

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, July 26, 2016 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, July 26, 2016 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Paul Tollefson, Nate Tuomi, Eunice Wiebolt

Staff Present: City Administrator Mason, Administrative Assistant Schack

Council Liaison: Carol Demgen

Audience: Chad Conner, Eric Peterson, Jim English

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to approve the agenda as amended. Passed unanimously

V. Approval of Minutes

Motion by Commissioner Wiebolt, second by Commissioner Halvorson to approve the minutes of the Tuesday, June 28, 2016 meeting.

VI. Public Hearings

None

VII. Open Forum

Eric Peterson from Cragun's addressed the Commission regarding cabin replacement and expansion proposal. Chad Conner from WSN presented details regarding the changes proposed. Administrator Mason stated that Cragun's has a percentage of pervious coverage credit from removal of tennis courts and will be using that credit to build these cabins. It was noted that the process will need a Variance and that all impervious surfaces should be shown on the plan, including walkways, decks, parking, etc.

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	5
New Variances:	0
New CUP:	1*
New PUD:	1*
Potential Permits:	3
Inspections	16
Completion Letters:	4
New Violations:	0
Total 2016 Permits:	49

*PUD/CUP postponed until next month

B. 2013, 2014 & 2015 Existing Permits Update

- One remaining open 2013 permits – Owen Trout garage
- Three remaining open 2014 permits
- 21 open out of 69 total 2015 permits

Administrator Mason reviewed the site visits showing photos in regards to each visit.

IX. Old Business

A. Comprehensive Plan – Review Entire Plan

Much discussion ensued regarding changes in the Comprehensive plan. It was decided that the layout of the past, present and future sections needed to be more clearly laid out. Chair Buxton, Commissioner Wiebolt and Administrative Assistant Schack will be working on changes to present to the Commission at the next meeting.

X. New Business

None

IX. Adjournment

Motion by Commissioner Tuomi and seconded by Commissioner Wiebolt to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.