

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, June 27, 2017 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, June 27, 2017 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Nate Tuomi, Eunice Wiebolt, Rocky Waldin

Absent: Paul Tollefson

Staff Present: City Administrator Mason, Administrative Assistant Schack

Council Liaison: Carol Demgen

Audience:

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to approve the agenda as amended. Passed unanimously

V. Approval of Minutes

Commissioner Waldin noted a minor error of a misplaced sentence in the minutes from last month.

Motion by Commissioner Tuomi, second by Commissioner Waldin to approve the corrected minutes of the Tuesday, May 30, 2017 meeting.

VI. Public Hearings

None

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	11
New Variances:	0
New Conditional Use:	0
Potential Permits:	3
Inspections:	39
Completion Letters:	0
New Violations	3
Total 2017 Permits to date:	49

B. 2013, 2014 & 2015 Existing Permits Update

- One remaining open 2013 permit: Owen Trout garage
- One remaining open 2014 permit: Thomas Deans shed reconstruction
- 8 remaining open 2015 permits
- 32 open out of 86 total 2016 permits

Administrator Mason reviewed the inspections that took place during the last month.

Discussion ensued regarding the Trout project. It was noted that he is being fined for not completing the project in time. Chair Buxton noted that the fines will continue to grow and he suggested that we negotiate with Mr. Trout, stating that if he hires someone to complete the project the City would forgive some or all of the fines if it is done by a certain date. The City's goal is to have the project complete. It was stated that the incentive to complete the project could be: if it is done by July 21, 2017, all of the fine would be waived and if it is done by August 1, 2017 half would be waived. It was noted that the issue would be brought up to the City Council.

Administrator Mason noted that the HARBOR is going to the final platting stage will be addressed at the July 25, 2017 meeting. Discussion ensued regarding the progress.

IX. Old Business

A. Comprehensive Plan Update

Chair Buxton opened the discussion regarding the Comprehensive Plan.

- Stormwater issues were discussed. It was noted that water needs to be contained on each individual property whether or not the impervious is above 20%. Above 20% needs a stormwater plan done by a licensed engineer.
- Placement of the paragraphs and strategies for the "Look to the Future" section
- Date for the Public Hearing. It was decided to try to have the meeting on August 8, 2017 or August 15, 2017 from 6:30 pm. to 8:30 pm.

X. New Business

None

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.