

***City of East Gull Lake
Planning and Zoning
Regular Meeting***

January 27, 2015 – 6:30 PM

I. Call to order

Paul Tollefson called to order the regular meeting of the City of East Gull Lake Planning and Zoning meeting at 6:30 PM on January 27, 2015 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Paul Tollefson (Acting Chair), Commission: Marty Halvorson, Nate Tuomi, Eunice Wiebolt, Rocky Waldin

Staff Present: City Administrator Mason

Absent: Bruce Buxton

Audience: Carol Demgen

IV. Additions or Deletions to the Agenda

No changes

V. Public Hearings

VI. Approval of Minutes

Motion by Commissioner Tuomi, second by Commissioner Halvorson to approve the minutes of the November 2014 meeting.

VII. Open Forum

VIII. Planning and Zoning Administrator's Report

A. New Permits

Administrator Mason noted there was one land use permit issued since the last meeting. Chad Schwendeman is requesting permission to complete landscaping on the shoreline and steps going up to the home from the lake.

B. Inspections

Administrator Mason noted there were ten inspections done since the last meeting.

- Madden's Resort; boy's dormitory
- Hayes garage; Pine Beach Pen Rd
- Mernin new home; Gull Meadows
- Johnson addition; Squaw Point
- Williams new construction; Green Gables Rd
- Ranweiler/B-Dirt new construction; Shady Lane Cir
- Close remodel; Birch Grove Rd
- Campbell remodel; Green Gables Rd

C. Correspondence

None, other than completion letters

D. Potential Permits

Administrator Mason discussed the potential permits where there has been interest shown for possible work to be done.

E. 2013 Permits update

Administrator Mason reviewed the remaining 2013 permits that have not been completed.

F. Review Comprehensive Plan

Administrator Mason noted that he would like the Planning Commission to review the current Comprehensive Plan, stating that the whole thing needs to be updated, as it is 10 years old. It was noted that the Planning Commission should review it every year. We also developed a plan to review and update the comprehensive plan, noting that it is located on the City website. It was decided that it should be taken off the City website until revisions have been made. For the next meeting the commissioners will review and bring suggestions for Section I "Introduction." The long range plan in to make the Comprehensive Plan current.

G. Review Zoning Map

Administrator Mason noted that the zoning map was changed without the knowledge or permission of the Commission or Council. He would like the Commission to review the current map and make appropriate corrections.

H. Discuss Cell Tower Ordinance

Administrator Mason reviewed the potential of adopting a City Cell Tower Ordinance, due to the fact that there is one on a property within City limits. He noted that any time there are changes proposed, a permit will be required. It was noted that Conditional Use Permits may be implemented under certain circumstances.

IX. Old Business

X. New Business

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to adjourn. Passed unanimously.

Respectfully Submitted,

Robert Mason
City Planning & Zoning Administrator
RM/kas

These minutes are paraphrased and are not written word for word.