank	LUA	\$250.00
2	2019-04	87-376-0316	Conley	1017 PB Pen Rd	Shoreline Restoration - Multiple contiguous properties	LUA	\$150.00
3	2019-05	87-376-0340	Cooper	1859 Yel Moc Trl	Shoreline Restoration - Multiple contiguous properties	LUA	\$150.00
4	2019-06	87-347-0150	Domogalla	1072 Green Gables Rd	Shoreline Restoration	LUA	\$150.00
5	2019-07	87-357-0255	Leonard	1248 Green Gables Rd	Landscape plan including deck patio less than 1000 ft not including flagstone	LUA	\$200.00
6	2019-08	87-376-0120	Gregory	1766 Yellow Moc Trl	150 Cu Yds sand on beach; shoreline restoration	LUA	\$150.00
\$1,050.00							

Potential Permits:

PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	DESCRIPTION	PERMIT TYPE	
1	87-017-2408	Villela	Denis	10408 Squaw Pt Rd	Rip-Rap; shoreline restoration	LUA
2	87-372-0151	Doerr	William	TBD Pine Beach Pen Rd	New Home Construction	LUA
3	87-357-0138	Sheer	Wally	10372 SP Rd	Add on or tear down and rebuild	LUA
4	87-379-0120	Amberg	Jean	1352 Pike Bay Rd	construct 10x12 shed	LUA
5	87-387-0250	Swanson	Jeffrey	11346 Birch Is Rd	tear down existing home & rebuild further from OHW	LUA
6						

2013 -2016 Permits Update:

PERMIT NUMBER	PARCEL ID	LAST NAME	FIRST NAME	STATUS	PERMIT TYPE	
1	2013-32	87-410-0400	Trout	Owen	only has very small amount of siding under the eaves and eave	LUA
2	2014-38	87-376-0238	Deans	Thomas	10 x 10 shed yet to be built, no hurry	LUA
3	2015-43	87-016-1302	Lind	Gerald & Nanci	few railings remaining for deck	LUA
4	2016-12	87-425-0115	Waverack	Mark & Charlene	cement slab is 1 foot to close to line, cut it, not removed	LUA
5	2016-21	87-376-0120	Gregory	Richard	landscaping, still working on it	CUP/LUA
6	2016-22	87-343-0050	Ruttger	Jim	will be changing scope of project	LUA

Completion Letters:

PERMIT NUMBER	PARCEL ID	LAST NAME	FIRST NAME	DESCRIPTION:	DATE:	
1	2018-67	87-343-0020	Brusven	Arland	construct a 17'-diameter firepit with concrete pavers	03/21/19
2	2018-25	87-385-0140	Doran	Kelly	construct an addition of a closet to existing bathroom	03/21/19

Inspections/Site Visits:

PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	COMMENTS/STATUS	DATE INSPECTED	PERMIT #	
1	87-430-0110	Evans	Don	11785 Maplewood Dr	Nothing changed, heard from neighbor, will be removed	03/07/19	2018-72
2	87-031-4412	Sundby	John & Betty	11995 PB Drive	needs a few stairs in spring	03/07/19	2018-68
3	87-028-1201	Kraemer	Glen	11270 Leewood Ln	not much happening in winter	03/07/19	2018-73
4	87-383-0130	PELPHREY	MATTHEW	985 Gull Meadow Lane	a few details outside, looks like he is living there now	03/07/19	2018-36
5	87-021-4401	Vobejda	Edward	10987 Gull River Rd	Porch needs completion of siding, living there	03/07/19	2017-50
6	87-367-0208	(Harstad Hills)	Dave Mernin	1214 Harbor Pl	Looks like it is finished with Landscaping to do yet	03/07/19	2018-39
7	87-367-0144	(Harstad Hills)	Barratto Bros.	1219 Harbor Pl	still interior and landscaping to do	03/07/19	2018-38
8	87-367-0140	Grant, Peter	Balkan,Shelley	1227 Harbor Pl	Siding needed, interior, landscaping	03/07/19	2018-74
9	87-367-0132	Biebighauser	Justin	1243 Harbor Pl	No Garage Door, interior work	03/07/19	2018-61
10	87-357-0128	Anderson	Wallace	10346 Squaw Pt Rd	nothing done till spring, roof to finish and trim	03/07/19	2018-47
11	87-357-0255	Leonard	Bob	1248 Green Gables Rd	plenty to do outside and landscape plan submitted	03/07/19	2017-59
12	87-347-0140	Thome	Scott	1080 Green Gables Rd	lots of work inside, some exterior remains	03/07/19	2018-37
13	87-016-2113	Echternacht	Jean	10436 Shady Ln	added the connecting section	03/07/19	2018-50
14	87-016-1105	Velasco	Jeremy	807 Green Gables Rd	moved in outside work to be done in spring	03/07/19	2018-42
15	87-343-0020	Brusven	Arland	895 Green Gables Rd	Measured on Nov 15; project complete	11/15/19	2018-67
16	87-017-2405	Ernie's	Chris	10424 Squaw Point Rd	Looked over project, lots to do in 3 weeks	03/14/19	2019-03
17	87-379-0040	Funk	John & Cheryl	1388 Pike Bay Rd	project not started yet, John says spring and soon	03/19/19	2018-71
18	87-387-0070	Schwendeman	Chad	11279 Birch Isl Rd	nothing finished last three months	03/19/19	2018-64
19	87-385-0140	Doran	Kelly	11181 EGL Dr	Small amount of painting left on trim, project complete.	03/19/19	2018-25
20	87-030-1403	Cragun's		11000 Cragun Dr	Roof on, windows in, looking good	03/19/19	2018-70
21	87-376-0120	Winkey		1766 Yellow Moc Trl	125 cu yds of sand on beach, same as each year	03/19/19	2019-08
22	87-376-0340	Cooper		1859 Yel Moc Trl	sand on beach each year	03/19/19	2019-05
23	87-376-0316	Conley		1017 PB Pen Rd	sand on beach each year	03/19/19	2019-04
24	87-376-0108	Cisneros	Dan & Molly	10879 PBP Rd	ready for shingles, interior working on	03/19/19	2018-21
25	87-407-0250	Hart	Jason & Dayla	2085 Beaver Pond Dr	same as before, working on inside	03/19/19	2018-49