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Old Business

New Business

CITY OF EAST GULL LAKE
AGENDA
PLANNING AND ZONING COMMISSION
Tuesday, July 28, 2015 – 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Additions or Deletions to the Agenda /Adoption of Agenda
5. Public Hearing
None
6. Approval of Minutes
 - a) June 30, 2015 Regular Meeting
7. Open Forum*
8. P&Z Administrator's Report
 - a) Administrator's Report
 - b) Storm Damage potential expansion projects
9. Old Business
None
10. New Business
None
11. Adjournment

This agenda is not exclusive. Other business may be discussed as deemed necessary.

***OPEN FORUM** allows the public to speak to the Committee regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant
Kathy Schack

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, June 30, 2015 – 6:30 PM

I. Call to order

Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning meeting at 6:30 PM on Tuesday, June 30, 2015 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Paul Tollefson, Nate Tuomi, Rocky Waldin
Staff Present: City Administrator Mason, Administrative Assistant Schack
Audience: Jim & Deb Deanovic, John Schmelzle, Kathy Bishop, Steve Northway

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to approve the agenda as amended. Passed unanimously

V. Public Hearings

A. Continuation of Deanovic Variance 2015-20

Administrator Mason reviewed the last meetings regarding the Deanovic Variance. He noted that the changes made on the design plan are acceptable by the staff, stating that the setbacks and height requirements meet the criteria of the City Ordinance. He noted that the proposed building is 876 square feet. Mr. Schmelzle (neighbor) addressed the Commission stating that he has no objections whatsoever to the revised plans. Ms. Bishop (neighbor) stated that her questions were answered and she was satisfied.

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to recommend approval of the Variance of the new structure based on the findings and conditions as presented. Passed unanimously

VI. Approval of Minutes

Motion by Commissioner Halvorson, second by Commissioner Tollefson to approve the minutes of the Tuesday, May 26, 2015 meeting. Passed unanimously

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Permits

Administrator Mason reviewed the current permits

B. Inspections/Site Visits

Administrator Mason reviewed the seventeen site visits he conducted over the last month showing photos of the various conditions

C. Potential Permits

Administrator Mason noted the potential permits and their status

D. Existing Permit Updates

Administrator Mason noted there were eleven completions since the last meeting

E. Correspondence

Administrator Mason noted there were completion letters sent.

F. Complaints/Enforcement Actions

The Shields property was discussed noting that the shot-gunned motor home as been removed and that some of the trash has been removed also.

IX. Old Business

Section III of the Comprehensive Plan was reviewed with some changes made. It was decided to review again at the next meeting. Section IV will be sent to the Commissioners for review to address at the next meeting also.

X. New Business

None

IX. Adjournment

Motion by Commissioner Tuomi and seconded by Commissioner Halvorson to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

DRAFT

PZ Administrator's Report

July 28, 2015



New Permits:

PERMIT NUMBER	PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	PERMIT TYPE	PERMIT FEE
2015-31	87-413-0790	Sylvan Beach Club		Outlot A	LUA	\$150.00
Total Fees						\$150.00

Inspections/Site Visits

App #	PID #	LAST NAME	FIRST NAME	Property Address	Comments	Date Inspected
2013-72 (2014-05)	(87-347-0120) 87-347-0130	Williams	Thomas	1092 Green Gables Rd	Final inspection and photo of storwater Mgmnt	6/25/2015
2015-05	87-020-3121	Gylling	Donald	1474 Floan Pt Rd	look over addition and photo	6/25/2015
2015-06	87-381-0245	Dore	Richard	1541 Floan Pt Rd	look at progress on massive walls	6/25/2015
2015-11	87-347-0030	Copham	Dave & Cheryl	1156 Green Gables	final inspection on friveway turnaround area	6/25/2015
2014-35	87-357-0148	Johnson	Robert & Jeanne	10392 Squaw Point Rd	photo of fence and review sidewalks being installed	6/25/2015
2015-27	87-020-3103	McAthie	Daniel	1446 Pike Bay Rd	review and pics of new lanscaping	6/25/2015
2014-45	87-381-0215	Ward	Jim & Jennie	1599 Floan Pt Rd	inspection with contractor, update impervous for changes, sewer cover must be clear,	6/29/2015
2015-09	87-408-0221	Stoy/ Fitzgerald	Thomas/ Brigid	1860 Sylvan View Dr	looked at shoreline to determine what needs to be done	7/1/2015
2015-22	87-340-0030	Deanovic	Jim	10052 Birch Grove Rd	Looked at sewer options with Steve Northway	7/7/2015
TBD	87-020-3118	Riley	Ken and Janelle	1512 Sunset Rd	With Travis Miller looked at Potetial variance	7/7/2015
2015-23	87-028-2403	Rodamaker	Craig	11397 Leewood Ln	inspected and took pics, ready to send Completion Letter	7/17/2015

Potential Permits:

PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	PERMIT TYPE	DESCRIPTION
87-017-4201	Harstad	Martin	TBD - Sq Pt Rd	PUD?	possible development
87-020-1405	Humphrey	Tom	10916 EGL Dr	Lot Line Adjustment Lot Line	waiting for survey/corrections to property lines
87-020-1406					
87-021-2404	Reece	Phil & Michele	10927 Heritage Ln	Adjustment/LUA	new construction of garage/guest house
87-376-0106	Ward	Tom & Joanie	10869 PBP	Land Use Application	convert garage to guest house; connect to WW, Stopped by City Hall with plan and got LUA
87-376-0226	Foster	Chip	TBD	Land Use Application	Construct new dwelling; Needs to pay SAC charge
87-387-0240	Brott	Joel & Julie	TBD - Birch Island Trl	Land Use Application	Construct new dwelling, Rob spoke with Joel on July 2nd about what can be built
87-425-0115	Waverick	Mark & Charlene	11679 CR 18	Land Use Application	new construction of garage with additional driveway
87-347-0100	Jeppesen	Warren	Green Gables Rd	Lot line adjustment	land sold, new owner supposedly going to split property and build two homes for one owner of property
87-020-3128	Lorenz	Thomas (Gary) EGL Properties	1506 Sunset View Rd	Var/CUP - TBD	possible addition to existing structure

Correspondence:

Date:	To:	From:	Re:

Violations:

PID	Name/Address	Description	Solution	Update Date

PZ Administrator's Report

2013 Permits Update:

PERMIT NUMBER	PARCEL ID	LAST NAME	FIRST NAME	PERMIT TYPE	STATUS
2013-07	87-372-0151	Doerr	William & Lisa	LUA	Wait for SAC & Equip pmts; Called 5/22/14 to ask for extension and cost of sewer connection; I called 5/19/15 and he is still interested in building, trying to sell his house on Margaret, may put in driveway
2013-20	87-017-2407	Villella	Denis	LUA	Property has been sold according to a person who would like to build following existing Variance on record, closing pending
2013-32	87-410-0400	Trout	Owen	LUA	Project not complete , I had discussion with Mr Trout on completion of outside by Fall 2015, also stormwater issues
2013-59 2013-60 2013-63	87-381-0215	Ward	James	CUP, LUA	All finished, Rob inspected with Contractor, need final inspection

2014 Permits Update:

PERMIT NUMBER	PARCEL ID	LAST NAME	FIRST NAME	PERMIT TYPE	STATUS
2014-29	87-425-0150	Gaalswyk	Neal & Kathy	LUA	90% done,working on siding etc inside.
2014-30	87-435-0120	Rennaker	Daniel	LUA	3/4 done, siding and roofing new
2014-35	87-357-0148	Johnson	Robert & Jeanne	LUA	project done, discussed fence, landscape done
2014-38	87-376-0238	Deans	Thomas	LUA	landscape work done ,waiting for spring for warm weather
2014-42	87-410-0771	Vliet	Vern	LUA	cement and plumbing are going in, septic system is installed.
2014-45	87-381-0215	Ward	Jim & Jennie	LUA	All finished, Rob inspected with Contractor, need P & Z person
2014-52	87-385-0212	Ouren	Paul & Stephanie	LUA	90% done, she wants finishing touches before I take picture
2014-53	87-360-0100	Anderson	Clifford	LUA	Landsburg doing some plantings, large work yet to be done, Cliff mentioned
2014-55	87-383-0140	Hess	Tom	LUA	almost done some railings need to be installed