

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, January 31, 2017 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, January 31, 2017 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Paul Tollefson, Nate Tuomi, Eunice Wiebolt
Staff Present: City Administrator Mason, Administrative Assistant Schack
Council Liaison: Carol Demgen
Absent: Marty Halvorson and Rocky Waldin

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Wiebolt and seconded by Commissioner Tuomi to approve the agenda as amended. Passed unanimously

V. Approval of Minutes

Motion by Commissioner Wiebolt, second by Commissioner Tuomi to approve the minutes of the Tuesday, November 29, 2016 meeting.

VI. Public Hearings

None

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	1
New Variances:	
New Conditional Use:	
Potential Permits:	
Inspections	
Completion Letters:	1
New Violations	

B. 2013, 2014 & 2015 Existing Permits Update

- One remaining open 2013 permit: Owen Trout garage
- One remaining open 2014 permit: Deans
- 13 remaining open 2015 permits

Administrator Mason reviewed the inspections that took place during the last month.

C. Discussion regarding Trout garage

Commissioners questioned available action to require completion of Trout garage. It was noted that he has had over three years to complete the project and has had multiple excuses for not doing so. Administrator Mason stated that on several occasions he has discussed the need with Mr. Trout for completion of the project. It was a total consensus of the Committee to inform Mr. Trout that a \$500.00 fine would be imposed on him if he does not complete the siding on all sides of his garage within 60 days, or by the end of April, 2017. In addition, if the siding is not completed by the end of April, he will be fined an additional \$500.00 for each 30-day period thereafter until the project is completed.

Motion by Commissioner Tollefson, second by Commissioner Tuomi to send a letter to Mr. Owen Trout informing him that a \$500.00 fine would be imposed on him if he does not complete the siding on all sides of his garage within 60 days, or by the end of April, 2017. In addition, if the siding is not completed by the end of April, he will be fined an additional \$500.00 for each 30-day period thereafter until the project is completed. Passed unanimously.

IX. Old Business

None

X. New Business

None

IX. Adjournment

Motion by Commissioner Wiebolt and seconded by Commissioner Tuomi to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.