

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, September 25, 2018 – 6:30 PM

I. Call to order

Vice-Chair Paul Tollefson called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, September 25, 2018 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Vice-Chair Paul Tollefson, Commissioners Marty Halvorson, Nate Tuomi, Eunice Wiebolt,
Rocky Waldin

Absent: Bruce Buxton

Staff Present: City Administrator Mason, Administrative Assistant Schack

Council Liaison: Carol Demgen

Audience: Rosemary Susens, Glen Kraemer

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Wiebolt and seconded by Commissioner Tuomi to approve the agenda as presented.. All present voted in favor thereof. Motion carried.

V. Approval of Minutes

Motion by Commissioner Tuomi, second by Commissioner Wiebolt to approve the minutes of the Tuesday, August 28, 2018 meeting. All present voted in favor thereof. Motion carried.

VI. Public Hearings

None

VII. Open Forum

Glen Kraemer, 11270 Leewood Lane, addressed the Commission regarding the ability to build a garage on his property. He noted that he already has a detached garage and the pole shed he would like to build would exceed the allowable square footage. The commission noted that they could not allow the size that he was asking even in a variance, but would consider a smaller alternative. It was noted that he could add an attached garage to his home and increase the size of the detached garage without a variance. He noted that the private septic system is in the area where he would add a garage to the house. There were no decisions made and he will think about what he wants to do.

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	13
New Variances:	0
New Conditional Use:	0
Potential Permits:	6
Inspections	41
Completion Letters:	10
New Violations	1
Total 2018 Permits to date:	63

B. 2013, 2014, 2015 & 2017 Existing Permits Update

- One remaining open 2013 permit: Owen Trout garage
- One remaining open 2014 permit: Thomas Deans shed
- One remaining open 2015 permit: Gerald Lind addition
- Five remaining open 2016 permits
- 19 open out of 76 total 2017 permits

Administrator Mason reviewed the inspections that took place during the last month, noting the number of completions and number of total permits in comparison to previous years.

IX. Old Business

A. Permit Application Fee Schedule Review

The Commissioners reviewed the changes that were previously approved. It was noted that the fee schedule will be sent to the Council for approval.

X. New Business

None

IX. Adjournment

Motion by Commissioner Tuomi and seconded by Commissioner Halvorson to adjourn. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.