

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, June 30, 2015 – 6:30 PM

I. Call to order

Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning meeting at 6:30 PM on Tuesday, June 30, 2015 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Paul Tollefson, Nate Tuomi, Rocky Waldin
Staff Present: City Administrator Mason, Administrative Assistant Schack
Audience: Jim & Deb Deanovic, John Schmelzle, Kathy Bishop, Steve Northway

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to approve the agenda as amended. Passed unanimously

V. Public Hearings

A. Continuation of Deanovic Variance 2015-20

Administrator Mason reviewed the last meetings regarding the Deanovic Variance. He noted that the changes made on the design plan are acceptable by the staff, stating that the setbacks and height requirements meet the criteria of the City Ordinance. He noted that the proposed building is 876 square feet. Mr. Schmelzle (neighbor) addressed the Commission stating that he has no objections whatsoever to the revised plans. Ms. Bishop (neighbor) stated that her questions were answered and she was satisfied.

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to recommend approval of the Variance of the new structure based on the findings and conditions as presented. Passed unanimously

VI. Approval of Minutes

Motion by Commissioner Halvorson, second by Commissioner Tollefson to approve the minutes of the Tuesday, May 26, 2015 meeting. Passed unanimously

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Permits

Administrator Mason reviewed the current permits

B. Inspections/Site Visits

Administrator Mason reviewed the seventeen site visits he conducted over the last month showing photos of the various conditions

C. Potential Permits

Administrator Mason noted the potential permits and their status

D. Existing Permit Updates

Administrator Mason noted there were eleven completions since the last meeting

E. Correspondence

Administrator Mason noted there were completion letters sent.

F. Complaints/Enforcement Actions

The Shields property was discussed noting that the shot-gunned motor home as been removed and that some of the trash has been removed also.

IX. Old Business

Section III of the Comprehensive Plan was reviewed with some changes made. It was decided to review again at the next meeting. Section IV will be sent to the Commissioners for review to address at the next meeting also.

X. New Business

None

IX. Adjournment

Motion by Commissioner Tuomi and seconded by Commissioner Halvorson to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

DRAFT