

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, August 25, 2015 – 6:30 PM

I. Call to order

Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning meeting at 6:30 PM on Tuesday, August 25, 2015 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Eunice Wiebolt, Rocky Waldin

Absent: Paul Tollefson, Nate Tuomi

Staff Present: City Administrator Mason, Administrative Assistant Schack

Council Liaison: Carol Demgen

Audience: Rosemary Susens, Dallas & Vickie Humphrey, Myron Kujawa, Joe DeRosier,
Ken & Janelle Riley

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to approve the agenda as amended. Passed unanimously

V. Approval of Minutes

Motion by Commissioner Wiebolt, second by Commissioner Halvorson to approve the minutes of the Tuesday, July 28, 2015 meeting.

VI. Public Hearings

A. Variance – 2015-36; Ken & Jan Riley; 87-020-3118, 1512 Sunset View Rd

Administrator Mason read the Staff Report regarding the variance. The application was submitted to request a Variance to remove an existing landside deck and replace it with a smaller double garage for year around weatherproof access to their home. They also would like to add a smaller half story second floor addition to provide space for two home offices to the pre-existing home of 2,780 sq ft which is approximately 34 feet from the OHW therefore requiring the variance. To reduce the impervious coverage between the road and the OHW they will eliminate all existing sidewalks going to the lake and on the south side of the home and to lessen the non conformity they will reduce the width of the lakeside deck by 15 inches. The new proposed home, garage, and addition will total 2825 sq ft or an increase of 45 sq ft. The property is located in the R-3 zoning district and contains 32,232 square feet, riparian to Gull Lake (General Development (GD). Current impervious coverage for the entire lot is 22.2% which will be reduced to 21.3% or 291 sq ft with the proposed changes.

Ike Halliwill sent in a letter of approval for the variance.

Public hearing was closed and discussion proceeded with the commission.

**Motion by Commissioner Waldin and seconded by Commissioner Halvorson to recommend approval of the variance as presented subject to findings and conditions.
Passed unanimously**

VII. Open Forum

Dallas Humphrey property shoreline issue.

Administrator Mason showed pictures of the damage from the trees and the excavation of the bluff by the shoreline. Mr. Humphrey explained that the bank-side became unstable due to the removal of the

downed trees. He submitted a plan that showed the proposed layers stepping down from his deck to the shoreline, noting that there will be silt fencing during the process until completion.

Administrator Mason recommends Mr. Humphrey continues to restore the bluff according to his plan in order to solidify the property while the Commission decides how to proceed with the permitting process. He also noted that the DNR stated that the City can determine what process to take but to make sure that the silt fences hold the soil out of the lake.

Discussion ensued regarding the fact that other properties may be in the same circumstances and the City staff will need try and be aware of each situation.

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to approve Administrator Mason's proposal that the Humphrey's continue with the restoration of the shoreline in accordance to the plans submitted while the Commission decides what action to take. Passed unanimously

VIII. Planning and Zoning Administrator's Report

A. Permits

10 new permits

B. Inspections/Site Visits

14 PZ related site visits

C. Potential Permits

Administrator Mason discussed the potential permits with the Commission.

D. 2013 Permit Updates

Existing permits were discussed.

E. Correspondence

Jane Guild sent a letter regarding the trees along Green Hill road. She thanked the City staff for all the work that was done during the clean-up from the storm. She also thanked Administrative Assistant Schack for the work on the Welcome Brochure.

IX. Old Business

A. Comprehensive Plan – Section III

No updates

Commissioner Waldin and the rest of the Commission complimented Administrator Mason on his work during the clean-up and it was noted that Administrative Assistant Schack helped to keep City Hall running smoothly.

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.