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**CITY OF EAST GULL LAKE**  
**REGULAR SESSION**  
**AGENDA**  
**Tuesday, December 03, 2019**  
**6:30 PM**

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- 1. Call meeting to order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Adoption of Agenda by motion**
  - 4a. Additions
  - 4b. Deletions
- 5. Approval of Consent Agenda by motion \***
  - 5a. December 3, 2019 City Council Meeting Minutes
  - 5b. Financial Report
    - ◆ October, 2019 bank statement information:
      - Checking Account:
        - Total Additions: \$163,615.84
        - Total Subtractions: \$73,239.76
        - Ending Balance: \$185,951.12
        - Interest Earned to date: \$11.68
      - Money Market Account:
        - Interest Earned: \$807.06
        - Ending Balance: \$551,006.64
        - Interest Earned to date: \$7,919.41
    - ◆ Approve November, 2019 Check Register
      - Claims 20492 to 20529 for total amount of \$76,980.67
    - ◆ Approve November, 2019 Payroll EFT payments
    - ◆ Monthly Budget Report; No Delinquent WW Customers Report
- 6. Open Forum\*\***
- 7. Planning & Zoning**
  - 7a. Conditional Use Permit (CUP) 2019-54A – Mark & Sarah Mangan
  - 7b. Vanosdol Violation – after the fact permit conditions not met and damage to neighbor’s property
- 8. Wastewater & Roads Report**
  - 8a. Lift Station Contractor’s Payment #2: \$166,250.00
  - 8b. Review Quality of Green Gables Road Patching Project by Anderson Bros.
- 9. Public Safety**

No Report
- 10. Parks and Trails**

No Report
- 11. Personnel Committee**

No Report

**12. Budget Committee**

12a. Certificate of Final Levy 2020

**13. Mayor**

No Report

**14. City Staff**

14a. North Country Chapter of Pheasants Forever Inc Raffle Resolution 12-02-19

14b. Polling Place Designation Resolution 12-03-19

14c. 2020 Meeting Schedule

**15. Old Business**

None

**16. New Business**

None

**17. Announce Next Regular Sessions of City Council/Other Meetings**

City Council Meeting .....Tuesday, January 07, 2020 at 6:30pm

Planning and Zoning Meeting .....Tuesday, January 28, 2020 at 6:30pm

**18. Adjournment**

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant  
Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
November 7, 2019  
6:30 PM**

Acting Mayor Ruttger called the November 7, 2019 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

**ROLL CALL**

Present: Acting Mayor Ruttger, Councilors Bergin, Demgen and Hoffmann, City Administrator Mason  
Absent: Mayor Kavanaugh, Public Works Director Jasmer, and Administrative Assistant Schack  
Audience: Matt Schmidt, David Turnberg

**ADOPTION OF AGENDA**

- 4a. Additions: None
- 4b. Deletions: None

**Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.**

**ADOPTION OF CONSENT AGENDA**

**Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.**

- 5a. October 1, 2019 City Council Meeting Minutes
- 5b. Financial Report
  - ◆ September, 2019 bank statement information
    - Checking Account:
      - Total Additions: \$74,793.03
      - Total Subtractions: \$63,914.89
      - Ending Balance: \$95,575.04
      - Interest Earned to date: \$10.84
    - Money Market Account:
      - Transfer to Checking: \$50,000.00
      - Interest Earned: \$908.60
      - Ending Balance: \$550,199.58
      - Interest Earned to date: \$7,112.35
  - ◆ Approve October, 2019 Check Register
    - Claims 20450 to 20491 for total amount of \$37,702.63
  - ◆ Approve October, 2019 payroll EFT payments
    - EFT Payroll: \$16,835.23; EFT Transmittals: \$10,986.12
  - ◆ Monthly Budget Report, Delinquent WW Customers Report

**OPEN FORUM\*\***

None

**PLANNING & ZONING**

- 7a. Conditional Use Permit (CUP) 2019-58 – Doug Schieffer  
Administrator Mason reviewed the CUP for the Council. It was noted that a CUP is needed because of the over-6000 square foot construction, more than 50 cubic yards of dirt for a berm

to be constructed, and the attached garage larger than the 1280 square feet. It was noted that wastewater billing will be set up for each parcel (split into two parcels.). The conditions were reviewed Condition #12 was discussed. A note from Mayor Kavanaugh was read indicating his approval of the CUP with the exception of requiring Condition #12. Administrator Mason noted he requested an opinion from the City Attorney regarding the issue. He advised the City Council not to include Condition #12 for the following reasons:

1. Because this plan is for a continuous house/attached garage structure, I question how the ZO definition of "accessory structure" applies. I think this is more likely an attached garage, rather than an accessory structure, based on the ZO definitions of each of those.
2. As I recall, the impervious calculation was well under the ZO limit and so banning future accessory structures would seem to be unnecessary, since there is additional impervious percentage available between what's currently going to be there and the maximum.

Administrator Mason then opened the discussion to questions. Acting Mayor asked for a vote on the CUP, noting that condition 12 needed to be discussed. It was noted that the condition is not needed and therefore should be deleted from the conditions.

**Findings of Fact:**

1. The lot for the new home is 7.4 acres in size.
2. A lot line adjustment has been made between the two existing lots to allow enough square footage to allow impervious figures to be less than 20% on both lots by calculating from the roadways to the lake.
3. Impervious coverage for the lot with the new home and attached garage based on the land between Scenic Drive and the OHW is planned to be 18%
4. The Schieffer's also own the lot immediately to the north which is 75,799 SQ Ft and 13% impervious coverage to Scenic Drive with an existing 1201 SQ FT house, driveway and attached garage.
5. Existing Stormwater Calculations and a SWPPP have been prepared by a licensed engineer and a proposed Stormwater Management Plan has been prepared for a 10-year 24-hour rain event of 3.86 inches. (our EGL ordinance requires a 5-year 24-hour rain event of 3.27 inches)
6. Two new driveways are being constructed to enter both properties, one from Floan Point Road and the other from Scenic Drive. The existing driveway that is attached to Sunset View Road, which is a private drive with an easement, will be abandoned.
7. There will be a 4-foot berm constructed along Sunset View Road with trees to be planted to provide privacy for neighbors and the Schieffer's
8. Based on the grading summary submitted, there will be an additional 1,680 CY of fill required to build the 4-foot privacy berm after excavation of the stormwater retention areas.
9. Documentation has been approved and is filed for filling up to 400 SQ FT (Actually around 280 SQ FT will be filled in) of wetland for the new driveway from the Mn Board of Water and Soil Resources
10. Our ordinance allows for an attached garage of up to 1,280 SQ. FT. The plans submitted show a workshop of 1,349 SQ. FT and a proposed garage of 2,068 feet. All this is attached to the house and there are no other accessory structures proposed at this time on the 7.4 acres. There are other living features incorporated above and within both proposed areas that are yet to be determined specifically.
11. With 7.4 Acres, our ordinance allows up to 2,534 SQ. FT. for additional accessory structures on this property. Our definition of a garage in the City Code is "A part of the principle structure which shall not exceed 1,280 square feet that is designed and used by the occupants of the principle structure for the storage of not more than four (4) motor vehicles". The code does not address workshops or hobby shops that are a part of the principal structure

**Conditions:**

1. Contractor shall provide silt fencing around entire project and stake off and mark infiltration areas to avoid compaction.
2. New water wells will be drilled on each property and existing sewage grinder station will be relocated and a new sewage grinder will be purchased from the City at the \$8,750 rate for equipment and a sewer connection fee.

3. Firepit and patio should be moved to 50 feet from the OHW (Shoreline) as some plans show different setbacks.
4. Maximum height of the roof of the home will match the documentation submitted by the architect.
5. With the building plans to be approved showing the potential for "Chopper Storage" the approval of this CUP does not indicate any pre-approval of this use.
6. Plans submitted do not show removal of the existing garage on Parcel A and this removal shall be a condition of approval of the CUP.
7. Legal Easements of 66 feet as described in the East Gull Lake City code should be written into the deeds of both parcels for Floan Point Road and Sunset View Road should they not currently exist.
8. Move entry gate for parcel B driveway to beyond the legal right of way of 33 feet from the centerline of Scenic Drive.
9. Equipment and material delivery should be planned to avoid 5 ton per axle road restriction dates typically from Mid-March to Mid-May.
10. Add gutters to address stormwater run-off from lakeside of the house
11. Extend stormwater basin due to the firepit being moved back to 50 feet from OHW
- ~~12. No additional accessory structures shall be allowed on Parcel B~~

**Councilor Demgen moved and Councilor Bergin seconded the motion to approve CUP 2019-58 subject to the findings and conditions as presented by the Planning Commission, with the exception and deletion of Condition 12: No additional accessory structures shall be allowed on Parcel B. All present voted in favor thereof. Motion carried.**

7b. Entertain revision of the zoning ordinance to address the use of a helipad within city limits

**Councilor Hoffmann moved and Councilor Bergin seconded the motion to instruct the Planning Commission to organize a public hearing for January 2020 to discuss the conditional use of a helipad within City Limits. All present voted in favor thereof. Motion carried.**

7c. Signs on all roads entering the City indicating that East Gull Lake requires Land Use Permits for any construction on property within city limits

**Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve purchase of road signs indicating the City requires land use permits. All present voted in favor thereof. Motion carried.**

**WASTEWATER & ROAD REPORT**

8a. Resolution 11:01-19 – Delinquent Wastewater Tax Certification

City staff is recommending adoption of Resolution 11:01-19 to certify to Cass County the following to delinquent special assessments:

Customer Number	Customer Name	Property Address	Tax Parcel	Service Balance	Certification Penalty	Amount
1-00094316-00	CHALUPSKY	945 GREEN GABLES RD	87-009-4316	\$630.66	\$10.00	\$640.66
1-00162103-00	HANSON	10472 SHADY LN	87-016-2103	\$630.66	\$10.00	\$640.66
1-03510240-00	RAKOW	827 BIRCH LN	87-351-0240	\$599.34	\$10.00	\$609.34
<b>Totals:</b>				<b>\$1,860.66</b>	<b>\$30.00</b>	<b>\$1,890.66</b>

**Councilor Bergin moved and Councilor Demgen seconded, the motion to adopt Resolution 11: 01-19 – for Special Assessment for Delinquent Wastewater Billings; absent: Mayor Kavanaugh. All present voted in favor thereof. Motion carried by 4/4 roll call vote.**

8b. Update on Lift Station #5 Reconstruction

No discussion

8c. Transfer from WW to WW Debt Funds

- Wastewater funds to be transferred to Debt Service fund in the amount of \$130,000.00 for the year 2020.

**Councilor Bergin moved and Councilor Demgen seconded the motion to approve transfer \$130,000.00 from Wastewater Fund to Wastewater Debt Service 301 Fund for MN PFA Bond. All present voted in favor thereof. Motion carried.**

- Wastewater funds to be transferred to Debt Service fund in the amount of \$22,552.53 for the year 2020.

**Councilor Bergin moved and Councilor Hoffmann seconded the motion to approve transfer \$22,552.53 from Wastewater Fund to Wastewater Debt Service 304 Fund for GO Disposal System Note 2019A Series (Lift Station #5 Reconstruction). All present voted in favor thereof. Motion carried.**

**PUBLIC SAFETY, PARK & TRAILS, PERSONNEL COMMITTEE, BUDGET COMMITTEE, MAYOR'S REPORT**

No Report

**CITY ADMINISTRATOR REPORT**

14a. Administrator's Report

Administrator Mason noted that in 2004 an extra \$1M was added to the City's umbrella insurance policy. He noted that the standard umbrella policy is \$2M, stating that the City pays \$1500.00 extra annually to carry that extra coverage. He stated that it may be something the city may not need.

**OLD BUSINESS, NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Budget Committee Meeting..... Wednesday, November 20, 2019 at 3:00pm  
Planning and Zoning Meeting ..... Tuesday, November 26, 2019 at 6:30pm  
City Council Meeting ..... Tuesday, December 03, 2019 at 6:30pm

**Councilor Demgen moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

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Check Issue Date	Check Number	Vendor Number	Payee	Amount
11/05/2019	20492	4522692	ANDERSON BROTHERS	20,376.45
11/05/2019	20493	4	AW RESEARCH LABORATORIES INC	465.00
11/05/2019	20494	6	BRAINERD DISPATCH	58.40
11/05/2019	20495	185	CANON FINANCIAL SERVICES	75.20
11/05/2019	20496	4522590	CASCADE COMPUTERS	445.29
11/05/2019	20497	4522542	CASS COUNTY EDC	1,050.00
11/05/2019	20498	113	GOPHER STATE ONE-CALL	54.00
11/05/2019	20499	93	SCI BROADBAND	367.42
11/05/2019	20500	140	USA BLUEBOOK	58.28
11/05/2019	20501	4522503	WIDSETH SMITH NOLTING	412.50
11/18/2019	20502	3	ANDERSON'S COMMERCIAL PROPERTY	1,000.00
11/18/2019	20503	6	BRAINERD DISPATCH	142.35
11/18/2019	20504	4522717	CARDMEMBER SERVICE (CPN 001344773)	1,871.61
11/18/2019	20505	16	CASS COUNTY RECORDER	46.00
11/18/2019	20506	4522629	CTC	48.00
11/18/2019	20507	4522710	GAMMELLO-PEARSON PLLC	1,661.25
11/18/2019	20508	4522745	GREENDAY LANDSCAPING	300.00
11/18/2019	20509	62	M-R SIGN CO, INC	839.29
11/18/2019	20510	175	NORTH COUNTRY EQUIPMENT REPAIR	1,352.81
11/18/2019	20511	4522660	SCHLENNER WENNER & CO	132.75
11/18/2019	20512	97	THE WAGON LLC	3,350.00
11/18/2019	20513	102	WW GOETSCH ASSOCIATES INC	20,442.00
11/18/2019	20514	106	XCEL ENERGY	122.03
11/26/2019	20515	4522602	AUTOMATIC SYSTEMS CO	466.20
11/26/2019	20516	4	AW RESEARCH LABORATORIES INC	816.00
11/26/2019	20517	6	BRAINERD DISPATCH	58.40
11/26/2019	20518	4522665	GLS PROMOTIONS	18.00
11/26/2019	20519	4522530	GOVOFFICE	1,175.00
11/26/2019	20520	4522664	HEARTLAND TIRE SERVICES INC	1,987.44
11/26/2019	20521	66	MINNESOTA POWER	5,096.49
11/26/2019	20522	89	RARDIN EXCAVATING, INC.	692.00
11/26/2019	20523	91	ROBERT MASON	133.40
11/26/2019	20524	93	SCI BROADBAND	367.42
11/26/2019	20525	97	THE WAGON LLC	2,550.00
11/26/2019	20526	140	USA BLUEBOOK	2,523.25
11/26/2019	20527	4522559	VERIZON WIRELESS	196.87
11/26/2019	20528	4522503	WIDSETH SMITH NOLTING	4,105.10
11/26/2019	20529	102	WW GOETSCH ASSOCIATES INC	2,124.47
Grand Totals:				<u>76,980.67</u>

Date: \_\_\_\_\_

Mayor: \_\_\_\_\_  
 Dave Kavanaugh \_\_\_\_\_

City Administrator: \_\_\_\_\_  
 Rob Mason \_\_\_\_\_

City Council: \_\_\_\_\_  
 Tim Bergin \_\_\_\_\_  
 Scott Hoffman \_\_\_\_\_

\_\_\_\_\_   
 Carol Demgen \_\_\_\_\_  
 Jim Ruttger \_\_\_\_\_

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	EMP NUM	GL Account	Amount
10/25/2019	PC	11/01/2019	19110101	James D Ruttger	7	999-10101	230.87
10/25/2019	PC	11/01/2019	19110102	David Kavanaugh	22	999-10101	173.22
10/25/2019	PC	11/01/2019	19110103	Carol A Demgen	24	999-10101	230.87
10/25/2019	PC	11/01/2019	19110104	Joel P Jasmer	28	999-10101	1,777.26
10/25/2019	PC	11/01/2019	19110105	Kathy A Schack	39	999-10101	1,266.04
10/25/2019	PC	11/01/2019	19110106	Robert Mason	40	999-10101	2,181.69
10/25/2019	PC	11/01/2019	19110107	Scott Hoffmann	42	999-10101	185.87
10/25/2019	PC	11/01/2019	19110108	Lee E. Anderson	44	999-10101	1,143.82
10/25/2019	PC	11/01/2019	19110109	Tim Bergin	46	999-10101	230.87
10/25/2019	PC	11/01/2019	19110110	Jeremy J Ament	47	999-10101	1,236.24
11/08/2019	PC	11/15/2019	201911151	Joel P Jasmer	28	999-10101	1,806.01
11/08/2019	PC	11/15/2019	201911152	Kathy A Schack	39	999-10101	1,266.04
11/08/2019	PC	11/15/2019	201911153	Robert Mason	40	999-10101	2,181.69
11/08/2019	PC	11/15/2019	201911154	Lee E. Anderson	44	999-10101	1,143.82
11/08/2019	PC	11/15/2019	201911155	Jeremy J Ament	47	999-10101	1,236.24
11/22/2019	PC	11/29/2019	201911291	Joel P Jasmer	28	999-10101	1,864.15
11/22/2019	PC	11/29/2019	201911292	Kathy A Schack	39	999-10101	1,266.04
11/22/2019	PC	11/29/2019	201911293	Robert Mason	40	999-10101	2,181.69
11/22/2019	PC	11/29/2019	201911294	Lee E. Anderson	44	999-10101	1,143.82
11/22/2019	PC	11/29/2019	201911295	Jeremy J Ament	47	999-10101	1,236.24
Grand Totals:			<u>20</u>				<u>23,982.49</u>

Date: \_\_\_\_\_

Mayor: \_\_\_\_\_  
Dave Kavanaugh \_\_\_\_\_

City Administrator: \_\_\_\_\_  
Rob Mason \_\_\_\_\_

City Council: \_\_\_\_\_  
Tim Bergin \_\_\_\_\_

Carol Demgen \_\_\_\_\_

Scott Hoffman \_\_\_\_\_

Jim Ruttger \_\_\_\_\_

Transmittal Payee	Amount
Total AFLAC:	69.02
Total EFTPS:	4,363.86
Total HEALTH SAVINGS PLAN:	1,220.83
Total ICMA:	370.00
Total MN PEIP - MMB Fiscal Services:	3,818.88
Total PERA:	2,859.82
Total SWT:	1,035.62
Grand Totals:	<u>13,738.03</u>

Date: \_\_\_\_\_

Mayor:

City Administrator:

Dave Kavanaugh \_\_\_\_\_

Rob Mason \_\_\_\_\_

City Council:

Tim Bergin \_\_\_\_\_

Carol Demgen \_\_\_\_\_

Scott Hoffman \_\_\_\_\_

Jim Ruttger \_\_\_\_\_

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>General Fund</b>								
100-10100	Cash	\$185,606.46	\$211,041.05	\$241,687.12	\$195,235.61			
100-10500	Taxes Receivable Current	\$1,284.00	\$1,777.00	\$583.00	\$583.00			
100-10501	Taxes Receivable Delinquent	\$6,593.00	\$1,976.00	\$3,322.00	\$3,322.00			
100-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
100-11599	Unapplied Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
100-12100	Assessments Receivable	\$0.43	\$0.43	\$0.43	\$0.43			
100-13000	Due from other Fund	\$0.22	\$0.22	\$0.22	\$0.22			
100-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
100-15500	Prepays	\$830.00	\$74.00	\$1,839.00	\$1,839.00			
100-21100	Accounts Payable	\$497.29	\$1,631.97	\$1,592.00	\$1,592.00			
100-21200	Wages Payable	\$1,848.00	\$1,935.00	\$2,138.00	\$2,138.00			
100-21201	Section 125 Medical	-\$0.34	-\$0.34	-\$0.34	-\$0.34			
100-21202	Section 125 Child Care	\$0.00	\$0.00	\$0.00	\$0.00			
100-21203	ICMA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21204	AFLAC	\$0.22	\$0.22	\$0.22	\$0.22			
100-21205	HEALTH INSURANCE	\$0.14	\$0.14	-\$0.24	-\$0.24			
100-21206	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21207	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21208	CHILD SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00			
100-21209	GARNISHMENTS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21210	UNION DUES-AFSCME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21211	UNION DUES-POLICE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21212	UNION DUES-TEAMSTERS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21213	PERA	\$0.04	\$0.04	\$0.04	\$0.04			
100-21214	UNITED WAY	\$0.00	\$0.00	\$0.00	\$0.00			
100-21215	MISCELLANEOUS	-\$0.25	-\$0.25	-\$0.25	-\$0.25			
100-21216	IMPUTED INCOME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21218	STATE WITHHOLDINGS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21219	SUTA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21220	WORKERS COMP	\$0.00	\$0.00	\$0.00	\$0.00			
100-21601	Compensated Absences	\$0.00	\$0.00	\$0.00	\$0.00			
100-22201	Deferred Revenue	\$6,593.00	\$1,976.00	\$3,322.00	\$3,322.00			
100-25300	Fund Balance	\$103,244.49	\$185,376.01	\$209,325.92	\$240,380.34			
100-31010	General Property Taxes	\$148,907.29	\$148,910.97	\$147,710.95	\$78,342.35	\$140,000.00	44%	\$61,657.65
100-31900	Penalties & Int-Delinq Taxes	\$5,269.30	\$844.83	\$507.40	\$202.22	\$0.00		-\$202.22
100-32100	Business Licenses and Permits	\$7,550.00	\$7,550.00	\$7,450.00	\$7,650.00	\$7,450.00	-3%	-\$200.00
100-32262	Reimbursements	\$0.00	\$150.00	\$26.25	\$7.50	\$0.00	0%	-\$7.50
100-33400	State Grants and Aids	\$8,832.66	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33402	HACA (Homestead Credit)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33403	Storm Damage Revenue	\$53,496.57	\$393.71	\$30.51	\$0.53	\$0.00	0%	\$0.00
100-33419	MMB SmlCtyAssist-STS	\$0.00	\$16,682.00	\$16,700.54	\$0.00	\$0.00	0%	\$1.00
100-33423	MMB PERA Aid	\$491.00	\$491.00	\$491.00	\$245.50	\$491.00	-50%	-\$245.50
100-33425	MMB MV Credit-Ag	\$0.00	\$65.97	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-36200	Miscellaneous Revenues	\$754.36	\$747.59	\$2,129.01	\$389.65	\$750.00	0%	\$0.00
100-36210	Interest Earnings	\$51.43	\$47.70	\$6,597.73	\$7,931.09	\$6,000.00	0%	\$0.00
100-38020	Airport Revenues	\$2,587.50	\$3,712.50	\$2,595.00	\$3,202.00	\$4,723.00	0%	\$0.00

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>General Government</b>								
100-41000-200	Office Supplies	\$759.73	\$581.33	\$735.87	\$756.59	\$1,000.00	24%	\$243.41
100-41000-205	Maint. Contracts/Software	\$2,799.46	\$3,468.44	\$2,564.54	\$2,915.18	\$3,000.00	3%	\$84.82
100-41000-210	Operating Supplies	\$238.73	\$33.06	\$0.00	\$0.00	\$300.00	100%	\$300.00
100-41000-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	100%	\$200.00
100-41000-300	Professional Services	\$3,465.65	\$2,601.65	\$4,122.39	\$2,481.90	\$3,000.00	17%	\$518.10
100-41000-301	Auditor - Accounting	\$8,870.90	\$6,232.50	\$5,370.00	\$5,211.38	\$6,000.00	13%	\$788.62
100-41000-304	Legal Fees	\$2,340.00	\$1,560.00	\$4,050.00	\$2,236.20	\$2,000.00	-12%	-\$236.20
100-41000-321	Telephone & Internet	\$2,994.40	\$2,644.93	\$2,419.78	\$2,642.29	\$3,000.00	12%	\$357.71
100-41000-322	Postage	\$537.29	\$754.69	\$478.70	\$580.10	\$500.00	-16%	-\$80.10
100-41000-323	Cell Phone	\$762.01	\$979.82	\$475.90	\$554.72	\$800.00	31%	\$245.28
100-41000-350	Legal Notices Publishing	\$171.60	\$410.55	\$273.81	\$240.00	\$400.00	40%	\$160.00
100-41000-360	Insurance	\$1,839.00	\$3,456.00	\$2,003.81	\$5,156.02	\$3,700.00	-39%	-\$1,456.02
100-41000-380	Water	\$300.11	\$233.06	\$248.96	\$245.76	\$300.00	18%	\$54.24
100-41000-381	Electric	\$1,371.72	\$1,539.44	\$1,591.48	\$1,494.28	\$1,500.00	0%	\$5.72
100-41000-383	Gas Utilities	\$843.01	\$956.83	\$1,050.64	\$934.96	\$1,000.00	7%	\$65.04
100-41000-384	Refuse Disposal	\$228.15	\$319.41	\$182.52	\$191.00	\$200.00	5%	\$9.00
100-41000-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-437	Cass County Fees	\$66.00	\$1,048.00	\$66.00	\$66.00	\$66.00	0%	\$0.00
100-41000-439	Licenses, Permits, Dues	\$1,531.00	\$1,192.00	\$1,348.00	\$1,496.00	\$1,500.00	0%	\$4.00
100-41000-490	Miscellaneous	\$2,289.02	\$2,788.39	\$3,085.50	\$1,978.51	\$2,300.00	14%	\$321.49
100-41000-499	Reimbursable Expenses	\$0.00	\$3,961.34	\$0.00	\$22.05	\$0.00	0%	-\$22.05
100-41000-500	Donations	\$1,600.00	\$1,610.00	\$1,610.00	\$1,610.00	\$1,750.00	8%	\$140.00
100-41000-570	Office Equip/Furnishings	\$534.71	\$740.04	\$1,558.50	\$1,239.37	\$1,500.00	17%	\$260.63
100-41000-720	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	0%	-\$200.00
<b>City Council</b>								
100-41110-100	Wages and Salaries	\$12,400.00	\$12,850.00	\$12,150.00	\$11,950.00	\$14,000.00	15%	\$2,050.00
100-41110-122	FICA	\$744.00	\$744.00	\$744.00	\$740.90	\$900.00	18%	\$159.10
100-41110-126	Medicare	\$174.24	\$174.24	\$174.24	\$173.43	\$225.00	23%	\$51.57
100-41110-234	Building Rental Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-308	Council Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Budget Committee</b>								
100-41130-110	Other Pay	\$250.00	\$300.00	\$300.00	\$150.00	\$300.00	50%	\$150.00
<b>Personnel Committee</b>								
100-41200-110	Other Pay	\$0.00	\$0.00	\$50.00	\$0.00	\$300.00	100%	\$300.00
<b>Mayor</b>								
100-41300-100	Wages and Salaries	\$4,200.00	\$4,400.00	\$4,250.00	\$3,950.00	\$4,800.00	18%	\$850.00
100-41300-122	FICA	\$260.40	\$260.40	\$260.40	\$244.90	\$322.00	24%	\$77.10
100-41300-126	Medicare	\$60.96	\$60.96	\$60.96	\$57.32	\$75.00	24%	\$17.68
<b>Administrator (50%)</b>								
100-41400-100	Wages and Salaries	\$36,047.83	\$35,699.89	\$36,500.74	\$34,559.15	\$37,487.43	8%	\$2,928.28
100-41400-121	PERA	\$2,670.37	\$2,670.98	\$2,722.48	\$2,592.01	\$2,811.56	8%	\$219.55
100-41400-122	FICA	\$2,207.67	\$2,192.67	\$2,188.43	\$2,142.82	\$2,324.22	8%	\$181.40
100-41400-126	Medicare	\$516.25	\$512.74	\$511.86	\$501.19	\$543.57	8%	\$42.38
100-41400-131	Health Insurance	\$12,575.05	\$13,422.16	\$14,778.82	\$14,279.06	\$16,212.04		\$1,932.98
100-41400-132	Short/Long Term Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-308	Training	\$0.00	\$250.00	\$170.00	\$518.82	\$1,000.00	48%	\$481.18
100-41400-331	Mileage	\$226.24	\$308.34	\$730.85	\$476.87	\$500.00	5%	\$23.13
100-41400-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Elections</b>								
100-41410-110	Other Pay	\$1,776.00	\$0.00	\$1,856.25	\$0.00	\$0.00	0%	\$0.00
100-41410-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-331	Mileage	\$115.56	\$0.00	\$123.17	\$0.00	\$0.00	0%	\$0.00
100-41410-490	Miscellaneous	\$462.46	\$0.00	\$586.00	\$0.00	\$0.00	0%	\$0.00

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>City Newsletter</b>								
100-41430-217	City Newsletter Printing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-435	City Newsletter Design Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Website</b>								
100-41440-218	City Website	\$425.00	\$425.00	\$1,875.00	\$1,175.00	\$700.00	-68%	-\$475.00
<b>City Hall Building</b>								
100-41700-300	City Hall Maintenance Expenses	\$248.95	\$777.58	\$1,482.85	\$873.24	\$1,000.00	13%	\$126.76
<b>Administrative Assistant (50%)</b>								
100-41900-100	Wages and Salaries	\$20,724.08	\$20,800.00	\$21,200.00	\$20,184.33	\$21,894.91	8%	\$1,710.58
100-41900-121	PERA	\$1,554.31	\$1,560.00	\$1,590.00	\$1,513.88	\$1,642.12	8%	\$128.24
100-41900-122	FICA	\$1,262.58	\$1,263.26	\$1,280.83	\$1,247.70	\$1,357.48	8%	\$109.78
100-41900-126	Medicare	\$295.45	\$295.53	\$299.51	\$291.79	\$317.48	8%	\$25.69
100-41900-131	Health Insurance-ER	\$5,913.72	\$6,143.22	\$6,777.84	\$6,526.02	\$7,578.74		\$1,052.72
100-41900-308	Training	\$0.00	\$521.18	\$0.00	\$584.48	\$600.00	3%	\$15.52
100-41900-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>History Committee</b>								
100-49000-110	Other Pay	\$732.99	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
100-49000-490	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Airport</b>								
100-49810-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-404	Mowing	\$3,000.00	\$3,000.00	\$2,500.00	\$6,000.00	\$3,300.00	-82%	-\$2,700.00
100-49810-412	Brush Removal	\$450.00	\$450.00	\$1,092.50	\$600.00	\$450.00	-33%	-\$150.00
100-49810-430	Repair Maintenance Services	\$0.00	\$0.00	\$25.98	\$848.95	\$400.00	-112%	-\$448.95
100-49810-439	Licenses, Permits, Dues	\$0.00	\$90.00	\$50.00	\$50.00	\$50.00	0%	\$0.00
<b>General Fund Revenue Total:</b>		<b>\$227,940.11</b>	<b>\$179,596.27</b>	<b>\$184,238.39</b>	<b>\$97,970.84</b>	<b>\$159,414.00</b>	<b>38%</b>	<b>\$61,003.43</b>
<b>General Fund Expenditure Total:</b>		<b>\$145,808.59</b>	<b>\$155,367.32</b>	<b>\$153,130.28</b>	<b>\$144,484.17</b>	<b>\$155,807.55</b>	<b>7%</b>	<b>\$11,323.38</b>
<b>Net Total General Fund:</b>		<b>\$82,131.52</b>	<b>\$24,228.95</b>	<b>\$31,108.11</b>	<b>-\$46,513.33</b>	<b>\$3,606.45</b>	<b>1378%</b>	<b>\$49,680.05</b>
<b>Public Safety</b>								
225-10100	Cash	\$13,718.32	\$13,356.24	\$14,837.56	\$12,547.52			
225-10500	Taxes Receivable Current	\$231.00	\$484.00	\$182.00	\$182.00			
225-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
225-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
225-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
225-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
225-25300	Fund Balance	\$8,301.23	\$13,949.32	\$13,840.24	\$15,019.56			
225-31010	General Property Taxes	\$40,321.42	\$42,277.54	\$49,524.28	\$30,360.25	\$54,400.00	44%	\$24,039.75
225-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Public Safety Committee Pay</b>								
225-41160-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Public Safety</b>								
225-41800-205	Maint Contracts/Software-Siren	\$400.00	\$400.00	\$710.00	\$400.00	\$400.00	0%	\$0.00
225-41800-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-401	Mosquito Control	\$9,273.33	\$9,986.62	\$8,634.96	\$9,250.29	\$10,000.00	7%	\$749.71
225-41800-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Fire Service Contract</b>								
225-42200-300	Prof Services-Fire Contract	\$25,000.00	\$32,000.00	\$39,000.00	\$23,000.00	\$46,000.00	50%	\$23,000.00
<b>Public Safety Revenue Total:</b>		<b>\$40,321.42</b>	<b>\$42,277.54</b>	<b>\$49,524.28</b>	<b>\$30,360.25</b>	<b>\$54,400.00</b>	<b>44%</b>	<b>\$24,039.75</b>
<b>Public Safety Expenditure Total:</b>		<b>\$34,673.33</b>	<b>\$42,386.62</b>	<b>\$48,344.96</b>	<b>\$32,650.29</b>	<b>\$56,400.00</b>	<b>42%</b>	<b>\$23,749.71</b>
<b>Net Total Public Safety:</b>		<b>\$5,648.09</b>	<b>-\$109.08</b>	<b>\$1,179.32</b>	<b>-\$2,290.04</b>	<b>-\$2,000.00</b>	<b>-15%</b>	<b>\$290.04</b>

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>WW In-House Debt Service (PFA)</b>								
301-10100	Cash	-\$39,135.08	-\$86,028.96	-\$70,988.32	-\$141,320.34			
301-10500	Taxes Receivable Current	\$397.00	\$778.00	\$506.00	\$506.00			
301-11501	AR - Utilities	\$0.19	-\$1,111.77	-\$3,096.82	-\$22,948.95			
301-12100	Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
301-12200	LT Assessments Receivable	\$805,546.10	\$726,304.10	\$599,229.10	\$599,229.10			
301-12201	ST Assessments Receivable	\$101,869.00	\$63,278.00	\$91,606.00	\$91,606.00			
301-12300	Accrued Interest Receivable	\$6,772.00	\$6,074.00	\$5,616.00	\$5,616.00			
301-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
301-21650	Accrued Interest	\$9,693.00	\$8,523.00	\$7,343.00	\$7,343.00			
301-23500	Bonds Payable	\$2,908,000.00	\$2,557,000.00	\$2,203,000.00	\$2,203,000.00			
301-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-25300	Fund Balance	-\$2,247,958.49	-\$2,042,243.79	-\$1,856,229.63	-\$1,587,471.04			
301-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00			
301-31012	W.W.PlantCapacityLevy Increase	\$68,541.51	\$68,067.05	\$137,610.58	\$77,087.52	\$138,000.00	44%	\$60,912.48
301-31016	Sewer Access (SAC-PFA)	\$6,450.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37200	Wastewater User Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37210	Wastewater ConnectPrincipal	\$4,273.55	-\$8,850.89	\$3,185.90	\$66,571.40	\$58,000.00	-15%	-\$8,571.40
301-37212	Pay-off WW Connect Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37215	Stub Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37217	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37220	Wastewater Connect Interest	\$27,849.64	\$24,708.00	\$22,352.11	\$16,186.93	\$20,000.00	19%	\$3,813.07
301-39200	Transfers From Other Funds	\$130,000.00	\$130,000.00	\$130,000.00	\$130,000.00	\$130,000.00	0%	\$0.00
<b>Debt Service Payments</b>								
301-47100-601	Bond Principal	\$0.00	\$0.00	\$0.00	\$358,000.00	\$358,000.00	0%	\$0.00
301-47100-611	Bond Interest	\$31,400.00	\$27,910.00	\$24,390.00	\$22,030.00	\$22,030.00	0%	\$0.00
<b>WW In-House Debt Service - PFA Revenue Total:</b>		<b>\$237,114.70</b>	<b>\$213,924.16</b>	<b>\$293,148.59</b>	<b>\$289,845.85</b>	<b>\$346,000.00</b>	<b>16%</b>	<b>\$56,154.15</b>
<b>WW In-House Debt Serv - PFA Expenditure Total:</b>		<b>\$31,400.00</b>	<b>\$27,910.00</b>	<b>\$24,390.00</b>	<b>\$380,030.00</b>	<b>\$380,030.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>Net Total WW In-House Debt Service - PFA:</b>		<b>\$205,714.70</b>	<b>\$186,014.16</b>	<b>\$268,758.59</b>	<b>-\$90,184.15</b>	<b>-\$34,030.00</b>	<b>-165%</b>	<b>\$56,154.15</b>

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>Roads, Streets, &amp; Highways</b>								
303-10100	Cash	\$95,550.51	\$105,399.72	\$89,440.85	\$11,253.42			
303-10500	Taxes Receivable Current	\$529.00	\$1,169.00	\$368.00	\$368.00			
303-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
303-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
303-15500	Prepays	\$2,846.00	\$3,775.00	\$2,293.00	\$2,293.00			
303-21100	Accounts Payable	\$15,950.06	\$4,855.00	\$11,259.00	\$11,259.00			
303-21200	Wages Payable	\$423.00	\$396.00	\$856.00	\$856.00			
303-25300	Fund Balance	\$88,591.69	\$82,552.45	\$105,092.72	\$79,986.85			
303-31010	General Property Taxes	\$90,847.00	\$102,070.85	\$99,827.51	\$76,850.75	\$138,000.00	44%	\$61,149.25
303-32262	Reimbursements	\$0.00	\$0.00	\$2,197.34	\$2,330.00	\$0.00	0%	-\$2,330.00
303-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$890.76	\$0.00	0%	-\$890.76
303-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Highways, Streets, &amp; Roadways</b>								
303-43100-210	Operating Supplies	\$87.96	\$8.35	\$110.48	\$31.97	\$250.00	87%	\$218.03
303-43100-212	Gas & Oil	\$1,392.82	\$1,191.26	\$1,329.65	\$1,446.57	\$1,500.00	4%	\$53.43
303-43100-225	Safety Support	\$0.00	\$0.00	\$917.20	\$0.00	\$500.00	100%	\$500.00
303-43100-240	Small Tools & Minor Equip	\$88.56	\$2,839.35	\$474.75	\$262.58	\$750.00	65%	\$487.42
303-43100-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-303	Engineer	\$0.00	\$0.00	\$1,742.34	\$0.00	\$500.00	100%	\$500.00
303-43100-304	Legal Fees	\$0.00	\$0.00	\$270.00	\$0.00	\$500.00	100%	\$500.00
303-43100-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
303-43100-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-360	Insurance	\$5,368.48	\$4,871.01	\$6,163.36	\$3,900.55	\$5,000.00	22%	\$1,099.45
303-43100-400	Repair/Maint Contractual	\$11,273.11	\$3,924.63	\$17,100.08	\$2,635.00	\$10,000.00	74%	\$7,365.00
303-43100-402	Patching	\$2,243.30	\$235.70	\$3,264.88	\$23,960.00	\$3,000.00	-699%	-\$20,960.00
303-43100-403	Sweeping	\$2,210.00	\$1,812.50	\$1,870.00	\$2,805.00	\$2,000.00	-40%	-\$805.00
303-43100-404	Mowing	\$4,267.50	\$5,445.00	\$8,460.00	\$8,460.00	\$5,000.00	-69%	-\$3,460.00
303-43100-406	Plowing-Sanding	\$24,370.75	\$17,132.50	\$27,740.00	\$26,385.00	\$20,000.00	-32%	-\$6,385.00
303-43100-407	Salt & Sand	\$11,691.40	\$10,571.40	\$12,105.00	\$11,375.00	\$14,000.00	19%	\$2,625.00
303-43100-409	Crack Sealing	\$0.00	\$1,680.00	\$0.00	\$0.00	\$1,800.00	100%	\$1,800.00
303-43100-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-411	EGL Signs	\$523.02	\$452.42	\$130.23	\$1,143.87	\$750.00	-53%	-\$393.87
303-43100-412	Brush Removal	\$6,100.00	\$1,328.50	\$4,462.50	\$0.00	\$5,000.00	100%	\$5,000.00
303-43100-413	Striping Roads	\$0.00	\$1,657.88	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-430	Vehicle-Equipment Services	\$585.87	\$0.00	\$2,791.46	\$30,669.33	\$12,600.00	-143%	-\$18,069.33
303-43100-439	Licenses, Permits, Dues	\$0.00	\$25.00	\$41.00	\$25.00	\$25.00	0%	\$0.00
<b>WW Superintendent - 20%</b>								
303-49451-100	Wages and Salaries	\$10,116.37	\$9,392.91	\$11,469.18	\$14,170.17	\$14,004.70	-1%	-\$165.47
303-49451-121	PERA	\$758.70	\$704.47	\$860.18	\$1,062.79	\$4,201.41	75%	\$3,138.62
303-49451-122	FICA	\$598.58	\$553.95	\$679.42	\$840.66	\$868.29	3%	\$27.63
303-49451-126	Medicare	\$140.00	\$129.55	\$158.91	\$196.62	\$203.07	3%	\$6.45
303-49451-131	Health Insurance	\$2,524.32	\$2,867.43	\$3,732.10	\$3,835.59	\$4,319.18		\$483.59
303-49451-135	EE-Health Ins AFLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee - 30% - Joe/Lee</b>								
303-49452-100	Wages and Salaries	\$8,948.28	\$9,144.80	\$12,355.12	\$9,282.68	\$12,970.58	28%	\$3,687.90
303-49452-121	PERA	\$780.27	\$687.87	\$810.01	\$696.18	\$972.79	28%	\$276.61
303-49452-122	FICA	\$645.01	\$566.11	\$735.69	\$575.56	\$804.18	28%	\$228.62
303-49452-126	Medicare	\$150.89	\$132.38	\$172.09	\$134.59	\$188.07	28%	\$53.48
303-49452-131	Health Insurance	\$2,021.05	\$2,175.61	\$2,242.20	\$2,039.05	\$2,287.09		\$248.04
<b>WW Employee - 30% - Josh</b>								
303-49453-100	Wages and Salaries	\$0.00	\$0.00	\$3,448.80	\$9,474.16	\$11,900.71	20%	\$2,426.55
303-49453-121	PERA	\$0.00	\$0.00	\$258.67	\$681.51	\$892.55	24%	\$211.04
303-49453-122	FICA	\$0.00	\$0.00	\$213.84	\$587.39	\$737.84	20%	\$150.45
303-49453-126	Medicare	\$0.00	\$0.00	\$50.00	\$137.38	\$172.56	20%	\$35.18
303-49453-131	Health Insurance	\$0.00	\$0.00	\$971.58	\$1,444.74	\$2,255.02		\$810.28
<b>Roads, Streets, &amp; Highway Revenue Total:</b>		<b>\$90,847.00</b>	<b>\$102,070.85</b>	<b>\$102,024.85</b>	<b>\$80,071.51</b>	<b>\$138,000.00</b>	<b>42%</b>	<b>\$57,928.49</b>
<b>Roads, Streets, &amp; Highway Expenditure Total:</b>		<b>\$96,886.24</b>	<b>\$92,713.52</b>	<b>\$141,551.86</b>	<b>\$158,258.94</b>	<b>\$149,387.26</b>	<b>-12%</b>	<b>-\$17,955.90</b>
<b>Net Total Roads, Streets, &amp; Highway:</b>		<b>-\$6,039.24</b>	<b>\$9,357.33</b>	<b>-\$39,527.01</b>	<b>-\$78,187.43</b>	<b>-\$11,387.26</b>	<b>-666%</b>	<b>\$75,884.39</b>

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>GOPIRFB Bond Sewer</b>								
304-10100	Cash	-\$43,100.43	-\$54,126.63	-\$41,071.51	-\$25,765.19			
304-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12100	Assessments Receivable	\$89,959.00	\$71,854.00	\$58,212.00	\$58,212.00			
304-12101	ST Assessments	\$12,839.00	\$12,865.00	\$13,643.00	\$13,643.00			
304-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12300	Accrued Interest Receivable	\$6,204.00	\$5,114.00	\$4,336.00	\$4,336.00			
304-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
304-21650	Accrued Interest	\$1,354.00	\$1,188.00	\$1,063.00	\$1,063.00			
304-23500	Bonds Payable	\$135,000.00	\$115,000.00	\$100,000.00	\$100,000.00			
304-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-25300	Fund Balance	-\$322,327.87	-\$75,083.43	-\$84,451.63	-\$69,412.51			
304-31010	General Property Taxes	\$8,129.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-36100	Special Assessments	-\$0.31	\$5,144.63	\$4,335.95	\$10,586.17	\$20,449.53	48%	\$9,863.36
304-36210	Interest Earnings	\$656.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-39201	Debt Transfer	\$258,969.00	\$0.00	\$0.00	\$22,522.53	\$0.00	0%	-\$22,522.53
<b>GO Bond Sewer</b>								
304-49800-510	2015 Legacy Sewer Extension		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-511	Squaw Point Facility Plan		\$23,230.86	\$30.00	\$0.00	\$0.00	0%	\$0.00
304-49800-300	Professional Services	\$103.50	\$750.00	\$785.20	\$783.25	\$50.00	-1467%	-\$733.25
304-49800-601	Bond Principal	\$0.00	\$0.00	-\$0.50	\$15,050.00	\$15,286.50	2%	\$236.50
304-49800-611	Bond Interest	\$4,677.67	\$2,913.00	\$2,575.48	\$2,068.50	\$2,081.83	1%	\$13.33
<b>GO Bond Sewer Revenue Total:</b>		<b>\$655.69</b>	<b>\$5,144.63</b>	<b>\$4,335.95</b>	<b>\$10,586.17</b>	<b>\$20,449.53</b>	48%	<b>\$9,863.36</b>
<b>GO Bond Sewer Expenditure Total:</b>		<b>\$4,781.17</b>	<b>\$3,663.00</b>	<b>\$3,390.18</b>	<b>\$17,901.75</b>	<b>\$17,418.33</b>	-3%	<b>-\$483.42</b>
<b>Net Total GO Bond Sewer:</b>		<b>-\$4,125.48</b>	<b>\$1,481.63</b>	<b>\$945.77</b>	<b>-\$7,315.58</b>	<b>\$3,031.20</b>	341%	<b>\$10,346.78</b>
<b>GOPIRFB Bond Road</b>								
305-10100	Cash	\$314,468.67	\$276,379.32	\$220,076.11	\$40,322.79			
305-10101	Undeposited Funds	\$0.00	\$0.00	\$0.00	\$0.00			
305-10500	Taxes Receivable Current	\$950.00	\$2,644.00	\$797.00	\$797.00			
305-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
305-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
305-12100	Assessments Receivable	\$285,136.35	\$236,709.35	\$199,614.35	\$199,614.35			
305-12305	Assessments Receivable	\$1,033.00	\$2,099.00	\$570.00	\$570.00			
305-22201	Deferred Revenue	\$285,136.00	\$236,709.00	\$199,614.00	\$199,614.00			
305-25300	Fund Balance	\$1,686,155.00	-\$316,452.02	\$281,122.67	\$221,443.46			
305-31010	General Property Taxes	\$87,113.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31013	2007 Road Improvement Levy	-\$0.06	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31014	2008 Road Improvement Levy	\$0.15	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31015	2015 Refund Rd Imp Levy-2024	\$0.00	\$118,844.24	\$115,256.52	\$64,293.96	\$115,000.00	44%	\$50,706.04
305-31017	2011 Road Improvement Levy	\$24,370.06	\$50,127.24	\$27,969.83	\$15,688.30	\$28,000.00	44%	\$12,311.70
305-31018	2013 Road Imp Levy-2029	\$52,124.54	\$60,230.21	\$69,815.60	\$39,130.29	\$70,000.00	44%	\$30,869.71
305-36100	Special Assessments	\$62,353.62	\$62,354.84	\$50,790.09	\$24,345.43	\$39,900.00	39%	\$15,554.57
305-36210	Interest Earnings	\$520.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39300	Bond Escrow	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39310	GO Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>GO Bond Roads</b>								
305-49700-300	Professional Services	\$796.50	\$1,000.00	\$915.80	\$1,016.75	\$1,000.00	-2%	-\$16.75
305-49700-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-441	Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-601	Bond Principal	\$1,507,150.00	\$270,000.00	-\$1,012,450.50	\$276,750.06	\$276,513.56	0%	-\$236.50
305-49700-611	Bond Interest	\$88,237.79	\$55,885.88	\$50,595.95	\$45,444.49	\$45,431.17	0%	-\$13.32
<b>GO Bond Roads Revenue Total:</b>		<b>\$139,368.31</b>	<b>\$291,556.53</b>	<b>\$263,832.04</b>	<b>\$143,457.98</b>	<b>\$252,900.00</b>	43%	<b>\$109,442.02</b>
<b>GO Bond Roads Expenditure Total:</b>		<b>\$1,596,184.29</b>	<b>\$326,885.88</b>	<b>-\$960,938.75</b>	<b>\$323,211.30</b>	<b>\$322,944.73</b>	0%	<b>-\$266.57</b>
<b>Net Total GO Bond Roads:</b>		<b>-\$1,456,815.98</b>	<b>-\$35,329.35</b>	<b>\$1,224,770.79</b>	<b>-\$179,753.32</b>	<b>-\$70,044.73</b>		<b>\$109,708.59</b>

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>Parks &amp; Recreation</b>								
404-10100	Cash	\$51,329.93	\$57,085.13	\$66,093.77	\$92,245.57			
404-10500	Taxes Receivable Current	\$59.00	\$207.00	\$66.00	\$66.00			
404-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
404-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
404-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
404-21100	Accounts Payable	\$7,500.00	\$0.00	\$3,080.00	\$3,080.00			
404-25300	Fund Balance	\$44,846.37	\$43,888.93	\$57,433.13	\$63,224.77			
404-31010	General Property Taxes	\$10,179.89	\$18,035.23	\$17,965.17	\$10,051.09	\$18,000.00	44%	\$7,948.91
404-33400	State Grants and Aids	\$4,235.00	\$4,675.00	\$9,625.00	\$4,455.00	\$4,250.00	-5%	-\$205.00
404-32260	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$20,611.00	\$0.00	0%	\$20,611.00
404-33600	County Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Park &amp; Trails Committee</b>								
404-41170-110	Other Pay	\$150.00	\$250.00	\$300.00	\$250.00	\$400.00	38%	\$150.00
<b>Tennis Courts</b>								
404-45126-360	Insurance	\$0.00	\$140.79	\$286.94	\$236.00	\$300.00	21%	\$64.00
404-45126-400	Tennis Court Repair/Maint	\$0.00	\$17.14	\$1,600.00	\$294.69	\$0.00	0%	-\$294.69
<b>Parks/Recreation/Trails</b>								
404-45127-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-402	Patching	\$99.90	\$0.00	\$38.65	\$0.00	\$500.00	100%	\$500.00
404-45127-510	Trail Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100%	\$10,000.00
404-45127-515	Trail Maintenance	\$10,887.43	\$4,083.10	\$9,947.94	\$649.60	\$6,000.00	89%	\$5,350.40
404-45127-810	Reimburse - Pine Beach Ski	\$4,235.00	\$4,675.00	\$9,625.00	\$7,535.00	\$4,250.00	-77%	-\$3,285.00
<b>Parks &amp; Recreation Revenue Total:</b>		<b>\$14,414.89</b>	<b>\$22,710.23</b>	<b>\$27,590.17</b>	<b>\$35,117.09</b>	<b>\$22,250.00</b>	127%	<b>\$28,354.91</b>
<b>Parks &amp; Recreation Expenditure Total:</b>		<b>\$15,372.33</b>	<b>\$9,166.03</b>	<b>\$21,798.53</b>	<b>\$8,965.29</b>	<b>\$21,450.00</b>	58%	<b>\$12,484.71</b>
<b>Net Total Parks &amp; Recreation:</b>		<b>-\$957.44</b>	<b>\$13,544.20</b>	<b>\$5,791.64</b>	<b>\$26,151.80</b>	<b>\$800.00</b>	1984%	<b>\$15,870.20</b>

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>Planning &amp; Zoning</b>								
407-10100	Cash	\$63,319.13	\$64,074.66	\$57,884.46	\$44,463.74			
407-10500	Taxes Receivable Current	\$353.00	\$691.00	\$202.00	\$202.00			
407-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
407-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
407-21100	Accounts Payable	\$0.00	\$1,350.00	\$0.00	\$0.00			
407-21200	Wages Payable	\$606.00	\$885.00	\$1,083.00	\$1,083.00			
407-25300	Fund Balance	\$60,945.08	\$63,564.13	\$62,825.66	\$57,156.46			
407-31010	General Property Taxes	\$60,569.82	\$60,387.31	\$54,912.52	\$30,765.12	\$55,000.00	44%	\$24,234.88
407-32200	Land Use Permits	\$15,406.00	\$15,645.00	\$15,275.00	\$27,630.00	\$18,000.00	-54%	-\$9,630.00
407-34103	Zoning & Subdivision Fees	\$1,840.00	\$250.00	\$3,760.00	\$550.00	\$300.00	-83%	-\$250.00
407-34104	Variance	\$1,200.00	\$800.00	\$1,200.00	\$900.00	\$800.00	-13%	-\$100.00
407-34105	Conditional Use Permit	\$4,050.00	\$2,400.00	\$500.00	\$2,100.00	\$800.00	-163%	-\$1,300.00
407-34107	Recording Fee	\$460.00	\$368.00	\$230.00	\$276.00	\$184.00	-50%	-\$92.00
407-36200	Miscellaneous Revenues	\$500.00	\$1,175.00	\$8,889.64	\$21,102.62	\$0.00	0%	-\$21,102.62
407-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning Committee</b>								
407-41180-110	Other Pay	\$5,800.00	\$7,042.80	\$6,450.00	\$5,550.00	\$6,000.00	8%	\$450.00
<b>Administrator-50%</b>								
407-41400-100	Wages and Salaries	\$35,604.59	\$35,612.70	\$36,297.46	\$34,558.92	\$37,487.43	8%	\$2,928.51
407-41400-121	PERA	\$2,670.37	\$2,670.98	\$2,722.23	\$2,591.77	\$2,811.56	8%	\$219.79
407-41400-122	FICA	\$2,207.42	\$2,192.42	\$2,188.42	\$2,142.59	\$2,324.22	8%	\$181.63
407-41400-126	Medicare	\$516.24	\$512.73	\$511.86	\$500.96	\$543.57	8%	\$42.61
407-41400-131	Health Insurance-ER	\$12,574.93	\$13,421.94	\$14,778.70	\$14,278.95	\$16,212.04		\$1,933.09
407-41400-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Administrative Assistant-25%</b>								
407-41900-100	Wages and Salaries	\$10,362.04	\$10,679.00	\$10,798.00	\$10,092.37	\$10,947.46	8%	\$855.09
407-41900-121	PERA	\$777.15	\$780.00	\$795.00	\$756.94	\$821.06	8%	\$64.12
407-41900-122	FICA	\$631.40	\$631.66	\$640.50	\$623.97	\$678.74	8%	\$54.77
407-41900-126	Medicare	\$147.61	\$147.70	\$149.84	\$146.00	\$158.74	8%	\$12.74
407-41900-131	Health Insurance-ER	\$2,956.86	\$3,071.60	\$3,388.86	\$3,262.96	\$3,789.37		\$526.41
407-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning</b>								
407-41910-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$124.00	\$0.00	0%	-\$124.00
407-41910-207	Zoning Ordinance	\$45.00	\$165.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
407-41910-303	Engineer	\$0.05	\$0.00	\$1,005.85	\$0.00	\$0.00	0%	\$0.00
407-41910-304	Legal Fees	\$2,904.50	\$2,169.50	\$9,311.71	\$20,551.25	\$2,000.00	-928%	-\$18,551.25
407-41910-322	Postage	\$109.79	\$110.45	\$95.75	\$116.03	\$150.00	23%	\$33.97
407-41910-331	Mileage	\$388.65	\$600.37	\$329.20	\$441.94	\$560.00	21%	\$118.06
407-41910-350	Legal Notices Publishing	\$1,097.57	\$675.69	\$275.28	\$392.55	\$800.00	51%	\$407.45
407-41910-360	Insurance	\$1,102.60	\$865.24	\$467.70	\$275.26	\$300.00	8%	\$24.74
407-41910-437	Cass County Fees	\$526.00	\$414.00	\$230.00	\$288.00	\$400.00	28%	\$112.00
407-41910-810	Refunds & Reimbursements	\$650.00	\$0.00	\$0.00	\$50.00	\$0.00	0%	-\$50.00
<b>Planning &amp; Zoning Revenue Total:</b>		<b>\$84,025.82</b>	<b>\$81,025.31</b>	<b>\$84,767.16</b>	<b>\$83,323.74</b>	<b>\$75,084.00</b>	<b>-11%</b>	<b>-\$8,239.74</b>
<b>Planning &amp; Zoning Expenditure Total:</b>		<b>\$81,072.77</b>	<b>\$114,222.52</b>	<b>\$126,066.12</b>	<b>\$96,744.46</b>	<b>\$86,484.19</b>	<b>-12%</b>	<b>-\$10,260.27</b>
<b>Net Total Planning &amp; Zoning:</b>		<b>\$2,953.05</b>	<b>-\$33,197.21</b>	<b>-\$41,298.96</b>	<b>-\$13,420.72</b>	<b>-\$11,400.19</b>	<b>-18%</b>	<b>\$2,020.53</b>

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>Wastewater</b>								
602-10100	Cash	\$111,023.77	\$145,411.35	\$136,085.65	\$376,000.86			
602-10500	Taxes Receivable Current	\$0.00	\$0.00	\$0.00	\$0.00			
602-10501	Taxes Receivable Delinquent	\$0.40	\$1,812.74	\$1,475.20	\$3,365.86			
602-11500	Accounts Receivable	\$93.44	\$4.40	\$4.40	\$1,647.53			
602-11501	AR - Utilities	\$118,366.70	\$119,806.23	\$122,847.29	\$859.64			
602-12100	Assessments Receivable	\$138,404.00	\$130,166.00	\$122,727.00	\$122,727.00			
602-12101	ST Assessment Assessments	\$7,155.00	\$7,225.00	\$7,439.00	\$7,439.00			
602-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12300	Accrued Interest Receivable	\$3,509.00	\$3,234.00	\$3,019.00	\$3,019.00			
602-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
602-15500	Prepays	\$6,128.00	\$7,002.00	\$6,824.00	\$6,824.00			
602-16000	Construction in Progress	\$0.00	\$0.00	\$16,524.00	\$16,524.00			
602-16100	Plant	\$12,337,848.00	\$12,347,280.00	\$12,347,280.00	\$12,347,280.00			
602-16200	Vehicles	\$74,990.00	\$74,990.00	\$93,277.00	\$93,277.00			
602-16300	Equipment	\$77,771.00	\$97,751.00	\$121,667.00	\$121,667.00			
602-16400	Infrastructure	\$234,672.00	\$234,672.00	\$243,059.00	\$243,059.00			
602-16600	Accumulated Depreciation	-\$5,380,683.00	\$5,722,576.00	\$6,052,010.00	\$6,052,010.00			
602-21100	Accounts Payable	\$6,796.50	\$23,736.89	\$21,199.00	\$20,650.00			
602-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-21200	Wages Payable	\$260.00	\$2,312.00	\$2,947.00	\$2,947.00			
602-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
602-21218	State Withholdings	\$0.00	\$0.00	\$0.00	\$0.00			
602-21601	Compensated Absences	\$1,598.00	\$1,945.00	\$2,793.00	\$2,793.00			
602-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
602-23000	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00			
602-23500	Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-25300	Fund Balance	\$7,774,750.55	\$7,576,817.56	\$7,253,770.01	\$6,952,889.09			
602-25301	Designated CapOut Fund Balance	\$42,333.17	\$55,979.25	\$69,696.82	\$83,479.45			
602-31016	Sewer Access Connection-(SAC)	\$8,177.00	\$39,700.32	\$44,571.07	\$19,844.41	\$12,800.00	-55%	-\$7,044.41
602-32210	Wastewater/ISTS Permits	\$750.00	\$300.00	\$300.00	\$0.00	\$300.00	100%	\$300.00
602-36100	Special Assessments	\$130,491.00	\$3,235.00	\$547.32	\$0.00	\$0.00	0%	\$0.00
602-36101	Special Assess- 2015 Legacy	\$2,591.78	\$0.00	\$0.00	\$7,987.32	\$7,987.00	0%	-\$0.32
602-36200	Miscellaneous Revenues	\$8,771.38	\$2,484.56	\$17,959.49	\$20,666.53	\$0.00	0%	-\$20,666.53
602-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36240	WW Bio Solids Treatment	\$27,433.86	\$24,826.26	\$24,861.24	\$28,504.30	\$20,000.00	-43%	-\$8,504.30
602-37200	Wastewater User Charges	\$460,361.50	\$464,622.24	\$475,975.34	\$366,784.58	\$494,208.00	26%	\$127,423.42
602-37216	Sewer Connection Inspection	\$50.00	\$200.00	\$300.00	\$150.00	\$100.00	-50%	-\$50.00
602-37217	Capital Outlay	\$13,646.08	\$13,717.57	\$13,782.63	\$10,428.92	\$13,440.00	22%	\$3,011.08
602-37218	CapOut Reimbursed	\$544.00	\$11,499.58	\$0.00	\$6,297.27	\$0.00	0%	-\$6,297.27
602-37260	WW Penalty	\$2,295.42	\$2,006.46	\$1,928.59	\$1,374.48	\$1,300.00	-6%	-\$74.48
602-37264	WW Delinquents to County	\$6,839.57	\$1,576.16	\$0.00	\$737.40	\$1,500.00	51%	\$762.60
602-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Wastewater Committee</b>								
602-41150-110	Other Pay	\$650.00	\$600.00	\$750.00	\$150.00	\$800.00	81%	\$650.00
<b>Administrative Assistant-25%</b>								
602-41900-100	Wages and Salaries	\$10,362.04	\$12,799.00	\$12,083.00	\$10,092.37	\$10,947.46	8%	\$855.09
602-41900-121	PERA	\$777.15	\$780.00	\$795.00	\$756.94	\$821.06	8%	\$64.12
602-41900-122	FICA	\$631.17	\$631.50	\$640.25	\$623.73	\$678.74	8%	\$55.01
602-41900-126	Medicare	\$147.61	\$147.69	\$149.67	\$145.79	\$158.74	8%	\$12.95
602-41900-131	Health Insurance-ER	\$2,956.74	\$3,071.48	\$3,388.74	\$3,262.85	\$3,789.37		\$526.52
602-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Transfers from other Funds</b>								
602-49360-720	Operating Transfers-301	\$130,000.00	\$130,000.00	\$130,000.00	\$130,000.00	\$130,000.00	0%	\$0.00

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>Wastewater</b>								
602-49450-200	Office Supplies	\$346.75	\$179.24	\$200.94	\$125.70	\$500.00	75%	\$374.30
602-49450-205	Maint. Contract/Software	\$1,976.00	\$3,468.43	\$2,565.52	\$2,915.17	\$2,600.00	-12%	-\$315.17
602-49450-210	Operating Supplies	\$3,040.34	\$5,446.36	\$85.34	\$0.00	\$4,200.00	100%	\$4,200.00
602-49450-212	Gas & Oil	\$4,046.43	\$5,579.77	\$5,324.12	\$4,770.60	\$7,000.00	32%	\$2,229.40
602-49450-215	Ferric Chloride	\$6,130.90	\$6,500.06	\$6,723.35	\$6,888.21	\$6,800.00	-1%	-\$88.21
602-49450-220	Repair & Maint. Supplies	\$21,144.10	\$16,695.02	\$11,521.52	\$25,423.79	\$11,000.00	-131%	-\$14,423.79
602-49450-225	Safety Support	\$0.00	\$0.00	\$359.01	\$194.70	\$250.00	22%	\$55.30
602-49450-240	Small Tools & Minor Equip	\$3.02	\$86.59	\$792.15	\$0.00	\$750.00	100%	\$750.00
602-49450-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-301	Auditor - Accounting	\$6,672.50	\$5,872.50	\$5,370.00	\$5,211.37	\$6,000.00	13%	\$788.63
602-49450-303	Engineer	\$0.00	\$306.86	\$1,267.06	\$262.05	\$3,000.00	91%	\$2,737.95
602-49450-304	Legal Fees	\$150.00	\$80.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-311	Lab Services	\$12,522.00	\$13,074.00	\$13,983.00	\$12,360.00	\$15,000.00	18%	\$2,640.00
602-49450-321	Telephone & Internet	\$1,964.26	\$1,812.11	\$1,669.84	\$1,819.11	\$2,000.00	9%	\$180.89
602-49450-322	Postage	\$1,669.38	\$1,808.98	\$1,340.33	\$1,624.26	\$1,600.00	-2%	-\$24.26
602-49450-323	Cell Phone	\$2,203.81	\$2,301.45	\$2,114.26	\$2,124.08	\$2,100.00	-1%	-\$24.08
602-49450-350	Legal Notices Publishing	\$0.00	\$138.85	\$17.88	\$622.06	\$300.00	-107%	-\$322.06
602-49450-360	Insurance	\$12,765.92	\$13,441.96	\$14,230.19	\$16,097.17	\$13,800.00	-17%	-\$2,297.17
602-49450-381	Electric	\$65,399.36	\$62,017.29	\$65,342.70	\$57,727.99	\$60,000.00	4%	\$2,272.01
602-49450-383	Gas Utilities	\$854.75	\$999.31	\$988.47	\$866.82	\$1,200.00	28%	\$333.18
602-49450-384	Refuse Disposal	\$136.89	\$15.21	\$182.52	\$190.91	\$200.00	5%	\$9.09
602-49450-385	Sludge Removal	\$0.00	\$14,101.90	\$3,200.00	\$3,200.00	\$12,500.00	74%	\$9,300.00
602-49450-386	Septic Pumping - Scheduled	\$10,545.00	\$9,267.50	\$5,250.00	\$11,150.00	\$7,200.00	-55%	-\$3,950.00
602-49450-387	Septic Jetting	\$2,757.25	\$1,829.50	\$2,159.75	\$2,427.50	\$3,500.00	31%	\$1,072.50
602-49450-389	Septic Pumping - Emergency	\$1,295.00	\$2,380.00	\$2,745.00	\$4,308.75	\$3,500.00	-23%	-\$808.75
602-49450-400	Repair/Maint - Contractual	\$27,606.27	\$14,126.02	\$15,381.53	\$22,905.62	\$20,000.00	-15%	-\$2,905.62
602-49450-405	Depreciation Expense	\$340,496.00	\$341,893.00	\$344,558.00	\$0.00	\$0.00	0%	\$0.00
602-49450-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-430	Vehicle-Equipment Services	\$4,814.24	\$3,645.66	\$542.73	\$2,066.66	\$3,500.00	41%	\$1,433.34
602-49450-439	Licenses, Permits, Dues	\$1,545.18	\$1,450.00	\$2,402.00	\$3,335.00	\$2,000.00	-67%	-\$1,335.00
602-49450-490	Miscellaneous	\$27.17	\$50.06	\$683.67	\$80.16	\$1,000.00	92%	\$919.84
602-49450-499	Reimbursable Expenses	\$0.00	\$6,147.75	\$0.00	\$828.11	\$0.00	0%	-\$828.11
602-49450-500	Capital Outlay	\$0.00	\$0.00	\$0.15	\$145,301.39	\$17,480.00	-731%	-\$127,821.39
602-49450-501	CapOut Reimbursable Supplies	\$544.00	\$10,158.21	\$25,083.39	\$21,859.00	\$0.00	0%	-\$21,859.00
602-49450-502	Trucks	\$0.00	\$0.00	\$0.40	\$0.00	\$0.00	0%	\$0.00
602-49450-503	Lawn Mower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-504	Lift Stations	\$491.60	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-505	Control Panel	\$0.00	\$2,224.00	\$881.00	\$0.00	\$0.00	0%	\$0.00
602-49450-506	Pumps	\$11,758.59	\$18,679.15	\$11,519.00	\$13,414.00	\$12,000.00	-12%	-\$1,414.00
602-49450-507	Collection System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-508	Capital Outlay Squaw Pt Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-509	Capital Outlay Pine Beach Plant	\$0.00	\$0.00	-\$0.10	\$0.00	\$0.00	0%	\$0.00
602-49450-510	Capital Outlay-2015 Legacy	\$785.21	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-570	Office Equip/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
602-49450-581	Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-590	Capital Outlay Designated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-810	Refunds & Reimbursements	\$98.89	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Budget	% Remaining	2019 Remaining
<b>WW Superintendent - Joel</b>						\$0.00		
602-49451-100	Wages and Salaries	\$52,593.39	\$53,165.02	\$55,288.03	\$51,168.30	\$56,018.81	9%	\$4,850.51
602-49451-121	PERA	\$3,944.54	\$3,987.38	\$4,146.64	\$3,837.60	\$4,201.41	9%	\$363.81
602-49451-122	FICA	\$3,104.19	\$3,139.40	\$3,274.24	\$3,028.67	\$3,473.17	13%	\$444.50
602-49451-126	Medicare	\$725.99	\$734.23	\$765.71	\$708.33	\$812.27	13%	\$103.94
602-49451-131	Health Insurance	\$14,088.92	\$14,876.25	\$15,857.12	\$15,698.92	\$17,276.70		\$1,577.78
602-49451-308	Training	\$1,835.73	\$1,035.89	\$1,129.21	\$1,753.32	\$0.00	0%	-\$1,753.32
602-49451-330	Mileage-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49451-331	Mileage	\$244.08	\$282.42	\$140.07	\$332.08	\$0.00	0%	-\$332.08
602-49451-438	Uniforms	\$305.50	\$365.95	\$390.56	\$350.91	\$0.00	0%	-\$350.91
602-49451-439	Licenses, Permits, Dues	\$0.00	\$275.00	\$0.00	\$23.00	\$0.00	0%	-\$23.00
<b>WW Employee - Lee (Joe)</b>								
602-49452-100	Wages and Salaries	\$40,962.80	\$39,730.52	\$40,000.70	\$29,867.77	\$30,264.70	1%	\$396.93
602-49452-102	Wages and Salaries Part Time	\$16,543.18	\$959.87	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-121	PERA	\$4,312.90	\$2,982.49	\$2,808.46	\$2,240.10	\$2,269.85	1%	\$29.75
602-49452-122	FICA	\$3,386.25	\$2,504.36	\$2,471.03	\$1,851.83	\$1,876.41	1%	\$24.58
602-49452-126	Medicare	\$791.89	\$585.72	\$577.89	\$433.07	\$438.84	1%	\$5.77
602-49452-131	Health Insurance	\$7,912.15	\$8,310.77	\$5,977.74	\$4,968.58	\$5,336.55		\$367.97
602-49452-308	Training	\$499.20	\$0.00	\$1,255.31	\$260.00	\$1,000.00	74%	\$740.00
602-49452-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-331	Mileage	\$86.40	\$0.00	\$81.75	\$0.00	\$0.00	0%	\$0.00
602-49452-438	Uniforms	\$444.44	\$364.70	\$623.11	\$503.35	\$400.00	-26%	-\$103.35
602-49452-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee - Jeremy (Josh/Cole)</b>								
602-49453-100	Wages and Salaries	\$562.80	\$14,866.18	\$18,736.20	\$25,241.92	\$27,768.33	9%	\$2,526.41
602-49453-121	PERA	\$42.21	\$1,114.96	\$1,405.19	\$1,825.41	\$2,082.62	12%	\$257.21
602-49453-122	FICA	\$34.90	\$921.70	\$1,161.60	\$1,565.00	\$1,721.64	9%	\$156.64
602-49453-126	Medicare	\$8.16	\$215.56	\$271.66	\$366.03	\$402.64	9%	\$36.61
602-49453-131	Health Insurance	\$0.00	\$669.22	\$3,669.47	\$3,790.45	\$5,261.70		\$1,471.25
602-49453-308	Training	\$0.00	\$0.00	\$65.00	\$260.00	\$1,000.00	74%	\$740.00
602-49453-331	Mileage	\$0.00	\$0.00	\$81.75	\$0.00	\$0.00	0%	\$0.00
602-49453-438	Uniforms	\$0.00	\$297.13	\$769.11	\$569.78	\$400.00	-42%	-\$169.78
602-49453-439	Licenses, Permits, Dues	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>THE HARBOR PUD-WW Expenses</b>								
602-49455-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-439	Licenses, Permits, Dues	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Wastewater Revenue Total:</b>		<b>\$661,951.59</b>	<b>\$564,168.15</b>	<b>\$579,678.36</b>	<b>\$462,775.21</b>	<b>\$551,635.00</b>	<b>16%</b>	<b>\$88,859.79</b>
<b>Wastewater Expenditure Total:</b>		<b>\$501,559.14</b>	<b>\$524,073.13</b>	<b>\$512,680.93</b>	<b>\$665,776.28</b>	<b>\$532,431.01</b>	<b>-25%</b>	<b>-\$133,345.27</b>
<b>Net Total Wastewater:</b>		<b>\$160,392.45</b>	<b>\$40,095.02</b>	<b>\$66,997.43</b>	<b>-\$203,001.07</b>	<b>\$19,203.99</b>	<b>1157%</b>	<b>\$222,205.06</b>
<b>Revenue Grand Totals:</b>			<b>\$1,502,473.67</b>	<b>\$1,589,139.79</b>	<b>\$1,233,508.64</b>	<b>\$1,620,132.53</b>	<b>26%</b>	<b>\$427,406.16</b>
<b>Expenditures Grand Totals:</b>			<b>\$1,296,388.02</b>	<b>\$70,414.11</b>	<b>\$1,828,022.48</b>	<b>\$1,722,353.07</b>	<b>-7%</b>	<b>-\$114,753.63</b>
<b>Net Grand Totals:</b>		<b>-\$1,011,098.33</b>	<b>\$277,161.65</b>	<b>\$1,576,431.68</b>	<b>-\$536,807.84</b>	<b>-\$102,220.54</b>	<b>-530%</b>	<b>\$542,159.79</b>
<b>Total Health Insurance</b>		<b>\$61,502.69</b>	<b>\$66,052.58</b>	<b>\$72,810.43</b>	<b>\$69,903.38</b>	<b>\$75,235.59</b>	<b>7%</b>	<b>\$5,332.21</b>



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council  
**Prepared by:** Administrative Assistant Schack  
**Date:** December 3, 2019  
**Agenda Item:** 7a  
**Subject:** Conditional Use Permit (CUP) 2019-54A – Mark & Sarah Mangan

**Report:**

City Planning Commission recommends approval of CUP 2019-54A subject to the following findings and conditions:

**Findings of Fact:**

1. Home was connected to the East Gull lake wastewater system in 2008.
2. A 32x32 storage garage was constructed with a permit in 1998 putting this lot over the current square feet allowed for an accessory structure; this construction date was before the 1,280 square foot limit of accessory structures was added to the city ordinance.
3. The 20 x 24 garage was older and existing which also had a 125 square foot impervious concrete apron on the lakeside which all had to be removed to allow access for the old home removal and reconstruction of a new home.
4. A permit was requested to build an additional 30 x 30 storage building on the same property on February 9,2004. This permit was denied by East Gull Lake by Community growth and was never built due to impervious and excessive accessory structures on the property.
5. The existing home or the proposed new home does not have an attached garage up to the 1,280 SQ. FT. allowed in the current ordinance rules. This is possibly due to the topography around the home and or personal preference due to it being a cabin compared to a year around home.
6. Preconstruction impervious coverage currently was 26.9% and there were also pre-existing large areas of gravel rock on the ground in various places that were not counted in the impervious calculations behind the small garage but was being removed in favor of grass in the future.
7. Removal of the existing 986 SQ. FT. of asphalt and replacement of this with a pervious surface that will add additional storage capacity to the infiltration basin. This will allow it to contain a 10-year 24-hour storm event which would help to improve the impervious to 24.5% with credit being given for the pervious surface.
8. Total removal of the asphalt turnaround area was considered, however due to the hilly topography and the area left to turnaround when leaving the garage, it is very difficult. it was instead decided to redo it in a pervious product to help this problem.
9. A pre-existing non-conforming deck and hot tub on the lakeside was removed which had encroached on the 50-foot setback. The new home design conforms to the 50-foot setback.
10. They are also removing a small fish cleaning house at the lakeside and a wood storage area between the two garages that will decrease impervious coverage in the shoreline area.

**Conditions:**

1. Make sure all structures to be removed are completed before final approval letter is sent.
2. Use best management practices to assure no run off from construction enters Lake Sylvan.
3. Remind the home owners of the responsibility to maintain the pervious asphalt area surface in perpetuity to maintain the effectiveness of the product.





**City Of East Gull Lake**  
10790 Squaw Point Road  
East Gull Lake, MN 56401  
218-828-9279

# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** December 3, 2019

**Agenda Item:** 8a

**Subject:** Lift Station #5 Pay Application #2

**Report:**

**Council Action Requested:**

City staff is recommending approval of payment application #2 for the Lift Station reconstruction project for \$166,250.00.

**Contractor's Application for Payment No. 2**

Application Period: 7/31/19-11/23/19		Application Date: 11/27/2019	
To (Owner): City of East Gull Lake	From (Contractor): Tom's Backhoe Service, Inc.	Via (Engineer): WSN	
Project: Lift Station No. 5	Contract:		
Owner's Contract No.:	Contractor's Project No.: 19102	Engineer's Project No.:	0113B0006.000
			WSN

**Application For Payment  
Change Order Summary**

Number	Additions	Deductions
1	\$385.00	
TOTALS	\$385.00	
NET CHANGE BY CHANGE ORDERS	\$385.00	

1. ORIGINAL CONTRACT PRICE.....	\$ 285,000.00
2. Net change by Change Orders.....	\$ 385.00
3. Current Contract Price (Line 1 ± 2).....	\$ 285,385.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 258,703.83
5. RETAINAGE:	
a. 5% X \$258,703.83 Work Completed.....	\$ 12,935.20
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 12,935.20
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 245,768.63
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 79,518.63
8. AMOUNT DUE THIS APPLICATION.....	\$ 166,250.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 26,681.17

**Contractor's Certification**  
The undersigned Contractor certifies, to the best of its knowledge, the following:  
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Kathy Thompson  
By: Kathy Thompson Date: 11/27/2019

Payment of: \$ 166,250.00  
(Line 8 or other - attach explanation of the other amount)

is recommended by: Joseph E. Dabel 11/27/2019  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Date)  
(Owner)

Approved by: \_\_\_\_\_ (Date)  
Funding or Financing Entity (if applicable)

**Progress Estimate - Lump Sum Work**

**Contractor's Application**

For (Contract): East Gull Lake Lift Station No 5				Application Number: 2				
Application Period: 7/31/19-11/23/19				Application Date: 11/27/2019				
A		B	Work Completed		E	F		G
Specification Section No.	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
	Stored Materials	\$83,318.83	\$83,318.83			\$83,318.83	100.0%	
	Change Order 1	\$385.00	\$385.00			\$385.00	100.0%	
	Progress	\$201,681.17		\$175,000.00		\$175,000.00	86.8%	\$26,681.17
<b>Totals</b>		<b>\$285,385.00</b>	<b>\$83,703.83</b>	<b>\$175,000.00</b>		<b>\$258,703.83</b>		<b>\$26,681.17</b>

**Stored Material Summary**

**Contractor's Application**

For (Contract):							Application Number: 2				
Application Period: 7/31/19-11/23/19							Application Date: 43796				
Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$) (D + E - F)
					Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/Year)	Amount (\$)	
	55998	1	Holden Shop	Electrical	7/2019	\$34,500.00		\$34,500.00	11/2019	\$34,500.00	
	368894	1	T.B. Shop	Control Panel Quality Flow	4/2019	\$19,692.58		\$19,692.58	11/2019	\$19,692.58	
	101978	1	T.B. Shop	Pumps WW Goetsch	4/2019	\$29,126.25		\$29,126.25	11/2019	\$29,126.25	
<b>Totals</b>						<b>\$83,318.83</b>		<b>\$83,318.83</b>		<b>\$83,318.83</b>	



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Kathy Schack

**Date:** December 3, 2019

**Agenda Item:** 14a

**Subject:** Resolution 12:01-19  
Certificate of Final Levy for 2020

**Report:**

**Council Action Requested:**

City Staff and Budget Committee are requesting the Certificate of Final Levy be discussed, determined, and approved for 2020.

2020 Budget	
FUND	CERTIFIED LEVY
General Fund-100	\$144,000.00
Public Safety-225	\$54,400.00
Roads, Streets, & Highway-303	\$138,000.00
GO Bond 2015 Road Improvements-305	\$143,000.00
GO Bond 2013 Road Improvements-305	\$70,000.00
Parks & Recreation-404	\$28,000.00
Planning & Zoning-407	\$60,000.00
WW Plant Expansion-301	\$173,000.00
<b>TOTAL CERTIFIED LEVY</b>	<b>\$810,400.00</b>



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Kathy Schack

**Date:** December 3, 2019

**Agenda Item:** 14a

**Subject:** Resolution 12:02-19  
Gambling Permit – Raffle at Cragun's Legacy

**Report:**

**Council Action Requested:**

North Country Chapter of Pheasants Forever Inc is requesting a gambling permit be approved for a raffle to be held on March 28, 2020 at Cragun's Legacy.

# LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

### Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

## ORGANIZATION INFORMATION

Organization Name: North Country Chapter of Pheasants Forever Inc Previous Gambling Permit Number: \_\_\_\_\_

Minnesota Tax ID Number, if any: 4874648 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 30144 Loon Lake Road

City: Crosby State: MN Zip: 56441 County: Crow Wing

Name of Chief Executive Officer (CEO): Jake Granfors

CEO Daytime Phone: 218-434-0929 CEO Email: jgranfors@pheasantsforever.org  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

## NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal       Religious       Veterans       Other Nonprofit Organization

### Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

## GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Craguns- The Legacy Pavilion

Physical Address (do not use P.O. box): 11000 Craguns Drive

Check one:  
 City: East Gull Lake Zip: 56401 County: Cass  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): March 28th 2020

Check each type of gambling activity that your organization will conduct:

Bingo       Paddlewheels       Pull-Tabs       Tipboards       Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input checked="" type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: <u>City of East Gull Lake</u></p> <p>Signature of City Personnel: _____</p> <p>Title: <u>City Administrator</u> Date: <u>12/3/2019</u></p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Jake Granfors* Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: \_\_\_\_\_

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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<p><b>Complete a separate application for:</b></p> <ul style="list-style-type: none"> <li>• all gambling conducted on two or more consecutive days; or</li> <li>• all gambling conducted on one day.</li> </ul> <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p><b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p><b>Mail application with:</b></p> <p><input type="checkbox"/> a copy of your proof of nonprofit status; and</p> <p><input type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b>; otherwise the fee is <b>\$150</b>. Make check payable to <b>State of Minnesota</b>.</p> <p><b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p><b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** December 5, 2017

**Agenda Item:** 14b

**Subject:** Resolution 12:03-19 – Establish Polling Place

**Report:**

**Council Action Requested:**

Minnesota State Legislature passed specific amendments to statutes to establish polling places for municipalities yearly.

City Staff is recommending approval of Resolution 12:03-19 establishing City Hall at 10790 Squaw Point Road, East Gull Lake, MN as the polling place for the 2020 elections for the City of East Gull Lake.



**RESOLUTION 12:02-19  
CITY OF EAST GULL LAKE  
COUNTY OF CASS**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of East Gull Lake, County of Cass, Minnesota, held on 3rd day of December, 2019, at 6:30 p.m. The following resolution was introduced and Council moved upon its adoption:

**WHEREAS**, the 2017 Minnesota State Legislature passed into law specific amendments to Minnesota Statutes 204B.16 and 205A.11 changing the process to establish polling places for municipalities, school districts, and counties with unorganized townships by requiring an annual resolution or ordinance designating polling places for the upcoming calendar year; and,

**WHEREAS**, the City of East Gull Lake opts to establish the polling place for 2020 by resolution; and,

**NOW THEREFORE BE IT RESOLVED** by the City Council that the 2020 polling place for the City of East Gull Lake will be held at East Gull Lake City Hall, 10790 Squaw Point Rd, East Gull Lake.

Adopted by the Council this 3rd day of December, 2019.

A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution: Mayor Dave Kavanaugh, Councilors Bergin, Hoffmann, Demgen and Ruttger.

And the following voted against: None

WHEREUPON said resolution was declared duly approved and adopted and was signed by the Mayor and attested to by the City Administrator.

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Dave Kavanaugh, Mayor

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Rob Mason, City Administrator



**City Of East Gull Lake**  
10790 Squaw Point Road  
East Gull Lake, MN 56401  
218-828-9279

# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** December 3, 2019

**Agenda Item:** 14c

**Subject:** 2020 Meeting Schedule

**Report:**

**Council Action Requested:**

City staff is recommending discussion and approval of the 2020 Meeting Schedule.



## CITY OF EAST GULL LAKE 2020 MEETING SCHEDULE

City Council Meetings:	Tuesday, January 7, 2020	6:30:00 PM
	Tuesday, February 4, 2020	6:30:00 PM
	Tuesday, March 3, 2020	6:30:00 PM
	Tuesday, April 7, 2020	6:30:00 PM
	Tuesday, May 5, 2020	6:30:00 PM
	Tuesday, June 2, 2020	6:30:00 PM
	Tuesday, July 7, 2020	6:30:00 PM
	Tuesday, August 4, 2020	6:30:00 PM
	Tuesday, September 1, 2020	6:30:00 PM
	Tuesday, October 6, 2020	6:30:00 PM
	Thursday, November 5, 2020	6:30:00 PM
	Tuesday, December 1, 2020	6:30:00 PM
	Planning & Zoning:	Tuesday, January 28, 2020
Tuesday, February 25, 2020		6:30:00 PM
Tuesday, March 31, 2020		6:30:00 PM
Tuesday, April 28, 2020		6:30:00 PM
Tuesday, May 26, 2020		6:30:00 PM
Tuesday, June 30, 2020		6:30:00 PM
Tuesday, July 28, 2020		6:30:00 PM
Tuesday, August 25, 2020		6:30:00 PM
Tuesday, September 29, 2020		6:30:00 PM
Tuesday, October 27, 2020		6:30:00 PM
Tuesday, November 24, 2020		6:30:00 PM
Wastewater & Road:	Wednesday, February 12, 2020	3:00:00 PM
	Wednesday, May 13, 2020	3:00:00 PM
	Wednesday, August 12, 2020	3:00:00 PM
	Wednesday, November 18, 2020	3:00:00 PM
Public Safety Committee:	TBD	
Budget Committee:	Wednesday, August 19, 2020	3:00:00 PM
	Wednesday, November 18, 2020	3:00:00 PM
Park & Trails Committee:	TBD	