

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, November 29, 2016 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, November 29, 2016 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Nate Tuomi, Eunice Wiebolt, Rocky Waldin
Staff Present: City Administrator Mason, Administrative Assistant Schack
Absent: Paul Tollefson
Council Liaison: Carol Demgen
Audience:

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to approve the agenda as amended. Passed unanimously

V. Approval of Minutes

Motion by Commissioner Waldin, second by Commissioner Halvorson to approve the minutes of the Tuesday, October 25, 2016 meeting.

VI. Public Hearings

None

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	6
New Variances:	0
New Conditional Use:	0
Potential Permits:	1
Inspections:	16
Completion Letters:	6
New Violations	0
Total 2016 Permits to date:	85

B. 2013, 2014 & 2015 Existing Permits Update

- One remaining open 2013 permit: Owen Trout garage
- Two remaining open 2014 permits
- 17 open out of 69 total 2015 permits

Administrator Mason reviewed the inspections that took place during the last month.

IX. Old Business

None

X. New Business

Discussion ensued regarding the Zoning Map and the need to review in preparation of the public hearing for the Comprehensive Plan and Zoning determinations.

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.