



Dear Residents:

The City of East Gull Lake is offering an alternative to paying your utility bill by check. Direct debit allows you the convenience of paying your bill electronically through the Automated Clearing House (ACH). You simply authorize your quarterly payment to be made from your checking or savings account. Your payment will be made automatically on the specific day requested and proof of payment will appear on your bank statement.

The Automatic Direct Debit plan will help you in several ways:

- Time savings – fewer checks to write
- Helps you meet commitments in a convenient and timely manner
- It's easy to sign up for and easy to cancel

The Automatic Direct Debit (bill pay) plan is dependable, flexible, convenient and easy. To take advantage of this service, please complete the attached authorization form and return it with a voided check to the City of East Gull Lake.

If you have any questions, please call (218) 828-9279.

Sincerely,

East Gull Lake City Administrator

City of East Gull Lake

Sewer Client – Please fill out and return to the City of East Gull Lake office

I authorize you (City of East Gull Lake) and the financial institution listed below to initiate electronic entries from my:

Checking account **Savings account**

Name (please print) _____ Date: _____

Financial Institution _____

Bank Routing# (9 digits) _____

Bank Account # _____

City _____ State _____

City Wastewater Account # _____

Signature _____

*******Please include a voided check.*******