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**CITY OF EAST GULL LAKE  
REGULAR SESSION  
AGENDA  
Tuesday, April 03, 2018  
6:30 PM**

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- 1. Call meeting to order**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Adoption of Agenda by motion**
    - 4a. Additions
    - 4b. Deletions
  - 5. Approval of Consent Agenda by motion \***
    - 5a. March 6, 2018 City Council Meeting Minutes
    - 5b. Financial Report
      - ◆ February, 2018 bank statement information:
        - Checking Account:
          - Total Additions: \$40,081.90
          - Total Subtractions: \$167,828.07
          - Ending Balance: \$80,696.35
          - Interest Paid to date: \$3.86
        - Money Market Account:
          - Beginning Balance: \$350,064.09
          - Total Additions: \$102,456.64
          - Ending Balance: \$452,520.73
          - Interest Paid to date: \$2477.58
      - ◆ Approve March, 2018 Check Register
        - Claims 19852 to 19870 for total amount of \$18,397.47
      - ◆ Monthly Budget Report, Delinquent WW Customers Report
- 6. Open Forum\*\***

None
- 7. Planning & Zoning**
  - 7a. Spalj Hold-Harmless Agreement
- 8. Wastewater & Roads Report**
  - 8a. Gull Dam Road – possible closing of section crossing Federal Government property
- 9. Public Safety**

No Report
- 10. Parks and Trails**
  - 10a. Squaw Point Trail Project – Rardin Excavating estimate
  - 10b. Wetland Permitting – Pearl Road
- 11. Personnel Committee**

No Report

**12. Budget Committee**

No Report

**13. Mayor**

No Report

**14. City Staff**

14a. Newsletter Articles

14b. Letter from Pam Sachs

**15. Old Business**

**16. New Business**

**17. Announce Next Regular Sessions of City Council/Other Meetings**

Planning and Zoning Meeting ..... Tuesday, April 24, 2018 at 6:30pm

City Council Meeting ..... Tuesday, May 01, 2018 at 6:30pm

Wastewater & Road Committee Meeting..... Wednesday, May 16, 2018 at 3:00pm

**18. Adjournment**

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant  
Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
March 6, 2018  
6:30 PM**

Acting Mayor Ruttger called the March 6, 2018 regular Council meeting to order at 6:30 PM.  
The pledge of allegiance was recited.

**ROLL CALL**

Present: Acting Mayor Ruttger, Councilors Demgen and Hoffmann, City Administrator Mason,  
Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: Mayor Kavanaugh, Councilor Lang

Audience: Albert Johnson

**ADOPTION OF AGENDA**

4a. Additions: None

4b. Deletions: None

**M/S/P, Hoffmann, Demgen, absent Mayor Kavanaugh and Councilor Lang, to approve the agenda as presented.**

**ADOPTION OF CONSENT AGENDA**

**M/S/P, all ayes, Councilors Demgen, Hoffmann; to approve the following Consent Agenda items:**

5a. February 6, 2018 City Council Meeting Minutes

5b. Financial Report January, 2018 bank statement information

5b. Financial Report

- ◆ January, 2018 bank statement information:
  - Checking Account:
    - Total Additions: \$288,143.46
    - Total Subtractions: \$410,311.06
    - Ending Balance: \$208,442.52
    - Interest Paid to date: \$2.60
  - Money Market Account:
    - Beginning Balance: \$500,043.15
    - Total Additions: \$20.94
    - Interest Paid to date: \$20.94
    - Ending Balance: \$350,064.09
- ◆ Approve February, 2018 Check Register
  - Claims 19818 to 19851 for total amount of \$36,274.94
- ◆ Monthly Budget Report, Delinquent WW Customers Report

**OPEN FORUM\*\***

None

**PLANNING & ZONING**

7a. Agreement between the City and Jane & JR Spalj

Administrator Mason reviewed the agreement regarding the new design for the driveway.  
Acting Mayor Ruttger requested the City Attorney review the agreement before implementation.

7b. Fee Schedule Update

Administrator Mason reviewed the fee changes the Planning Commission recommended for approval as shown below. He noted that because there were missing commissioners and council members at the meetings, the decision for any changes should be postponed until next month.

	Previously	Updated
<b>Residential Dwelling</b>		
101 to 1000 ft <sup>2</sup>	<del>\$150.00</del>	\$200.00
1,001-3,000 ft <sup>2</sup>	<del>\$300.00</del>	\$400.00
3,001-6,000 ft <sup>2</sup>	<del>\$500.00</del>	\$750.00
Over 6,000 ft <sup>2</sup>	<del>\$500.00+\$125/add'l 1,000 ft<sup>2</sup></del>	\$1,000.00
<b>Commercial</b>		
121 to 1,000 ft <sup>2</sup>	<del>\$175.00</del>	\$250.00
1,001 to 3,000 ft <sup>2</sup>	<del>\$500.00</del>	\$750.00
3,001 to 6,000 ft <sup>2</sup>	<del>\$700.00</del>	\$1000.00
Over 6,000 ft <sup>2</sup>	<del>\$700.00</del>	\$1,500.00
Each additional 1,000 sq. ft. (or portion thereof)	<del>\$125.00</del>	\$200.00
Minimum Charge	<del>\$150.00</del>	Omitted
<b>Hearing Fees</b>		
Filing Fees	<del>\$46.00</del>	At cost
Rezone Request	Add verbiage: With Ordinance Amendment	
<b>Subdivision Fees</b>		
Sketch Plan Review	<del>\$150.00</del>	Omitted
Preliminary Plat	<del>\$400.00</del>	\$500.00
Preliminary Plat Per Lot	<del>\$20.00</del>	\$25.00
Escrows for Subdivisions	Newly Added	TBD
Lot Split Metes and Bounds	Removed verbiage re: 10-acre parcels	
Lot Split Metes and Bounds	<del>\$300.00/\$50.00</del>	\$300.00
Fences	Removed Boundary Fence	
Boundary Fence (Residential)	\$30.00	Changed verbiage
Boundary Fence (Commercial)	\$50.00	
Fire/Address Sign	<del>\$35.00</del>	\$50.00
Driveways and Approaches	Newly Added	

7c. Zoning Map Discussion Update

Administrator Mason discussed the update on the City's zoning map.

**WASTEWATER & ROAD REPORT**

No Report

**PUBLIC SAFETY**

No Report

**PARK & TRAILS**

No Report

**PERSONNEL COMMITTEE**

No Report

**BUDGET COMMITTEE**

No Report

**MAYOR'S REPORT**

No Report

**CITY ADMINISTRATOR REPORT**

14a. Resolution 03: 01-18

Raffle\Gambling Permit; MN Sheriffs' Association at Cragun's Resort on June 5, 2018.

**Ayes by roll call vote: Councilors Demgen, Hoffmann, Ruttger, approval to adopt Resolution 03: 01-18; absent: Councilor Lang, Mayor Kavanaugh**

14b. Resolution 03: 02-18

Raffle\Gambling Permit; MN Sheriffs' Association at Cragun's Resort on September 14, 2018.

**Ayes by roll call vote: Councilors Hoffmann, Demgen, Ruttger, approval to adopt Resolution 03: 02-18; absent: Councilor Lang, Mayor Kavanaugh**

14c. Cass County Sheriffs' Year End Report

The report from Cass County was reviewed.

14d. Correction on Money Market Account Interest

Administrator Mason reviewed the error made by Bremer and the correction they made. The total unpaid interest amount of \$1,175.44 was credited to the City of East Gull Lake's Money Market account on February 12, 2018 and the rate has been adjusted accordingly.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Planning and Zoning Meeting .....Tuesday, March 27, 2018 at 6:30pm

City Council Meeting ..... Tuesday, April 03, 2018 at 6:30pm

**M/S/P, Hoffmann, Demgen, absent Mayor Kavanaugh and Councilor Lang, to adjourn the meeting.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

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Check Issue Date	Check Number	Vendor Number	Payee	Amount
03/12/2018	19852	4	AW RESEARCH LABORATORIES INC	396.00
03/12/2018	19853	6	BRAINERD DISPATCH	64.36
03/12/2018	19854	4522717	CARDMEMBER SERVICE (CPN 001344773)	1,250.68
03/12/2018	19855	4522710	GAMMELLO-PEARSON PLLC	1,125.00
03/12/2018	19856	4522611	JOSEPH JANSON	119.50
03/12/2018	19857	4522621	NAPA AUTO PARTS	167.32
03/12/2018	19858	78	NISSWA SANITATION INC.	30.42
03/12/2018	19859	81	PITNEY BOWES	279.11
03/12/2018	19860	89	RARDIN EXCAVATING, INC.	6,350.00
03/12/2018	19861	91	ROBERT MASON	142.79
03/12/2018	19862	152	THE OFFICE SHOP	74.93
03/27/2018	19863	4	AW RESEARCH LABORATORIES INC	132.00
03/27/2018	19864	4522665	GLS PROMOTIONS	156.00
03/27/2018	19865	66	MINNESOTA POWER	4,871.11
03/27/2018	19866	73	MPCA	1,795.00
03/27/2018	19867	74	MRWA	275.00
03/27/2018	19868	159	SHORT ELLIOTT HENDRICKSON INC.	593.72
03/27/2018	19869	4522559	VERIZON WIRELESS	270.00
03/27/2018	19870	106	XCEL ENERGY	304.53
Grand Totals:				<u>18,397.47</u>

Date: \_\_\_\_\_

Mayor: \_\_\_\_\_  
 Dave Kavanaugh \_\_\_\_\_

City Administrator: \_\_\_\_\_  
 Rob Mason \_\_\_\_\_

City Council: \_\_\_\_\_  
 Dennis Lang \_\_\_\_\_  
 Scott Hoffman \_\_\_\_\_

\_\_\_\_\_   
 Carol Demgen \_\_\_\_\_  
 Jim Ruttger \_\_\_\_\_

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>General Fund</b>								
100-10100	Cash	\$105,857.53	\$185,606.46	\$211,041.05	\$188,379.56			
100-10500	Taxes Receivable Current	\$2,378.00	\$1,284.00	\$1,284.00	\$1,284.00			
100-10501	Taxes Receivable Delinquent	\$13,498.00	\$6,593.00	\$6,593.00	\$6,593.00			
100-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
100-11599	Unapplied Accounts Receivable	\$91.00	\$0.00	\$0.00	\$0.00			
100-12100	Assessments Receivable	\$0.43	\$0.43	\$0.43	\$0.43			
100-13000	Due from other Fund	\$0.22	\$0.22	\$0.22	\$0.22			
100-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
100-15500	Prepays	\$848.00	\$830.00	\$830.00	\$830.00			
100-21100	Accounts Payable	\$3,537.95	\$497.29	\$1,631.97	\$0.00			
100-21200	Wages Payable	\$2,393.00	\$1,848.00	\$1,848.00	\$1,848.00			
100-21201	Section 125 Medical	-\$0.34	-\$0.34	-\$0.34	-\$0.34			
100-21202	Section 125 Child Care	\$0.00	\$0.00	\$0.00	\$0.00			
100-21203	ICMA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21204	AFLAC	\$0.24	\$0.22	\$0.22	\$0.22			
100-21205	HEALTH INSURANCE	\$0.14	\$0.14	\$0.14	\$0.14			
100-21206	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21207	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21208	CHILD SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00			
100-21209	GARNISHMENTS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21210	UNION DUES-AFSCME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21211	UNION DUES-POLICE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21212	UNION DUES-TEAMSTERS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21213	PERA	-\$0.05	\$0.04	\$0.04	\$0.04			
100-21214	UNITED WAY	\$0.00	\$0.00	\$0.00	\$0.00			
100-21215	MISCELLANEOUS	-\$0.25	-\$0.25	-\$0.25	-\$0.25			
100-21216	IMPUTED INCOME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21218	STATE WITHHOLDINGS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21219	SUTA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21220	WORKERS COMP	\$0.00	\$0.00	\$0.00	\$0.00			
100-21601	Compensated Absences	\$0.00	\$0.00	\$0.00	\$0.00			
100-22201	Deferred Revenue	\$13,498.00	\$6,593.00	\$6,593.00	\$6,593.00			
100-25300	Fund Balance	\$164,942.49	\$103,244.49	\$185,376.01	\$209,675.92			
100-31010	General Property Taxes	\$109,804.83	\$148,907.29	\$148,076.97	\$1,703.97	\$148,000.00	99%	\$146,296.03
100-31900	Penalties & Int-Delinq Taxes	\$1,277.23	\$5,269.30	\$868.83	\$73.42	\$0.00		-\$73.42
100-32100	Business Licenses and Permits	\$7,550.00	\$7,550.00	\$7,550.00	\$0.00	\$7,550.00	100%	\$7,550.00
100-32262	Reimbursements	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	0%	\$0.00
100-33400	State Grants and Aids	\$26,817.49	\$8,832.66	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33402	HACA (Homestead Credit)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33403	2015 Storm Dmg Revenue	\$296,840.82	\$53,496.57	\$710.71	\$0.00	\$0.00	0%	\$0.00
100-33423	PERA Aid	\$491.00	\$491.00	\$491.00	\$0.00	\$491.00	-100%	-\$491.00
100-36200	Miscellaneous Revenues	\$2,415.62	\$754.36	\$747.59	\$282.00	\$1,500.00	0%	\$0.00
100-36210	Interest Earnings	\$75.40	\$51.43	\$47.70	\$23.54	\$75.00	0%	\$0.00
100-38020	Airport Revenues	\$6,394.28	\$2,587.50	\$3,712.50	\$750.00	\$2,600.00	0%	\$0.00
<b>General Government</b>								
100-41000-200	Office Supplies	\$804.01	\$759.73	\$581.33	\$15.99	\$1,000.00	98%	\$984.01
100-41000-205	Maint. Contracts/Software	\$1,888.08	\$2,799.46	\$3,468.44	\$128.86	\$2,500.00	95%	\$2,371.14
100-41000-210	Operating Supplies	\$0.00	\$238.73	\$33.06	\$0.00	\$500.00	100%	\$500.00
100-41000-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-300	Professional Services	\$3,002.85	\$3,465.65	\$2,601.65	\$402.00	\$3,500.00	89%	\$3,098.00
100-41000-301	Auditor - Accounting	\$10,049.28	\$8,870.90	\$6,232.50	\$0.00	\$7,000.00	100%	\$7,000.00
100-41000-304	Legal Fees	\$170.00	\$2,340.00	\$1,560.00	\$900.00	\$2,000.00	55%	\$1,100.00
100-41000-321	Telephone & Internet	\$2,925.52	\$2,994.40	\$2,644.93	\$439.96	\$3,000.00	85%	\$2,560.04
100-41000-322	Postage	\$202.72	\$537.29	\$754.69	\$52.25	\$500.00	90%	\$447.75
100-41000-323	Cell Phone	\$687.11	\$762.01	\$979.82	\$103.16	\$800.00	87%	\$696.84
100-41000-350	Legal Notices Publishing	\$278.00	\$171.60	\$410.55	\$102.20	\$400.00	74%	\$297.80
100-41000-360	Insurance	\$2,116.50	\$1,839.00	\$2,700.00	\$0.00	\$2,800.00	100%	\$2,800.00
100-41000-380	Water	\$292.21	\$300.11	\$233.06	\$165.06	\$300.00	45%	\$134.94
100-41000-381	Electric	\$1,489.72	\$1,371.72	\$1,539.44	\$294.03	\$1,500.00	80%	\$1,205.97
100-41000-383	Gas Utilities	\$809.94	\$843.01	\$956.83	\$349.13	\$1,200.00	71%	\$850.87
100-41000-384	Refuse Disposal	\$91.03	\$228.15	\$319.41	\$30.42	\$200.00	85%	\$169.58
100-41000-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-437	Cass County Fees	\$66.00	\$66.00	\$1,048.00	\$0.00	\$66.00	100%	\$66.00
100-41000-439	Licenses, Permits, Dues	\$1,525.00	\$1,531.00	\$1,192.00	\$140.00	\$1,500.00	91%	\$1,360.00
100-41000-490	Miscellaneous	\$1,749.41	\$2,289.02	\$2,788.39	\$792.14	\$1,500.00	47%	\$707.86

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
100-41000-500	Donations	\$2,100.00	\$1,600.00	\$1,610.00	\$560.00	\$2,100.00	73%	\$1,540.00
100-41000-570	Office Equip/Furnishings	\$3,249.48	\$534.71	\$740.04	\$880.20	\$2,000.00	56%	\$1,119.80
100-41000-720	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-810	Refunds & Reimbursements	\$1,387.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Council</b>								
100-41110-100	Wages and Salaries	\$12,550.00	\$12,400.00	\$12,850.00	\$2,000.00	\$14,000.00	86%	\$12,000.00
100-41110-122	FICA	\$744.00	\$744.00	\$744.00	\$124.00	\$900.00	86%	\$776.00
100-41110-126	Medicare	\$174.24	\$174.24	\$174.24	\$29.04	\$225.00	87%	\$195.96
100-41110-234	Building Rental Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-308	Council Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Budget Committee</b>								
100-41130-110	Other Pay	\$150.00	\$250.00	\$300.00	\$0.00	\$500.00	100%	\$500.00
<b>Personnel Committee</b>								
100-41200-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	100%	\$300.00
<b>Mayor</b>								
100-41300-100	Wages and Salaries	\$4,250.00	\$4,200.00	\$4,400.00	\$700.00	\$4,800.00	85%	\$4,100.00
100-41300-122	FICA	\$260.40	\$260.40	\$260.40	\$43.40	\$322.00	87%	\$278.60
100-41300-126	Medicare	\$60.96	\$60.96	\$60.96	\$10.16	\$75.00	86%	\$64.84
<b>Administrator (50%)</b>								
100-41400-100	Wages and Salaries	\$35,632.57	\$36,047.83	\$35,612.89	\$5,561.09	\$36,325.03	85%	\$30,763.94
100-41400-121	PERA	\$2,631.46	\$2,670.37	\$2,670.98	\$417.10	\$2,724.38	85%	\$2,307.28
100-41400-122	FICA	\$2,113.42	\$2,207.67	\$2,192.67	\$344.79	\$2,252.15	85%	\$1,907.36
100-41400-126	Medicare	\$494.32	\$516.25	\$512.74	\$80.64	\$526.71	85%	\$446.07
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.00		
						\$13,208.02		
100-41400-131	Health Insurance	\$12,762.87	\$12,575.05	\$13,422.16	\$2,415.36	\$14,492.08	83%	\$12,076.72
100-41400-132	Short/Long Term Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-308	Training	\$0.00	\$0.00	\$250.00	\$0.00	\$1,000.00	100%	\$1,000.00
100-41400-331	Mileage	\$162.15	\$226.24	\$308.34	\$37.06	\$500.00	93%	\$462.94
100-41400-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Elections</b>								
100-41410-110	Other Pay	\$0.00	\$1,776.00	\$0.00	\$0.00	\$1,900.00	100%	\$1,900.00
100-41410-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-331	Mileage Outside City	\$0.00	\$115.56	\$0.00	\$0.00	\$300.00	100%	\$300.00
100-41410-490	Miscellaneous	\$0.00	\$462.46	\$0.00	\$0.00	\$1,000.00	100%	\$1,000.00
<b>City Newsletter</b>								
100-41430-217	City Newsletter Printing Costs	\$873.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-322	Postage	\$432.42	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-435	City Newsletter Design Costs	\$1,025.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Website</b>								
City Hall Building		\$0.00	\$0.00					
100-41700-300	City Hall Maintenance Expenses	\$1,046.81	\$248.95	\$777.58	\$0.00	\$1,000.00	100%	\$1,000.00
<b>Administrative Assistant (50%)</b>								
100-41900-100	Wages and Salaries	\$15,865.16	\$20,724.08	\$20,800.00	\$3,248.00	\$21,216.00	85%	\$17,968.00
100-41900-121	PERA	\$1,190.02	\$1,554.31	\$1,560.00	\$243.60	\$1,591.20	85%	\$1,347.60
100-41900-122	FICA	\$981.74	\$1,262.58	\$1,263.26	\$191.95	\$1,315.39	85%	\$1,123.44
100-41900-126	Medicare	\$229.66	\$295.45	\$295.53	\$44.89	\$307.63	85%	\$262.74
	Health Insurance Premium					\$4,867.68		
	HSA Contribution					\$1,174.98		
						\$6,042.66		
100-41900-131	Health Insurance-ER	\$2,362.24	\$5,913.72	\$6,143.22	\$1,107.62	\$6,645.62	83%	\$5,538.00
100-41900-308	Training	\$810.72	\$0.00	\$521.18	\$0.00	\$600.00	100%	\$600.00
100-41900-330	Mileage - In City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>History Committee</b>								
100-49000-110	Other Pay	\$0.00	\$732.99	\$0.00	\$0.00	\$1,000.00	100%	\$1,000.00
100-49000-490	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-499	2015 Storm Damage	\$368,902.36	\$0.00	\$3,961.34	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee-Part Time (20%)-Gregg</b>								
100-49452-100	Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49452-102	Wages and Salaries Part Time	\$3,618.82	\$2,495.72	\$680.32	\$0.00	\$0.00	0%	\$0.00
100-49452-121	PERA	\$271.43	\$187.20	\$4.39	\$0.00	\$0.00	0%	\$0.00
100-49452-122	FICA	\$191.48	\$132.35	\$40.95	\$0.00	\$0.00	0%	\$0.00

## City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
100-49452-126	Medicare	\$44.77	\$30.97	\$9.59	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee (30%)-Cole</b>								
100-49453-100	Wages and Salaries	\$0.00	\$109.20	\$7,077.66	\$1,389.16	\$9,638.58	86%	\$8,249.42
100-49453-121	PERA	\$0.00	\$8.19	\$530.84	\$104.19	\$722.89	86%	\$618.70
100-49453-122	FICA	\$0.00	\$6.77	\$438.82	\$86.13	\$597.59	86%	\$511.46
100-49453-126	Medicare	\$0.00	\$1.59	\$102.61	\$20.14	\$139.76	86%	\$119.62
	Health Insurance Premium							
	HSA Contribution					\$0.00		
100-49453-131	Health Insurance	\$0.00	\$0.00	\$198.51	\$258.73	\$1,914.42	86%	\$1,655.69
100-49453-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-438	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Airport</b>								
100-49810-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-404	Mowing	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100%	\$3,000.00
100-49810-412	Brush Removal	\$728.80	\$450.00	\$450.00	\$0.00	\$450.00	100%	\$450.00
100-49810-430	Repair Maintenance Services	\$4,443.79	\$0.00	\$0.00	\$0.00	\$400.00	100%	\$400.00
100-49810-439	Licenses, Permits, Dues	\$100.00	\$0.00	\$90.00	\$50.00	\$50.00	0%	\$0.00
<b>General Fund Revenue Total:</b>		<b>\$451,666.67</b>	<b>\$227,940.11</b>	<b>\$162,355.30</b>	<b>\$2,832.93</b>	<b>\$160,216.00</b>	96%	<b>\$153,281.61</b>
<b>General Fund Expenditure Total:</b>		<b>\$513,364.67</b>	<b>\$145,808.59</b>	<b>\$154,524.32</b>	<b>\$23,862.45</b>	<b>\$167,722.43</b>	86%	<b>\$143,859.98</b>
<b>Net Total General Fund:</b>		<b>-\$61,698.00</b>	<b>\$82,131.52</b>	<b>\$7,830.98</b>	<b>-\$21,029.52</b>	<b>-\$7,506.43</b>	-126%	<b>\$9,421.63</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>Public Safety</b>								
225-10100	Cash	\$7,418.23	\$13,718.32	\$13,356.24	\$13,129.80			
225-10500	Taxes Receivable Current	\$883.00	\$231.00	\$231.00	\$231.00			
225-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
225-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
225-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
225-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
225-25300	Fund Balance	\$4,901.19	\$8,301.23	\$13,949.32	\$13,587.24			
225-31010	General Property Taxes	\$41,070.50	\$40,321.42	\$42,024.54	\$483.56	\$49,650.00	99%	\$49,166.44
225-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Public Safety Committee Pay</b>								
225-41160-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
<b>Public Safety</b>								
225-41800-205	Maint Contracts/Software-Siren	\$400.00	\$400.00	\$400.00	\$710.00	\$400.00	-78%	-\$310.00
225-41800-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-308	Training	\$857.14	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-401	Mosquito Control	\$11,413.32	\$9,273.33	\$9,986.62	\$0.00	\$10,000.00	100%	\$10,000.00
225-41800-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Fire Service Contract</b>								
225-42200-300	Prof Services-Fire Contract	\$25,000.00	\$25,000.00	\$32,000.00	\$0.00	\$39,000.00	100%	\$39,000.00
<b>Public Safety Revenue Total:</b>		<b>\$41,070.50</b>	<b>\$40,321.42</b>	<b>\$42,024.54</b>	<b>\$483.56</b>	<b>\$49,650.00</b>	99%	<b>\$49,166.44</b>
<b>Public Safety Expenditure Total:</b>		<b>\$37,670.46</b>	<b>\$34,673.33</b>	<b>\$42,386.62</b>	<b>\$710.00</b>	<b>\$49,650.00</b>	99%	<b>\$48,940.00</b>
<b>Net Total Public Safety:</b>		<b>\$3,400.04</b>	<b>\$5,648.09</b>	<b>-\$362.08</b>	<b>-\$226.44</b>	<b>\$0.00</b>	0%	<b>\$226.44</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>WW In-House Debt Service (PFA)</b>								
301-10100	Cash	\$8,128.12	-\$39,135.08	-\$86,028.96	-\$68,003.32			
301-10500	Taxes Receivable Current	\$1,446.00	\$397.00	\$397.00	\$397.00			
301-11501	AR - Utilities	-\$81,638.61	\$0.19	-\$1,111.77	-\$17,379.00			
301-12100	Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
301-12200	LT Assessments Receivable	\$1,018,011.00	\$805,546.10	\$805,546.10	\$805,546.10			
301-12201	ST Assessments Receivable	\$65,274.00	\$101,869.00	\$101,869.00	\$101,869.00			
301-12300	Accrued Interest Receivable	\$7,674.00	\$6,772.00	\$6,772.00	\$6,772.00			
301-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
301-21650	Accrued Interest	\$10,853.00	\$9,693.00	\$9,693.00	\$9,693.00			
301-23500	Bonds Payable	\$3,256,000.00	\$2,908,000.00	\$2,908,000.00	\$2,908,000.00			
301-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-25300	Fund Balance	-\$2,445,158.44	-\$2,247,958.49	-\$2,042,243.79	-\$2,090,249.63			
301-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00			
301-31012	W.W.PlantCapacityLevy Increase	\$66,862.29	\$68,541.51	\$67,686.05	\$778.42	\$138,000.00	99%	\$137,221.58
301-31016	Sewer Access (SAC-PFA)	\$10,478.51	\$6,450.00	\$0.00	\$0.00	\$12,800.00	100%	\$12,800.00
301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37200	Wastewater User Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37210	Wastewater ConnectPrincipal	-\$7,550.93	\$4,273.55	\$108,982.11	\$13,764.99	\$67,000.00	79%	\$53,235.01
301-37212	Pay-off WW Connect Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37215	Stub Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37217	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37220	Wastewater Connect Interest	\$29,468.08	\$27,849.64	\$25,406.00	\$0.00	\$20,000.00	100%	\$20,000.00
301-39200	Transfers From Other Funds	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
Debt Service Payments								
301-47100-601	Bond Principal	\$0.00	\$0.00	\$351,000.00	\$0.00	\$354,000.00	100%	\$354,000.00
301-47100-611	Bond Interest	\$32,058.00	\$31,400.00	\$29,080.00	\$12,785.00	\$23,890.00	46%	\$11,105.00
<b>WW In-House Debt Service - PFA Revenue Total:</b>		<b>\$229,257.95</b>	<b>\$237,114.70</b>	<b>\$332,074.16</b>	<b>\$14,543.41</b>	<b>\$367,800.00</b>	96%	<b>\$353,256.59</b>
<b>WW In-House Debt Serv - PFA Expenditure Total:</b>		<b>\$32,058.00</b>	<b>\$31,400.00</b>	<b>\$380,080.00</b>	<b>\$12,785.00</b>	<b>\$377,890.00</b>	97%	<b>\$365,105.00</b>
<b>Net Total WW In-House Debt Service - PFA:</b>		<b>\$197,199.95</b>	<b>\$205,714.70</b>	<b>-\$48,005.84</b>	<b>\$1,758.41</b>	<b>-\$10,090.00</b>	117%	<b>-\$11,848.41</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>Roads, Streets, &amp; Highways</b>								
303-10100	Cash	\$94,497.69	\$95,550.51	\$105,399.72	\$86,155.67			
303-10500	Taxes Receivable Current	\$2,052.00	\$529.00	\$529.00	\$529.00			
303-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
303-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
303-15500	Prepays	\$2,445.00	\$2,846.00	\$2,846.00	\$2,846.00			
303-21100	Accounts Payable	\$8,525.00	\$15,950.06	\$9,718.00	\$7,313.00			
303-21200	Wages Payable	\$1,878.00	\$423.00	\$423.00	\$423.00			
303-25300	Fund Balance	\$59,764.67	\$88,591.69	\$82,552.45	\$98,633.72			
303-31010	General Property Taxes	\$94,524.19	\$90,847.00	\$101,430.85	\$1,168.49	\$100,000.00	99%	\$98,831.51
303-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Highways, Streets, &amp; Roadways</b>								
303-43100-210	Operating Supplies	\$183.33	\$87.96	\$8.35	\$0.00	\$250.00	100%	\$250.00
303-43100-212	Gas & Oil	\$2,339.24	\$1,392.82	\$1,191.26	\$171.00	\$1,500.00	89%	\$1,329.00
303-43100-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-240	Small Tools & Minor Equip	\$0.00	\$88.56	\$2,839.35	\$0.00	\$750.00	100%	\$750.00
303-43100-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
303-43100-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-360	Insurance	\$5,448.00	\$5,368.48	\$5,800.01	\$0.00	\$6,032.00	100%	\$6,032.00
303-43100-400	Repair/Maint Contractual	\$0.00	\$11,273.11	\$8,787.63	\$0.00	\$3,500.00	100%	\$3,500.00
303-43100-402	Patching	\$0.00	\$2,243.30	\$235.70	\$0.00	\$1,500.00	100%	\$1,500.00
303-43100-403	Sweeping	\$1,987.50	\$2,210.00	\$1,812.50	\$0.00	\$2,000.00	100%	\$2,000.00
303-43100-404	Mowing	\$2,745.00	\$4,267.50	\$5,445.00	\$0.00	\$4,000.00	100%	\$4,000.00
303-43100-406	Plowing-Sanding	\$12,867.00	\$24,370.75	\$17,132.50	\$8,480.00	\$18,000.00	53%	\$9,520.00
303-43100-407	Salt & Sand	\$4,111.50	\$11,691.40	\$10,571.40	\$4,890.00	\$12,000.00	59%	\$7,110.00
303-43100-409	Crack Sealing	\$3,958.00	\$0.00	\$1,680.00	\$0.00	\$0.00	0%	\$0.00
303-43100-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-411	EGL Signs	\$260.28	\$523.02	\$452.42	\$0.00	\$750.00	100%	\$750.00
303-43100-412	Brush Removal	\$0.00	\$6,100.00	\$1,328.50	\$0.00	\$4,000.00	100%	\$4,000.00
303-43100-413	Striping Roads	\$0.00	\$0.00	\$1,657.88	\$0.00	\$0.00	0%	\$0.00
303-43100-430	Vehicle-Equipment Services	\$0.00	\$585.87	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-439	Licenses, Permits, Dues	\$50.00	\$0.00	\$25.00	\$41.00	\$25.00	-64%	-\$16.00
<b>WW Superintendent - 20%</b>								
303-49451-100	Wages and Salaries	\$13,652.82	\$10,116.37	\$9,392.91	\$1,443.45	\$12,757.47	89%	\$11,314.02
303-49451-121	PERA	\$1,023.96	\$758.70	\$704.47	\$108.25	\$956.81	89%	\$848.56
303-49451-122	FICA	\$811.99	\$598.58	\$553.95	\$84.79	\$790.96	89%	\$706.17
303-49451-126	Medicare	\$189.89	\$140.00	\$129.55	\$19.83	\$184.98	89%	\$165.15
	Health Insurance Premium					\$2,730.96		
	HSA Contribution					\$760.01		
						\$3,490.97		
303-49451-131	Health Insurance	\$3,334.15	\$2,524.32	\$2,867.43	\$590.19	\$3,837.57	85%	\$3,247.38
303-49451-135	EE-Health Ins AFLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee - 30% - Joe</b>								
303-49452-100	Wages and Salaries	\$9,613.80	\$8,948.28	\$9,171.80	\$1,448.40	\$15,254.71	91%	\$13,806.31
303-49452-121	PERA	\$716.09	\$780.27	\$687.87	\$108.62	\$1,144.10	91%	\$1,035.48
303-49452-122	FICA	\$588.09	\$645.01	\$566.11	\$89.09	\$945.79	91%	\$856.70
303-49452-126	Medicare	\$137.52	\$150.89	\$132.38	\$20.85	\$221.19	91%	\$200.34
	Health Insurance Premium					\$2,395.51		
	HSA Contribution					\$704.99		
						\$3,100.50		
303-49452-131	Health Insurance	\$1,479.01	\$2,021.05	\$2,175.61	\$512.07	\$3,373.00	85%	\$2,860.93
<b>Roads, Streets, &amp; Highway Revenue Total:</b>		<b>\$94,524.19</b>	<b>\$90,847.00</b>	<b>\$101,430.85</b>	<b>\$1,168.49</b>	<b>\$100,000.00</b>	<b>99%</b>	<b>\$98,831.51</b>
<b>Roads, Streets, &amp; Highway Expenditure Total:</b>		<b>\$65,497.17</b>	<b>\$96,886.24</b>	<b>\$85,349.58</b>	<b>\$18,007.54</b>	<b>\$95,373.58</b>	<b>81%</b>	<b>\$77,366.04</b>
<b>Net Total Roads, Streets, &amp; Highway:</b>		<b>\$29,027.02</b>	<b>-\$6,039.24</b>	<b>\$16,081.27</b>	<b>-\$16,839.05</b>	<b>\$4,626.42</b>	<b>464%</b>	<b>\$21,465.47</b>
								<b>Total</b>
								<b>Accumulated</b>
								<b>Committed</b>
								<b>Funds</b>
<b>Committed Funds for truck purchase:</b>			<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>\$8,414.13</b>
					<b>\$2,414.13</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	
					<b>Net Roads, Streets, &amp; Highways after transfer</b>		<b>\$18,465.47</b>	

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>GOPIRFB Bond Sewer</b>								
304-10100	Cash	\$860.13	-\$43,100.43	-\$103,846.63	-\$120,160.87			
304-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12100	Assessments Receivable	\$102,797.00	\$89,959.00	\$89,959.00	\$89,959.00			
304-12101	ST Assessments	\$12,107.00	\$12,839.00	\$12,839.00	\$12,839.00			
304-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12300	Accrued Interest Receivable	\$6,936.00	\$6,204.00	\$6,204.00	\$6,204.00			
304-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
304-21650	Accrued Interest	\$10,799.00	\$1,354.00	\$1,354.00	\$1,354.00			
304-23500	Bonds Payable	\$798,790.00	\$135,000.00	\$135,000.00	\$135,000.00			
304-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-25300	Fund Balance	-\$298,716.57	-\$322,327.87	-\$75,083.43	-\$135,829.63			
304-31010	General Property Taxes	\$0.00	\$8,129.00	\$0.00	\$0.00	\$14,000.00	100%	\$14,000.00
304-31015	2015 Refunding WW Imp Levy	\$0.00	\$0.00	\$5,188.03	\$134.71	\$0.00	0%	-\$134.71
304-36100	Special Assessments	\$14,725.67	-\$0.31	\$12,371.63	\$166.55	\$3,478.81	95%	\$3,312.26
304-36210	Interest Earnings	\$305.00	\$656.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-39201	Debt Transfer	\$0.00	\$258,969.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>GO Bond Sewer</b>								
304-49800-510	2015 Legacy Sewer Extension		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-511	Squaw Point Facility Plan		\$16,312.08	\$23,980.86	\$0.00	\$0.00	0%	\$0.00
304-49800-300	Professional Services	\$157.00	\$103.50	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-601	Bond Principal	\$0.00	\$0.00	\$48,300.00	\$15,190.50	\$15,000.00	-1%	-\$190.50
304-49800-611	Bond Interest	\$26,778.93	\$4,677.67	\$6,025.00	\$1,425.00	\$2,550.00	44%	\$1,125.00
<b>GO Bond Sewer Revenue Total:</b>		<b>\$15,030.67</b>	<b>\$655.69</b>	<b>\$17,559.66</b>	<b>\$301.26</b>	<b>\$3,478.81</b>	<b>91%</b>	<b>\$3,177.55</b>
<b>GO Bond Sewer Expenditure Total:</b>		<b>\$26,935.93</b>	<b>\$4,781.17</b>	<b>\$78,305.86</b>	<b>\$16,615.50</b>	<b>\$17,550.00</b>	<b>5%</b>	<b>\$934.50</b>
<b>Net Total GO Bond Sewer:</b>		<b>-\$11,905.26</b>	<b>-\$4,125.48</b>	<b>-\$60,746.20</b>	<b>-\$16,314.24</b>	<b>-\$14,071.19</b>	<b>-16%</b>	<b>\$2,243.05</b>
<b>GOPIRFB Bond Road</b>								
305-10100	Cash	\$383,150.65	\$314,468.67	\$329,790.32	\$35,908.30			
305-10101	Undeposited Funds	\$0.00	\$0.00	\$0.00	\$0.00			
305-10500	Taxes Receivable Current	\$3,594.00	\$950.00	\$950.00	\$950.00			
305-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
305-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
305-12100	Assessments Receivable	\$329,811.35	\$285,136.35	\$285,136.35	\$285,136.35			
305-12305	Assessments Receivable	\$0.00	\$1,033.00	\$1,033.00	\$1,033.00			
305-13000	Due from other fund	\$0.00	\$0.00	\$0.00	\$0.00			
305-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
305-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
305-22201	Deferred Revenue	\$329,811.00	\$285,136.00	\$285,136.00	\$285,136.00			
305-25300	Fund Balance	\$457,887.77	-\$1,686,155.00	\$316,452.02	\$331,773.67			
305-31010	General Property Taxes	\$0.00	\$87,113.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31013	2007 Road Improvement Levy	\$61,479.48	-\$0.06	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31014	2008 Road Improvement Levy	\$71,389.04	\$0.15	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31015	2015 Refunding Road Imp Levy	\$0.00	\$0.00	\$117,301.24	\$1,362.12	\$115,000.00	99%	\$113,637.88
305-31017	2011 Road Improvement Levy	\$29,676.21	\$24,370.06	\$49,692.24	\$575.88	\$28,000.00	98%	\$27,424.12
305-31018	2013 Road Improvement Levy	\$153.41	\$52,124.54	\$59,848.21	\$690.72	\$70,000.00	99%	\$69,309.28
305-36100	Special Assessments	\$63,277.71	\$62,353.62	\$84,119.84	\$1,932.68	\$62,040.42	97%	\$60,107.74
305-36210	Interest Earnings	\$1,043.00	\$520.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39300	Bond Escrow	-\$1,299,410.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39310	GO Bond Proceeds	\$1,308,059.89	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>GO Bond Roads</b>								
305-49700-300	Professional Services	\$1,518.00	\$796.50	\$1,000.00	\$0.00	\$0.00	0%	\$0.00
305-49700-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-441	Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-601	Bond Principal	\$214,100.32	\$1,507,150.00	-\$1,042,750.00	\$271,809.50	\$276,800.06	2%	\$4,990.56
305-49700-611	Bond Interest	\$101,973.19	\$88,237.79	\$52,939.88	\$26,633.92	\$47,945.06	44%	\$21,311.14
<b>GO Bond Roads Revenue Total:</b>		<b>\$235,668.74</b>	<b>\$139,368.31</b>	<b>\$310,961.53</b>	<b>\$4,561.40</b>	<b>\$275,040.42</b>	<b>98%</b>	<b>\$270,479.02</b>
<b>GO Bond Roads Expenditure Total:</b>		<b>\$317,591.51</b>	<b>\$1,596,184.29</b>	<b>-\$988,810.12</b>	<b>\$298,443.42</b>	<b>\$324,745.12</b>	<b>8%</b>	<b>\$26,301.70</b>
<b>Net Total GO Bond Roads:</b>		<b>-\$81,922.77</b>	<b>-\$1,456,815.98</b>	<b>\$1,299,771.65</b>	<b>-\$293,882.02</b>	<b>-\$49,704.70</b>		<b>\$244,177.32</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>Parks &amp; Recreation</b>								
404-10100	Cash	\$52,323.38	\$51,329.93	\$57,085.13	\$57,292.28			
404-10500	Taxes Receivable Current	\$64.00	\$59.00	\$59.00	\$59.00			
404-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
404-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
404-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
404-21100	Accounts Payable	\$7,541.01	\$7,500.00	\$7,500.00	\$7,500.00			
404-25300	Fund Balance	\$53,877.97	\$44,846.37	\$43,888.93	\$49,644.13			
404-31010	General Property Taxes	\$3,061.19	\$10,179.89	\$17,887.23	\$207.15	\$18,000.00	99%	\$17,792.85
404-33400	State Grants and Aids	\$1,387.80	\$4,235.00	\$4,675.00	\$3,080.00	\$4,250.00	28%	\$1,170.00
404-33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-33600	County Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Park &amp; Trails Committee</b>								
404-41170-110	Other Pay	\$0.00	\$150.00	\$250.00	\$0.00	\$400.00	100%	\$400.00
<b>Tennis Courts</b>								
404-45126-360	Insurance	\$0.00	\$0.00	\$281.79	\$0.00	\$269.00	100%	\$269.00
404-45126-400	Tennis Court Repair/Maint	\$2,875.00	\$0.00	\$17.14	\$0.00	\$3,000.00	100%	\$3,000.00
<b>Parks/Recreation/Trails</b>								
404-45127-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-402	Patching	\$0.00	\$99.90	\$0.00	\$0.00	\$500.00	100%	\$500.00
404-45127-510	Trail Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100%	\$10,000.00
404-45127-515	Trail Maintenance	\$10,605.59	\$10,887.43	\$11,583.10	\$0.00	\$6,000.00	100%	\$6,000.00
404-45127-810	Reimburse - Pine Beach Ski	\$0.00	\$4,235.00	\$4,675.00	\$3,080.00	\$4,250.00	28%	\$1,170.00
<b>Parks &amp; Recreation Revenue Total:</b>		<b>\$4,448.99</b>	<b>\$14,414.89</b>	<b>\$22,562.23</b>	<b>\$3,287.15</b>	<b>\$22,250.00</b>	85%	<b>\$18,962.85</b>
<b>Parks &amp; Recreation Expenditure Total:</b>		<b>\$13,480.59</b>	<b>\$15,372.33</b>	<b>\$16,807.03</b>	<b>\$3,080.00</b>	<b>\$24,419.00</b>	87%	<b>\$21,339.00</b>
<b>Net Total Parks &amp; Recreation:</b>		<b>-\$9,031.60</b>	<b>-\$957.44</b>	<b>\$5,755.20</b>	<b>\$207.15</b>	<b>-\$2,169.00</b>	110%	<b>-\$2,376.15</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>Planning &amp; Zoning</b>								
407-10100	Cash	\$59,190.08	\$63,319.13	\$64,074.66	\$54,043.02			
407-10500	Taxes Receivable Current	\$1,369.00	\$353.00	\$353.00	\$353.00			
407-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
407-11500	Accounts Receivable	\$150.00	\$0.00	\$0.00	\$0.00			
407-21100	Accounts Payable	\$0.00	\$0.00	\$1,350.00	\$0.00			
407-21200	Wages Payable	\$272.00	\$606.00	\$606.00	\$606.00			
407-25300	Fund Balance	\$53,623.99	\$60,945.08	\$63,564.13	\$62,969.66			
407-31010	General Property Taxes	\$63,101.89	\$60,569.82	\$60,049.31	\$690.72	\$55,000.00	99%	\$54,309.28
407-32200	Land Use Permits	\$14,580.00	\$15,406.00	\$15,645.00	\$1,575.00	\$14,000.00	89%	\$12,425.00
407-34103	Zoning & Subdivision Fees	\$300.00	\$1,840.00	\$250.00	\$300.00	\$300.00	0%	\$0.00
407-34104	Variance	\$1,292.00	\$1,200.00	\$800.00	\$0.00	\$900.00	100%	\$900.00
407-34105	Conditional Use Permit	\$892.00	\$4,050.00	\$2,400.00	\$0.00	\$900.00	100%	\$900.00
407-34107	Recording Fee	\$46.00	\$460.00	\$368.00	\$0.00	\$184.00	100%	\$184.00
407-36200	Miscellaneous Revenues	\$0.00	\$500.00	\$1,175.00	\$0.00	\$0.00	0%	\$0.00
407-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning Committee</b>								
407-41180-110	Other Pay	\$5,850.00	\$5,800.00	\$7,042.80	\$0.00	\$6,000.00	100%	\$6,000.00
<b>Administrator-50%</b>								
407-41400-100	Wages and Salaries	\$35,086.42	\$35,604.59	\$35,612.70	\$5,561.04	\$36,325.03	85%	\$30,763.99
407-41400-121	PERA	\$2,631.46	\$2,670.37	\$2,670.98	\$417.07	\$2,724.38	85%	\$2,307.31
407-41400-122	FICA	\$2,113.42	\$2,207.42	\$2,192.42	\$344.78	\$2,252.15	85%	\$1,907.37
407-41400-126	Medicare	\$494.09	\$516.24	\$512.73	\$80.64	\$526.71	85%	\$446.07
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.02		
						\$13,208.04		
407-41400-131	Health Insurance-ER	\$12,762.75	\$12,574.93	\$13,421.94	\$2,415.34	\$14,492.08	83%	\$12,076.74
407-41400-330	Mileage	\$216.21	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Administrative Assistant-25%</b>								
		\$0.00						
407-41900-100	Wages and Salaries	\$7,932.63	\$10,362.04	\$10,400.00	\$1,624.00	\$10,608.00	85%	\$8,984.00
407-41900-121	PERA	\$594.88	\$777.15	\$780.00	\$121.80	\$795.60	85%	\$673.80
407-41900-122	FICA	\$490.98	\$631.40	\$631.66	\$95.98	\$657.70	85%	\$561.72
407-41900-126	Medicare	\$114.96	\$147.61	\$147.70	\$22.46	\$153.82	85%	\$131.36
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		
						\$3,021.33		
407-41900-131	Health Insurance-ER	\$3,027.87	\$2,956.86	\$3,071.60	\$553.80	\$3,322.80	83%	\$2,769.00
407-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning</b>								
407-41910-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-207	Zoning Ordinance	\$0.00	\$45.00	\$165.00	\$0.00	\$0.00	0%	\$0.00
407-41910-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
407-41910-303	Engineer	\$0.00	\$0.05	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-304	Legal Fees	\$45.00	\$2,904.50	\$2,169.50	\$0.00	\$2,000.00	100%	\$2,000.00
407-41910-322	Postage	\$32.38	\$109.79	\$110.45	\$10.45	\$150.00	93%	\$139.55
407-41910-331	Mileage	\$186.89	\$388.65	\$600.37	\$0.00	\$560.00	100%	\$560.00
407-41910-350	Legal Notices Publishing	\$257.16	\$1,097.57	\$675.69	\$0.00	\$800.00	100%	\$800.00
407-41910-360	Insurance	\$505.70	\$1,102.60	\$662.24	\$0.00	\$600.00	100%	\$600.00
407-41910-437	Cass County Fees	\$276.00	\$526.00	\$414.00	\$0.00	\$400.00	100%	\$400.00
407-41910-810	Refunds & Reimbursements	\$0.00	\$650.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	<b>Planning &amp; Zoning Revenue Total:</b>	<b>\$80,211.89</b>	<b>\$84,025.82</b>	<b>\$80,687.31</b>	<b>\$2,565.72</b>	<b>\$71,284.00</b>	<b>96%</b>	<b>\$68,718.28</b>
	<b>Planning &amp; Zoning Expenditure Total:</b>	<b>\$72,618.80</b>	<b>\$81,072.77</b>	<b>\$81,281.78</b>	<b>\$11,247.36</b>	<b>\$82,868.27</b>	<b>86%</b>	<b>\$71,620.91</b>
	<b>Net Total Planning &amp; Zoning:</b>	<b>\$7,593.09</b>	<b>\$2,953.05</b>	<b>-\$94.47</b>	<b>-\$8,681.64</b>	<b>-\$11,584.27</b>	<b>25%</b>	<b>-\$2,902.63</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>Wastewater</b>								
602-10100	Cash	\$106,924.99	\$111,023.77	\$141,720.35	\$142,106.47			
602-10500	Taxes Receivable Current	\$0.00	\$0.00	\$0.00	\$0.00			
602-10501	Taxes Receivable Delinquent	\$0.16	\$0.40	\$1,812.74	\$1,812.74			
602-11500	Accounts Receivable	\$853.46	\$93.44	\$4.40	\$4.40			
602-11501	AR - Utilities	\$111,178.83	\$118,366.70	\$119,806.23	\$41,284.13			
602-12100	Assessments Receivable	\$19,776.00	\$138,404.00	\$138,404.00	\$138,404.00			
602-12101	ST Assessment Assessments	\$3,886.00	\$7,155.00	\$7,155.00	\$7,155.00			
602-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12300	Accrued Interest Receivable	\$998.00	\$3,509.00	\$3,509.00	\$3,509.00			
602-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
602-15500	Prepays	\$6,040.00	\$6,128.00	\$6,128.00	\$6,128.00			
602-16000	Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00			
602-16100	Plant	\$12,337,848.00	\$12,337,848.00	\$12,337,848.00	\$12,337,848.00			
602-16200	Vehicles	\$74,990.00	\$74,990.00	\$74,990.00	\$74,990.00			
602-16300	Equipment	\$61,771.00	\$77,771.00	\$77,771.00	\$77,771.00			
602-16400	Infrastructure	\$234,672.00	\$234,672.00	\$234,672.00	\$234,672.00			
602-16600	Accumulated Depreciation	-\$5,040,187.00	\$5,380,683.00	\$5,380,683.00	\$5,380,683.00			
602-21100	Accounts Payable	\$15,627.72	\$6,796.50	\$23,736.89	\$264.00			
602-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-21200	Wages Payable	\$4,713.00	\$260.00	\$260.00	\$260.00			
602-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
602-21218	State Withholdings	\$0.00	\$0.00	\$0.00	\$0.00			
602-21601	Compensated Absences	\$8,355.00	\$1,598.00	\$1,598.00	\$1,598.00			
602-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
602-23000	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00			
602-23500	Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-25300	Fund Balance	\$8,100,751.22	\$7,774,750.55	\$7,576,817.56	\$7,580,019.01			
602-25301	Designated CapOut Fund Balance	\$28,853.55	\$42,333.17	\$55,979.25	\$69,696.82			
602-31016	Sewer Access Connection-(SAC)	\$11,000.00	\$8,177.00	\$47,687.32	\$8,700.00	\$11,700.00	26%	\$3,000.00
602-32210	Wastewater/ISTS Permits	\$750.00	\$750.00	\$300.00	\$0.00	\$300.00	100%	\$300.00
602-36100	Special Assessments	-\$3,857.00	\$130,491.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36101	Special Assess- 2015 Legacy	\$0.00	\$2,591.78	\$0.00	\$0.00	\$7,987.00	100%	\$7,987.00
602-36200	Miscellaneous Revenues	\$48,027.71	\$8,771.38	\$2,443.56	\$5,647.75	\$0.00	0%	-\$5,647.75
602-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36240	WW Bio Solids Treatment	\$19,246.62	\$27,433.86	\$24,826.26	\$95.40	\$20,000.00	100%	\$19,904.60
602-37200	Wastewater User Charges	\$436,146.13	\$460,361.50	\$464,622.24	\$0.00	\$475,000.00	100%	\$475,000.00
602-37216	Sewer Connection Inspection	\$100.00	\$50.00	\$200.00	\$50.00	\$100.00	50%	\$50.00
602-37217	Capital Outlay	\$13,479.62	\$13,646.08	\$13,717.57	\$0.00	\$13,440.00	100%	\$13,440.00
602-37218	CapOut Reimbursed	\$0.00	\$544.00	\$11,499.58	\$0.00	\$0.00	0%	\$0.00
602-37260	WW Penalty	\$172.70	\$2,295.42	\$2,006.46	\$0.00	\$1,300.00	100%	\$1,300.00
602-37264	WW Delinquents to County	\$1,663.12	\$6,839.57	\$1,576.16	\$0.00	\$2,000.00	100%	\$2,000.00
602-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Wastewater Committee</b>								
602-41150-110	Other Pay	\$950.00	\$650.00	\$600.00	\$0.00	\$800.00	100%	\$800.00
<b>Administrative Assistant-25%</b>								
602-41900-100	Wages and Salaries	\$7,932.63	\$10,362.04	\$10,400.00	\$1,624.00	\$10,608.00	85%	\$8,984.00
602-41900-121	PERA	\$594.88	\$777.15	\$780.00	\$121.80	\$795.60	85%	\$673.80
602-41900-122	FICA	\$490.74	\$631.17	\$631.50	\$95.95	\$657.70	85%	\$561.75
602-41900-126	Medicare	\$114.70	\$147.61	\$147.69	\$22.43	\$153.82	85%	\$131.39
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		
						\$3,021.33		
602-41900-131	Health Insurance-ER	\$3,027.65	\$2,956.74	\$3,071.48	\$553.78	\$3,322.81	83%	\$2,769.03
602-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Transfers from other Funds</b>								
602-49360-720	Operating Transfers	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
<b>Wastewater</b>								
602-49450-200	Office Supplies	\$105.58	\$346.75	\$179.24	\$0.00	\$500.00	100%	\$500.00
602-49450-205	Maint. Contract/Software	\$2,600.00	\$1,976.00	\$3,468.43	\$128.86	\$2,600.00	95%	\$2,471.14
602-49450-210	Operating Supplies	\$5,680.73	\$3,040.34	\$5,446.36	\$55.35	\$4,200.00	99%	\$4,144.65
602-49450-212	Gas & Oil	\$5,424.57	\$4,046.43	\$5,579.77	\$795.07	\$7,000.00	89%	\$6,204.93
602-49450-215	Ferric Chloride	\$4,797.79	\$6,130.90	\$6,500.06	\$0.00	\$6,500.00	100%	\$6,500.00
602-49450-220	Repair & Maint. Supplies	\$7,596.39	\$21,144.10	\$16,695.02	\$2,805.18	\$11,000.00	74%	\$8,194.82
602-49450-240	Small Tools & Minor Equip	\$698.28	\$3.02	\$86.59	\$0.00	\$750.00	100%	\$750.00

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
602-49450-300	Professional Services	\$110.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-301	Auditor - Accounting	\$4,500.00	\$6,672.50	\$5,872.50	\$0.00	\$7,000.00	100%	\$7,000.00
602-49450-303	Engineer	\$3,046.08	\$0.00	\$306.86	\$230.69	\$3,000.00	92%	\$2,769.31
602-49450-304	Legal Fees	\$5,145.00	\$150.00	\$810.00	\$0.00	\$500.00	100%	\$500.00
602-49450-311	Lab Services	\$13,305.00	\$12,522.00	\$13,074.00	\$1,737.00	\$15,000.00	88%	\$13,263.00
602-49450-321	Telephone & Internet	\$1,908.88	\$1,964.26	\$1,812.11	\$294.88	\$2,000.00	85%	\$1,705.12
602-49450-322	Postage	\$1,989.38	\$1,669.38	\$1,808.98	\$146.29	\$1,600.00	91%	\$1,453.71
602-49450-323	Cell Phone	\$1,866.83	\$2,203.81	\$2,301.45	\$373.24	\$2,100.00	82%	\$1,726.76
602-49450-350	Legal Notices Publishing	\$0.00	\$0.00	\$138.85	\$0.00	\$300.00	100%	\$300.00
602-49450-360	Insurance	\$12,587.80	\$12,765.92	\$14,315.96	\$0.00	\$13,500.00	100%	\$13,500.00
602-49450-381	Electric	\$57,015.78	\$65,399.36	\$62,017.29	\$10,279.31	\$60,000.00	83%	\$49,720.69
602-49450-383	Gas Utilities	\$903.88	\$854.75	\$999.31	\$366.81	\$1,200.00	69%	\$833.19
602-49450-384	Refuse Disposal	\$304.20	\$136.89	\$15.21	\$30.42	\$200.00	85%	\$169.58
602-49450-385	Sludge Removal	\$2,585.00	\$0.00	\$14,101.90	\$0.00	\$13,500.00	100%	\$13,500.00
602-49450-386	Septic Pumping - Scheduled	\$7,050.00	\$10,545.00	\$9,267.50	\$0.00	\$7,200.00	100%	\$7,200.00
602-49450-387	Septic Jetting	\$4,352.00	\$2,757.25	\$1,829.50	\$0.00	\$3,500.00	100%	\$3,500.00
602-49450-389	Septic Pumping - Emergency	\$3,130.00	\$1,295.00	\$2,380.00	\$700.00	\$3,500.00	80%	\$2,800.00
602-49450-400	Repair/Maint - Contractual	\$7,061.63	\$27,606.27	\$14,126.02	\$3,488.20	\$20,000.00	83%	\$16,511.80
602-49450-405	Depreciation Expense	\$334,493.00	\$340,496.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-430	Vehicle-Equipment Services	\$2,129.97	\$4,814.24	\$3,645.66	\$0.00	\$3,500.00	100%	\$3,500.00
602-49450-439	Licenses, Permits, Dues	\$1,466.39	\$1,545.18	\$1,450.00	\$32.00	\$2,000.00	98%	\$1,968.00
602-49450-490	Miscellaneous	\$34.75	\$27.17	\$50.06	\$40.00	\$1,000.00	96%	\$960.00
602-49450-499	2015 Storm Damage Exp	\$52,780.55	\$0.00	\$6,147.75	\$0.00	\$0.00	0%	\$0.00
602-49450-500	Capital Outlay	\$0.00	\$0.00	\$19,980.00	\$17,480.00	\$17,480.00	0%	\$0.00
602-49450-501	CapOut Reimbursable Supplies	\$5,976.00	\$544.00	\$19,590.21	\$0.00	\$0.00	0%	\$0.00
602-49450-502	Trucks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-503	Lawn Mower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-504	Lift Stations	\$0.00	\$491.60	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-505	Control Panel	\$0.00	\$0.00	\$2,224.00	\$881.00	\$0.00	0%	-\$881.00
602-49450-506	Pumps	\$4,251.49	\$11,758.59	\$18,679.15	\$0.00	\$12,000.00	100%	\$12,000.00
602-49450-507	Collection System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-508	Capital Outlay Squaw Pt Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-509	Capital OutlayPine Beach Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-510	Capital Outlay-2015 Legacy	-\$0.02	\$785.21	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-570	Office Equip/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
602-49450-581	Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-590	Capital Outlay Designated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-810	Refunds & Reimbursements	\$0.00	\$98.89	\$0.00	\$0.00	\$500.00	100%	\$500.00
<b>WW Superintendent - 80%</b>								
602-49451-100	Wages and Salaries	\$60,316.03	\$52,593.39	\$53,165.02	\$8,054.40	\$51,029.88	84%	\$42,975.48
602-49451-121	PERA	\$4,523.74	\$3,944.54	\$3,987.38	\$604.10	\$3,827.24	84%	\$3,223.14
602-49451-122	FICA	\$3,584.91	\$3,104.19	\$3,139.40	\$473.19	\$3,163.85	85%	\$2,690.66
602-49451-126	Medicare	\$838.45	\$725.99	\$734.23	\$110.67	\$739.93	85%	\$629.26
	Health Insurance Premium					\$10,923.84		
	HSA Contribution					\$3,040.03		
						\$13,963.87		
602-49451-131	Health Insurance	\$14,942.16	\$14,088.92	\$14,876.25	\$2,607.79	\$15,350.27	83%	\$12,742.48
602-49451-308	Training	\$1,373.83	\$1,835.73	\$1,035.89	\$390.00	\$2,000.00	81%	\$1,610.00
602-49451-330	Mileage - In City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49451-331	Mileage Outside City	\$104.08	\$244.08	\$282.42	\$0.00	\$300.00	100%	\$300.00
602-49451-438	Uniforms	\$284.90	\$305.50	\$365.95	\$144.56	\$400.00	64%	\$255.44
602-49451-439	Licenses, Permits, Dues	\$275.00	\$0.00	\$275.00	\$0.00	\$275.00	100%	\$275.00
<b>WW Employees -70% - Joe</b>								
602-49452-100	Wages and Salaries	\$24,569.44	\$40,962.80	\$39,730.52	\$6,065.48	\$35,594.33	83%	\$29,528.85
602-49452-102	Wages and Salaries Part Time	\$15,327.35	\$16,543.18	\$959.87	\$0.00	\$0.00	0%	\$0.00
602-49452-121	PERA	\$2,992.27	\$4,312.90	\$2,982.49	\$454.93	\$2,669.57	83%	\$2,214.64
602-49452-122	FICA	\$2,295.85	\$3,386.25	\$2,504.36	\$373.15	\$2,206.85	83%	\$1,833.70
602-49452-126	Medicare	\$536.92	\$791.89	\$585.72	\$87.26	\$516.12	83%	\$428.86
	Health Insurance Premium					\$5,589.53		
	HSA Contribution					\$1,644.97		
						\$7,234.50		
602-49452-131	Health Insurance	\$3,450.84	\$7,912.15	\$8,310.77	\$1,361.81	\$7,870.32	83%	\$6,508.51
602-49452-308	Training	\$883.00	\$499.20	\$0.00	\$499.37	\$1,000.00	50%	\$500.63
602-49452-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-331	Mileage Outside City	\$316.25	\$86.40	\$0.00	\$0.00	\$150.00	100%	\$150.00
602-49452-438	Uniforms	\$886.64	\$444.44	\$364.70	\$128.15	\$400.00	68%	\$271.85

# City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
602-49452-439	Licenses, Permits, Dues	\$45.00	\$0.00	\$0.00	\$0.00	\$50.00	100%	\$50.00
602-49452-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee (70%-Cole)</b>								
602-49453-100	Wages and Salaries	\$0.00	\$562.80	\$14,866.18	\$3,401.65	\$22,490.02	85%	\$19,088.37
602-49453-121	PERA	\$0.00	\$42.21	\$1,114.96	\$255.12	\$1,686.75	85%	\$1,431.63
602-49453-122	FICA	\$0.00	\$34.90	\$921.70	\$210.89	\$1,394.38	85%	\$1,183.49
602-49453-126	Medicare	\$0.00	\$8.16	\$215.56	\$49.32	\$326.11	85%	\$276.79
	Health Insurance Premium HSA Contribution					\$0.00		
602-49453-131	Health Insurance	\$0.00	\$0.00	\$669.22	\$804.83	\$4,466.98	82%	\$3,662.15
602-49453-308	Training	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	0%	-\$65.00
602-49453-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$81.75	\$0.00	0%	-\$81.75
602-49453-438	Uniforms	\$0.00	\$0.00	\$297.13	\$315.16	\$400.00	21%	\$84.84
602-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	0%	\$0.00
<b>THE HARBOR PUD-WW Expenses</b>								
602-49455-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-439	Licenses, Permits, Dues	\$0.00	\$310.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	<b>Wastewater Revenue Total:</b>	<b>\$526,728.90</b>	<b>\$661,951.59</b>	<b>\$568,879.15</b>	<b>\$14,493.15</b>	<b>\$531,827.00</b>	<b>97%</b>	<b>\$517,333.85</b>
	<b>Wastewater Expenditure Total:</b>	<b>\$501,061.19</b>	<b>\$501,559.14</b>	<b>\$551,960.13</b>	<b>\$68,820.84</b>	<b>\$529,025.53</b>	<b>87%</b>	<b>\$460,204.69</b>
	<b>Net Total Wastewater:</b>	<b>\$25,667.71</b>	<b>\$160,392.45</b>	<b>\$16,919.02</b>	<b>-\$54,327.69</b>	<b>\$2,801.47</b>	<b>2039%</b>	<b>\$57,129.16</b>
								<b>Total Accumulated Committed Funds</b>
	<b>Committed Funds for truck purchase:</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>
				\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
								Net Wastewater after transfer \$54,129.16
<b>Revenue Grand Totals:</b>								
		<b>\$1,496,639.53</b>	<b>\$1,638,534.73</b>	<b>\$44,237.07</b>	<b>\$1,581,546.23</b>	<b>97%</b>	<b>\$1,533,207.70</b>	
<b>Expenditures Grand Totals:</b>								
		<b>\$2,507,737.86</b>	<b>\$401,885.20</b>	<b>\$453,572.11</b>	<b>\$1,669,243.93</b>	<b>73%</b>	<b>\$1,215,671.82</b>	
<b>Net Grand Totals:</b>								
		<b>\$98,330.18</b>	<b>-\$921,536.33</b>	<b>\$1,326,211.53</b>	<b>-\$319,773.04</b>	<b>-\$87,697.70</b>	<b>-362%</b>	<b>\$317,535.88</b>
<b>Total Health Insurance</b>								
		<b>\$57,149.54</b>	<b>\$63,523.74</b>	<b>\$68,228.19</b>	<b>\$13,181.32</b>	<b>\$66,291.22</b>	<b>80%</b>	<b>\$53,109.90</b>
<b>Escrow Funds (THE HARBOR)</b>								
800-10100	Cash	\$0.00	\$3,116.00	\$91,369.05	\$91,369.05 (Cash)			
800-21100	Accounts Payable	\$0.00	\$3,116.00	\$3,116.00	\$3,116.00			
800-25300	Fund Balance	\$0.00	\$0.00	\$0.00	\$88,253.05			
800-36200	Miscellaneous Revenues	\$0.00	\$0.00	\$116,939.23	\$0.00			
800-41910-303	Engineer	\$0.00	\$0.00	\$1,490.42	\$0.00			
800-41910-304	Legal Fees	\$0.00	\$0.00	\$7,195.76	\$0.00			
	<b>Remaining Balance:</b>	<b>\$0.00</b>	<b>\$6,232.00</b>	<b>\$111,369.05</b>	<b>\$3,116.00 (Remaining Balance)</b>			
<b>Cash</b>								
999-10100	Cash Allocated to Other Funds	-\$818,350.82	-\$755,897.30	-\$823,960.95	-\$480,219.98			
999-10101	Cash	\$818,350.66	\$755,897.30	\$323,917.80	\$69,374.53			
999-10105	Utility Cash Clearing	\$0.16	\$0.00	\$0.00	-\$39,218.64			
999-10106	AR Cash Clearing	\$0.00	\$0.00	\$0.00	\$0.00			
999-10108	UM NSF Clearing	\$0.00	\$0.00	\$0.00	\$0.00			
999-10111	Due from Sold Property	\$0.00	\$0.00	\$0.00	\$0.00			
999-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			

CITY OF EAST GULL LAKE  
 COMBINED CASH INVESTMENT  
 FEBRUARY 28, 2018

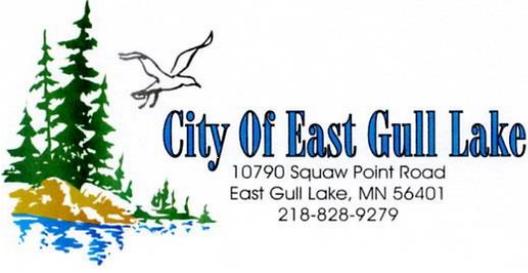
COMBINED CASH ACCOUNTS

999-10101	CASH	69,163.79
999-10102	SAVINGS ACCOUNT	452,520.73
999-10105	UTILITY CASH CLEARING	212.00
		521,896.52
	TOTAL COMBINED CASH	521,896.52
999-10100	CASH ALLOCATED TO OTHER FUNDS	( 521,896.52)
		.00

CASH ALLOCATION RECONCILIATION

100	ALLOCATION TO GENERAL FUND	190,837.46
225	ALLOCATION TO PUBLIC SAFETY	13,129.80
301	ALLOCATION TO WW IN-HOUSE DEBT SERVICE - PFA	( 62,966.97)
303	ALLOCATION TO ROADS, STREETS, & HIGHWAY	86,155.67
304	ALLOCATION TO GOPIRFB BOND SEWER	( 120,160.87)
305	ALLOCATION TO GOPIRFB BOND ROAD	35,908.30
400	ALLOCATION TO CAPITAL PROJECTS FUND	.02
404	ALLOCATION TO PARKS & RECREATION	57,292.28
407	ALLOCATION TO PLANNING & ZONING	54,043.02
602	ALLOCATION TO WASTEWATER	176,288.76
800	ALLOCATION TO ESCROW FUNDS	91,369.05
		521,896.52
	TOTAL ALLOCATIONS TO OTHER FUNDS	521,896.52
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	( 521,896.52)
		.00

Customer Number	Last Name	Balance	Non-Delinq	09/30/2017	06/30/2017	03/31/2017	Last Pmt Date	Last Pmt Amount
1-03370230-00	BREITBACH	340.26	121.90	109.18	109.18	-	05/04/2017	106.00
1-00094316-00	CHALUPSKY	362.52	131.90	121.90	108.72	-	07/03/2014	445.04
1-00162103-00	HANSON	362.52	131.90	121.90	108.72	-	10/13/2014	127.40
1-04080020-00	KAVCO	10,301.5	5,519.22	4,782.34	-	-	10/02/2017	5,545.92
1-03510240-00	RAKOW	362.52	131.90	121.90	108.72	-	11/13/2015	50.00
1-03760320-00	SIMONS	473.51	245.42	228.09	-	-	08/07/2017	476.09
Grand Totals:		12,202.8	6,282.24	5,485.31	435.34	-		



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** April 3, 2018

**Agenda Item:** 7a

**Subject:** Hold Harmless Agreement – Spalj project

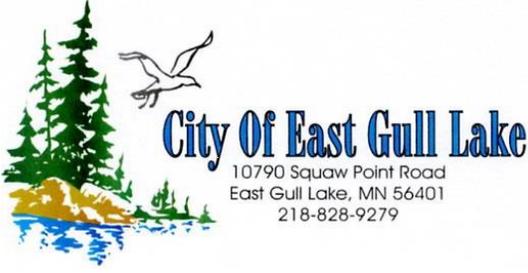
**Report:**

**Council Action Requested:**

City staff is recommending approval of signing the hold-harmless agreement between the owner of 1100 Green Gables Road (currently JR & Jane Spalj) and the City of East Gull Lake.







# City of East Gull Lake

## Staff Report

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**To: Mayor & City Council**

**Prepared by: Administrative Assistant Schack**

**Date: April 3, 2018**

**Agenda Item: 8a**

**Subject: Gull Dam Road – Possible Closure of section crossing Federal Dam**

**Report:**

*A letter was received on March 21, 2018 from the Army Corps of Engineers explaining the possible revocation of the license allowing the public road, Gull Lake Dam Road, to cross government property at Gull Lake Dam.*



**DEPARTMENT OF THE ARMY**  
ST. PAUL DISTRICT, CORPS OF ENGINEERS  
180 FIFTH STREET EAST, SUITE 700  
ST. PAUL, MN 55101-1678

**MAR 21 2018**

Executive Office

Mr. Rob Mason  
City of East Gull Lake Administrator  
10790 Squaw Point Road  
East Gull Lake, MN 56401

Dear Mr. Mason:

The city of East Gull Lake holds a revocable license issued by the Department of the Army, which allows the public road, East Gull Lake Drive to cross government property at Gull Lake Dam, Cass County, MN, between County State Aid Highway (CSAH) 105 and CSAH 70. As a result of discussions held between you and my staff regarding this license, and concerns raised regarding the road, I am reaching out to you, as the current licensee, with a request that you begin planning efforts to relocate this road.

At a meeting on February 13, 2018 my staff relayed to you and representatives from Cass County and Crow Wing County issues raised by several federally recognized Native American tribes who are asking that a section of East Gull Lake Drive be closed and relocated. This request was precipitated by our consultation with tribal representatives prior to making emergency repairs to the embankment along the Gull River, adjacent to East Gull Lake Drive, which was completed in November 2017. During our meetings with tribal representatives, we were asked to permanently close this section of East Gull Lake Drive due to its proximity to a sacred cemetery. The section of road runs from the campground entrance road north to the Gull Lake Dam Road intersection.

We recognize the convenience East Gull Lake Drive provides to local residents, campers and various stakeholders. We also acknowledge that this road runs through a significant tribal cultural area. This summer we plan to collect traffic data and meet with local residents, businesses, tribes and stakeholders to determine how potentially closing this section of East Gull Lake Drive would impact them. During winter 2018/2019 we plan to make our determination whether to close this section of the road to motorized traffic. If we decide that this section of the road should be closed, we will notify you of our plans to revoke the road license and will terminate our agreement sometime between 2022 and 2024. Until a decision is made regarding the current use of East Gull Lake Drive, we will maintain an agreement with the city that allows ongoing use and maintenance of the roadway.

To minimize the potential impact to road users, we encourage you to look into alternate routes to East Gull Lake Drive. It is our understanding that in May 2000, Cass and Crow Wing counties developed various alternatives to improve and relocate Gull Dam Road (CSAH 70). As you are aware, relocating the road also provides a secondary benefit by keeping through traffic off of the Corps' one-lane restricted bridge over Gull Lake Dam.

We understand that getting funding for planning and eventual construction are key to a solution. We hope the city of East Gull Lake, along with both Crow Wing and Cass counties, agree that relocating the road will improve motorist safety and avoid sensitive cultural resources.

Questions or concerns regarding this matter can be directed to Brian Turner 651-290-5771 or [brian.w.turner@usace.army.mil](mailto:brian.w.turner@usace.army.mil).

Sincerely,



Samuel L. Calkins  
Colonel, Corps of Engineers  
District Commander

cc:  
Darrick Anderson  
Cass County Highway Engineer  
8045 County 12 NW  
P.O. Box 579  
Walker, MN 56484

Rob Hall  
Crow Wing County Assistant Highway Engineer  
16589 County Rd. 142  
Brainerd, MN 56401



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** April 3, 2018

**Agenda Item:** 10a

**Subject:** Squaw Point Trail Project – Rardin Excavating Estimate

**Report:**

*The City received an estimate to construct a parking area and trail following Pearl Road for fishing purposes.*

Rardin Excavating, Inc.

10980 County 77 SW  
Nisswa, MN 56468

**Estimate**

DATE	ESTIMATE #
3/23/2018	Trail Proj.

Phone #	Fax #
218.828.0653	218.828.3148

<b>NAME / ADDRESS</b>
East Gull Lake City Hall 10790 Squaw Point Road East Gull Lake, MN 56401

DESCRIPTION	QTY	COST	TOTAL
Squaw Point Trail Project			
Construct 1,755' of trail 10' wide. Installing one culvert and fabric as needed. Trail surface will be compacted iron ore tailings 6" thick.		16,950.00	16,950.00
Construct 60'x100' parking lot off of Squaw Point Rd. Parking lot surface will be 8" compacted iron ore tailings.		7,625.00	7,625.00
* Clean fill if needed to raise grade of trail or parking lot will be \$10/yard delivered plus leveling and compacting.			
* Fabric under trail or parking lot as needed will be \$2.50/foot installed.			

This proposal may be withdrawn by us if not accepted within 30 days.	<b>TOTAL</b>	<b>\$24,575.00</b>
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Your signature grants acceptance of above estimate and provides approval for project to commence.	Signature _____
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Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** April 3, 2018

**Agenda Item:** 10b

**Subject:** Wetland Permitting – Pearl Road

**Report:**

*A proposal from Ben Meister, MN Certified Wetland Delineator, was received to complete wetland replacement along Pearl Road to construct a fishing trail.*

March 21, 2018

City of East Gull Lake  
C/O Rob Mason, City Administrator  
10790 Squaw Point Road  
East Gull Lake, MN 56401

**RE: Wetland Permitting Services, Pearl Road, Section 17, Township 134 North, Range 29 West, City of East Gull Lake, Cass County, Minnesota.**

Dear Mr. Mason,

Thank you for giving me the opportunity to submit this proposal for wetland permitting services on the above-referenced property. It is my goal to provide a timely and quality service to you at a fair price. Please review the following estimate I have prepared to provide wetland permitting services on the above referenced property.

**Description of work to be performed:**

**1. Data Review**

Prior to arrival on site, a data review will be conducted to gather any pertinent information, including but not limited to: aerial photos, topographic maps, national wetland inventory maps, lake and watershed information, existing surveys, and any prior activities in the area.

**Estimated Cost.....Completed**

**2. Completion of the Wetland Replacement Plan Application (Wetland Permit).**

This includes completing and submitting the above referenced application to Cass County Environmental Services Department as well as the Technical Evaluation Panel (TEP). This includes facilitating the purchase agreement and application for withdrawal of the wetland credits. All TEP meeting attendance is included under this item.

**Estimated Cost..... \$1,500.00**

=====

**Total Cost Estimate –..... \$1,500.00**

**Contract Conditions:**

I have estimated my costs as accurately as possible considering a variety of factors. You will be invoiced for the time and materials spent on this project only.

This estimate does not include the cost of the wetland credits, which are currently priced at \$0.45 per square foot. If any additional land surveying or wetland fill exhibits prepared by a land surveyor are required, those costs will be the responsibility of the City of East Gull Lake. The application fee for Cass County and the wetland transaction fee for the Minnesota Board of Water and Soil Resources will also be the responsibility of the City of East Gull Lake.

You are welcome to contact me with any questions or concerns you may have. If you select the proposal, I look forward to working with you toward a very successful and timely completion of the project.

Sincerely,

A handwritten signature in black ink, appearing to read 'B Meister', with a long horizontal flourish extending to the right.

Ben Meister  
MN Certified Wetland Delineator #1031

## Signature Page

By signing this contract, you are accepting the proposal for the above referenced project.

Please sign and return one copy in its entirety to accept the proposal.

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Rob Mason, City Administrator



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** April 3, 2018

**Agenda Item:** 14a

**Subject:** Newsletter Articles

**Report:**

*City Staff is requesting ideas for the spring newsletter. Articles already included are:*

- 1. Fishing and Recreation in the Channel at East Gull Lake*
- 2. The Harbor – Progress Report*
- 3. Zoning Map Issues*
- 4. Administrative Citation Fines*
- 5. Gull Lake Campground Spring Clean-up*
- 6. Household Hazardous Waste & Electronics Mobile Collection*



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** April 3, 2018

**Agenda Item:** 14b

**Subject:** Letter received from Pam Sachs

Save the East Gull Lake Wetlands

Pamela Sachs, Chairperson  
email save the east gulllakewetlands@gmail.com  
Phone 218 821 1130

To Whom It May Concern Open Forum Letter:

I have embarked on a campaign to be more of an asset to City Hall. I have revised many aspects of my forums to be less controversial or more focused on positive ways to make things better in East Gull Lake. The topic of the Harbor is completely closed. I am especially interested in making the fishing park a place that East Gull Lake can be proud of.

Recently, you passed an ordinance which was in fact a law giving you the power to fine people for various offences. Although this was clearly spelled out in the packet information posted on the website, it was never given proper legal notice. When I pointed this out along with the fact that the issue seemed to need a 4/5 vote, it was necessary to amend the minutes and conduct a new vote. I have since studied the statute and received information from the League of Cities that seems to indicate that in order to consider your email notification that goes out five legal days before the meeting a legal notice of a hearing or an ordinance passing, the language and length requirements listed in the statute must be adhered to along with the 10 day requirement. In order to do this you need to make a procedural change in how you present the minutes to the public. The simplest thing to do would be to make it a policy to publish the draft minutes of the meeting the same week as the meeting was held. Then a link could be sent out as a second email which contains a link directing people to the legal notice page to check for new notices (left blank if no new notices are available) and a link to the minutes which would contain the necessary information about the ordinance or the hearing since it would have been discussed at the meeting. I would also at this time like to make a plea to have the digital recordings in that same website area and available through a third link. I think I have proven that this is legal, it is easy, and it can be done in the time that it takes to put them on the flash drive for me. If I were in your position, I would continue to publish all legal notices in a timely fashion in the paper also.

I am making a formal request as a citizen that this proposal be presented to the Council to be formally voted on by a roll call vote.

Pamela Sachs

## Rob Mason

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**From:** Pamela Sachs <savetheeastgulllakewetlands@gmail.com >  
**Sent:** Tuesday, March 6, 2018 9:59 AM  
**To:** Rob Mason  
**Subject:** Fwd: Ordinance notice via email  
**Attachments:** Ordinance.jpg

NOTE ORDINANCE ATTACHMENT

To: [savetheeastgulllakewetlands@gmail.com](mailto:savetheeastgulllakewetlands@gmail.com)

----- Forwarded message -----

From: **Emukah, Emmanuel** <[eemukah@lmc.org](mailto:eemukah@lmc.org)>  
Date: Mon, Mar 5, 2018 at 12:32 PM  
Subject: Ordinance notice via email  
To: "[lurking1107@gmail.com](mailto:lurking1107@gmail.com)" <[lurking1107@gmail.com](mailto:lurking1107@gmail.com)>

Good Pamela,

Thanks for contacting the League. Below is my response to your question.

Q: I have been working with City Hall on the topic of ordinance passage and legal notification. They did receive information that directed them to where it said it was legal to use their email database as a legal notification for passing their recent planning and zoning ordinance amendment. My question is two fold--if they use the email to notify the public, does the actual email have to contain the legal language and follow the guidelines for a newspaper publication of the legal notice. At present their email notification is only a link to the present council packet and comes out 4 days before the meeting. Would that email have to come out 10 days before the meeting in whatever form answers the first part of the question?

R: If a city has an electronic notification system that distributes general city information or notices through email, it must provide notice of a proposed ordinance through this email system at least ten days before the proposed ordinance is scheduled for a final vote.

Here is the League's memo for further information

<https://www.lmc.org/media/document/1/meetingsmotionsresolutionsandordinances.pdf?inline=true>