

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, November 29, 2022 – 6:30 PM – 8:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, November 29, 2022 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Paul Tollefson, Eunice Wiebolt, Rocky Waldin, Alternate Gene Bridges

Staff Present: City Administrator Christensen, Administrative Assistant Schack

Council Liaison: Carol Demgen

Audience: None

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to approve the agenda as presented. All present voted in favor thereof. Motion carried.

V. Approval of Minutes

Motion by Commissioner Waldin, second by Commissioner Halvorson to approve the minutes of the Tuesday, October 25, 2022 meeting. All present voted in favor thereof. Motion carried.

VI. Open Forum

None

VII. Public Hearings

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	3
New Variances:	0
New Conditional Use:	0
Inspections:	40
Completion Letters:	3
New Violations:	0
Total 2021 Permits to date:	80

B. Prior Years' Existing Permits Update

- 35 open out of 108 total 2021 permits
- 2 open out of 96 total 2020 permits

Administrator Christensen reviewed the inspections that took place during the last month.

IX. Old Business

A. Ordinance committee report

Chair Buxton reported on the introductory committee meeting. He handed out a list of items compiled needing to be addressed during the ordinance review/revision process. He instructed the commissioners to review, comment and add to this list. Commissioner Tollefson brought up the issue of the garage sizes in the current ordinance. Alternate Bridges talked about renewal energy efforts as well as other issues he feels need to be addressed. Chair Buxton noted he would like to discuss the issues at each P&Z meeting during the process of the rewriting of the ordinance.

B. Airport update

Administrator Christensen reported that the city submitted a grant request letter to MnDOT to aid in funding completion of an Airport Layout Plan (ALP). MnDOT replied saying the project/plan has been added to our Capital Improvement Program (CIP) list and that funding has already been allocated for this fiscal year, but this project will be eligible in the 2024 fiscal year (July 2023-June 2024).

X. New Business

None

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Waldin to adjourn. All present voted in favor thereof. Motion carried.

These minutes are paraphrased and are not written word for word.