

**CITY OF EAST GULL LAKE
REGULAR SESSION
AGENDA
Tuesday, February 05, 2019
6:30 PM**

- 1. Call meeting to order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Adoption of Agenda by motion**
 - 4a. Additions
 - 4b. Deletions
- 5. Approval of Consent Agenda by motion ***
 - 5a. January 2, 2019 City Council Meeting Minutes
 - 5b. Financial Report
 - ◆ December, 2018 bank statement information:
 - Checking Account:
 - Total Additions: \$328,331.89
 - Total Subtractions: \$255,236.11
 - Ending Balance: \$152,798.90
 - Interest Earned to date: \$17.98
 - Money Market Account:
 - Interest Earned: \$873.11
 - Ending Balance: \$618,087.23
 - Interest Earned to date: \$8,044.08
 - ◆ Approve January, 2019 Check Register
 - Claims 20178 to 20221 for total amount of \$408,401.51
 - ◆ Approve January, 2019 Payroll EFT payments
 - ◆ Monthly Budget Report, Delinquent WW Customers Report
- 6. Open Forum****

None
- 7. Planning & Zoning**
 - 7a. LEGACY VILLAGE – Final Plat
- 8. Wastewater & Roads Report**
 - 8a. Rate Increase
 - 8b. Lift Station #5 Update
 - 8c. Gull Dam Road Closure – Letter from the Army Corps pf Engineers
- 9. Public Safety**

No Report
- 10. Parks and Trails**

No Report
- 11. Personnel Committee**

No Report

12. Budget Committee

No Report

13. Mayor

No Report

14. City Staff

14a. Resolution 02:01-19 – Raffle at Cragun’s Resort; MN Sheriffs’ Association, June 11, 2019

14b. Resolution 02:02-19 – Raffle at Cragun’s Resort; MN Sheriffs’ Association, September 11, 2019

14c. Paul Sachs land trade

15. Old Business

None

16. New Business

None

17. Announce Next Regular Sessions of City Council/Other Meetings

Planning and Zoning MeetingTuesday, March 12, 2019 at 6:30pm

City Council Meeting Tuesday, February 26, 2019 at 6:30pm

18. Adjournment

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant
Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
January 2, 2019
6:30 PM**

Mayor Kavanaugh called the January 2, 2019 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack
Absent: Councilor Lang
Audience: Justin, WSN

OATH OF OFFICE

Councilors Ruttger and Hoffmann received the Oath of Office as recited by Administrator Mason. They signed the documents and Kathy Schack notarized the signatures.

ADOPTION OF AGENDA

- 4a. Additions: 14d. Resolution 01:04-19: Appoint Cass County to perform wetland determination and permitting for the City of East Gull Lake
 - 8b. WW increase
 - 8c. Deferred Assessments
- 4b. Deletions: None

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Demgen seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. December 4, 2018 City Council Meeting Minutes
- 5b. Financial Report
 - ◆ November, 2018 bank statement information
 - Checking Account
 - Total Additions: \$17,823.34
 - Total Subtractions: \$83,804.98
 - Ending Balance: \$79,703.12
 - Interest Earned to date: \$16.18
 - Money Market Account
 - Interest Earned: \$632.29
 - Ending Balance: \$417,214.12
 - Interest Earned to date: \$7,170.97
 - ◆ Approve December, 2018 Check Register
 - Claims 20114 to 20177 for total amount of \$13,770.86
 - ◆ Approve December, 2018 payroll EFT payments
 - EFT Payroll: \$ 8,267.35; EFT Transmittals: \$ 3,845.28
 - ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

None

WASTEWATER & ROAD REPORT

8a. Update for Lift Station #5 Reconstruction

Justin from WSN answered questions regarding the plans. It was noted that a motion needs to be made for advertising for bidding of the project.

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve proceeding with advertising for the bidding for the Lift Station #5 reconstruction project. All present voted in favor thereof. Motion carried.

8b. WW Rate Increase

Administrator Mason noted that there have extra costs incurred within the wastewater

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to authorize a statement to go on the last quarter billing stating the possible \$2.00 per quarter increase in WW billing pending a public hearing beginning 2019 first quarter billing [sent first week in April]. All present voted in favor thereof. Motion carried.

8c. Deferred Assessments

Administrator Mason addressed the Council regarding a deferred assessments from the 1989 road project that are still on the books.

PUBLIC SAFETY; PARK & TRAILS; PERSONNEL COMMITTEE; BUDGET COMMITTEE

No Reports

MAYOR'S REPORT

13a. Resolution 01:01-19 – 2019 Appointments

- **Regular Meeting Dates as:** First Tuesday of each month.
Note: Should Council not able to hold meeting on this date, changes will be posted in the Brainerd Dispatch, City Website & City Hall Bulletin Board notifying the date of change.
- **Official Check Signers:** Dave Kavanaugh, Carol Demgen, and Rob Mason
- **Official Depository is designated as:** Bremer Bank
- **Official Newspaper is designated as the:** Brainerd Dispatch
- **Mileage Reimbursement Rate set as:** \$0.58 per mile (IRS Rate)
- **Appointment of Acting Mayor:** Jim Ruttger
- **Fire Advisory Board Member to Pillager Fire Department:** Dave Kavanaugh
- **Official City Attorney:** Tom Pearson of Gammello-Pearson, PLLC
- **Weed Inspector:** Joel Jasmer
- **Board of Review Training:** Carol Demgen, Dave Kavanaugh

Committee Appointments:

Public Safety: Neal Gaalswyk, Dave Kavanaugh, Rob Mason, Carol Demgen

Wastewater & Roads: Abbey Pieper, Eric Peterson, Dennis Lang, Dave Kavanaugh, Jerry Stromberg

Personnel: Carol Demgen, Scott Hoffmann

Planning & Zoning: None

Parks & Trails: Scott Hoffmann, Mark Kavanaugh, Neal Gaalswyk, Jim Demgen,
Janelle Madison, Jeff Olson, Chuck Klecatsky, Nancy Lind

Budget: Jim Ruttger, Carol Demgen, Herm Schley, Tim Bergin

Councilor Ruttger moved and Councilor Demgen seconded, the motion to adopt Resolution 01: 01-19 – for 2019 City Appointments. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

CITY ADMINISTRATOR REPORT

14a. Resolution 01:02-19 – Raffle Permit – BPSF at Cragun’s Legacy on 2/9/2018

Councilor Ruttger moved and Councilor Hoffmann seconded, the motion to adopt Resolution 01: 02-19 – a raffle to be held by BPSF at Cragun's Legacy on February 2, 2019. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

14a. Resolution 01:03-19 – Raffle Permit – MN Teen Challenge at Cragun’s Resort on 6/1/2019

Councilor Hoffmann moved and Councilor Demgen seconded, the motion to adopt Resolution 01: 02-19 – a raffle to be held by MN Teen Challenge at Cragun’s Resort on June 1, 2019. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

14b. Publishing of 2019 Summary Budget

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve publishing of the 2019 Summary Budget. All present voted in favor thereof. Motion carried.

14d. Resolution 01:04-19: Appoint Cass County to perform wetland determination and permitting for the City of East Gull Lake

Councilor Hoffmann moved and Councilor Demgen seconded, the motion to adopt Resolution 01: 04-19 to approve giving authority to Cass County to perform wetland determination and permitting for the City of East Gull Lake. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

OLD BUSINESS & NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting Tuesday, January 29, 2019 at 6:30pm
City Council Meeting Tuesday, February 05, 2019 at 6:30pm

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

| Check Issue Date | Check Number | Vendor Number | Payee | Amount |
|------------------|--------------|---------------|------------------------------------|------------|
| 01/02/2019 | 20178 | 4 | AW RESEARCH LABORATORIES INC | 549.00 |
| 01/02/2019 | 20179 | 4522590 | CASCADE COMPUTERS | 45.20 |
| 01/02/2019 | 20180 | 4522665 | GLS PROMOTIONS | 72.00 |
| 01/02/2019 | 20181 | 66 | MINNESOTA POWER | 5,599.62 |
| 01/02/2019 | 20182 | 74 | MRWA | 300.00 |
| 01/02/2019 | 20183 | 4522724 | OFFICE OF THE SECRETARY OF STATE | 120.00 |
| 01/02/2019 | 20184 | 4522591 | PINE BEACH SKI CLUB | 3,080.00 |
| 01/02/2019 | 20185 | 93 | SCI BROADBAND | 367.42 |
| 01/02/2019 | 20186 | 97 | THE WAGON LLC | 5,250.00 |
| 01/02/2019 | 20187 | 4522559 | VERIZON WIRELESS | 244.43 |
| 01/02/2019 | 20188 | 4522503 | WIDSETH SMITH NOLTING | 2,260.00 |
| 01/02/2019 | 20189 | 102 | WW GOETSCH ASSOCIATES INC | 854.00 |
| 01/09/2019 | 20192 | 4522507 | BOND TRUST SERVICES CORPORATION | 289,987.50 |
| 01/09/2019 | 20193 | 185 | CANON FINANCIAL SERVICES | 75.20 |
| 01/09/2019 | 20194 | 16 | CASS COUNTY | 30.00 |
| 01/09/2019 | 20195 | 4522681 | CIVIC SYSTEMS LLC | 2,085.00 |
| 01/09/2019 | 20196 | 32 | CULLIGAN | 19.50 |
| 01/09/2019 | 20197 | 113 | GOPHER STATE ONE-CALL | 8.10 |
| 01/09/2019 | 20198 | 176 | JOSHUA KELLIHER | 64.88 |
| 01/09/2019 | 20199 | 57 | LAKES PRINTING | 122.25 |
| 01/09/2019 | 20200 | 4522660 | SCHLENNER WENNER & CO | 450.00 |
| 01/09/2019 | 20201 | 152 | THE OFFICE SHOP | 257.89 |
| 01/09/2019 | 20202 | 102 | WW GOETSCH ASSOCIATES INC | 435.00 |
| 01/17/2019 | 20203 | 4 | AW RESEARCH LABORATORIES INC | 485.00 |
| 01/17/2019 | 20204 | 4522717 | CARDMEMBER SERVICE (CPN 001344773) | 572.52 |
| 01/17/2019 | 20205 | 4522710 | GAMMELLO-PEARSON PLLC | 962.50 |
| 01/17/2019 | 20206 | 113 | GOPHER STATE ONE-CALL | 50.00 |
| 01/17/2019 | 20207 | 4522619 | MN PUBLIC FACILITIES AUTHORITY | 11,015.00 |
| 01/17/2019 | 20208 | 78 | NISSWA SANITATION INC. | 30.42 |
| 01/17/2019 | 20209 | 81 | PITNEY BOWES | 270.99 |
| 01/17/2019 | 20210 | 89 | RARDIN EXCAVATING, INC. | 11,245.00 |
| 01/17/2019 | 20211 | 106 | XCEL ENERGY | 339.84 |
| 01/17/2019 | 20212 | 91 | ROBERT MASON | 73.58 |
| 01/23/2019 | 20213 | 4 | AW RESEARCH LABORATORIES INC | 132.00 |
| 01/23/2019 | 20214 | 6 | BRAINERD DISPATCH | 14.30 |
| 01/23/2019 | 20215 | 8 | BREMER BANK, NA | 27,163.05 |
| 01/23/2019 | 20216 | 4522558 | LUCC | 25.00 |
| 01/23/2019 | 20217 | 4522711 | MILLS AUTOMOTIVE GROUP | 29,706.75 |
| 01/23/2019 | 20218 | 66 | MINNESOTA POWER | 5,764.15 |
| 01/23/2019 | 20219 | 4522559 | VERIZON WIRELESS | 244.72 |
| 01/23/2019 | 20220 | 4522503 | WIDSETH SMITH NOLTING | 7,950.50 |
| 01/23/2019 | 20221 | 4522487 | JOEL P. JASMER | 79.20 |
| Grand Totals: | | | | 408,401.51 |

Date: February 5, 2019

Mayor: _____
 Dave Kavanaugh _____

City Administrator: _____
 Rob Mason _____

City Council: _____
 Dennis Lang _____
 Scott Hoffman _____

 Carol Demgen _____
 Jim Ruttger _____

| Pay Period Date | Journal Code | Check Issue Date | Check Number | Payee | EMP NUM | GL Account | Amount |
|-----------------|--------------|------------------|--------------|-------------------|---------|------------|------------------|
| 01/04/2019 | PC | 01/11/2019 | 19011101 | James D Ruttger | 7 | 999-10101 | 230.87 |
| 01/04/2019 | PC | 01/11/2019 | 19011102 | David Kavanaugh | 22 | 999-10101 | 173.22 |
| 01/04/2019 | PC | 01/11/2019 | 19011103 | Carol A Demgen | 24 | 999-10101 | 230.87 |
| 01/04/2019 | PC | 01/11/2019 | 19011104 | Joel P Jasmer | 28 | 999-10101 | 1,870.97 |
| 01/04/2019 | PC | 01/11/2019 | 19011106 | Robert Mason | 40 | 999-10101 | 2,109.07 |
| 01/04/2019 | PC | 01/11/2019 | 19011107 | Dennis Lang | 41 | 999-10101 | 230.87 |
| 01/04/2019 | PC | 01/11/2019 | 19011108 | Scott Hoffmann | 42 | 999-10101 | 185.87 |
| 01/04/2019 | PC | 01/11/2019 | 19011109 | Lee E. Anderson | 44 | 999-10101 | 1,317.90 |
| 01/04/2019 | PC | 01/11/2019 | 19011110 | Joshua R Kelliher | 45 | 999-10101 | 1,100.64 |
| 01/18/2019 | PC | 01/25/2019 | 201801251 | Joel P Jasmer | 28 | 999-10101 | 1,715.36 |
| 01/18/2019 | PC | 01/25/2019 | 201801252 | Kathy A Schack | 39 | 999-10101 | 1,230.69 |
| 01/18/2019 | PC | 01/25/2019 | 201801253 | Robert Mason | 40 | 999-10101 | 2,173.97 |
| 01/18/2019 | PC | 01/25/2019 | 201801254 | Lee E. Anderson | 44 | 999-10101 | 1,180.30 |
| 01/18/2019 | PC | 01/25/2019 | 201801255 | Joshua R Kelliher | 45 | 999-10101 | 1,126.76 |
| 01/04/2019 | PC | 01/11/2019 | 999000837 | Kathy A Schack | 39 | 999-10101 | 1,192.50 |
| Grand Totals: | | | <u>15</u> | | | | <u>16,069.86</u> |

Dated: _____

Mayor: _____

City Council: _____

City Administrator: _____

| Transmittal Payee | Amount |
|----------------------------|------------------|
| Total EFTPS: | 4,886.52 |
| Total HEALTH SAVINGS PLAN: | 1,480.83 |
| Total MEDICA: | 5,782.25 |
| Total PERA: | 2,866.34 |
| Total SWT: | 851.99 |
| Grand Totals: | <u>15,867.93</u> |

Dated: _____

Mayor: _____

City Council: _____

City Administrator: _____

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|---------------------|-------------------------------|--------------|--------------|--------------|--------------|--------------|-------------|----------------|
| General Fund | | | | | | | | |
| 100-10100 | Cash | \$185,606.46 | \$211,041.05 | \$241,021.12 | \$229,503.64 | | | |
| 100-10500 | Taxes Receivable Current | \$1,284.00 | \$1,777.00 | \$1,777.00 | \$1,777.00 | | | |
| 100-10501 | Taxes Receivable Delinquent | \$6,593.00 | \$1,976.00 | \$1,976.00 | \$1,976.00 | | | |
| 100-11500 | Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-11599 | Unapplied Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-12100 | Assessments Receivable | \$0.43 | \$0.43 | \$0.43 | \$0.43 | | | |
| 100-13000 | Due from other Fund | \$0.22 | \$0.22 | \$0.22 | \$0.22 | | | |
| 100-13500 | Due from other Governments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-15500 | Prepays | \$830.00 | \$74.00 | \$74.00 | \$74.00 | | | |
| 100-21100 | Accounts Payable | \$497.29 | \$1,631.97 | \$0.00 | \$0.00 | | | |
| 100-21200 | Wages Payable | \$1,848.00 | \$1,935.00 | \$1,935.00 | \$1,935.00 | | | |
| 100-21201 | Section 125 Medical | -\$0.34 | -\$0.34 | -\$0.34 | -\$0.34 | | | |
| 100-21202 | Section 125 Child Care | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21203 | ICMA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21204 | AFLAC | \$0.22 | \$0.22 | \$0.22 | \$0.22 | | | |
| 100-21205 | HEALTH INSURANCE | \$0.14 | \$0.14 | -\$733.24 | -\$733.24 | | | |
| 100-21206 | DENTAL INSURANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21207 | LIFE INSURANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21208 | CHILD SUPPORT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21209 | GARNISHMENTS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21210 | UNION DUES-AFSCME | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21211 | UNION DUES-POLICE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21212 | UNION DUES-TEAMSTERS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21213 | PERA | \$0.04 | \$0.04 | \$0.04 | \$0.04 | | | |
| 100-21214 | UNITED WAY | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21215 | MISCELLANEOUS | -\$0.25 | -\$0.25 | -\$0.25 | -\$0.25 | | | |
| 100-21216 | IMPUTED INCOME | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21217 | FICA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21218 | STATE WITHHOLDINGS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21219 | SUTA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21220 | WORKERS COMP | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-21601 | Compensated Absences | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 100-22201 | Deferred Revenue | \$6,593.00 | \$1,976.00 | \$1,976.00 | \$1,976.00 | | | |
| 100-25300 | Fund Balance | \$103,244.49 | \$185,376.01 | \$209,325.92 | \$241,671.34 | | | |
| 100-31010 | General Property Taxes | \$148,907.29 | \$148,910.97 | \$148,871.95 | \$0.00 | \$140,000.00 | 100% | \$140,000.00 |
| 100-31900 | Penalties & Int-Delinq Taxes | \$5,269.30 | \$844.83 | \$540.40 | \$0.00 | \$0.00 | | \$0.00 |
| 100-32100 | Business Licenses and Permits | \$7,550.00 | \$7,550.00 | \$7,450.00 | \$0.00 | \$7,450.00 | 100% | \$7,450.00 |
| 100-32262 | Reimbursements | \$0.00 | \$150.00 | \$26.25 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-33400 | State Grants and Aids | \$8,832.66 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-33402 | HACA (Homestead Credit) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-33403 | Storm Damage Revenue | \$53,496.57 | \$393.71 | \$30.51 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-33419 | MMB SmlCtyAssist-STS | \$0.00 | \$16,682.00 | \$16,700.54 | \$0.00 | \$0.00 | 0% | \$1.00 |
| 100-33423 | MMB PERA Aid | \$491.00 | \$491.00 | \$491.00 | \$0.00 | \$491.00 | -100% | -\$491.00 |
| 100-33425 | MMB MV Credit-Ag | \$0.00 | \$65.97 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-36200 | Miscellaneous Revenues | \$754.36 | \$747.59 | \$2,129.01 | \$10.00 | \$750.00 | 0% | \$0.00 |
| 100-36210 | Interest Earnings | \$51.43 | \$47.70 | \$6,597.73 | \$0.00 | \$6,000.00 | 0% | \$0.00 |
| 100-38020 | Airport Revenues | \$2,587.50 | \$3,712.50 | \$2,595.00 | \$0.00 | \$4,723.00 | 0% | \$0.00 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|----------------------------|---------------------------|----------------|----------------|----------------|----------------|----------------|-------------|-------------------|
| General Government | | | | | | | | |
| 100-41000-200 | Office Supplies | \$759.73 | \$581.33 | \$663.87 | \$194.46 | \$1,000.00 | 81% | \$805.54 |
| 100-41000-205 | Maint. Contracts/Software | \$2,799.46 | \$3,468.44 | \$1,522.54 | \$1,180.31 | \$3,000.00 | 61% | \$1,819.69 |
| 100-41000-210 | Operating Supplies | \$238.73 | \$33.06 | \$0.00 | \$0.00 | \$300.00 | 100% | \$300.00 |
| 100-41000-225 | Safety Support | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 | 100% | \$200.00 |
| 100-41000-300 | Professional Services | \$3,465.65 | \$2,601.65 | \$4,114.39 | \$58.10 | \$3,000.00 | 98% | \$2,941.90 |
| 100-41000-301 | Auditor - Accounting | \$8,870.90 | \$6,232.50 | \$5,145.00 | \$225.00 | \$6,000.00 | 96% | \$5,775.00 |
| 100-41000-304 | Legal Fees | \$2,340.00 | \$1,560.00 | \$4,050.00 | \$300.00 | \$2,000.00 | 85% | \$1,700.00 |
| 100-41000-321 | Telephone & Internet | \$2,994.40 | \$2,644.93 | \$2,419.78 | \$219.98 | \$3,000.00 | 93% | \$2,780.02 |
| 100-41000-322 | Postage | \$537.29 | \$754.69 | \$478.70 | \$67.75 | \$500.00 | 86% | \$432.25 |
| 100-41000-323 | Cell Phone | \$762.01 | \$979.82 | \$475.90 | \$52.93 | \$800.00 | 93% | \$747.07 |
| 100-41000-350 | Legal Notices Publishing | \$171.60 | \$410.55 | \$273.81 | \$0.00 | \$400.00 | 100% | \$400.00 |
| 100-41000-360 | Insurance | \$1,839.00 | \$3,456.00 | \$3,768.81 | \$0.00 | \$3,700.00 | 100% | \$3,700.00 |
| 100-41000-380 | Water | \$300.11 | \$233.06 | \$228.96 | \$19.50 | \$300.00 | 94% | \$280.50 |
| 100-41000-381 | Electric | \$1,371.72 | \$1,539.44 | \$1,422.48 | \$168.67 | \$1,500.00 | 89% | \$1,331.33 |
| 100-41000-383 | Gas Utilities | \$843.01 | \$956.83 | \$1,050.64 | \$180.79 | \$1,000.00 | 82% | \$819.21 |
| 100-41000-384 | Refuse Disposal | \$228.15 | \$319.41 | \$182.52 | \$15.21 | \$200.00 | 92% | \$184.79 |
| 100-41000-410 | Rentals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41000-437 | Cass County Fees | \$66.00 | \$1,048.00 | \$66.00 | \$0.00 | \$66.00 | 100% | \$66.00 |
| 100-41000-439 | Licenses, Permits, Dues | \$1,531.00 | \$1,192.00 | \$1,348.00 | \$120.00 | \$1,500.00 | 92% | \$1,380.00 |
| 100-41000-490 | Miscellaneous | \$2,289.02 | \$2,788.39 | \$3,085.50 | \$296.96 | \$2,300.00 | 87% | \$2,003.04 |
| 100-41000-499 | Reimbursable Expenses | \$0.00 | \$3,961.34 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41000-500 | Donations | \$1,600.00 | \$1,610.00 | \$1,610.00 | \$0.00 | \$1,750.00 | 100% | \$1,750.00 |
| 100-41000-570 | Office Equip/Furnishings | \$534.71 | \$740.04 | \$1,513.50 | \$45.20 | \$1,500.00 | 97% | \$1,454.80 |
| 100-41000-720 | Transfer Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41000-810 | Refunds & Reimbursements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| City Council | | | | | | | | |
| 100-41110-100 | Wages and Salaries | \$12,400.00 | \$12,850.00 | \$12,150.00 | \$1,000.00 | \$14,000.00 | 93% | \$13,000.00 |
| 100-41110-122 | FICA | \$744.00 | \$744.00 | \$744.00 | \$62.00 | \$900.00 | 93% | \$838.00 |
| 100-41110-126 | Medicare | \$174.24 | \$174.24 | \$174.24 | \$14.52 | \$225.00 | 94% | \$210.48 |
| 100-41110-234 | Building Rental Meetings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41110-308 | Council Training | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41110-331 | Mileage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 | 100% | \$100.00 |
| Budget Committee | | | | | | | | |
| 100-41130-110 | Other Pay | \$250.00 | \$300.00 | \$300.00 | \$0.00 | \$300.00 | 100% | \$300.00 |
| Personnel Committee | | | | | | | | |
| 100-41200-110 | Other Pay | \$0.00 | \$0.00 | \$50.00 | \$0.00 | \$300.00 | 100% | \$300.00 |
| Mayor | | | | | | | | |
| 100-41300-100 | Wages and Salaries | \$4,200.00 | \$4,400.00 | \$4,250.00 | \$350.00 | \$4,800.00 | 93% | \$4,450.00 |
| 100-41300-122 | FICA | \$260.40 | \$260.40 | \$260.40 | \$21.70 | \$322.00 | 93% | \$300.30 |
| 100-41300-126 | Medicare | \$60.96 | \$60.96 | \$60.96 | \$5.08 | \$75.00 | 93% | \$69.92 |
| Administrator (50%) | | | | | | | | |
| 100-41400-100 | Wages and Salaries | \$36,047.83 | \$35,699.89 | \$36,297.74 | \$2,838.95 | \$37,487.43 | 92% | \$34,648.48 |
| 100-41400-121 | PERA | \$2,670.37 | \$2,670.98 | \$2,722.48 | \$212.93 | \$2,811.56 | 92% | \$2,598.63 |
| 100-41400-122 | FICA | \$2,207.67 | \$2,192.67 | \$2,188.43 | \$176.02 | \$2,324.22 | 92% | \$2,148.20 |
| 100-41400-126 | Medicare | \$516.25 | \$512.74 | \$511.86 | \$41.17 | \$543.57 | 92% | \$502.40 |
| 100-41400-131 | Health Insurance | \$12,575.05 | \$13,422.16 | \$14,778.82 | \$1,351.01 | \$16,212.04 | | \$14,861.03 |
| 100-41400-132 | Short/Long Term Life | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41400-308 | Training | \$0.00 | \$250.00 | \$170.00 | \$0.00 | \$1,000.00 | 100% | \$1,000.00 |
| 100-41400-331 | Mileage | \$226.24 | \$308.34 | \$730.85 | \$47.42 | \$500.00 | 91% | \$452.58 |
| 100-41400-439 | Licenses, Permits, Dues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 | 100% | \$100.00 |
| Elections | | | | | | | | |
| 100-41410-110 | Other Pay | \$1,776.00 | \$0.00 | \$1,856.25 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41410-200 | Office Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41410-300 | Professional Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41410-331 | Mileage | \$115.56 | \$0.00 | \$123.17 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41410-490 | Miscellaneous | \$462.46 | \$0.00 | \$586.00 | \$0.00 | \$0.00 | 0% | \$0.00 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|---|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------------|
| City Newsletter | | | | | | | | |
| 100-41430-217 | City Newsletter Printing Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41430-322 | Postage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41430-435 | City Newsletter Design Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| City Website | | | | | | | | |
| 100-41440-218 | City Website | \$425.00 | \$425.00 | \$1,875.00 | \$0.00 | \$700.00 | 100% | \$700.00 |
| City Hall Building | | | | | | | | |
| 100-41700-300 | City Hall Maintenance Expenses | \$248.95 | \$777.58 | \$1,471.85 | \$32.67 | \$1,000.00 | 97% | \$967.33 |
| Administrative Assistant (50%) | | | | | | | | |
| 100-41900-100 | Wages and Salaries | \$20,724.08 | \$20,800.00 | \$21,200.00 | \$1,658.10 | \$21,894.91 | 92% | \$20,236.81 |
| 100-41900-121 | PERA | \$1,554.31 | \$1,560.00 | \$1,590.00 | \$124.36 | \$1,642.12 | 92% | \$1,517.76 |
| 100-41900-122 | FICA | \$1,262.58 | \$1,263.26 | \$1,280.83 | \$100.32 | \$1,357.48 | 93% | \$1,257.16 |
| 100-41900-126 | Medicare | \$295.45 | \$295.53 | \$299.51 | \$23.46 | \$317.48 | 93% | \$294.02 |
| 100-41900-131 | Health Insurance-ER | \$5,913.72 | \$6,143.22 | \$6,777.84 | \$619.87 | \$7,578.74 | | \$6,958.87 |
| 100-41900-308 | Training | \$0.00 | \$521.18 | \$0.00 | \$0.00 | \$600.00 | 100% | \$600.00 |
| 100-41900-330 | Mileage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41900-331 | Mileage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-41900-439 | Licenses, Permits, Dues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| History Committee | | | | | | | | |
| 100-49000-110 | Other Pay | \$732.99 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 100-49000-490 | Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Airport | | | | | | | | |
| 100-49810-304 | Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-49810-360 | Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 100-49810-404 | Mowing | \$3,000.00 | \$3,000.00 | \$2,500.00 | \$0.00 | \$3,300.00 | 100% | \$3,300.00 |
| 100-49810-412 | Brush Removal | \$450.00 | \$450.00 | \$1,092.50 | \$0.00 | \$450.00 | 100% | \$450.00 |
| 100-49810-430 | Repair Maintenance Services | \$0.00 | \$0.00 | \$25.98 | \$0.00 | \$400.00 | 100% | \$400.00 |
| 100-49810-439 | Licenses, Permits, Dues | \$0.00 | \$90.00 | \$50.00 | \$0.00 | \$50.00 | 100% | \$50.00 |
| General Fund Revenue Total: | | \$227,940.11 | \$179,596.27 | \$185,432.39 | \$10.00 | \$159,414.00 | 92% | \$146,960.00 |
| General Fund Expenditure Total: | | \$145,808.59 | \$155,367.32 | \$153,033.28 | \$11,824.44 | \$155,807.55 | 92% | \$143,983.11 |
| Net Total General Fund: | | \$82,131.52 | \$24,228.95 | \$32,399.11 | -\$11,814.44 | \$3,606.45 | 83% | \$2,976.89 |
| Public Safety | | | | | | | | |
| 225-10100 | Cash | \$13,718.32 | \$13,356.24 | \$14,837.56 | \$14,837.56 | | | |
| 225-10500 | Taxes Receivable Current | \$231.00 | \$484.00 | \$484.00 | \$484.00 | | | |
| 225-10501 | Taxes Receivable Delinquent | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 225-11500 | Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 225-13500 | Due from other Governments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 225-21100 | Accounts Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 225-25300 | Fund Balance | \$8,301.23 | \$13,949.32 | \$13,840.24 | \$15,321.56 | | | |
| 225-31010 | General Property Taxes | \$40,321.42 | \$42,277.54 | \$49,826.28 | \$0.00 | \$54,400.00 | 100% | \$54,400.00 |
| 225-36210 | Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 225-39200 | Transfers From Other Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Public Safety Committee Pay | | | | | | | | |
| 225-41160-110 | Other Pay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Public Safety | | | | | | | | |
| 225-41800-205 | Maint Contracts/Software-Siren | \$400.00 | \$400.00 | \$710.00 | \$0.00 | \$400.00 | 100% | \$400.00 |
| 225-41800-300 | Professional Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 225-41800-308 | Training | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 225-41800-401 | Mosquito Control | \$9,273.33 | \$9,986.62 | \$8,634.96 | \$0.00 | \$10,000.00 | 100% | \$10,000.00 |
| 225-41800-439 | Licenses, Permits, Dues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Fire Service Contract | | | | | | | | |
| 225-42200-300 | Prof Services-Fire Contract | \$25,000.00 | \$32,000.00 | \$39,000.00 | \$0.00 | \$46,000.00 | 100% | \$46,000.00 |
| Public Safety Revenue Total: | | \$40,321.42 | \$42,277.54 | \$49,826.28 | \$0.00 | \$54,400.00 | 100% | \$54,400.00 |
| Public Safety Expenditure Total: | | \$34,673.33 | \$42,386.62 | \$48,344.96 | \$0.00 | \$56,400.00 | 100% | \$56,400.00 |
| Net Total Public Safety: | | \$5,648.09 | -\$109.08 | \$1,481.32 | \$0.00 | -\$2,000.00 | 100% | -\$2,000.00 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|---|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------------|
| WW In-House Debt Service (PFA) | | | | | | | | |
| 301-10100 | Cash | -\$39,135.08 | -\$86,028.96 | -\$70,988.32 | -\$78,002.84 | | | |
| 301-10500 | Taxes Receivable Current | \$397.00 | \$778.00 | \$778.00 | \$778.00 | | | |
| 301-11501 | AR - Utilities | \$0.19 | -\$1,111.77 | -\$23,149.28 | -\$27,149.76 | | | |
| 301-12100 | Assessments Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 301-12200 | LT Assessments Receivable | \$805,546.10 | \$726,304.10 | \$726,304.10 | \$726,304.10 | | | |
| 301-12201 | ST Assessments Receivable | \$101,869.00 | \$63,278.00 | \$63,278.00 | \$63,278.00 | | | |
| 301-12300 | Accrued Interest Receivable | \$6,772.00 | \$6,074.00 | \$6,074.00 | \$6,074.00 | | | |
| 301-21100 | Accounts Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 301-21650 | Accrued Interest | \$9,693.00 | \$8,523.00 | \$8,523.00 | \$8,523.00 | | | |
| 301-23500 | Bonds Payable | \$2,908,000.00 | \$2,557,000.00 | \$2,557,000.00 | \$2,557,000.00 | | | |
| 301-24000 | Bonds Issuance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 301-24500 | Accum Amort - Bonds Issuance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 301-25300 | Fund Balance | -\$2,247,958.49 | -\$2,042,243.79 | -\$1,856,229.63 | -\$1,863,226.50 | | | |
| 301-31010 | General Property Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 301-31012 | W.W.PlantCapacityLevy Increase | \$68,541.51 | \$68,067.05 | \$137,882.58 | \$0.00 | \$138,000.00 | 100% | \$138,000.00 |
| 301-31016 | Sewer Access (SAC-PFA) | \$6,450.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 301-36210 | Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 301-37200 | Wastewater User Charges | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 301-37210 | Wastewater ConnectPrincipal | \$4,273.55 | -\$8,850.89 | \$87,521.51 | \$0.00 | \$58,000.00 | 100% | \$58,000.00 |
| 301-37212 | Pay-off WW Connect Principal | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 301-37215 | Stub Fee | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 301-37217 | CAPITAL OUTLAY | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 301-37220 | Wastewater Connect Interest | \$27,849.64 | \$24,708.00 | \$17,169.04 | \$0.00 | \$20,000.00 | 100% | \$20,000.00 |
| 301-39200 | Transfers From Other Funds | \$130,000.00 | \$130,000.00 | \$130,000.00 | \$0.00 | \$130,000.00 | 100% | \$130,000.00 |
| Debt Service Payments | | | | | | | | |
| 301-47100-601 | Bond Principal | \$0.00 | \$0.00 | \$354,000.00 | \$0.00 | \$358,000.00 | 100% | \$358,000.00 |
| 301-47100-611 | Bond Interest | \$31,400.00 | \$27,910.00 | \$25,570.00 | \$11,015.00 | \$22,030.00 | 50% | \$11,015.00 |
| WW In-House Debt Service - PFA Revenue Total: | | \$237,114.70 | \$213,924.16 | \$372,573.13 | \$0.00 | \$346,000.00 | 100% | \$346,000.00 |
| WW In-House Debt Serv - PFA Expenditure Total: | | \$31,400.00 | \$27,910.00 | \$379,570.00 | \$11,015.00 | \$380,030.00 | 97% | \$369,015.00 |
| Net Total WW In-House Debt Service - PFA: | | \$205,714.70 | \$186,014.16 | -\$6,996.87 | -\$11,015.00 | -\$34,030.00 | 68% | -\$23,015.00 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|---|-----------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------------|
| Roads, Streets, & Highways | | | | | | | | |
| 303-10100 | Cash | \$95,550.51 | \$105,399.72 | \$89,559.85 | \$74,760.59 | | | |
| 303-10500 | Taxes Receivable Current | \$529.00 | \$1,169.00 | \$1,169.00 | \$1,169.00 | | | |
| 303-10501 | Taxes Receivable Delinquent | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 303-11500 | Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 303-15500 | Prepays | \$2,846.00 | \$3,775.00 | \$3,775.00 | \$3,775.00 | | | |
| 303-21100 | Accounts Payable | \$15,950.06 | \$4,855.00 | \$2,450.00 | \$2,450.00 | | | |
| 303-21200 | Wages Payable | \$423.00 | \$396.00 | \$396.00 | \$396.00 | | | |
| 303-25300 | Fund Balance | \$88,591.69 | \$82,552.45 | \$105,092.72 | \$91,657.85 | | | |
| 303-31010 | General Property Taxes | \$90,847.00 | \$102,070.85 | \$100,628.51 | \$0.00 | \$138,000.00 | 100% | \$138,000.00 |
| 303-32262 | Reimbursements | \$0.00 | \$0.00 | \$2,197.34 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 303-36210 | Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$890.76 | \$0.00 | 0% | -\$890.76 |
| 303-39200 | Transfers From Other Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Highways, Streets, & Roadways | | | | | | | | |
| 303-43100-210 | Operating Supplies | \$87.96 | \$8.35 | \$110.48 | \$0.00 | \$250.00 | 100% | \$250.00 |
| 303-43100-212 | Gas & Oil | \$1,392.82 | \$1,191.26 | \$1,315.65 | \$111.21 | \$1,500.00 | 93% | \$1,388.79 |
| 303-43100-225 | Safety Support | \$0.00 | \$0.00 | \$917.20 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 303-43100-240 | Small Tools & Minor Equip | \$88.56 | \$2,839.35 | \$474.75 | \$0.00 | \$750.00 | 100% | \$750.00 |
| 303-43100-300 | Professional Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 303-43100-303 | Engineer | \$0.00 | \$0.00 | \$1,742.34 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 303-43100-304 | Legal Fees | \$0.00 | \$0.00 | \$270.00 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 303-43100-330 | Mileage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 | 100% | \$100.00 |
| 303-43100-350 | Legal Notices Publishing | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 303-43100-360 | Insurance | \$5,368.48 | \$4,871.01 | \$4,681.36 | \$0.00 | \$5,000.00 | 100% | \$5,000.00 |
| 303-43100-400 | Repair/Maint Contractual | \$11,273.11 | \$3,924.63 | \$19,550.08 | \$0.00 | \$10,000.00 | 100% | \$10,000.00 |
| 303-43100-402 | Patching | \$2,243.30 | \$235.70 | \$3,264.88 | \$0.00 | \$3,000.00 | 100% | \$3,000.00 |
| 303-43100-403 | Sweeping | \$2,210.00 | \$1,812.50 | \$1,870.00 | \$0.00 | \$2,000.00 | 100% | \$2,000.00 |
| 303-43100-404 | Mowing | \$4,267.50 | \$5,445.00 | \$7,650.00 | \$810.00 | \$5,000.00 | 84% | \$4,190.00 |
| 303-43100-406 | Plowing-Sanding | \$24,370.75 | \$17,132.50 | \$20,620.00 | \$7,120.00 | \$20,000.00 | 64% | \$12,880.00 |
| 303-43100-407 | Salt & Sand | \$11,691.40 | \$10,571.40 | \$8,790.00 | \$3,315.00 | \$14,000.00 | 76% | \$10,685.00 |
| 303-43100-409 | Crack Sealing | \$0.00 | \$1,680.00 | \$0.00 | \$0.00 | \$1,800.00 | 100% | \$1,800.00 |
| 303-43100-410 | Rentals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$250.00 | 100% | \$250.00 |
| 303-43100-411 | EGL Signs | \$523.02 | \$452.42 | \$130.23 | \$0.00 | \$750.00 | 100% | \$750.00 |
| 303-43100-412 | Brush Removal | \$6,100.00 | \$1,328.50 | \$4,462.50 | \$0.00 | \$5,000.00 | 100% | \$5,000.00 |
| 303-43100-413 | Striping Roads | \$0.00 | \$1,657.88 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 303-43100-430 | Vehicle-Equipment Services | \$585.87 | \$0.00 | \$2,791.46 | \$0.00 | \$12,600.00 | 100% | \$12,600.00 |
| 303-43100-439 | Licenses, Permits, Dues | \$0.00 | \$25.00 | \$41.00 | \$0.00 | \$25.00 | 100% | \$25.00 |
| WW Superintendent - 20% | | | | | | | | |
| 303-49451-100 | Wages and Salaries | \$10,116.37 | \$9,392.91 | \$11,469.18 | \$1,277.20 | \$14,004.70 | 91% | \$12,727.50 |
| 303-49451-121 | PERA | \$758.70 | \$704.47 | \$860.18 | \$95.79 | \$4,201.41 | 98% | \$4,105.62 |
| 303-49451-122 | FICA | \$598.58 | \$553.95 | \$679.42 | \$75.31 | \$868.29 | 91% | \$792.98 |
| 303-49451-126 | Medicare | \$140.00 | \$129.55 | \$158.91 | \$17.62 | \$203.07 | 91% | \$185.45 |
| 303-49451-131 | Health Insurance | \$2,524.32 | \$2,867.43 | \$3,732.10 | \$342.55 | \$4,319.18 | | \$3,976.63 |
| 303-49451-135 | EE-Health Ins AFLAC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| WW Employee - 30% - Joe/Lee | | | | | | | | |
| 303-49452-100 | Wages and Salaries | \$8,948.28 | \$9,144.80 | \$11,895.12 | \$976.21 | \$12,970.58 | 92% | \$11,994.37 |
| 303-49452-121 | PERA | \$780.27 | \$687.87 | \$810.01 | \$73.21 | \$972.79 | 92% | \$899.58 |
| 303-49452-122 | FICA | \$645.01 | \$566.11 | \$735.69 | \$60.53 | \$804.18 | 92% | \$743.65 |
| 303-49452-126 | Medicare | \$150.89 | \$132.38 | \$172.09 | \$14.15 | \$188.07 | 92% | \$173.92 |
| 303-49452-131 | Health Insurance | \$2,021.05 | \$2,175.61 | \$2,123.20 | \$199.66 | \$2,287.09 | | \$2,087.43 |
| WW Employee - 30% - Josh | | | | | | | | |
| 303-49453-100 | Wages and Salaries | \$0.00 | \$0.00 | \$3,448.80 | \$882.00 | \$11,900.71 | 93% | \$11,018.71 |
| 303-49453-121 | PERA | \$0.00 | \$0.00 | \$258.67 | \$66.15 | \$892.55 | 93% | \$826.40 |
| 303-49453-122 | FICA | \$0.00 | \$0.00 | \$213.84 | \$54.68 | \$737.84 | 93% | \$683.16 |
| 303-49453-126 | Medicare | \$0.00 | \$0.00 | \$50.00 | \$12.79 | \$172.56 | 93% | \$159.77 |
| 303-49453-131 | Health Insurance | \$0.00 | \$0.00 | \$971.58 | \$185.96 | \$2,255.02 | | \$2,069.06 |
| Roads, Streets, & Highway Revenue Total: | | \$90,847.00 | \$102,070.85 | \$102,825.85 | \$890.76 | \$138,000.00 | 99% | \$137,109.24 |
| Roads, Streets, & Highway Expenditure Total: | | \$96,886.24 | \$92,713.52 | \$130,681.86 | \$15,690.02 | \$149,387.26 | 83% | \$124,613.02 |
| Net Total Roads, Streets, & Highway: | | -\$6,039.24 | \$9,357.33 | -\$27,856.01 | -\$14,799.26 | -\$11,387.26 | -110% | \$12,496.22 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|---|------------------------------|------------------------|---------------------|-----------------------|----------------------|---------------------|-------------|---------------------|
| GOPIRFB Bond Sewer | | | | | | | | |
| 304-10100 | Cash | -\$43,100.43 | -\$54,126.63 | -\$48,563.44 | -\$64,722.94 | | | |
| 304-11500 | Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 304-12100 | Assessments Receivable | \$89,959.00 | \$71,854.00 | \$71,854.00 | \$71,854.00 | | | |
| 304-12101 | ST Assessments | \$12,839.00 | \$12,865.00 | \$12,865.00 | \$12,865.00 | | | |
| 304-12200 | LT Assessments Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 304-12201 | ST Assessments Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 304-12300 | Accrued Interest Receivable | \$6,204.00 | \$5,114.00 | \$5,114.00 | \$5,114.00 | | | |
| 304-21100 | Accounts Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 304-21650 | Accrued Interest | \$1,354.00 | \$1,188.00 | \$1,188.00 | \$1,188.00 | | | |
| 304-23500 | Bonds Payable | \$135,000.00 | \$115,000.00 | \$115,000.00 | \$115,000.00 | | | |
| 304-24000 | Bonds Issuance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 304-24500 | Accum Amort - Bonds Issuance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 304-25300 | Fund Balance | -\$322,327.87 | -\$75,083.43 | -\$84,451.63 | -\$78,888.44 | | | |
| 304-31010 | General Property Taxes | \$8,129.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 304-36100 | Special Assessments | -\$0.31 | \$5,144.63 | \$10,576.02 | \$0.00 | \$20,449.53 | 100% | \$20,449.53 |
| 304-36210 | Interest Earnings | \$656.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 304-39201 | Debt Transfer | \$258,969.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| GO Bond Sewer | | | | | | | | |
| 304-49800-510 | 2015 Legacy Sewer Extension | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 304-49800-511 | Squaw Point Facility Plan | | \$23,980.86 | \$780.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 304-49800-300 | Professional Services | \$103.50 | \$0.00 | \$35.20 | \$0.00 | \$50.00 | 100% | \$50.00 |
| 304-49800-601 | Bond Principal | \$0.00 | \$0.00 | \$15,190.50 | \$15,050.00 | \$15,286.50 | 2% | \$236.50 |
| 304-49800-611 | Bond Interest | \$4,677.67 | \$2,913.00 | \$2,599.48 | \$1,109.50 | \$2,081.83 | 47% | \$972.33 |
| GO Bond Sewer Revenue Total: | | \$655.69 | \$5,144.63 | \$10,576.02 | \$0.00 | \$20,449.53 | 100% | \$20,449.53 |
| GO Bond Sewer Expenditure Total: | | \$4,781.17 | \$2,913.00 | \$18,605.18 | \$16,159.50 | \$17,418.33 | 7% | \$1,258.83 |
| Net Total GO Bond Sewer: | | -\$4,125.48 | \$2,231.63 | -\$8,029.16 | -\$16,159.50 | \$3,031.20 | 633% | \$19,190.70 |
| GOPIRFB Bond Road | | | | | | | | |
| 305-10100 | Cash | \$314,468.67 | \$276,379.32 | \$230,039.11 | -\$43,788.89 | | | |
| 305-10101 | Undeposited Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 305-10500 | Taxes Receivable Current | \$950.00 | \$2,644.00 | \$2,644.00 | \$2,644.00 | | | |
| 305-10501 | Taxes Receivable Delinquent | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 305-11500 | Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 305-12100 | Assessments Receivable | \$285,136.35 | \$236,709.35 | \$236,709.35 | \$236,709.35 | | | |
| 305-12305 | Assessments Receivable | \$1,033.00 | \$2,099.00 | \$2,099.00 | \$2,099.00 | | | |
| 305-22201 | Deferred Revenue | \$285,136.00 | \$236,709.00 | \$236,709.00 | \$236,709.00 | | | |
| 305-25300 | Fund Balance | \$1,686,155.00 | -\$316,452.02 | \$281,122.67 | \$234,782.46 | | | |
| 305-31010 | General Property Taxes | \$87,113.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-31013 | 2007 Road Improvement Levy | -\$0.06 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-31014 | 2008 Road Improvement Levy | \$0.15 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-31015 | 2015 Refunding Road Imp Levy | \$0.00 | \$118,844.24 | \$116,196.52 | \$0.00 | \$115,000.00 | 100% | \$115,000.00 |
| 305-31017 | 2011 Road Improvement Levy | \$24,370.06 | \$50,127.24 | \$28,442.83 | \$0.00 | \$28,000.00 | 100% | \$28,000.00 |
| 305-31018 | 2013 Road Improvement Levy | \$52,124.54 | \$60,230.21 | \$70,249.60 | \$0.00 | \$70,000.00 | 100% | \$70,000.00 |
| 305-36100 | Special Assessments | \$62,353.62 | \$62,354.84 | \$62,192.09 | \$0.00 | \$39,900.00 | 100% | \$39,900.00 |
| 305-36210 | Interest Earnings | \$520.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-39200 | Transfer In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-39300 | Bond Escrow | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-39310 | GO Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| GO Bond Roads | | | | | | | | |
| 305-49700-300 | Professional Services | \$796.50 | \$1,000.00 | \$914.80 | \$100.00 | \$1,000.00 | 90% | \$900.00 |
| 305-49700-303 | Engineer | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-49700-350 | Legal Notices Publishing | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-49700-360 | Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-49700-441 | Administrative Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 305-49700-601 | Bond Principal | \$1,507,150.00 | \$270,000.00 | -\$1,012,640.50 | \$249,950.00 | \$276,513.56 | 10% | \$26,563.56 |
| 305-49700-611 | Bond Interest | \$88,237.79 | \$55,885.88 | \$50,696.95 | \$23,778.00 | \$45,431.17 | 48% | \$21,653.17 |
| GO Bond Roads Revenue Total: | | \$139,368.31 | \$291,556.53 | \$277,081.04 | \$0.00 | \$252,900.00 | 100% | \$252,900.00 |
| GO Bond Roads Expenditure Total: | | \$1,596,184.29 | \$326,885.88 | -\$961,028.75 | \$273,828.00 | \$322,944.73 | 15% | \$49,116.73 |
| Net Total GO Bond Roads: | | -\$1,456,815.98 | -\$35,329.35 | \$1,238,109.79 | -\$273,828.00 | -\$70,044.73 | | \$203,783.27 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|--|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|--------------------|
| Parks & Recreation | | | | | | | | |
| 404-10100 | Cash | \$51,329.93 | \$57,085.13 | \$66,093.77 | \$83,624.77 | | | |
| 404-10500 | Taxes Receivable Current | \$59.00 | \$207.00 | \$207.00 | \$207.00 | | | |
| 404-10501 | Taxes Receivable Delinquent | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 404-11500 | Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 404-13500 | Due from other Governments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 404-21100 | Accounts Payable | \$7,500.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 404-25300 | Fund Balance | \$44,846.37 | \$43,888.93 | \$57,433.13 | \$66,441.77 | | | |
| 404-31010 | General Property Taxes | \$10,179.89 | \$18,035.23 | \$18,106.17 | \$0.00 | \$18,000.00 | 100% | \$18,000.00 |
| 404-33400 | State Grants and Aids | \$4,235.00 | \$4,675.00 | \$9,625.00 | \$0.00 | \$4,250.00 | 100% | \$4,250.00 |
| 404-32260 | Park Dedication Fees | \$0.00 | \$0.00 | \$0.00 | \$20,611.00 | \$0.00 | 0% | \$20,611.00 |
| 404-33600 | County Grants & Aids | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 404-36210 | Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Park & Trails Committee | | | | | | | | |
| 404-41170-110 | Other Pay | \$150.00 | \$250.00 | \$300.00 | \$0.00 | \$400.00 | 100% | \$400.00 |
| Tennis Courts | | | | | | | | |
| 404-45126-360 | Insurance | \$0.00 | \$140.79 | \$290.94 | \$0.00 | \$300.00 | 100% | \$300.00 |
| 404-45126-400 | Tennis Court Repair/Maint | \$0.00 | \$17.14 | \$1,600.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Parks/Recreation/Trails | | | | | | | | |
| 404-45127-304 | Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 404-45127-350 | Legal Notices Publishing | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 404-45127-402 | Patching | \$99.90 | \$0.00 | \$38.65 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 404-45127-510 | Trail Construction Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 100% | \$10,000.00 |
| 404-45127-515 | Trail Maintenance | \$10,887.43 | \$4,083.10 | \$9,947.94 | \$0.00 | \$6,000.00 | 100% | \$6,000.00 |
| 404-45127-810 | Reimburse - Pine Beach Ski | \$4,235.00 | \$4,675.00 | \$6,545.00 | \$3,080.00 | \$4,250.00 | 28% | \$1,170.00 |
| Parks & Recreation Revenue Total: | | \$14,414.89 | \$22,710.23 | \$27,731.17 | \$20,611.00 | \$22,250.00 | 193% | \$42,861.00 |
| Parks & Recreation Expenditure Total: | | \$15,372.33 | \$9,166.03 | \$18,722.53 | \$3,080.00 | \$21,450.00 | 86% | \$18,370.00 |
| Net Total Parks & Recreation: | | -\$957.44 | \$13,544.20 | \$9,008.64 | \$17,531.00 | \$800.00 | 3061% | \$24,491.00 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|---|-----------------------------|--------------------|---------------------|---------------------|--------------------|---------------------|-------------|--------------------|
| Planning & Zoning | | | | | | | | |
| 407-10100 | Cash | \$63,319.13 | \$64,074.66 | \$57,884.46 | \$52,149.68 | | | |
| 407-10500 | Taxes Receivable Current | \$353.00 | \$691.00 | \$691.00 | \$691.00 | | | |
| 407-10501 | Taxes Receivable Delinquent | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 407-11500 | Accounts Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 407-21100 | Accounts Payable | \$0.00 | \$1,350.00 | \$0.00 | \$0.00 | | | |
| 407-21200 | Wages Payable | \$606.00 | \$885.00 | \$885.00 | \$885.00 | | | |
| 407-25300 | Fund Balance | \$60,945.08 | \$63,564.13 | \$62,825.66 | \$57,985.46 | | | |
| 407-31010 | General Property Taxes | \$60,569.82 | \$60,387.31 | \$55,401.52 | \$0.00 | \$55,000.00 | 100% | \$55,000.00 |
| 407-32200 | Land Use Permits | \$15,406.00 | \$15,645.00 | \$15,275.00 | \$150.00 | \$18,000.00 | 99% | \$17,850.00 |
| 407-34103 | Zoning & Subdivision Fees | \$1,840.00 | \$250.00 | \$3,760.00 | \$250.00 | \$300.00 | 17% | \$50.00 |
| 407-34104 | Variance | \$1,200.00 | \$800.00 | \$1,200.00 | \$0.00 | \$800.00 | 100% | \$800.00 |
| 407-34105 | Conditional Use Permit | \$4,050.00 | \$2,400.00 | \$500.00 | \$0.00 | \$800.00 | 100% | \$800.00 |
| 407-34107 | Recording Fee | \$460.00 | \$368.00 | \$230.00 | \$0.00 | \$184.00 | 100% | \$184.00 |
| 407-36200 | Miscellaneous Revenues | \$500.00 | \$1,175.00 | \$8,889.64 | \$450.50 | \$0.00 | 0% | -\$450.50 |
| 407-36210 | Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Planning & Zoning Committee | | | | | | | | |
| 407-41180-110 | Other Pay | \$5,800.00 | \$7,042.80 | \$6,450.00 | \$0.00 | \$6,000.00 | 100% | \$6,000.00 |
| Administrator-50% | | | | | | | | |
| 407-41400-100 | Wages and Salaries | \$35,604.59 | \$35,612.70 | \$36,297.46 | \$2,838.92 | \$37,487.43 | 92% | \$34,648.51 |
| 407-41400-121 | PERA | \$2,670.37 | \$2,670.98 | \$2,722.23 | \$212.91 | \$2,811.56 | 92% | \$2,598.65 |
| 407-41400-122 | FICA | \$2,207.42 | \$2,192.42 | \$2,188.42 | \$176.01 | \$2,324.22 | 92% | \$2,148.21 |
| 407-41400-126 | Medicare | \$516.24 | \$512.73 | \$511.86 | \$41.16 | \$543.57 | 92% | \$502.41 |
| 407-41400-131 | Health Insurance-ER | \$12,574.93 | \$13,421.94 | \$14,778.70 | \$1,351.00 | \$16,212.04 | | \$14,861.04 |
| 407-41400-330 | Mileage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Administrative Assistant-25% | | | | | | | | |
| 407-41900-100 | Wages and Salaries | \$10,362.04 | \$10,679.00 | \$10,600.00 | \$829.06 | \$10,947.46 | 92% | \$10,118.40 |
| 407-41900-121 | PERA | \$777.15 | \$780.00 | \$795.00 | \$62.18 | \$821.06 | 92% | \$758.88 |
| 407-41900-122 | FICA | \$631.40 | \$631.66 | \$640.50 | \$50.17 | \$678.74 | 93% | \$628.57 |
| 407-41900-126 | Medicare | \$147.61 | \$147.70 | \$149.84 | \$11.73 | \$158.74 | 93% | \$147.01 |
| 407-41900-131 | Health Insurance-ER | \$2,956.86 | \$3,071.60 | \$3,388.86 | \$309.93 | \$3,789.37 | | \$3,479.44 |
| 407-41900-135 | Health Insurance-EE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 407-41900-308 | Training | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Planning & Zoning | | | | | | | | |
| 407-41910-200 | Office Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 407-41910-207 | Zoning Ordinance | \$45.00 | \$165.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 407-41910-300 | Professional Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 407-41910-303 | Engineer | \$0.05 | \$0.00 | \$1,005.85 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 407-41910-304 | Legal Fees | \$2,904.50 | \$2,169.50 | \$9,311.71 | \$662.50 | \$2,000.00 | 67% | \$1,337.50 |
| 407-41910-322 | Postage | \$109.79 | \$110.45 | \$95.75 | \$13.55 | \$150.00 | 91% | \$136.45 |
| 407-41910-331 | Mileage | \$388.65 | \$600.37 | \$329.20 | \$26.16 | \$560.00 | 95% | \$533.84 |
| 407-41910-350 | Legal Notices Publishing | \$1,097.57 | \$675.69 | \$275.28 | \$0.00 | \$800.00 | 100% | \$800.00 |
| 407-41910-360 | Insurance | \$1,102.60 | \$865.24 | \$325.70 | \$0.00 | \$300.00 | 100% | \$300.00 |
| 407-41910-437 | Cass County Fees | \$526.00 | \$414.00 | \$230.00 | \$0.00 | \$400.00 | 100% | \$400.00 |
| 407-41910-810 | Refunds & Reimbursements | \$650.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Planning & Zoning Revenue Total: | | \$84,025.82 | \$81,025.31 | \$85,256.16 | \$850.50 | \$75,084.00 | 99% | \$74,233.50 |
| Planning & Zoning Expenditure Total: | | \$81,072.77 | \$114,222.52 | \$125,726.12 | \$6,585.28 | \$86,484.19 | 92% | \$79,898.91 |
| Net Total Planning & Zoning: | | \$2,953.05 | -\$33,197.21 | -\$40,469.96 | -\$5,734.78 | -\$11,400.19 | 50% | -\$5,665.41 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|-------------------------------------|--------------------------------|-----------------|-----------------|-----------------|-----------------|--------------|-------------|----------------|
| Wastewater | | | | | | | | |
| 602-10100 | Cash | \$111,023.77 | \$145,411.35 | \$134,161.58 | \$121,952.21 | | | |
| 602-10500 | Taxes Receivable Current | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-10501 | Taxes Receivable Delinquent | \$0.40 | \$1,812.74 | \$3,287.54 | \$3,287.54 | | | |
| 602-11500 | Accounts Receivable | \$93.44 | \$4.40 | \$4.40 | \$4.40 | | | |
| 602-11501 | AR - Utilities | \$118,366.70 | \$119,806.23 | \$69.86 | -\$19,164.14 | | | |
| 602-12100 | Assessments Receivable | \$138,404.00 | \$130,166.00 | \$130,166.00 | \$130,166.00 | | | |
| 602-12101 | ST Assessment Assessments | \$7,155.00 | \$7,225.00 | \$7,225.00 | \$7,225.00 | | | |
| 602-12200 | LT Assessments Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-12201 | ST Assessments Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-12300 | Accrued Interest Receivable | \$3,509.00 | \$3,234.00 | \$3,234.00 | \$3,234.00 | | | |
| 602-13500 | Due from other Governments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-15500 | Prepays | \$6,128.00 | \$7,002.00 | \$7,002.00 | \$7,002.00 | | | |
| 602-16000 | Construction in Progress | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-16100 | Plant | \$12,337,848.00 | \$12,347,280.00 | \$12,347,280.00 | \$12,347,280.00 | | | |
| 602-16200 | Vehicles | \$74,990.00 | \$74,990.00 | \$74,990.00 | \$74,990.00 | | | |
| 602-16300 | Equipment | \$77,771.00 | \$97,751.00 | \$97,751.00 | \$97,751.00 | | | |
| 602-16400 | Infrastructure | \$234,672.00 | \$234,672.00 | \$234,672.00 | \$234,672.00 | | | |
| 602-16600 | Accumulated Depreciation | -\$5,380,683.00 | \$5,722,576.00 | \$5,722,576.00 | \$5,722,576.00 | | | |
| 602-21100 | Accounts Payable | \$6,796.50 | \$23,736.89 | \$813.00 | \$264.00 | | | |
| 602-21105 | Retainage Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-21200 | Wages Payable | \$260.00 | \$2,312.00 | \$2,312.00 | \$2,312.00 | | | |
| 602-21217 | FICA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-21218 | State Withholdings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-21601 | Compensated Absences | \$1,598.00 | \$1,945.00 | \$1,945.00 | \$1,945.00 | | | |
| 602-21650 | Accrued Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-23000 | Due to Other Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-23500 | Bonds Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 602-25300 | Fund Balance | \$7,774,750.55 | \$7,576,817.56 | \$7,253,770.01 | \$7,136,856.18 | | | |
| 602-25301 | Designated CapOut Fund Balance | \$42,333.17 | \$55,979.25 | \$69,696.82 | \$80,023.20 | | | |
| 602-31016 | Sewer Access Connection-(SAC) | \$8,177.00 | \$39,700.32 | \$42,100.00 | \$0.00 | \$12,800.00 | 100% | \$12,800.00 |
| 602-32210 | Wastewater/ISTS Permits | \$750.00 | \$300.00 | \$300.00 | \$0.00 | \$300.00 | 100% | \$300.00 |
| 602-36100 | Special Assessments | \$130,491.00 | \$3,235.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-36101 | Special Assess- 2015 Legacy | \$2,591.78 | \$0.00 | \$7,987.32 | \$0.00 | \$7,987.00 | 100% | \$7,987.00 |
| 602-36200 | Miscellaneous Revenues | \$8,771.38 | \$2,484.56 | \$17,218.49 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-36210 | Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-36240 | WW Bio Solids Treatment | \$27,433.86 | \$24,826.26 | \$24,861.24 | \$0.00 | \$20,000.00 | 100% | \$20,000.00 |
| 602-37200 | Wastewater User Charges | \$460,361.50 | \$464,622.24 | \$356,654.16 | \$0.00 | \$494,208.00 | 100% | \$494,208.00 |
| 602-37216 | Sewer Connection Inspection | \$50.00 | \$200.00 | \$300.00 | \$0.00 | \$100.00 | 100% | \$100.00 |
| 602-37217 | Capital Outlay | \$13,646.08 | \$13,717.57 | \$10,326.38 | \$0.00 | \$13,440.00 | 100% | \$13,440.00 |
| 602-37218 | CapOut Reimbursed | \$544.00 | \$11,499.58 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-37260 | WW Penalty | \$2,295.42 | \$2,006.46 | \$1,928.59 | \$0.00 | \$1,300.00 | 100% | \$1,300.00 |
| 602-37264 | WW Delinquents to County | \$6,839.57 | \$1,576.16 | \$1,812.34 | \$0.00 | \$1,500.00 | 100% | \$1,500.00 |
| 602-39200 | Transfer In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Wastewater Committee | | | | | | | | |
| 602-41150-110 | Other Pay | \$650.00 | \$600.00 | \$750.00 | \$0.00 | \$800.00 | 100% | \$800.00 |
| Administrative Assistant-25% | | | | | | | | |
| 602-41900-100 | Wages and Salaries | \$10,362.04 | \$12,799.00 | \$10,600.00 | \$829.06 | \$10,947.46 | 92% | \$10,118.40 |
| 602-41900-121 | PERA | \$777.15 | \$780.00 | \$795.00 | \$62.18 | \$821.06 | 92% | \$758.88 |
| 602-41900-122 | FICA | \$631.17 | \$631.50 | \$640.25 | \$50.15 | \$678.74 | 93% | \$628.59 |
| 602-41900-126 | Medicare | \$147.61 | \$147.69 | \$149.67 | \$11.73 | \$158.74 | 93% | \$147.01 |
| 602-41900-131 | Health Insurance-ER | \$2,956.74 | \$3,071.48 | \$3,388.74 | \$309.92 | \$3,789.37 | | \$3,479.45 |
| 602-41900-135 | Health Insurance-EE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-41900-308 | Training | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Transfers from other Funds | | | | | | | | |
| 602-49360-720 | Operating Transfers | \$130,000.00 | \$130,000.00 | \$130,000.00 | \$0.00 | \$130,000.00 | 100% | \$130,000.00 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|-------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|-------------|-------------------|
| Wastewater | | | | | | | | |
| 602-49450-200 | Office Supplies | \$346.75 | \$179.24 | \$200.94 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 602-49450-205 | Maint. Contract/Software | \$1,976.00 | \$3,468.43 | \$1,522.52 | \$1,180.31 | \$2,600.00 | 55% | \$1,419.69 |
| 602-49450-210 | Operating Supplies | \$3,040.34 | \$5,446.36 | \$85.34 | \$0.00 | \$4,200.00 | 100% | \$4,200.00 |
| 602-49450-212 | Gas & Oil | \$4,046.43 | \$5,579.77 | \$5,324.12 | \$248.58 | \$7,000.00 | 96% | \$6,751.42 |
| 602-49450-215 | Ferric Chloride | \$6,130.90 | \$6,500.06 | \$6,723.35 | \$0.00 | \$6,800.00 | 100% | \$6,800.00 |
| 602-49450-220 | Repair & Maint. Supplies | \$21,144.10 | \$16,695.02 | \$12,316.52 | \$17.69 | \$11,000.00 | 100% | \$10,982.31 |
| 602-49450-225 | Safety Support | \$0.00 | \$0.00 | \$359.01 | \$0.00 | \$250.00 | 100% | \$250.00 |
| 602-49450-240 | Small Tools & Minor Equip | \$3.02 | \$86.59 | \$792.15 | \$0.00 | \$750.00 | 100% | \$750.00 |
| 602-49450-300 | Professional Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 602-49450-301 | Auditor - Accounting | \$6,672.50 | \$5,872.50 | \$5,145.00 | \$225.00 | \$6,000.00 | 96% | \$5,775.00 |
| 602-49450-303 | Engineer | \$0.00 | \$306.86 | \$1,267.06 | \$0.00 | \$3,000.00 | 100% | \$3,000.00 |
| 602-49450-304 | Legal Fees | \$150.00 | \$80.00 | \$0.00 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 602-49450-311 | Lab Services | \$12,522.00 | \$13,074.00 | \$13,170.00 | \$485.00 | \$15,000.00 | 97% | \$14,515.00 |
| 602-49450-321 | Telephone & Internet | \$1,964.26 | \$1,812.11 | \$1,669.84 | \$147.44 | \$2,000.00 | 93% | \$1,852.56 |
| 602-49450-322 | Postage | \$1,669.38 | \$1,808.98 | \$1,340.33 | \$189.69 | \$1,600.00 | 88% | \$1,410.31 |
| 602-49450-323 | Cell Phone | \$2,203.81 | \$2,301.45 | \$2,114.26 | \$191.50 | \$2,100.00 | 91% | \$1,908.50 |
| 602-49450-350 | Legal Notices Publishing | \$0.00 | \$138.85 | \$17.88 | \$0.00 | \$300.00 | 100% | \$300.00 |
| 602-49450-360 | Insurance | \$12,765.92 | \$13,441.96 | \$14,052.19 | \$0.00 | \$13,800.00 | 100% | \$13,800.00 |
| 602-49450-381 | Electric | \$65,399.36 | \$62,017.29 | \$59,911.70 | \$5,430.95 | \$60,000.00 | 91% | \$54,569.05 |
| 602-49450-383 | Gas Utilities | \$854.75 | \$999.31 | \$988.47 | \$159.05 | \$1,200.00 | 87% | \$1,040.95 |
| 602-49450-384 | Refuse Disposal | \$136.89 | \$15.21 | \$182.52 | \$15.21 | \$200.00 | 92% | \$184.79 |
| 602-49450-385 | Sludge Removal | \$0.00 | \$14,101.90 | \$3,200.00 | \$0.00 | \$12,500.00 | 100% | \$12,500.00 |
| 602-49450-386 | Septic Pumping - Scheduled | \$10,545.00 | \$9,267.50 | \$0.00 | \$5,250.00 | \$7,200.00 | 27% | \$1,950.00 |
| 602-49450-387 | Septic Jetting | \$2,757.25 | \$1,829.50 | \$2,159.75 | \$0.00 | \$3,500.00 | 100% | \$3,500.00 |
| 602-49450-389 | Septic Pumping - Emergency | \$1,295.00 | \$2,380.00 | \$2,745.00 | \$0.00 | \$3,500.00 | 100% | \$3,500.00 |
| 602-49450-400 | Repair/Maint - Contractual | \$27,606.27 | \$14,126.02 | \$22,479.53 | \$1,289.00 | \$20,000.00 | 94% | \$18,711.00 |
| 602-49450-405 | Depreciation Expense | \$340,496.00 | \$341,893.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-410 | Rentals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 100% | \$500.00 |
| 602-49450-430 | Vehicle-Equipment Services | \$4,814.24 | \$3,645.66 | \$542.73 | \$0.00 | \$3,500.00 | 100% | \$3,500.00 |
| 602-49450-439 | Licenses, Permits, Dues | \$1,545.18 | \$1,450.00 | \$2,102.00 | \$300.00 | \$2,000.00 | 85% | \$1,700.00 |
| 602-49450-490 | Miscellaneous | \$27.17 | \$50.06 | \$681.67 | \$32.16 | \$1,000.00 | 97% | \$967.84 |
| 602-49450-499 | Reimbursable Expenses | \$0.00 | \$6,147.75 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-500 | Capital Outlay | \$0.00 | \$0.00 | \$27,393.15 | \$2,260.00 | \$17,480.00 | 87% | \$15,220.00 |
| 602-49450-501 | CapOut Reimbursable Supplies | \$544.00 | \$10,158.21 | \$25,083.39 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-502 | Trucks | \$0.00 | \$0.00 | \$31,411.40 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-503 | Lawn Mower | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-504 | Lift Stations | \$491.60 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-505 | Control Panel | \$0.00 | \$2,224.00 | \$881.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-506 | Pumps | \$11,758.59 | \$18,679.15 | \$11,519.00 | \$0.00 | \$12,000.00 | 100% | \$12,000.00 |
| 602-49450-507 | Collection System | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-508 | Capital Outlay Squaw Pt Plant | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-509 | Capital Outlay Pine Beach Plant | \$0.00 | \$0.00 | \$6,435.90 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-510 | Capital Outlay-2015 Legacy | \$785.21 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-570 | Office Equip/Furnishings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$250.00 | 100% | \$250.00 |
| 602-49450-581 | Replacement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-590 | Capital Outlay Designated | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49450-810 | Refunds & Reimbursements | \$98.89 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 100% | \$500.00 |

City of East Gull Lake Budget Worksheet

| GL Account # | Account Title | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Budget | % Remaining | 2019 Remaining |
|--------------------------------------|------------------------------|------------------------|-----------------------|-----------------------|----------------------|-----------------------|--------------|-----------------------|
| WW Superintendent - Joel | | | | | | \$0.00 | | |
| 602-49451-100 | Wages and Salaries | \$52,593.39 | \$53,165.02 | \$55,288.03 | \$3,915.30 | \$56,018.81 | 93% | \$52,103.51 |
| 602-49451-121 | PERA | \$3,944.54 | \$3,987.38 | \$4,146.64 | \$293.65 | \$4,201.41 | 93% | \$3,907.76 |
| 602-49451-122 | FICA | \$3,104.19 | \$3,139.40 | \$3,274.24 | \$231.19 | \$3,473.17 | 93% | \$3,241.98 |
| 602-49451-126 | Medicare | \$725.99 | \$734.23 | \$765.71 | \$54.06 | \$812.27 | 93% | \$758.21 |
| 602-49451-131 | Health Insurance | \$14,088.92 | \$14,876.25 | \$15,857.12 | \$1,457.11 | \$17,276.70 | | \$15,819.59 |
| 602-49451-308 | Training | \$1,835.73 | \$1,035.89 | \$1,129.21 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49451-330 | Mileage- | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49451-331 | Mileage | \$244.08 | \$282.42 | \$140.07 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49451-438 | Uniforms | \$305.50 | \$365.95 | \$390.56 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49451-439 | Licenses, Permits, Dues | \$0.00 | \$275.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| WW Employee - Lee (Joe) | | | | | | | | |
| 602-49452-100 | Wages and Salaries | \$40,962.80 | \$39,730.52 | \$40,000.70 | \$2,384.93 | \$30,264.70 | 92% | \$27,879.77 |
| 602-49452-102 | Wages and Salaries Part Time | \$16,543.18 | \$959.87 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49452-121 | PERA | \$4,312.90 | \$2,982.49 | \$2,808.46 | \$178.87 | \$2,269.85 | 92% | \$2,090.98 |
| 602-49452-122 | FICA | \$3,386.25 | \$2,504.36 | \$2,471.03 | \$147.87 | \$1,876.41 | 92% | \$1,728.54 |
| 602-49452-126 | Medicare | \$791.89 | \$585.72 | \$577.89 | \$34.58 | \$438.84 | 92% | \$404.26 |
| 602-49452-131 | Health Insurance | \$7,912.15 | \$8,310.77 | \$5,699.74 | \$435.64 | \$5,336.55 | | \$4,900.91 |
| 602-49452-308 | Training | \$499.20 | \$0.00 | \$1,255.31 | \$0.00 | \$1,000.00 | 100% | \$1,000.00 |
| 602-49452-322 | Postage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49452-331 | Mileage | \$86.40 | \$0.00 | \$81.75 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49452-438 | Uniforms | \$444.44 | \$364.70 | \$518.11 | \$105.48 | \$400.00 | 74% | \$294.52 |
| 602-49452-439 | Licenses, Permits, Dues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49452-810 | Refunds & Reimbursements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| WW Employee - Josh (Cole) | | | | | | | | |
| 602-49453-100 | Wages and Salaries | \$562.80 | \$14,866.18 | \$18,736.20 | \$2,044.08 | \$27,768.33 | 93% | \$25,724.25 |
| 602-49453-121 | PERA | \$42.21 | \$1,114.96 | \$1,405.19 | \$153.31 | \$2,082.62 | 93% | \$1,929.31 |
| 602-49453-122 | FICA | \$34.90 | \$921.70 | \$1,161.60 | \$126.74 | \$1,721.64 | 93% | \$1,594.90 |
| 602-49453-126 | Medicare | \$8.16 | \$215.56 | \$271.66 | \$29.64 | \$402.64 | 93% | \$373.00 |
| 602-49453-131 | Health Insurance | \$0.00 | \$669.22 | \$3,400.47 | \$440.43 | \$5,261.70 | | \$4,821.27 |
| 602-49453-308 | Training | \$0.00 | \$0.00 | \$65.00 | \$0.00 | \$1,000.00 | 100% | \$1,000.00 |
| 602-49453-331 | Mileage | \$0.00 | \$0.00 | \$81.75 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49453-438 | Uniforms | \$0.00 | \$297.13 | \$657.11 | \$176.87 | \$400.00 | 56% | \$223.13 |
| 602-49453-439 | Licenses, Permits, Dues | \$0.00 | \$45.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| THE HARBOR PUD-WW Expenses | | | | | | | | |
| 602-49455-303 | Engineer | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49455-304 | Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| 602-49455-439 | Licenses, Permits, Dues | \$310.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0% | \$0.00 |
| Wastewater Revenue Total: | | \$661,951.59 | \$564,168.15 | \$463,488.52 | \$0.00 | \$551,635.00 | 100% | \$551,635.00 |
| Wastewater Expenditure Total: | | \$501,559.14 | \$524,073.13 | \$570,324.93 | \$30,894.37 | \$532,431.01 | 94% | \$501,536.64 |
| Net Total Wastewater: | | \$160,392.45 | \$40,095.02 | -\$106,836.41 | -\$30,894.37 | \$19,203.99 | 261% | \$50,098.36 |
| Revenue Grand Totals: | | | \$1,502,473.67 | \$1,574,790.56 | \$22,362.26 | \$1,620,132.53 | 100% | \$1,626,548.27 |
| Expenditures Grand Totals: | | | \$1,295,638.02 | \$483,980.11 | \$369,076.61 | \$1,722,353.07 | 78% | \$1,344,192.24 |
| Net Grand Totals: | | -\$1,011,098.33 | \$277,911.65 | \$1,161,886.45 | -\$275,638.35 | -\$102,220.54 | -276% | \$282,356.03 |
| Total Health Insurance | | \$61,502.69 | \$66,052.58 | \$72,196.43 | \$6,617.46 | \$75,235.59 | 91% | \$68,618.13 |

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Staff Report Final Plat Legacy Village

Application: 2018-34D Final Plat approval for a PUD in the Rec, and R-2 Zoning Districts.

Applicant: Cragun Legacy Homes 1 LLC

Property Legal Description:

Legal Description:

The Northwest Quarter of the Southwest Quarter of the Northwest Quarter of Section 28, Township 134 North, Range 29 West, Cass County, Minnesota,

AND

The West 471.00 feet of the North 630.00 feet of the Northwest Quarter of the Southwest Quarter of Section 28, Township 134 North, Range 29 West, Cass County, Minnesota,

AND

That part of the Northwest Quarter of the Southwest Quarter of Section 28, Township 134 North, Range 29 West, Cass County, Minnesota, described as follows:

Commenting at the northwest corner of said Northwest Quarter of the Southwest Quarter; thence on an assigned bearing of North 89 degrees 42 minutes 25 seconds East, along the north line of said Northwest Quarter of the Southwest Quarter, a distance of 471.00 feet to the intersection with the east line of the West 471.00 feet of said Northwest Quarter of the Southwest Quarter and the point of beginning of the tract to be herein described; thence South 00 degrees 16 minutes 47 seconds East, along said east line, a distance of 406.73 feet; thence North 89 degrees 43 minutes 13 seconds East 26.00 feet; thence North 00 degrees 31 minutes 59 seconds West 406.74 feet to said north line; thence South 89 degrees 42 minutes 25 seconds West, along said north line, a distance of 24.20 feet to the point of beginning,

AND

That part of the South Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter of Section 28, Township 134 North, Range 29 West, Cass County, Minnesota, described as follows:

Beginning at the northwest corner of said South Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter; thence on an assigned bearing of North 89 degrees 41 minutes 48 seconds East, along the north line of said South Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter, a distance of 307.05 feet; thence South 00 degrees 07 minutes 54 seconds West 62.41 feet; thence South 89 degrees 41 minutes 10 seconds West 307.05 feet to the west line of said South Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter; thence North 00 degrees 07 minutes 54 seconds East, along said west line, a distance of 62.46 feet to the point of beginning,

AND

That part of the North Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter of Section 28, Township 134 North, Range 29 West, Cass County, Minnesota, lying west of the following described line:

Commencing at the southwest corner of said North Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter; thence on an assigned bearing of North 89 degrees 41 minutes 48 seconds East, along the south line of said North Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter, a distance of 307.05 feet to the point of beginning of the line to be herein described; thence North 00 degrees 07 minutes 54 seconds East 330.11 feet to the north line of said North Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter and said line there terminating,

AND

The Southwest Quarter of the Southwest Quarter of the Northwest Quarter of Section 28, Township 134 North, Range 29 West, Cass County, Minnesota,

LESS AND EXCEPT

That part of said Southwest Quarter of the Southwest Quarter of the Northwest Quarter described as follows:

Beginning at the southeast corner of said Southwest Quarter of the Southwest Quarter of the Northwest Quarter; thence on an assigned bearing of South 89 degrees 42 minutes 25 seconds West, along the south line of said Southwest Quarter of the Southwest Quarter of the Northwest Quarter, a distance of 164.72 feet; thence North 00 degrees 31 minutes 59 seconds West 267.53 feet; thence North 89 degrees 41 minutes 10 seconds East 167.82 feet to the east line of said Southwest Quarter of the Southwest Quarter of the Northwest Quarter; thence South 00 degrees 07 minutes 54 seconds West, along said east line, a distance of 267.59 feet to the point of beginning.

Proposed Ingress and Egress Easement:

A perpetual 33.00-foot-wide easement for ingress and egress purposes over, under, across and through that part of Outlot E, LEGACY VILLAGE, Cass County, Minnesota, according to the recorded plat thereof, the centerline of said easement is described as follows:

Commencing at the intersection of the east line of said Outlot E and the south line of the Northwest Quarter of Section 28, Township 134 North, Range 29 West, said county; thence on an assigned bearing of North 00 degrees 31 minutes 59 seconds West, along said east line, a distance of 28.01 feet to the point of beginning of the centerline to be herein described; thence North 69 degrees 40 minutes 38 seconds West 166.30 feet to the west line of said Outlot E, and there said centerline terminating. The sidelines of said easement shall be shortened or prolonged to terminate at the east and west lines of said Outlot E. Said easement contains 5,492 square feet, more or less.

Proposed Preservation Easement Description:

A perpetual preservation easement over, under, across and through that part of the Northwest Quarter of the Southwest Quarter of Section 28, Township 134 North, Range 29 West, Cass County, Minnesota, described as follows:

Commencing at the northwest corner of said Northwest Quarter of the Southwest Quarter; thence on an assigned bearing of South 00 degrees 16 minutes 47 seconds East, along the west line of said Northwest Quarter of the Southwest Quarter, a distance of 740.00 feet to the south line of the North 740.00 feet of said Northwest Quarter of the Southwest Quarter; thence North 89 degrees 42 minutes 25 seconds East, along said south line, a distance of 119.11 feet to the east right of way line of County Road 70, and the point of beginning of the easement to be herein described; thence continue North 89 degrees 42 minutes 25 seconds East, along said south line, a distance of 451.89 feet to the east line of the West 571.00 feet of said Northwest Quarter of the Southwest Quarter; thence North 00 degrees 16 minutes 47 seconds West, along said east line, a distance of 582.89 feet; thence North 89 degrees 59 minutes 03 seconds West 23.31 feet; thence North 28 degrees 32 minutes 58 seconds West a distance of 110.27 feet; thence South 00 degrees 31 minutes 59 seconds East 346.89 feet; thence South 89 degrees 43 minutes 13 seconds West 26.00 feet to the east line of the West 471.00 feet of said Northwest Quarter of the Southwest Quarter; thence South 00 degrees 16 minutes 47 seconds East, along said east line, a distance of 223.27 feet to the south line of the North 630.00 feet of said Northwest Quarter of the Southwest Quarter; thence South 89 degrees 42 minutes 25 seconds West, along said south line, a distance of 350.86 feet to said east right of way line; thence South 00 degrees 15 minutes 13 seconds West, along said right of way line, a distance of 110.00 feet to the point of beginning.

Background: Cragun's Enterprises Inc. has owned or acquired a total of 24.11 Acres being considered for this residential PUD development of 38 individual homes located north of the Legacy Golf Clubhouse site. Two adjoining 5-acre parcels with homes currently being used for rentals have been acquired on Suomi Drive to provide additional buffer space and additional parking space for Legacy Golf employees. 2.5 acres of these parcels were added to the PUD. The 38 proposed home sites being developed would be located on new roads being built just off Cass County State Aid Highway 70 or East Gull Lake Dr and also accessing the City road referred to as the Gull River Road. New roads with city required 66 foot right of ways are being proposed to meet City specs and included Legacy Drive, Dutch Circle, Bobby's Circle, and Legacy Court. All 38 homes would be part of a HOA (home owners association) and would have HOA fees for included services common to this type of development. Covenants would also be established for the HOA that would include development rules and policies for future owners. This development is being designed for people downsizing and having a desire for less ground's maintenance. It also will appeal to those that may be a of seasonal nature and want a home in a more securely patrolled area

Applicable Statutes: The subdivision requirements are listed in Sections 7.1 and Section 8 of the Land Use Ordinance. Section 8, Planned Unit Developments, controls the lot size and density requirements.

The Final plat shall comply with the following subdivision standards (Section 8.4):

1. Each lot shall be served by the public sewer.
2. Commonly owned property or green space used for access in a planned unit development shall have a minimum of 33 feet of frontage on a public right of way.
3. Proposed streets shall conform to the Comprehensive Plan of the City, County, and State highway plans and existing boundary conditions.
 - a. All streets within the subdivision shall be constructed by the sub-divider. Local streets and collector streets shall be constructed according with the established minimum standards.
 - b. Please refer to Section 8.4 of the Ordinance for specific street layout requirements.
4. Easements shall be provided for public utilities or drainage where required by the Planning Commission and shall be the following widths at a minimum:
 - a. Watermain – 20 feet
 - b. Sanitary Sewer – 40 feet
 - c. Storm Sewer – 20 feet
 - d. Electrical, telephone or cable television – 10 feet
 - e. Drainageway – 10 feet

Findings of Fact:

1. East Gull Lake has very few transitional type housing units off the lake for those that do not wish to have or maintain a single-family home. Residents who purchase these units tend to be older as they enjoy the social involvement with others and the fact the homeowner's association does the tasks typically required in Single family ownership.

Our Current Comprehensive plan states on page 16: The City should encourage and support housing developments that provide for different housing options and styles. The housing currently available in the City is largely composed of detached single-family homes with average prices higher than that found in the region. Residents seek to diversify the housing stock to include different housing types, such as townhomes, that will allow residents to remain in the City as they age and that will encourage younger residents to move to the City.
2. Draft Covenants and Easements have been provided by the developer for owner protection and City access to adjoining property for utilities.
3. The use or development, with conditions, conforms to the comprehensive land use plan that emphasizes preserving rural character. The City Code section VII section 8.7-1.3.6C Page 323 also allows for preservation of rural character within the community by allowing PUD density increases when certain conditions are met such as City Sewer being available and the distance from any shoreline. For many years while I was on the planning commission, the city was criticized for only offering 2.5-acre developments. All the developed properties during that time were not HOA developments with services provided that transitional couples are looking for today. Families were looking for privacy and larger homes at that time. The last real condensed PUD was the East Pointe development started in 1985. This is an HOA that is very popular and resale of homes is at an all-time high.
4. An engineered storm water pollution prevention plan has been submitted.
5. A preliminary Landscape plan has been submitted for the proposed development area with trees and shrubbery provided. The development would also be screened from the roads by existing vegetation in areas left in their natural state.
6. New roads will be added in the development with connections to the city road, Gull River Road and the county road Cass County Sate Aid Highway 70 or East Gull Lake Drive. Connections to these roads will receive City and County approval for safety. Presently a right-hand turn lane will be added by the developer on the north right entrance to Legacy Drive. These new roads would be built to City and County standards and then dedicated to the city and county when completed to City and County Specs for future ownership and maintenance.
7. The entire PUD will not exceed 24% of impervious coverage including all estimated structures, parking areas, roadways, trails, pickleball courts and other hard surfaces. This meets the standard of less than 25% impervious with a storm water plan, as provided.
8. Setbacks of home sites from the road right of way is a minimum of 20 feet. Setbacks vary from 20 feet to 97 feet with the coving concept. The average setback for the 38 homes is approximately 29 feet (City road standards are 30 feet from the ROW.)

9. The East Gull Lake Wastewater and Road committee met on July 11th 2018 and has reviewed the road and sewer plans and with a motion by Jerry Stromberg and a second by Dennis Lang, the vote was passed unanimously by the committee.
10. The Conditional use will not be a financial burden to the City as the extra tax revenue and additional sewer revenue will more than offset any City expense.

11. **Density issue comparisons in East Gull Lake**

I have compared three different PUD's currently in East Gull Lake for density comparisons;

East Point Developed in 1985, Originally designed for 72 units on 23.48 acres. All in the R3 zoning area and primarily first and second tier. 1,022,788 sq. ft. total property area divided by **72 units is 14,205 sq. ft. per unit**, second 36 units was abandoned from approved plan so the development ended up to be **36 units at 28,410 sq. ft. per unit**

Green Hill Townhouse Developed in 1978 Designed for 20 units on 5.426 acres. All in R3 zone all in the first and second tier. 20,337 sq. ft. in total property area divided by **20 units is 11,816 sq. ft. per unit**

The Harbor developed in 2016 Designed for 27 units on originally over 58 acres. Property was donated to the city after the development was approved and the housing portion sits on 26 acres all on tier 1,2 and 3 on land zoned R3 and R2 or 1,132,560 sq. ft. of total property area divided by **27 units is 41,946 sq. ft. per unit**

Legacy Village proposed in 2018 Proposed for 38 units on 24.11 acres all to be rezoned to R2. Property is more than 1,250 feet from any shoreline and falls beyond any tier. 1,050,211 sq. ft. of total property area divided by **38 units is 27,637 sq. ft. per unit**

The Legacy Village PUD falls approximately in the middle of PUD's already approved. The original East Point and the Green Hill Townhouse PUD's are much denser. A determining factor is this development is 1,250 feet away from any lake. It has city wastewater facilities available to the area and is also very close to a major golf facility that will attract buyers to the development.

On computing standard density in the Legacy Village proposed PUD:

1. There are approximately 24.81 usable acres for the development.
2. There are 38 proposed building sites that range from 8,218 sq. ft to 22,785 sq. ft.
3. The PUD impervious coverage calculations for the entire 24.81 acres is as follows:
 - 75,705 SF Road Impervious area
 - 1,000 Well House Impervious
 - 117,318 SF House pad impervious area (see chart SF for each 60 x 60 Pad)
 - 51,883 SF Projected driveway impervious area
 - 3,600 SF Pickleball court area
 - 5,665 Trails – Cart Paths
 - 255,171 Total Impervious
 - 1,080,709 SF Total PUD area

23.61% Percentage impervious for entire property involved and not to exceed 24%

NOTES: Building pads are calculated at (see chart) SF
 Driveways averaged at (see chart)
 38 total lots in PUD

Please see Exhibit A on plans provided for impervious calculations

4. The PUD meets all density requirements in our ordinance.

On the design criteria for a PUD:

1. The PUD proposes 38 units, which exceed the minimum requirement of three units.
2. The required **50-foot vegetative buffer** around the development is indicated on the Preliminary Plat
3. Based on details provided with the preliminary plat, the 25 percent open space requirement has been met with a total of 39.3 % total.
4. More than **50.3 % percent of the development is common space**, which exceeds the requirement of 50%. Common space includes the stormwater management ponds, the 50-foot vegetative buffer, and recreation facilities.
5. The common spaces are managed by the Home Owners Association created for the residential development.

6. The PUD **includes a 10-year, 24-hour stormwater management plan.**
7. The applicant has submitted a professionally prepared stormwater management plan.
8. The development will be connected to the City sewer system for all 38 lots to be sold and additionally the maintenance building, Dorms and adjacent rentals homes will be hooked up in the near future.
9. All on site lighting to be installed will be pointed downward or away from neighboring properties.
10. All building colors will be in conformance with the City Ordinance. This is set in the Owners Covenant restrictions as well.
11. A grading, drainage and erosion control plan has been submitted.

Planning Commission Direction: The Planning Commission can recommend approval of a Final plat, recommend denial, or table the request if additional information is needed. If the recommendation is for approval or denial, findings of fact should be cited.

Staff Recommendation: Based on the findings of fact, City staff recommends approval of the Final Plat subject to the following conditions:

1. The City Attorney shall review the draft covenants for the Home Owners Association to make sure they follow City code. The review shall only be to determine how the documents administer and enforce the provisions and conditions of this approval. These documents must be deemed acceptable to the City Attorney or revisions shall be made to make them acceptable.
2. The City Engineer shall review the sewer connections for compliance to City and State codes when wastewater system is completed and ready for operation
3. Upon final completion and inspection of the new roads proposed to City Specifications and the completion of the Waste Water Collection system being completed according to the City Engineers Specifications, these public facilities will be turned over to the City of East Gull Lake when 50% of the homes are sold. (The City Wastewater collection system will be individually turned over to the City as each residence is occupied.) The second lift of bituminous will not be installed until 75% of the lots are sold and built, or 2021, whichever is sooner and the city will retain escrow or Bank line of credit until completed.
4. Existing tree vegetation shall be marked, fenced and preserved, wherever possible.
5. All structures shall conform to the City's minimum building standards for a PUD and to the state building code.
6. Any future changes to the Property Owners Association Covenants shall be submitted to the City for approval as a modification to the Conditional Use Permit. All changes will be submitted to the City Planning and Zoning Administrator. The declaration shall include a provision to this effect.
7. Developer will extend the wastewater stub to Gull River Road within public easement for potential future wastewater construction.
8. Developer has provided an exhibit showing an ingress and egress easement on the driveway going to the maintenance building to prevent future owners from eliminating this option and provide continued access to the existing maintenance facility property. The Ingress and Egress Easement will be recorded concurrently with the final plat.
9. Developer to record a preservation easement as described on page 2 of this document for the golf course property to be recorded concurrently with the final plat to meet the buffer requirement.
10. Developer shall pay all costs of installation of the public infrastructure.
11. Construction of all structures shall conform to the building code of the State of Minnesota.
12. All mail delivery shall be done as approved by the US Postal Service.
13. The execution of the appropriate Developers Agreement will ensure compliance with the conditions of approval and compliance with the relevant ordinances and statutes.
14. A Residential PUD shall meet the following open space requirements:
 - a. At least 25% of the total project area shall be preserved as open space, plans show 39.03% currently
 - b. A minimum of 50% open space shall be left in its natural state and shall be contiguous, plans show 50.3%
 - c. Dwelling units or sites, road right-of-way, land covered by road surfaces, parking areas, stormwater basins, collection and treatment areas, structures and landscaped areas which are routinely maintained are developed areas and shall not be included in the computation of minimum open space.
 - d. Open space shall include areas with physical characteristics unsuitable for development in their natural state, and areas containing significant historic sites or un-platted cemeteries.

- e. A 50-foot buffer is to be maintained or established along the boundary of the PUD and a public road. A 30-foot buffer shall be maintained to the north and west of the maintenance facility. The buffer shall be included as open space, minus areas used as accesses.
 - f. The appearance of open space areas shall be preserved by use or restrictive deed covenants, permanent easements, public dedication and acceptance, or other equally effective and permanent means acceptable to the City.
15. A PUD shall develop and maintain a stormwater management plan
 - a. Capacities of existing drainage ways shall be maintained.
 - b. Inlets and outlets to adjacent parcels shall be maintained.
 - c. All PUD's shall contain the 10-year, 24-hour storm event within the development
 - d. Runoff from the parcel shall not be concentrated unless part of a city stormwater management plan
 16. The PUD shall be connected to the City sewer systems where available and designed and installed to meet or exceed applicable standards or rules of the Minnesota Department of Health and the Minnesota Pollution Control Agency.
 - a. A central water system will be installed to MN Dept of Health Standards and maintained by the HOA
 - b. Based on the City engineer's recommendation, all drainage facilities are to be owned and maintained by the HOA. Any damage to City infrastructure due to drainage or water system activities are to be the responsibility of the HOA.
 17. Existing resort dormitories and maintenance facilities shall be required to be hooked up to City sewer with appropriate ERC's and current connection fees charged by size when the wastewater system is operational for the development. Existing adjoining rental homes at 11363 Suomi Dr. and 11391 Suomi Dr. will be connected to City sewer if a permit to expand their footprint is requested or if the existing wastewater system fails. Cragun's will use existing connection fee credits for sewer connection fees and if units required to connect are not connected to the wastewater system within a year, quarterly billings will begin at that time.
 18. All PUD's shall develop and maintain erosion control by MPCA rules throughout construction activities. All ground shall be restored or stabilized as soon as possible after being disturbed.
 19. All planned exterior lighting shall be directed downward and shall not illuminate adjacent parcels that are directly or indirectly affected.
 20. All PUD's shall meet the following building standards:
 - a. Parking and driving areas must be paved
 - b. All buildings shall be earth tone in color, no vinyl siding shall be allowed, and shall be designed, constructed and positioned to be compatible, in color, character and mass, with the surrounding land use.
 21. Developer is allowed to proceed with construction provided final plat is recorded with Cass County.
 22. A 6-foot-high opaque fence will be constructed by Cragun's along the West and North sides of the maintenance shop along with additional common space property for the HOA as part of the plat.
 23. Driveway entries along a cul-de-sac area will be limited to a 12-foot width at the entry point and then expand according to impervious coverage to garage.
 24. An excel spreadsheet system will be provided to City staff and developer to keep track of what's to be built by lot so we do not exceed 24% impervious coverage and will allow some flexibility by maintaining records of as-built and comparing to the impervious chart. Credit will be allowed on larger lots if impervious is less on others.
 25. Trees to be planted along County Road 70 shall be mixture of sizes and maintained and replaced if there is tree failure.
 26. A Performance Bond shall be submitted for remaining infrastructure such as

| | |
|---|---|
| <ul style="list-style-type: none"> • Legal fees, • City Engineer fees, • Roads to be built, • Water wells to be installed, • WW pumping stations and piping yet to be installed, • Landscaping to be done, • Stormwater retention areas to be built, • Pickleball courts to be built, | <ul style="list-style-type: none"> • Trails to be built, • Boundary fence around Maintenance areas, • Right hand turn lane on County Rd 70, • Hooking up City sewer to Cragun's buildings • (Dorms, Maintenance Building, Exterior lighting to be installed at a 125% estimate to cover engineering costs and legal costs if needed, SEH has provided an itemized estimated dollar amount list for City staff and developer to keep track. |
|---|---|
 27. A plat check letter shall be submitted by an independent surveyor before the Final plat is recorded

- 28. Mylars shall be provided and signed by the City and Developer before the Final Plat is recorded
- 29. Developer will provide the City with as built drawings for the sewer and water system infrastructure.
- 30. Dedications to the Public
 - a. In accordance with the provisions of Section 462.358 of the Minnesota Statutes, or amendments thereto, the sub-divider shall dedicate, to the public, lands for highway right of ways, street right of ways, utility easements, wetland easements and similar lands required for perpetual and public improvements.
 - b. In addition, for every new subdivision of land involving three or more lots which are to be developed for residential purposes, the Planning Commission, with the concurrence of the City Council, shall require either a payment to the City or a land dedication for conservation purposes or for public use as parks, recreational facilities playgrounds, trails, wetlands, utility easements or open space, of a sum not to exceed ten percent (10%), of the fair market value of the land to be subdivided. The fair market value of the land to be subdivided shall be the value as determined by the Cass County Assessor at the time of Final Plat approval by the City Council. All dedications shall be included in the dedication portion of the plat, included in the development contract, or received by the City in Warranty Deed prior to the approval of the final plat, without further restrictions or reservations.

c. Current Assessed land value as of 7-23-2018 for 2018 taxes payable 2019

| | | | |
|-----|--------------------|--------------------|--|
| PID | 87-028-2300 | \$60,500.00 | |
| | 87-028-2301 | \$66,000.00 | |
| | 87-028-2304 | \$22,650 .00 | (50% of land value 2.5 acres used in plat) |
| | 87-028-2302 | \$9,360.00 | (20% of land value 1.0 acres used in plat) |
| | <u>87-028-3202</u> | <u>\$47,600.00</u> | |
| | Total | \$206,110.00 | |

\$206,110.00 x 10% = **\$20,611.00 Park Dedication fee was paid to East Gull Lake on January 11,2019**



City Of East Gull Lake

10790 Squaw Point Road
East Gull Lake, MN 56401
218-828-9279

City of East Gull Lake

Staff Report

To: Mayor & City Council

From: Administrative Assistant Schack

Meeting Date: February 5, 2019

Subject: Resolution 02:03-19: Sewer Rate Increase

Agenda Item: 8a

Description of Request

City Staff and Wastewater Committee are requesting a quarterly sewer charge increase of \$2.00 to \$110.00 per quarter.



City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: February 5, 2019

Agenda Item: 8b

Subject: Lift Station #5 Update

Report:

Bids came in on Thursday, January 31, 2019. Seven bids were received.

1. PCI Roads..... \$419,000.00
2. Anderson Brothers..... \$323,472.30
3. TNT Aggregate..... \$363,900.00
4. De Chantel Construction..... \$316,663.00
5. RL Larson..... \$375,000.00
6. Tom's Backhoe..... \$285,000.00
7. Minger Construction..... \$324,900.00



City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: February 5, 2019

Agenda Item: 8c

Subject: Gull Dam Road Closure Letter from the Army Corps

Report:

Colonel Samuel L. Calkins of the Army Corps of Engineers sent a letter to the City explaining the reasons and timeframe for the closure of through traffic over the Corps East Gull Lake Dam.

Reasons and Timeframe:

- Negative impact on customers of the recreational area
- Safety concern due to the number of pedestrians and number of vehicles (1,400+ daily)
- Vehicular accidents at the T intersection will be eliminated
- Limited sight lines into and out of the one-lane bridge approaches will be eliminated
- Long term maintenance impacts to the dam and bridge structure (built in 1911)
- December 1, 2025 will give Cass County adequate time to secure funding and acquire lands necessary for the design of a new roadway and bridge
- Address tribal concerns raised regarding the sacred tribal site that surrounds the roadway; the sacred site is listed on the National Register of Historic Places



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT
180 FIFTH STREET EAST, SUITE 700
ST. PAUL, MN 55101-1678

JAN 15 2019

Executive Office

Mr. Rob Mason
City Administrator
City of East Gull Lake
10790 Squaw Point Road
East Gull Lake, Minnesota 56401

Dear Mr. Mason:

Thank you for meeting with me and my staff on September 11, 2018, to discuss viable alternatives to recently identified issues associated with continued use and maintenance of portions of East Gull Lake Drive (CSAH 70) and Gull Lake Dam Road/County Road 105. At our meeting, which included representatives from Cass and Crow Wing counties, we discussed the potential future closure of a portion of Gull Lake Dam Road and the implications of such an action. We also recognized the relevance of the perpetual but revocable license, which was issued in 1926 by the United States War Department to East Gull Lake Township, therein allowing for the construction, operation and maintenance of the identified roadways. The reason for this letter is to notify the city of East Gull Lake that the U.S. Army Corps of Engineers (Corps) shall revoke the subject license on December 1, 2025.

Assuming the license will be revoked on December 1, 2025, the Corps will then accept responsibility for all future road maintenance activities on that portion of East Gull Lake Drive currently covered under the license. The Corps will then permanently close that portion of Gull Lake Dam Road to through traffic, from the entrance to the Gull Lake Campground, northward to the intersection of Gull Lake Dam Road and County Road 105. The Corps will then grant a perpetual easement to Cass County for continued operation and maintenance purposes for the portion of County Road 105 that is situated on federal government-owned land.

We recognize the convenience this section of Gull Lake Dam Road provides to local residents and the larger public user. Accordingly, prior to making this decision, we have thoughtfully considered all public comments received to date, as well as the concerns raised by the city of East Gull Lake, Cass County and Crow Wing County representatives. Our rationale for this decision is as follows:

Having a county collector road run through the Gull Lake Recreation Area has negative impacts to our customers. Traffic count data collected during the summer of 2018 has revealed that an average of 1,400 vehicles per day use the road. This number goes up to approximately 2,000 vehicles per day on busy weekends. A significant safety concern has been identified, due to the number of pedestrians that use the road to go between the campground and the Corps' day-use area.

By closing the affected portion of Gull Lake Dam Road to through traffic, a positive effect on traffic and pedestrian issues associated with the Gull Lake Dam Road/County Road 105 ("T") intersection may be achieved. In 2018, there were three vehicular accidents at the T intersection, which resulted in two fatalities. This road also crosses a Corps-owned one-lane bridge with limited sight lines into and out of the bridge approaches.

Eliminating through traffic on the road will reduce the long-term maintenance impacts to the Corps' dam and bridge structure, constructed in 1911. Currently, this road has oversized vehicles, to include semis and loaded dump trucks, crossing the Corps bridge/dam on a routine basis.

The December 1, 2025 timeframe for revoking the license will give Cass County and the city of East Gull Lake adequate time to secure funding for the design of a new roadway alignment, conduct all environmental reviews and acquire lands necessary to provide an alternative route prior to our action. It is my understanding that the city and county had planned for a new roadway alignment in 2000 but did not implement the plan. This Corps decision notification should result in an immediate call to action to implement the plan at this time.

Closing the road to through traffic is also intended to address tribal concerns raised regarding the sacred tribal site that surrounds the roadway. Five Native American tribes, with ties to this area, have requested the road be closed to vehicular traffic for preservation purposes. The sacred site is listed on the National Register of Historic Places.

I assure you that we will continue to maintain the license agreement with the city of East Gull Lake through November 30, 2025. We would like to discuss possible traffic calming measures with you and Cass County officials in an effort to reduce the volume and type of traffic and improve pedestrian safety between now and 2025. Please know that my staff will continue to support your efforts to identify possible funding sources for the new road alignment.

Questions or concerns regarding this matter can be directed to Mr. Kevin Baumgard, Chief, Operations Division, 651-290-5320 or kevin.l.baumgard@usace.army.mil.

Sincerely,



Samuel L. Calkins
Colonel, Corps of Engineers
District Commander

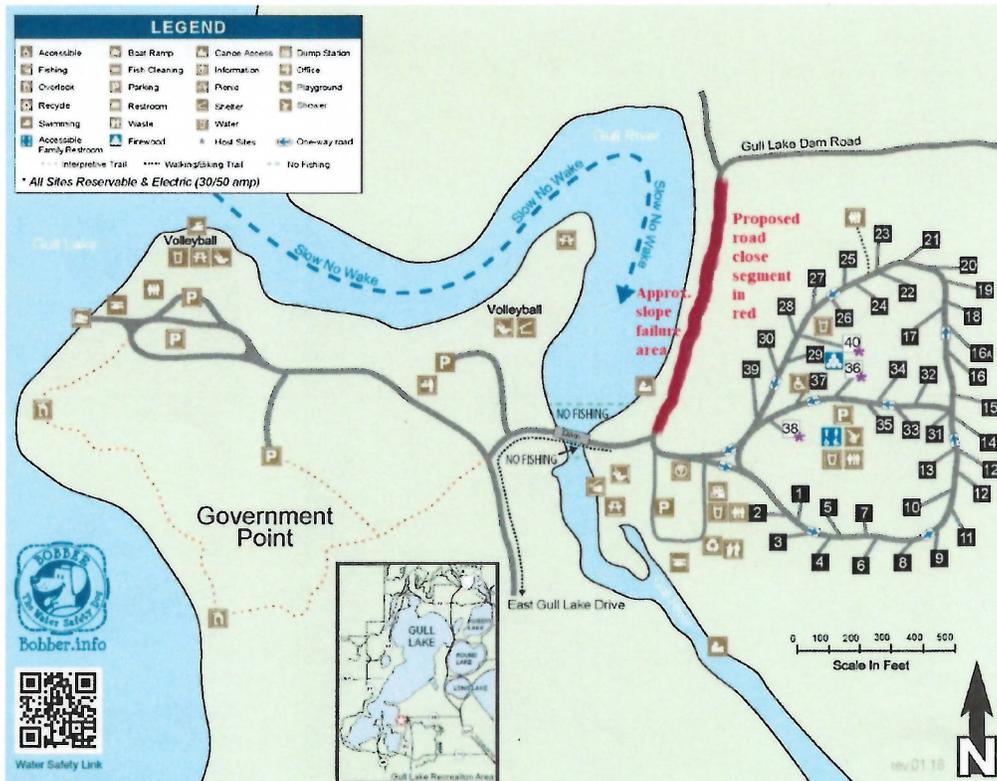
Enclosure
Gull Lake Map

cc:
Scott Bruns
Cass County Board Chair
303 Minnesota Ave. W.
Walker, MN 56484

Tim Houle
Crow Wing County Administrator
326 Laurel St.
Brainerd, MN 56401



Gull Lake Dam Road; Approximate Proposed Closure Reach in Red.



Gull Lake Recreation Area Map



City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Kathy Schack

Date: February 5, 2019

Agenda Item: 14a

Subject: Resolution 02:01-19
Gambling Permit – Raffle at Cragun's Resort

Report:

Council Action Requested:

MN Sheriffs' Association is requesting a gambling permit be approved for a raffle to be held on June 11, 2019 at Cragun's Resort.



City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Kathy Schack

Date: February 5, 2019

Agenda Item: 14a

Subject: Resolution 02:01-19
Gambling Permit – Raffle at Cragun's Resort

Report:

Council Action Requested:

MN Sheriffs' Association is requesting a gambling permit be approved for a raffle to be held on June 11, 2019 at Cragun's Resort.



City Of East Gull Lake

10790 Squaw Point Road
East Gull Lake, MN 56401
218-828-9279

City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Kathy Schack

Date: February 5, 2019

Agenda Item: 14b

Subject: Resolution 02:02-19
Gambling Permit – Raffle at Cragun's Resort

Report:

Council Action Requested:

MN Sheriffs' Association is requesting a gambling permit be approved for a raffle to be held on September 11, 2019 at Cragun's Resort.



City Of East Gull Lake
10790 Squaw Point Road
East Gull Lake, MN 56401
218-828-9279

City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: February 5, 2019

Agenda Item: 14c

Subject: Paul Sachs Land Trade

Report:

Council Action Requested:

City staff is recommending the approval of the land exchange between Paul Sachs and the City of East Gull Lake based upon the agreement as presented by City of East Gull Lake Attorney Tom Pearson and the surveys of each respective property.

LAND EXCHANGE AGREEMENT

1. **PARTIES.** This Land Exchange Agreement (“Agreement”) is made on _____, 2019, by and between Paul Sachs and Shawna Sachs, husband and wife (“Sachs”), and the City of East Gull Lake, a municipal corporation organized under the laws of the State of Minnesota (the “City”).

2. **LAND EXCHANGE.**

(A) Sachs intend to convey to the City real property legally described as follows:

**That part of Government Lot 4, Section 17, Township 134 North, Range 29 West, Cass County, Minnesota, described as follow, to-wit:
Commencing at the Southwest corner stake of Gull Acres, thence continue West in a straight line on an extension of the South line of Pearl Street to the meander line of Gull Lake, thence continue along the meander line North to the Southwest corner of the Channel now a part of said Plat, thence continue East along the South line of said Channel to the Northwest corner of Lot 1 of said Plat, thence South along the West lot line of said Lot 1 and extension thereof to the point of beginning. Being part of Lot 4, Section 17, Township 134, Range 29, Cass County, Minnesota.**

(B) The City intends to convey to Sachs real property legally described as follows:

Lots 38-45, inclusive, all in the plat of Gull Acres, according to the recorded plat thereof, Cass County, Minnesota.

3. **ACCEPTANCE DEADLINE.** This Land Exchange Agreement, unless fully executed sooner, shall be null and void at 11:59 P.M. February 15, 2019.

4. **PERSONAL PROPERTY INCLUDED IN SALE.** No personal property is involved in this sale.

5. **PRICE AND TERMS.** The parties agree that the land being exchanged between the parties is of similar value such that appropriate consideration is being given and received by each party for the exchange.

(A) Sachs understands that upon taking ownership of lots 38-45, if he only installs a dock, electricity and a driveway, without building a structure, then City sewer installation requirements are not triggered.

(B) Prior to building any home or structure on lots 38-45, Sachs understands that the City would require installation of City sewer at cost then determined.

(C) In the event that Sachs is required to install City sewer, then the City would pay 50% of the directional boring costs to install a service line from the City's main line to a structure on lots 38-45 and the other 50% would be split and assessed to the other landowners on the channel, and lots abutting lots 38-45.

(D) At the time that connection to City sewer is established on lots 38-45, then Sachs understands the building setback would be 50 feet from the OHW.

6. **DEED/MARKETABLE TITLE**. The parties shall execute and deliver to each other Quit Claim Deeds, conveying title, subject to:

(A) Building and zoning laws, ordinances, state and federal regulations.

(B) Reservation of any mineral rights by the State of Minnesota.

7. **CONDITION OF PROPERTY**. The properties are being exchanged "AS IS" with no expressed or implied representations or warranties to either party by either party. The parties have provided each other with copies of boundary surveys in each parties' possession.

8. **POSSESSION**. The parties, respectively, shall deliver possession of the property being conveyed not later than 11:59 P.M. on February 15, 2019.

9. **EXAMINATION OF TITLE**. The parties are both satisfied as to the status of title that each party is receiving in this matter.

10. **NOTICES**. All notices required herein shall be in writing and delivered personally or mailed to the address as shown at Paragraph 1, above and if mailed, are effective as of the date of mailing.

11. **MINNESOTA LAW**. This contract shall be governed by the laws of the State of Minnesota.

12. **CLOSING**. Closing shall take place at the office of the City or such other place mutually agreed upon by the parties.

TIME IS OF THE ESSENCE FOR ALL PROVISIONS OF THIS CONTRACT.

I agree to exchange my property
for the other property on the terms and
conditions set forth above.

SACHS: PAUL SACHS AND SHAWNA SACHS

Paul Sachs

Shawna Sachs

I agree exchange my property
for the other property on the terms and
conditions set forth above.

CITY: CITY OF EAST GULL LAKE

By: Dave Kavanaugh
Its: Mayor

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