

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, May 31, 2022 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, May 31, 2022 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson (at 6:35), Eunice Wiebolt, Rocky Waldin, Gene Bridges

Absent: Paul Tollefson

Staff Present: City Administrator Christensen, Administrative Assistant Schack

Council Liaison: Carol Demgen

Audience: Kevin Yeager, Emily Bauernfeind, Mary Ann Anderson, Darrin Hoverson of the DNR

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Wiebolt and seconded by Commissioner Waldin to approve the agenda as presented. All present voted in favor thereof. Motion carried.

V. Approval of Minutes

Motion by Commissioner Waldin, second by Commissioner Wiebolt to approve the minutes of the Tuesday, April 26, 2022 meeting. All present voted in favor thereof. Motion carried.

VI. Open Forum

None

VII. Public Hearings

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	8
New Variances:	0
New Conditional Use:	0
Inspections:	36
Completion Letters:	4
New Violations:	0
Total 2021 Permits to date:	23

B. Prior Years' Existing Permits Update

- 45 open out of 109 total 2021 permits
- 5 open out of 96 total 2020 permits

Administrator Christensen reviewed the inspections that took place during the last month.

IX. Old Business

None

X. New Business

A. Presentation and discussion with DNR Area Hydrologist, Darrin Hoverson

Darrin addressed the Commission regarding shoreline riprap. He noted that riprap is not used to stop ice heaving but is used to help stop erosion. He noted that the state encourages natural shoreline. Discussion ensued regarding stormwater management. Updating the city code was discussed and Darrin noted that he would review and let the city know of any changes that need to be addressed.

B. Discuss administration transition projects including Klaus and Remick

Kevin Yeager addressed the Commission regarding the bathroom in the Klaus boathouse. He noted that Rob Mason had told him that they could keep the bathroom in the new design. Discussion ensued regarding previous conversations and administration of the city's ordinances. Chair Buxton's main point was that the city needs to be consistent with the decisions that are made. Mr. Yeager stated that he now understands the situation may be a problem.

C. Selection of sub-committee for Planning and Zoning topics

Chair Buxton began discussion regarding the appointment of members to the land use subcommittee. Marty Halvorson and Gene Bridges offered to be on the committee. Discussion ensued regarding asking Paul Tollefson to do it.

Motion by Commissioner Waldin and seconded by Commissioner Wiebolt to recommend Paul Tollefson and Marty Halvorson to be added to a land use sub-committee, noting that if Paul Tollefson declines, Gene Bridges will accept. This committee is to investigate matters that need to be addressed regarding the city ordinance. All present voted in favor thereof. Motion carried.

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Waldin to adjourn. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.