

**CITY OF EAST GULL LAKE  
REGULAR SESSION  
AGENDA  
Tuesday, September 05, 2017  
6:30 PM**

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- 1. Call meeting to order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Adoption of Agenda by motion**
  - 4a. Additions
  - 4b. Deletions
- 5. Approval of Consent Agenda by motion \***
  - 5a. August 1, 2017 City Council Meeting Minutes; August 8, 2017 Combined Planning Commission and Council Comprehensive Plan Meeting Minutes
  - 5b. Financial Report
    - July, 2017 bank statement information
      - Beginning Balance: \$634,202.79
      - Total Additions: \$308,065.71
      - Total Subtractions: \$91,500.13
      - Ending Balance: \$850,768.37
      - Interest Paid to date: \$30.38
    - Approved August, 2017 Check Register
      - Claims 19598 to 19636 for total amount of \$397,010.33
    - Monthly Budget Report, Delinquent WW Customers Report
  - 5c. Fireworks Permit – MN Hospital Association Event at Madden’s on September 21, 2017
- 6. Bremer Presentation**
- 7. Open Forum\*\***
- 8. Planning & Zoning**
  - 8a. 2017-43 Windfeldt CUP
  - 8b. Comprehensive Plan Update
- 9. Wastewater & Roads Report**
  - 9a. Snow plowing bids
- 10. Public Safety**

No Report
- 11. Parks and Trails**

No Report
- 12. Personnel Committee**

No Report
- 13. Budget Committee**

Resolution 09:01-17 – Proposed 2018 Levy

**14. Mayor's Report**

No Report

**15. City Staff**

15a. Resolution 09:02-17 – MnDOT Airport Maintenance and Operation Grant Contract

15b. Resolution 09:03-17 Gambling Permit – Raffle at Cragun's Resort on October 5, 2017

15c. Resolution 09:04-17 Gambling Permit – Raffle at Madden's Resort on September 14, 2017

15d. Newsletter Article Ideas

**16. Old Business**

No Report

**17. New Business**

No Report

**18. Announce Next Regular Sessions of City Council/Other Meetings**

Planning and Zoning Meeting ..... Tuesday, September 26, 2017 at 6:30pm

City Council Meeting ..... Tuesday, October 03, 2017 at 6:30pm

**19. Adjournment**

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant

Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
August 1, 2017  
6:30 PM**

Mayor Kavanaugh called the August 1, 2017 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

**ROLL CALL**

Present: Mayor Kavanaugh, Councilors Lang, Demgen and Hoffmann, City Administrator Mason, Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: Councilor Ruttger

Audience: Marty Harstad, David Mernin, Patience Barnes, Jerry Stromberg, Tom Pearson

**ADOPTION OF AGENDA**

4a. Additions: Sylvan Beach stormwater runoff

4b. Deletions: None

**M/S/P, all ayes, Lang, Hoffmann, to approve the agenda as presented**

**ADOPTION OF CONSENT AGENDA**

**M/S/P, all ayes, Councilors Demgen, Lang; to approve the following Consent Agenda items:**

5a. July 6, 2017 City Council Meeting Minutes

5b. Financial Report

- June, 2017 bank statement
- July, 2017 Check Register
  - Approved July, 2017 claims 19546 to 19597 for total amount of \$67,303.09
- Monthly Budget Report, Delinquent WW Customers Report

**OPEN FORUM\*\***

None

**PLANNING & ZONING**

7a. 2017-39 Variance, Randy & Cinthia Narlock, 11616 Pine Beach Drive

Administrator Mason opened the discussion by stating that the Narlock's would like to place a 10 x 12 garden shed on their property. The issue is that the placement of the shed, if following the required set back from the road right-of-way, would be in a depression in the property that consistently fills with stormwater. Therefore, they would like to place the shed 10 feet closer to the road than allowed by ordinance. It would be placed right behind the existing garden.

Administrator Mason showed the Planning Commission some photos of the property.

**Findings:**

1. Home is built on a lot with 27,949 square feet and is developed currently with 5,594 Square feet of impervious or 20.01%
2. Lot is flat other than a large depression on the northwest corner of the golf course side
3. In March of 2017 the depression flooded to nearly 5 feet of water during a 3-inch rain event with frozen ground and nearly reached their home.
4. In order to meet the ordinance requirement of a 30-foot setback from the ROW which is 66 feet. The 10 x 12 shed would be in the flood plain area of the depression
5. Homeowners are requesting a variance to be 20 feet from the ROW to place their garden shed on blocks and accommodate their mower and snow blower
6. Impervious coverage would be 20.44% with the additional 120 square feet added.

7. A stormwater plan would not be needed as all water from lot goes towards the depression

**Conditions:**

1. The pre-built garden shed is to be placed on blocks with a 10-foot setback from the northern property line and a set back from the road ROW at 17 feet rather than 30 to be in a high and dry location.
2. The shed shall be painted to match the home.
3. The shed shall have a shingled roof to match the home.

**M/S/P, ayes, Councilors Hoffmann, Demgen, absent Councilor Ruttger, to approve Variance 2017-39 subject to findings and conditions recommended by the Planning Commission.**

7b. 2017-02D Final Plat, THE HARBOR, Marty Harstad

Administrator Mason opened the discussion regarding the Final Plat of THE HARBOR. He showed photos and discussed the progress of the construction of the project. It was noted that the channel is regenerating itself nicely. He noted the 30-page Developer's Agreement has been completed. Attorney Pearson stated that in summary the agreement is to ensure that the infrastructure that has not yet be completed will be completed and there will be a financial security for that assurance. Mayor Kavanaugh asked that Exhibit A be read:

**Exhibit A:**

The Municipal Improvements

1. All landscaping within the plat, as set forth on the attached **Exhibit A-1**
2. All roads within the plat, as set forth on the attached **Exhibit A-2**
3. Installation of water and sanitary sewer service, as set forth on the attached **Exhibit A-2**
4. Erosion control measures for platted road rights-of-way, as set forth on the attached **Exhibit A-2**
5. Erosion control measures within the plat, as set forth on the attached **Exhibit A-2**
6. Construction of the pool house, as set forth on the attached **Exhibit A-3**

Administrator Mason went on to address the improvements that are completed already and those that need completion. He noted that Mr. Harstad agreed to the City holding the Mylars (recordable documents) until the required infrastructure is completed and that within 90 days those items would be complete, with the exception of the second course of black top, which needs to be completed next year after settling of the ground is complete. The financial security will be determined upon how much of the infrastructure remains to be completed.

Discussion ensued regarding the way the new road for the development is constructed. It was asked why the curb is only on one side. It was noted that the road is sloped for water to run off the un-curbed side into the stormwater retention areas.

Discussion ensued regarding the financial assurance and the 90-day completion requirement. Attorney Pearson stated that at the end of the 90-day period, the Council should realize which items are complete and determine the monetary requirement to be applied to an escrow account for the financial obligation to finish those items not completed. Mr. Harstad noted that he would rather be able to proceed without having to come back to Council. Mayor Kavanaugh noted that the authority to release the Mylars should be given to the City Administrator. It was noted that the monies to complete the second course of the road would be put into escrow to ensure completion of the project.

Mr. Harstad noted that he wasn't sure if the surveyor/engineer submitted the plat to Cass County and a second surveyor for preliminary plat check. He stated that the County may take more than the 90 days stated in the required time for completion.

Councilor Demgen asked if there was adequate parking for visitors. Mr. Harstad noted that the storage area is designed for that and that the covenants state that the driveway cannot be used as permanent parking for the owners. They are required to park in their garage as opposed to storing items in the garage and parking in the driveway. It was noted that visitors could also park on the street.

**Findings:**

1. The property is properly zoned for residential PUD use.
2. As a PUD, lot size dimensions are not factored in. Instead, overall density and density by tier is considered. This proposal meets the required density, which was approved under the PUD application.
3. All properties are connected to the City sewer system.
4. There are 27 non-riparian lots included within the PUD.
5. The proposed subdivision includes one extension of "The Harbor Place Road" and will be engineered according to City Specifications and turned over to the public when complete.
6. The lot lines are at standard angles where possible and contain no unwarranted jogs or bends.
7. Because it is a PUD subdivision, 33 feet of public access for each lot is provided for.
8. Easements for public utilities and drainage are provided for in the Final Plat.
9. No lots will require a variance for development based on the conditions of the PUD approval.
10. The proposal includes a small increase in City road maintenance costs, yet will increase city tax revenue. A cost-benefit analysis indicates no excessive long-term cost for the East Gull Lake taxpayer from this development.
11. The development includes a 100-year, 24-hour stormwater management system. A professionally prepared stormwater management plan has been submitted and will be maintained in the future.
12. Wetland mitigation credits have been to be purchased and are recorded with Cass County
13. The applicant has submitted:
  - a. Covenants for the Home Owners' Association
  - b. Articles of Incorporation
  - c. Bylaws for The Harbor at East Gull Lake
  - d. Landscape plan
  - e. Storm water pollution prevention plan
  - f. Sanitary sewer and water main plans
  - g. Drainage Reports
  - h. Survey Plans and Elevations
  - i. Final Soil Reports
  - j. Wetland delineation data
  - k. Archeological report for historic activity
  - l. Possible floor plans and design criteria
  - m. Design and landscape plan for Storage Unit site
  - n. MN DNR public waters works permit number 1960 - 0398 for additional excavation for the Boat Harbor
14. Work has been completed in the expansion of the marina to 376-foot-long and 30-foot-wide addition to the channel and dredging to a depth of 5 feet with a retaining wall and 27 slips is based on the Amended Public Water Work Permit number 1960-0398 issued by the Minnesota Department of Natural Resources expires on 12-31-2019.

15. Since approval of the Preliminary plat the developer has donated 23 acres located on the south and east side of the existing channel to the City of East Gull Lake for public use in the future. The Final Plat also includes additional acreage of parkland that affectively separates the development from the shoreline of Gull Lake and prevents any encroachment on the lakeshore by the homeowner's association in the future.
16. The Final Plat technically includes the land under the Channel, so the City shall not be responsible for future maintenance and dredging of the channel.
17. The Planning Commission has reviewed the reports of the City Attorney, Engineer and Zoning Administrator and is making the recommendation for approval.
  - a. The applicant has complied with all conditions and requirements upon which the preliminary approval is expressly conditioned through performance or by means of the Developers agreement. (Ordinance 02-2010, 07/06/20101)
  - b. The Final Plat agrees with the Preliminary Plat
  - c. The City Attorney agrees that all parties with an interest in the property are shown as signers of the document.
  - d. The City Engineer agrees that all improvements required are satisfactorily completed or are guaranteed by the developer's agreement or the letter of credit. (Ord 02-2010,07/06/20101)
  - e. An independent Professional Land Surveyor has reviewed the Final Plat and agrees the final document meets the statutory requirements.
  - f. A developer's agreement and a letter of credit agreement has been prepared and is awaiting signatures.

**Conditions:**

1. Acceptance of City Attorneys review comments:
  - a. Covenants for the Home Owners' Association,
  - b. The review shall be used to determine that the documents meet the requirements of the City's subdivision ordinances.
2. Acceptance of City Engineer review comments regarding the sewer connections and Water Wells to meet City and State Department of Health standards.
3. Upon completion of the extension of "The Harbor Place Road" to City Specifications and the completion of the Waste Water Collection system being completed according to the City Engineers Specifications, these public facilities will be turned over to the City of East Gull Lake for future maintenance.
4. Developers Agreement must have the list of things yet to be completed as part of the projects preliminary and final plat requirements to ensure compliance with the relevant ordinances and statutes.
5. Any future significant changes to the Property Owners Association Covenants shall be submitted to the City for approval as a modification to the Conditional Use Permit. Significant changes will be submitted to the City Planning and Zoning Administrator.
6. Developer will grant easements on Squaw Point Road
7. Developer shall pay costs incurred by the City Attorney, Engineer and staff required to verify improvements are installed as required by approvals.
8. Developer must comply with Applicable Statutes and Ordinances: The subdivision requirements are listed in Sections 7.1 and Section 8 of the Land Use Ordinance. Section 8, Planned Unit Developments, controls the lot size and density requirements.
9. Compliance with sections 8.5, 8.6, 8.7, and 8.8 describe survey standards, street improvement standards, sanitary provision standards, and water supply standards respectively. Those provisions are not listed here but can be found in the Ordinance.
10. A landscape berm where possible to be maintained or established along the boundary of the PUD and a public road. The buffer shall be included as open space, minus areas used as accesses.

11. The sub-divider shall plan for the retention of natural stormwater/snowmelt drainage patterns in the design of the proposed subdivision. The sub-divider shall be responsible to provide adequate drainage facilities for his development and upstream properties.
  - a. All natural drainage-ways draining properties upstream from the subject property shall be preserved, and no structures shall be less than one foot above the water level in the drainage way created by a storm of a 100-year, 24-hour rain event. No filling of areas inundated by the 100-year, 24-hour rain event should be allowed except by Conditional Use Permit.
  - b. All streets, building sites and subsurface sanitary sites shall be drained to a natural drainage way. The sub-divider shall provide adequate grading or drainage structured so no inundation or ponding will occur from a storm of a 5-year, 24-hour rain event.
  - c. Natural or manmade storage areas shall be utilized where needed and shall be designated by drainage and utility easement by the sub-divider. No storage area shall be considered part of the minimum lot area requirement. All storage areas shall be vegetated and designed to lower naturally after a storm.
  - d. All drainage structures provided shall be sufficient in size to pass a 5-year, 24-hour storm to a natural drainage way and to pass a 100-year, 24-hour storm along a drainage way.
  - e. All area disturbed by grading, street construction or structure installation shall be covered with a three-inch natural topsoil and seeded. Drainage ways over two percent tin gradient shall, at a minimum, be sodded.
  - f. All parking areas, heavy use areas, storage areas and impervious area shall be diverted to a basin designed to allow entrapment of silt and nutrient prior to discharge to natural drainage way or public water.
  - g. Erosion control measures shall be provided where necessary in the opinion of the City Engineer and in accordance of the MPCA requirements.
12. Minor issues with ROW involving the Squaw Point Road Corner potential realignment will be discussed and worked out with the developer at no cost to the City.
13. All infrastructure and general association improvements must be installed prior to obtaining a certificate of occupancy for any of the residential units. This would include the pool area, pool house, tot lot, screening along Squaw Point Road and Poplar Drive, landscaping to the channel, channel and docking improvements.
14. All mail delivery shall be done to a centralized location on Green Gables Road as approved by the US Postal Service.
15. All exterior lighting shall be directed downward and shall not illuminate adjacent parcels are directly or indirectly.
16. All PUD's shall meet the following building standards:
  - a. Parking and driving areas must be paved
  - b. All buildings shall be earth tone in color and shall be designed, constructed and positioned to be compatible, in color, character and mass, with the surrounding land use.
17. Impervious surface requirements of the ordinance are waived as a result of the stormwater management plan and approval of the PUD.
18. As developer agrees, after the plat is recorded and before a sale is made, Lot #48 that provides a link to the storage building parcel will be donated to the City to allow for potential road improvements and trail construction in the future.

**M/S/P, ayes, Councilors Demgen, Lang, absent Councilor Ruttger, to approve Final Plat 2017-02D – THE HARBOR subject to 17 findings and 18 conditions recommended by the Planning Commission.**

**WASTEWATER & ROAD REPORT**

No Report

**PUBLIC SAFETY**

No Report

**PARK & TRAILS**

No Report

**PERSONNEL COMMITTEE**

No Report

**BUDGET COMMITTEE**

2018 Budget Discussion; Resolution for General Levy – subsidizing wastewater treatment plant

**MAYOR’S REPORT**

13a. Sylvan Beach association stormwater issue

Mayor Kavanaugh noted that the beach area for the association has an issue with stormwater coming from a public road that is not being maintained. There is some runoff and erosion that needs to be addressed. He noted that the association approached him regarding some monetary remuneration from the City to help alleviate the issue.

**CITY ADMINISTRATOR REPORT**

14a. Resolution 08:01-17 – Gambling Permit, St Francis of the Lakes Catholic School Foundation; Madden's Resort

**Ayes by roll call vote: Councilors Lang, Hoffmann, Demgen, Mayor Kavanaugh, approval to adopt Resolution 08: 01-17; absent: Councilor Ruttger**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Comprehensive Plan Public Hearing .....	Tuesday, August 08, 2017 at 6:30pm
Park & Trails Committee Meeting.....	Tuesday, August 22, 2017 at 3:00pm
Planning and Zoning Meeting .....	Tuesday, August 29, 2017 at 6:30pm
City Council Meeting .....	Tuesday, September 05, 2017 at 6:30pm

**M/S/P, all ayes, Hoffmann, Demgen, to adjourn the meeting**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

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**City of East Gull Lake  
Planning and Zoning and City Council  
Comprehensive Plan Public Hearing**

Tuesday, August 08, 2017 – 6:30 PM

**Call to order**

Chairman Bruce Buxton called to order the Comprehensive Plan Public Hearing of the City of East Gull Lake Planning and Zoning Commission and City Council at 6:30 PM on Tuesday, August 08, 2017 at St Thomas of the Pines Catholic Church.

**Pledge of Allegiance**

**Roll Call**

Commissioners Present: Bruce Buxton (Chair), Commission: Nate Tuomi, Eunice Wiebolt, Rocky Waldin  
Staff Present: City Administrator/Planning and Zoning Administrator Mason, Administrative Assistant Schack  
Council Members Present: Mayor Kavanaugh, Dennis Lang, Carol Demgen, Scott Hoffmann,  
Audience: There were 40 residents in attendance

**Public Hearing for the updating of the Comprehensive Plan for the City of East Gull Lake**

The public hearing was opened by Chair Buxton. The pledge of allegiance to the USA was recited.

The Council and Planning Commissioners introduced themselves to the audience.

Chair Buxton addressed the audience by stating that the Commissioners and City Staff have been working on the Comprehensive Plan over the last two years. He noted the last version is very wordy and difficult to read. It is also old and outdated. Administrator Mason, Rocky Waldin, Carol Demgen and Chair Buxton went to a comprehensive planning training seminar and the informational slides came from that meeting for this presentation.

- Community Planning Process: Community planning is a systematic, ongoing, forward-looking process of analysis of opportunities and constraints, for the purpose of formulating a plan to accomplish the community's goals and objectives.

He noted that generally planning should be updated every ten years. The current Comprehensive Plan is over ten years old.

- Comprehensive Plan Steps:
  - Vision
  - Inventory & Analysis
  - Goals & Objectives
  - Alternatives, Draft and Final Plan
  - Implementation

He stated that the Commissioners, Council and City Staff have reviewed the vision, inventory & analysis, goals & objectives and have developed a draft plan. He noted that the public hearing was the next step in the process to complete the plan. He noted that it is a continual process of reevaluating and implementation.

- Question of Balance

Common Good	Individual Rights
Police Power	Constitution

He noted that it is important to balance the individual rights with the Comprehensive Plan and City Zoning Ordinances. The intent of the update of the plan is to keep that balance.

Administrator Mason introduced himself and discussed the storm of 2015 showing photos of the damage and how it affected the City. He brought up the fact that some people ask if the City can force someone to clean up their property. The City has no ordinance regarding the clean-up of individual properties. He stated that he wanted to acknowledge Donnie Berg was very helpful during the clean-up and the City had a dump site

opened for the debris. He also noted that Mike's Tree Service was very helpful in taking the debris at no expense, which he is still doing.

Chair Buxton addressed the audience regarding the vision the Planning Commission discussed.

- Vision

- Maintain Natural Amenities and Community Character

As development continues to occur, perpetuate the "Northwoods" character, and maintain the natural qualities of our area that make our community a special place.

Chair Buxton stated the natural amenities and character of the area is important to the Commission and Council as well as the residents.

- Support the Hospitality Industry

Adapt to the everchanging market of the hospitality industry that provides facilities which are also available to the public and residents.

He stated that the hospitality industry is the only industry in the City. He noted that it has been a part of the community for 80 to 100 years. The City would like to continue to work with them as the industry changes.

- Provide flexible controls

Ensure ordinances and policies are in place to respond to development issues while protecting our environment and our healthy amenities.

He noted that governments are not good at projecting future growth and needs. That indicates the need for flexibility in planning what is good overall. He stated that controls need to be put in place that are reasonable and understandable but continue to allow flexibility.

- Minimize the growth of local government

Recognize the importance of our role, a peaceful, relaxing, enjoyable place away from the normal commercial/industrial areas in the Brainerd Lakes area.

He stated that there are requests to make people do certain things. In order to enforce more rules, the City would need to add to City Staff. The vision that is being portrayed would not require any additional staff.

Chair Buxton then opened the floor to the audience for comments. He noted that comments can also be sent to City Hall. Patience Barnes took the floor and stated that she does this type of work in Indiana and wanted to say that the plan is excellent, making a wonderful balance. She wanted to compliment the effort put into the plan. Chair Buxton stated that the Planning Commission and City Staff are trying to make the planning process, as difficult as it is to those that are not familiar, a reasonably positive experience.

Administrator Mason discussed his view on government control stating that he does his best to listen to each situation, understanding that each property is unique. He stated that the City does not enforce the MN State building code. One of the reasons for that is that the staff would need to be increased to do the inspections. He also noted the cost difference for permits if the building code was in effect. He went on to show photos of the area. He noted areas around the existing PUD/Developments and resort areas, stating how popular they are.

Chair Buxton discussed the population projection that was created in 2005. He noted that the growth was projected to be around 1800 for the year 2030. 2017 was supposed to be around 1500 people. He stated that this was a government projection. He stated that we all know what caused the growth and what caused it to stop – the economy. He stated that the projection for the future does not look like much growth, but change. Dennis Lang stated that most of the growth in the past was due to the availability of lakeshore properties. He stated that now, most of the changes will be "re-development": those with existing cabins tearing down and rebuilding larger lake homes. Chair Buxton stated that part of the planning process is to decide what type of development do the residents want and how to manage them to fit in the culture, community and environment.

Chair Buxton discussed the population age demographic. He noted there is a shift from the 20-50 age range to the 45-60 age range, which is typical to the area and the United States. He stated that the City needs to decide if they want to be able to accommodate the aging population.

Chair Buxton asked if the residents are satisfied with the roads within City limits. He stated how the roads are kept narrow to keep the speed down. Administrator Mason addressed the snow plowing issue and how it is difficult to plow on some of the narrower roads. He stated that the sprinkler systems should be kept out of the right-of-way. Tom Malat stated that Squaw Point Road is extremely difficult for emergency vehicles to drive on. He noted that the setbacks need to be enforced. Administrator Mason stated that pre-existing conditions are not applicable to the ordinance. Chair Buxton noted that Squaw Point is one of those roads where a decision could be made that parking on the road will not be allowed only parking in a driveway, parking lot, or in a garage. He stated that this type of situation is where the balance between the common good and the individual rights comes into play. Deb Thuringer asked if the City could contract out for plowing on the narrow streets. It was noted that the City already does contract out small and large plow trucks for most of the plowing and that the City truck with the plow only does a small amount for drifting and such.

Chair Buxton discussed the new advisory speed signs on County Road 77. He noted that City Staff and Council worked with Cass County to place these signs to slow traffic around the resort areas. He stated that Council discussed purchasing a smart sign to show drivers how fast they are traveling, noting that again, it is a balancing act, deciding if it is an advantageous endeavor. A resident noted that he would suggest using signs where the trails cross 70 and 77. One resident stated that where East Pointe residents pull out on to 77, it is very dangerous because drivers are speeding. Administrator Mason noted that, again, it is a County road and would need to be addressed by the County. He stated that letters to the County from residents would be helpful to address the situation. Commissioner Tuomi asked about the one-lane road over the Gull Lake Dam. He was asking if there should be changes made with that situation. The consensus was that most drivers are very courteous and there really does not need to be any change there. It was noted that there is signage warning drivers of the one lane road and 15 mph speed limit.

Administrator Mason addressed the audience regarding the trail system. He gave a history of the beginning and discussed where it is now and where residents would like it to go. He showed photos of the existing trail and noted that there is available funding out there for trails. He stated that the Park & Trail Committee is meeting on Tuesday, August 22, 2017 at 3:00pm. (corrected date) Discussion continued as to where the trails are and where they are being currently built as well as future plans for the surrounding areas. Discussion ensued regarding bike riders and walkers on the Pine Beach Peninsula Road.

Administrator Mason discussed the history of the wastewater system. It was noted that the system was first implemented in 1991. In 2004 there was an extension started that is still being paid for by the City. He noted that the budget needs to be adjusted to pay off that loan without significantly increasing the user rates. He noted that the City has three full-time technicians for the wastewater system and commended them on doing a great job. He stated that they are on call 24/7 and will be at a call-out within 30 minutes. He noted that new connections are required to pay a \$3200.00 connection fee (a \$5500.00 grinder fee is also required, if they need one). With a new development, it is the developer's responsibility to construct the infrastructure to collect the wastewater in the development and pump it into the City wastewater lines. Each new home within the development is required to pay the \$3200.00 connection fee prior to construction. Chair Buxton noted that both the [current] Wastewater and Zoning Ordinances state that if it is "reasonable" to connect to City Wastewater, then it is required. He questioned "reasonable" and how to define that term.

Administrator Mason reviewed the history of developments within the City over the last 90 years. He noted that the City of East Gull Lake was incorporated as the Village of East Gull Lake in 1924. He showed a shoreline tract map done by T.W. Harrison in 1927 of the East Gull Lake and Fairview Township areas that John Simons donated to the City. He noted that there are 99 parcels of land of 10 acres or more owned by 49 landowners. Chair Buxton noted that there were concerns and anxiety when THE HARBOR was going through the platting process. He noted that the Planning Commission answered questions and concerns to the best of their ability. He stated that there is potential for more development and asked for input as to how to handle the questions and concerns that come with development. He stated that the rules are quite simple; someone puts in a request and the Commission has to act within 60 days, to approve or deny.

Administrator Mason noted that he asked some residents from East Pointe and Green Hill Townhomes to speak as to the advantages of living within a PUD. Tim Bergin addressed the audience regarding living in the East Pointe Development. He noted that there are 36 units within the PUD. He stated that there is a transition from 1.1 year-round resident to 12 year-round residents. There is 1400 feet of lakeshore. He noted that it is community that is like family. He stated that the rules of incorporation are relatively strict, focusing on shoreline management and green space. He noted that there were 14 properties that changed hands within the last four years. He noted that with the change from seasonal to year-round residents comes different concerns. He noted for the most part, living in a PUD is a positive experience. One of the other residents noted that East Pointe is a residential community and do not have short-term/transient rentals, which is the type of community they are looking for. He noted the bylaws have restrictions against short-term rentals. Chair Buxton then brought up the question regarding rentals. Discussion ensued regarding Air B&B's and VRBO's. He noted that the City Ordinance states only four rentals per year are allowed. He stated that the attorney said that ordinance is unenforceable. He stated that the Planning Commission needs to look into licensing as the attorney at the seminar stated that would be the best way to handle this changing environment. PUDs have the option to place rental rules into their bylaws, but the City needs to address the situation. He noted that the resorts may be willing to manage properties or possibly a management company would develop in the area due to the demand if these types of rentals are allowed. John Kavanaugh stated that it would be good to require licensing and inspections/management of the properties. Chair Buxton noted that this brings into question the balancing again between government control and adding more staff to enforce that control. Having proper insurance for renters was another aspect of the situation that was discussed.

John Guild addressed the audience regarding the Green Hill Townhomes residents. He stated that Green Hill Association also has a no rental requirement. He noted that Green Hill is about 40 years old. There are four buildings with 20 owners which are mostly retired or nearing retirement. One owner is year-round, the others are either snow birds or use their homes as vacation/weekend second homes. He noted that people buy in PUDs because of minimal care-taking. He noted the comradery among the neighboring properties. He noted that there are 15 homes on Green Hill Road that are not included in the PUD, but are part of the neighborhood. He noted that they have created a directory for the owners within Green Hill Townhome Association. He mentioned two rules in particular that are in the bylaws. One being that they do not allow rentals. The other is that a townhome is not allowed to be used by friends unless the owner or a member of the family of the owner is there. He noted that the community also supports the local businesses. He stated that the association works to protect the environment. There is 2500 feet of shoreline and 10 years ago the association worked with Cass County to restore 150 feet of shoreline that was eroding, also improving the buffer zone on that portion of the property. He noted that of the 2500 feet of shoreline only 60 feet because of the property being in a PUD, stating that if the property was individual properties it would be disrupting many more feet of the shoreline. He ended his presentation by stating that a PUD can have a very positive impact on the neighboring community.

Administrator Mason went on to discuss the re-development from small cabins to larger homes.

Chair Buxton discussed storm water management, stating more than 20% impervious requires an engineered storm water plan to protect the lake and neighboring properties. He asked if a 5-year storm water enough. He noted that a 5-year storm is 1-inch to 1.5 inches of rain over a 24-hour period. Pervious pavers usage was discussed. At this time, pervious pavers are not a credit for green space. He noted that George Carney did major retention improvements to protect the lake and neighbors from run-off. He asked Eric from Cragun's how it worked out there.

Administrator Mason noted that shoreline restoration is another issue that should be addressed. He noted that rip-rap is not really a good choice as the ice ridges move all the boulders and it has to be re-done each year at great expense. He noted that the City is working with DNR to use a more natural planting approach using bio-logs, also.

Chair Buxton started to close the session down by explaining that after the Comprehensive Plan is completed and approved, the Planning Commission would then revise the Zoning Ordinance to conform to the new Comprehensive Plan. The flexible controls at the Comprehensive Plan level would then be implemented in the Zoning and Subdivision Ordinances. Once the Ordinances are restructured, the City would have another public hearing to approve the changes in the Ordinances. He also addressed the Zoning Map and changes that can be

made at this point in time. He noted that once the Ordinance and Zoning Map changes are approved, a zoning amendment application will be required to change zoning on a particular parcel.

Chair Buxton addressed the issue of commercial enterprises. He reiterated that the City supports the hospitality industry. He also stated that there are associated service industries for landowners such as lawn mowing and snow plowing. He stated that the Planning Commission has written the draft Comprehensive Plan with the intent that the City will never become a commercial environment similar to a Brainerd or a Baxter. He noted that technology is changing; cell towers have gotten to the point that they can be added to the top of light poles. He noted that the Commission needs the input of the residents for this portion of the planning and how the residents would like to see this portion of the planning to change or grow. He stated that if the ordinances stay as they are, home occupation is the only allowed industry other than hospitality and it is fine to leave it like that.

Tom Malat asked how the Variance process is followed with the issue of impervious coverage. Administrator Mason stated that when someone has a request to increase the impervious over the 25% allowable, the answer is no, it cannot be done. When the impervious is already over the 25% due to properties being built up in the past before the ordinance was changed, they are allowed to stay at the percentage they currently have or make it lower. Chair Buxton stated that the definition and the requirements for a variance have been changed by state law. The City can no longer say a variance is impossible. It was stated that variance is enforced by inspections by the City Administrator/Planning and Zoning Administrator. Mr. Malat also asked about dismissing a fine that was imposed for not completing a project within the time limit required. He stated that because the City discovered that it is not able to impose a monetary fine without going to court, how does the City plan to enforce the Ordinance. Chair Buxton stated that the attitude of the Planning Commission is not to be a police force, but the intent is to have a project completed as required.

Chair Buxton encouraged the residents to be active participants and come to the meetings to give their input.

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

Check Issue Date	Check Number	Vendor Number	Payee	Amount
08/01/2017	19598	4	AW RESEARCH LABORATORIES INC	240.00
08/01/2017	19599	4522590	CASCADE COMPUTERS	386.50
08/01/2017	19600	4522681	CIVIC SYSTEMS LLC	1,999.00
08/01/2017	19601	36	EHLERS & ASSOCIATES, INC.	750.00
08/01/2017	19602	113	GOPHER STATE ONE-CALL	55.35
08/01/2017	19603	66	MINNESOTA POWER	5,787.33
08/01/2017	19604	4522619	MN PUBLIC FACILITIES AUTHORITY	365,540.00
08/01/2017	19605	4522569	NORTH SHORE ANALYTICAL INC	305.00
08/01/2017	19606	93	SCI BROADBAND	367.42
08/01/2017	19607	102	WW GOETSCH ASSOCIATES INC	80.00
08/01/2017	19608	4522487	JOEL P. JASMER	103.05
08/14/2017	19609	3	ANDERSON'S COMMERCIAL PROPERTY	500.00
08/14/2017	19610	4	AW RESEARCH LABORATORIES INC	465.00
08/14/2017	19611	6	BRAINERD DISPATCH	196.63
08/14/2017	19612	4522717	CARDMEMBER SERVICE (CPN 001344773)	1,733.22
08/14/2017	19613	32	CULLIGAN	12.50
08/14/2017	19614	97	FYLE'S HONEY WAGON	315.00
08/14/2017	19615	4522710	GAMMELLO, QUALLEY, PEARSON & MALLAK	915.00
08/14/2017	19616	57	LAKES PRINTING	341.37
08/14/2017	19617	60	LEAGUE OF MN. CITIES INS. TRUS	7,404.00
08/14/2017	19618	78	NISSWA SANITATION INC.	30.42
08/14/2017	19619	81	PITNEY BOWES	62.70
08/14/2017	19620	81	PURCHASE POWER	146.29
08/14/2017	19621	4522681	RECEPTIONIST	210.00
08/14/2017	19622	152	THE OFFICE SHOP	238.61
08/14/2017	19623	140	USA BLUEBOOK	446.35
08/28/2017	19624	4	AW RESEARCH LABORATORIES INC	1,534.90
08/28/2017	19625	97	FYLE'S HONEY WAGON	235.00
08/28/2017	19626	4522755	HOLMVIG EXCAVATING, LLC	1,680.00
08/28/2017	19627	4522739	MOSQUITO SQUAD OF N CENTRAL MN	1,426.66
08/28/2017	19628	4522591	PINE BEACH SKI CLUB	1,595.00
08/28/2017	19629	89	RARDIN EXCAVATING, INC.	100.00
08/28/2017	19630	93	SCI BROADBAND	367.42
08/28/2017	19631	159	SHORT ELLIOTT HENDRICKSON INC.	432.21
08/28/2017	19632	140	USA BLUEBOOK	636.66
08/28/2017	19633	4522559	VERIZON WIRELESS	87.28
08/28/2017	19634	4522510	VIKING INDUSTRIAL CENTER	119.88
08/28/2017	19635	106	XCEL ENERGY	53.07
08/28/2017	19636	91	ROBERT MASON	111.51
Grand Totals:				397,010.33

Date: September 5, 2017

Mayor: \_\_\_\_\_  
 Dave Kavanaugh \_\_\_\_\_

City Administrator: \_\_\_\_\_  
 Rob Mason \_\_\_\_\_

City Council: \_\_\_\_\_  
 Dennis Lang \_\_\_\_\_  
 Scott Hoffman \_\_\_\_\_

\_\_\_\_\_

Carol Demgen \_\_\_\_\_  
 Jim Ruttger \_\_\_\_\_

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>General Fund</b>								
100-10100	Cash	\$165,030.68	\$105,857.53	\$185,606.46	\$190,998.01			
100-10500	Taxes Receivable Current	\$1,363.00	\$2,378.00	\$1,284.00	\$1,284.00			
100-10501	Taxes Receivable Delinquent	\$15,762.00	\$13,498.00	\$6,593.00	\$6,593.00			
100-11500	Accounts Receivable	\$5.00	\$0.00	\$0.00	\$0.00			
100-11599	Unapplied Accounts Receivable	\$0.28	\$91.00	\$0.00	\$0.00			
100-12100	Assessments Receivable	\$0.43	\$0.43	\$0.43	\$0.43			
100-13000	Due from other Fund	\$0.22	\$0.22	\$0.22	\$0.22			
100-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
100-15500	Prepays	\$1,200.00	\$848.00	\$830.00	\$830.00			
100-21100	Accounts Payable	\$810.00	\$3,537.95	\$497.29	\$0.00			
100-21200	Wages Payable	\$1,847.00	\$2,393.00	\$1,848.00	\$1,848.00			
100-21201	Section 125 Medical	\$0.18	-\$0.34	-\$0.34	-\$0.34			
100-21202	Section 125 Child Care	\$0.00	\$0.00	\$0.00	\$0.00			
100-21203	ICMA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21204	AFLAC	-\$0.14	\$0.24	\$0.22	\$0.22			
100-21205	HEALTH INSURANCE	\$0.14	\$0.14	\$0.14	\$0.14			
100-21206	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21207	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21208	CHILD SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00			
100-21209	GARNISHMENTS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21210	UNION DUES-AFSCME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21211	UNION DUES-POLICE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21212	UNION DUES-TEAMSTERS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21213	PERA	-\$0.06	-\$0.05	\$0.04	\$0.04			
100-21214	UNITED WAY	\$0.00	\$0.00	\$0.00	\$0.00			
100-21215	MISCELLANEOUS	-\$0.03	-\$0.25	-\$0.25	-\$0.25			
100-21216	IMPUTED INCOME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21217	FICA	\$0.03	\$0.00	\$0.00	\$0.00			
100-21218	STATE WITHHOLDINGS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21219	SUTA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21220	WORKERS COMP	\$0.00	\$0.00	\$0.00	\$0.00			
100-21601	Compensated Absences	\$0.00	\$0.00	\$0.00	\$0.00			
100-22201	Deferred Revenue	\$15,762.00	\$13,498.00	\$6,593.00	\$6,593.00			
100-25300	Fund Balance	\$238,135.65	\$164,942.49	\$103,244.49	\$185,376.01			
100-31010	General Property Taxes	\$76,495.79	\$109,804.83	\$148,907.29	\$82,353.84	\$148,000.00	44%	\$65,646.16
100-31900	Penalties & Int-Delinq Taxes	\$600.36	\$1,277.23	\$5,269.30	\$619.38	\$0.00		-\$619.38
100-32100	Business Licenses and Permits	\$7,550.00	\$7,550.00	\$7,550.00	\$7,550.00	\$0.00		-\$7,550.00
100-32262	Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33400	State Grants and Aids	\$0.00	\$26,817.49	\$8,832.66	\$8,341.00	\$0.00	0%	\$0.00
100-33402	HACA (Homestead Credit)	\$73.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33403	2015 Storm Dmg Revenue	\$0.00	\$296,840.82	\$53,496.57	\$571.22	\$0.00	0%	\$0.00
100-33423	PERA Aid	\$491.49	\$491.00	\$491.00	\$245.50	\$491.00	-50%	-\$245.50
100-36200	Miscellaneous Revenues	\$3,468.67	\$2,415.62	\$754.36	\$319.96	\$1,500.00	0%	\$0.00
100-36210	Interest Earnings	\$119.02	\$75.40	\$51.43	\$15.87	\$75.00	0%	\$0.00
100-38020	Airport Revenues	\$1,884.00	\$6,394.28	\$2,587.50	\$1,875.00	\$2,600.00	0%	\$0.00
<b>General Government</b>								
100-41000-200	Office Supplies	\$2,341.84	\$804.01	\$759.73	\$581.33	\$1,250.00	53%	\$668.67
100-41000-205	Maint. Contracts/Software	\$6,420.69	\$1,888.08	\$2,799.46	\$2,626.98	\$2,500.00	-5%	-\$126.98
100-41000-210	Operating Supplies	\$292.18	\$0.00	\$238.73	\$0.00	\$500.00	100%	\$500.00
100-41000-300	Professional Services	\$14,965.90	\$3,002.85	\$3,465.65	\$1,495.55	\$3,500.00	57%	\$2,004.45
100-41000-301	Auditor - Accounting	\$5,362.80	\$10,049.28	\$8,870.90	\$6,220.00	\$7,000.00	11%	\$780.00
100-41000-304	Legal Fees	\$385.00	\$170.00	\$2,340.00	\$885.00	\$500.00	-77%	-\$385.00
100-41000-321	Telephone & Internet	\$2,530.69	\$2,925.52	\$2,994.40	\$1,763.60	\$3,000.00	41%	\$1,236.40
100-41000-322	Postage	\$291.78	\$202.72	\$537.29	\$518.83	\$500.00	-4%	-\$18.83
100-41000-323	Cell Phone	\$352.55	\$687.11	\$762.01	\$773.93	\$800.00	3%	\$26.07
100-41000-350	Legal Notices Publishing	\$337.10	\$278.00	\$171.60	\$396.25	\$400.00	1%	\$3.75
100-41000-360	Insurance	\$2,709.13	\$2,116.50	\$1,839.00	\$148.08	\$2,700.00	95%	\$2,551.92
100-41000-380	Water	\$291.35	\$292.21	\$300.11	\$196.06	\$350.00	44%	\$153.94
100-41000-381	Electric	\$1,925.72	\$1,489.72	\$1,371.72	\$889.16	\$2,000.00	56%	\$1,110.84
100-41000-383	Gas Utilities	\$2,098.82	\$809.94	\$843.01	\$708.80	\$1,800.00	61%	\$1,091.20
100-41000-384	Refuse Disposal	\$153.29	\$91.03	\$228.15	\$212.94	\$200.00	-6%	-\$12.94
100-41000-410	Rentals	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-437	Cass County Fees	\$10.00	\$66.00	\$66.00	\$1,048.00	\$66.00	-1488%	-\$982.00
100-41000-439	Licenses, Permits, Dues	\$1,268.00	\$1,525.00	\$1,531.00	\$0.00	\$1,500.00	100%	\$1,500.00
100-41000-490	Miscellaneous	\$1,839.36	\$1,749.41	\$2,289.02	\$1,802.61	\$1,500.00	-20%	-\$302.61
100-41000-500	Donations	\$2,000.00	\$2,100.00	\$1,600.00	\$560.00	\$2,100.00	73%	\$1,540.00

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
100-41000-570	Office Equip/Furnishings	\$0.08	\$3,249.48	\$534.71	\$740.04	\$2,000.00	63%	\$1,259.96
100-41000-720	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-810	Refunds & Reimbursements	\$7,722.21	\$1,387.80	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Council</b>								
100-41110-100	Wages and Salaries	\$12,750.00	\$12,550.00	\$12,400.00	\$8,700.00	\$14,000.00	38%	\$5,300.00
100-41110-122	FICA	\$790.50	\$744.00	\$744.00	\$496.00	\$900.00	45%	\$404.00
100-41110-126	Medicare	\$185.06	\$174.24	\$174.24	\$116.16	\$225.00	48%	\$108.84
100-41110-234	Building Rental Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-308	Council Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Budget Committee</b>								
100-41130-110	Other Pay	\$0.00	\$150.00	\$250.00	\$0.00	\$500.00	100%	\$500.00
<b>Personnel Committee</b>								
100-41200-110	Other Pay	\$350.00	\$0.00	\$0.00	\$0.00	\$300.00	100%	\$300.00
<b>Mayor</b>								
100-41300-100	Wages and Salaries	\$4,275.00	\$4,250.00	\$4,200.00	\$2,950.00	\$4,800.00	39%	\$1,850.00
100-41300-122	FICA	\$265.05	\$260.40	\$260.40	\$173.60	\$322.00	46%	\$148.40
100-41300-126	Medicare	\$62.04	\$60.96	\$60.96	\$40.64	\$75.00	46%	\$34.36
<b>Administrator (50%)</b>								
100-41400-100	Wages and Salaries	\$30,208.93	\$35,632.57	\$36,047.83	\$23,285.36	\$35,612.80	35%	\$12,327.44
100-41400-121	PERA	\$3,557.08	\$2,631.46	\$2,670.37	\$1,746.41	\$2,670.96	35%	\$924.55
100-41400-122	FICA	\$6,991.77	\$2,113.42	\$2,207.67	\$1,428.31	\$2,207.99	35%	\$779.68
100-41400-126	Medicare	\$431.19	\$494.32	\$516.25	\$334.00	\$516.39	35%	\$182.39
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.00		
						\$13,208.02		
100-41400-131	Health Insurance	\$5,960.37	\$12,762.87	\$12,575.05	\$8,805.44	\$13,208.04	33%	\$4,402.60
100-41400-132	Short/Long Term Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-308	Training	\$329.92	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-331	Mileage	\$31.92	\$162.15	\$226.24	\$148.50	\$500.00	70%	\$351.50
100-41400-439	Licenses, Permits, Dues	\$35.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Elections</b>								
100-41410-110	Other Pay	\$1,884.00	\$0.00	\$1,776.00	\$0.00	\$0.00	0%	\$0.00
100-41410-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-331	Mileage Outside City	\$390.88	\$0.00	\$115.56	\$0.00	\$0.00	0%	\$0.00
100-41410-490	Miscellaneous	\$1,099.48	\$0.00	\$462.46	\$0.00	\$0.00	0%	\$0.00
<b>City Newsletter</b>								
100-41430-217	City Newsletter Printing Costs	\$762.10	\$873.40	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-322	Postage	\$424.30	\$432.42	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-435	City Newsletter Design Costs	\$687.50	\$1,025.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Website</b>								
City Hall Building		\$0.00	\$0.00					
100-41700-300	City Hall Maintenance Expenses	\$147.79	\$1,046.81	\$248.95	\$315.57	\$1,000.00	68%	\$684.43
<b>Administrative Assistant (50%)</b>								
100-41900-100	Wages and Salaries	\$0.00	\$15,865.16	\$20,724.08	\$13,600.00	\$20,800.00	35%	\$7,200.00
100-41900-121	PERA	\$0.00	\$1,190.02	\$1,554.31	\$1,020.00	\$1,560.00	35%	\$540.00
100-41900-122	FICA	\$0.00	\$981.74	\$1,262.58	\$823.99	\$1,289.60	36%	\$465.61
100-41900-126	Medicare	\$0.00	\$229.66	\$295.45	\$192.81	\$301.60	36%	\$108.79
	Health Insurance Premium					\$4,867.68		
	HSA Contribution					\$1,174.98		
						\$6,042.66		
100-41900-131	Health Insurance-ER	\$3,693.42	\$2,362.24	\$5,913.72	\$4,028.48	\$5,663.10	29%	\$1,634.62
100-41900-308	Training	\$563.45	\$810.72	\$0.00	\$210.00	\$600.00	65%	\$390.00
100-41900-330	Mileage - In City	-\$195.44	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-439	Licenses, Permits, Dues	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>History Committee</b>								
100-49000-110	Other Pay	\$1,022.50	\$0.00	\$732.99	\$0.00	\$1,000.00	100%	\$1,000.00
100-49000-490	Miscellaneous	\$922.70	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-499	2015 Storm Damage	\$0.00	\$368,902.36	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee-Part Time (20%)-Gregg</b>								
100-49452-100	Wages and Salaries	\$2,338.89	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49452-102	Wages and Salaries Part Time	\$2,440.71	\$3,618.82	\$2,495.72	\$680.32	\$5,684.74	88%	\$5,004.42
100-49452-121	PERA	\$346.52	\$271.43	\$187.20	\$4.39	\$426.36	99%	\$421.97
100-49452-122	FICA	\$258.54	\$191.48	\$132.35	\$40.95	\$352.45	88%	\$311.50
100-49452-126	Medicare	\$60.47	\$44.77	\$30.97	\$9.59	\$82.43	88%	\$72.84

## City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>WW Employee (30%)-Cole</b>								
100-49453-100	Wages and Salaries	\$0.00	\$0.00	\$109.20	\$2,640.85	\$0.00	0%	-\$2,640.85
100-49453-121	PERA	\$0.00	\$0.00	\$8.19	\$198.08	\$0.00	0%	-\$198.08
100-49453-122	FICA	\$0.00	\$0.00	\$6.77	\$163.74	\$0.00	0%	-\$163.74
100-49453-126	Medicare	\$0.00	\$0.00	\$1.59	\$38.28	\$0.00	0%	-\$38.28
	Health Insurance Premium							
	HSA Contribution					\$0.00		
100-49453-131	Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-438	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Airport</b>								
100-49810-304	Legal Fees	\$170.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-404	Mowing	\$3,000.00	\$3,000.00	\$3,000.00	\$1,500.00	\$3,500.00	57%	\$2,000.00
100-49810-412	Brush Removal	\$1,000.00	\$728.80	\$450.00	\$450.00	\$550.00	18%	\$100.00
100-49810-430	Repair Maintenance Services	\$0.00	\$4,443.79	\$0.00	\$0.00	\$400.00	100%	\$400.00
100-49810-439	Licenses, Permits, Dues	\$40.00	\$100.00	\$0.00	\$50.00	\$100.00	50%	\$50.00
	<b>General Fund Revenue Total:</b>	<b>\$90,682.33</b>	<b>\$451,666.67</b>	<b>\$227,940.11</b>	<b>\$101,891.77</b>	<b>\$152,666.00</b>	<b>37%</b>	<b>\$57,231.28</b>
	<b>General Fund Expenditure Total:</b>	<b>\$141,875.13</b>	<b>\$513,364.67</b>	<b>\$145,808.59</b>	<b>\$95,758.63</b>	<b>\$153,939.46</b>	<b>38%</b>	<b>\$58,180.83</b>
	<b>Net Total General Fund:</b>	<b>-\$51,192.80</b>	<b>-\$61,698.00</b>	<b>\$82,131.52</b>	<b>\$6,133.14</b>	<b>-\$1,273.46</b>	<b>75%</b>	<b>-\$949.55</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>Public Safety</b>								
225-10100	Cash	\$3,617.19	\$7,418.23	\$13,718.32	\$10,709.67			
225-10500	Taxes Receivable Current	\$1,284.00	\$883.00	\$231.00	\$231.00			
225-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
225-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
225-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
225-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
225-25300	Fund Balance	-\$428.15	\$4,901.19	\$8,301.23	\$13,949.32			
225-31010	General Property Taxes	\$77,665.27	\$41,070.50	\$40,321.42	\$23,377.97	\$42,000.00	44%	\$18,622.03
225-36210	Interest Earnings	\$1.82	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Public Safety Committee Pay</b>								
225-41160-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
<b>Public Safety</b>								
225-41800-205	Maint Contracts/Software-Siren	\$700.00	\$400.00	\$400.00	\$400.00	\$400.00	0%	\$0.00
225-41800-300	Professional Services	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-308	Training	\$0.00	\$857.14	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-401	Mosquito Control	\$10,800.00	\$11,413.32	\$9,273.33	\$9,986.62	\$10,000.00	0%	\$13.38
225-41800-439	Licenses, Permits, Dues	\$345.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Fire Service Contract</b>								
225-42200-300	Prof Services-Fire Contract	\$60,372.75	\$25,000.00	\$25,000.00	\$16,000.00	\$32,000.00	50%	\$16,000.00
<b>Public Safety Revenue Total:</b>		<b>\$77,667.09</b>	<b>\$41,070.50</b>	<b>\$40,321.42</b>	<b>\$23,377.97</b>	<b>\$42,000.00</b>	44%	<b>\$18,622.03</b>
<b>Public Safety Expenditure Total:</b>		<b>\$72,337.75</b>	<b>\$37,670.46</b>	<b>\$34,673.33</b>	<b>\$26,386.62</b>	<b>\$42,650.00</b>	38%	<b>\$16,263.38</b>
<b>Net Total Public Safety:</b>		<b>\$5,329.34</b>	<b>\$3,400.04</b>	<b>\$5,648.09</b>	<b>-\$3,008.65</b>	<b>-\$650.00</b>	-363%	<b>\$2,358.65</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>WW In-House Debt Service (PFA)</b>								
301-10100	Cash	\$72,205.45	\$8,128.12	-\$39,135.08	-\$285,574.06			
301-10500	Taxes Receivable Current	\$1,121.00	\$1,446.00	\$397.00	\$397.00			
301-11501	AR - Utilities	\$0.11	-\$81,638.61	\$0.19	-\$18,031.98			
301-12100	Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
301-12200	LT Assessments Receivable	\$1,018,011.00	\$1,018,011.00	\$805,546.10	\$805,546.10			
301-12201	ST Assessments Receivable	\$68,789.00	\$65,274.00	\$101,869.00	\$101,869.00			
301-12300	Accrued Interest Receivable	\$9,510.00	\$7,674.00	\$6,772.00	\$6,772.00			
301-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
301-21650	Accrued Interest	\$14,795.00	\$10,853.00	\$9,693.00	\$9,693.00			
301-23500	Bonds Payable	\$3,600,000.00	\$3,256,000.00	\$2,908,000.00	\$2,908,000.00			
301-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-25300	Fund Balance	-\$2,605,271.67	-\$2,445,158.44	-\$2,247,958.49	-\$2,042,243.79			
301-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00			
301-31012	W.W.PlantCapacityLevy Increase	\$67,989.14	\$66,862.29	\$68,541.51	\$37,658.26	\$67,607.00	44%	\$29,948.74
301-31016	Sewer Access (SAC-PFA)	-\$0.20	\$10,478.51	\$6,450.00	\$0.00	\$2,676.99	100%	\$2,676.99
301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37200	Wastewater User Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37210	Wastewater ConnectPrincipal	-\$0.33	-\$7,550.93	\$4,273.55	\$64,776.10	\$70,000.00	7%	\$5,223.90
301-37212	Pay-off WW Connect Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37215	Stub Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37217	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37220	Wastewater Connect Interest	\$36,133.62	\$29,468.08	\$27,849.64	\$13,174.49	\$20,000.00	34%	\$6,825.51
301-39200	Transfers From Other Funds	\$94,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
Debt Service Payments								
301-47100-601	Bond Principal	\$0.00	\$0.00	\$0.00	\$351,000.00	\$351,000.00	0%	\$0.00
301-47100-611	Bond Interest	\$38,009.00	\$32,058.00	\$31,400.00	\$29,080.00	\$27,415.00	-6%	-\$1,665.00
<b>WW In-House Debt Service - PFA Revenue Total:</b>		<b>\$198,122.23</b>	<b>\$229,257.95</b>	<b>\$237,114.70</b>	<b>\$115,608.85</b>	<b>\$290,283.99</b>	60%	<b>\$174,675.14</b>
<b>WW In-House Debt Serv - PFA Expenditure Total:</b>		<b>\$38,009.00</b>	<b>\$32,058.00</b>	<b>\$31,400.00</b>	<b>\$380,080.00</b>	<b>\$378,415.00</b>	0%	<b>-\$1,665.00</b>
<b>Net Total WW In-House Debt Service - PFA:</b>		<b>\$160,113.23</b>	<b>\$197,199.95</b>	<b>\$205,714.70</b>	<b>-\$264,471.15</b>	<b>-\$88,131.01</b>	-200%	<b>\$176,340.14</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>Roads, Streets, &amp; Highways</b>								
303-10100	Cash	\$63,938.67	\$94,497.69	\$95,550.51	\$88,385.10			
303-10500	Taxes Receivable Current	\$573.00	\$2,052.00	\$529.00	\$529.00			
303-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
303-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
303-15500	Prepays	\$2,341.00	\$2,445.00	\$2,846.00	\$2,846.00			
303-21100	Accounts Payable	\$5,276.00	\$8,525.00	\$15,950.06	\$4,863.00			
303-21200	Wages Payable	\$1,812.00	\$1,878.00	\$423.00	\$423.00			
303-25300	Fund Balance	\$94,554.05	\$59,764.67	\$88,591.69	\$82,552.45			
303-31010	General Property Taxes	\$35,884.92	\$94,524.19	\$90,847.00	\$56,386.87	\$101,500.00	44%	\$45,113.13
303-36210	Interest Earnings	\$1.97	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-39200	Transfers From Other Funds	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Highways, Streets, &amp; Roadways</b>								
303-43100-210	Operating Supplies	\$144.90	\$183.33	\$87.96	\$8.35	\$250.00	97%	\$241.65
303-43100-212	Gas & Oil	\$943.00	\$2,339.24	\$1,392.82	\$752.27	\$1,500.00	50%	\$747.73
303-43100-240	Small Tools & Minor Equip	\$0.00	\$0.00	\$88.56	\$0.00	\$1,000.00	100%	\$1,000.00
303-43100-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-303	Engineer	-\$249.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100%	\$1,000.00
303-43100-304	Legal Fees	\$46.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-330	Mileage	\$82.88	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
303-43100-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-360	Insurance	\$3,966.12	\$5,448.00	\$5,368.48	\$2,369.28	\$5,800.00	59%	\$3,430.72
303-43100-400	Repair/Maint Contractual	\$3,158.00	\$0.00	\$11,273.11	\$1,325.00	\$3,500.00	62%	\$2,175.00
303-43100-402	Patching	\$1,927.94	\$0.00	\$2,243.30	\$200.00	\$1,500.00	87%	\$1,300.00
303-43100-403	Sweeping	\$1,162.50	\$1,987.50	\$2,210.00	\$1,812.50	\$2,500.00	28%	\$687.50
303-43100-404	Mowing	\$5,175.00	\$2,745.00	\$4,267.50	\$1,575.00	\$4,000.00	61%	\$2,425.00
303-43100-406	Plowing-Sanding	\$19,968.50	\$12,867.00	\$24,370.75	\$15,657.50	\$18,000.00	13%	\$2,342.50
303-43100-407	Salt & Sand	\$19,189.00	\$4,111.50	\$11,691.40	\$9,641.40	\$12,000.00	20%	\$2,358.60
303-43100-409	Crack Sealing	\$0.00	\$3,958.00	\$0.00	\$1,680.00	\$4,000.00	58%	\$2,320.00
303-43100-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-411	EGL Signs	\$156.96	\$260.28	\$523.02	\$207.09	\$1,000.00	79%	\$792.91
303-43100-412	Brush Removal	\$0.00	\$0.00	\$6,100.00	\$978.50	\$4,000.00	76%	\$3,021.50
303-43100-413	Striping Roads	\$2,154.24	\$0.00	\$0.00	\$1,657.88	\$0.00	0%	-\$1,657.88
303-43100-430	Vehicle-Equipment Services	\$0.00	\$0.00	\$585.87	\$0.00	\$3,000.00	100%	\$3,000.00
303-43100-439	Licenses, Permits, Dues	\$25.00	\$50.00	\$0.00	\$25.00	\$25.00	0%	\$0.00
<b>WW Superintendent - 20%</b>								
303-49451-100	Wages and Salaries	\$13,353.66	\$13,652.82	\$10,116.37	\$4,710.03	\$12,563.01	63%	\$7,852.98
303-49451-121	PERA	\$878.77	\$1,023.96	\$758.70	\$353.27	\$910.82	61%	\$557.55
303-49451-122	FICA	\$716.00	\$811.99	\$598.58	\$277.67	\$778.91	64%	\$501.24
303-49451-126	Medicare	\$167.44	\$189.89	\$140.00	\$64.94	\$182.16	64%	\$117.22
	Health Insurance Premium					\$2,730.96		
	HSA Contribution					\$760.01		
						\$3,490.97		
303-49451-131	Health Insurance	\$2,540.58	\$3,334.15	\$2,524.32	\$1,280.61	\$3,490.97	63%	\$2,210.36
303-49451-135	EE-Health Ins AFLAC	-\$15.78	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee - 30% - Joe</b>								
303-49452-100	Wages and Salaries	\$3,882.28	\$9,613.80	\$8,948.28	\$5,799.20	\$14,995.60	61%	\$9,196.40
303-49452-121	PERA	\$281.42	\$716.09	\$780.27	\$434.94	\$1,084.28	60%	\$649.34
303-49452-122	FICA	\$239.13	\$588.09	\$645.01	\$358.47	\$927.25	61%	\$568.78
303-49452-126	Medicare	\$55.93	\$137.52	\$150.89	\$83.81	\$216.86	61%	\$133.05
	Health Insurance Premium					\$2,395.51		
	HSA Contribution					\$704.99		
						\$3,100.50		
303-49452-131	Health Insurance	\$323.20	\$1,479.01	\$2,021.05	\$1,212.51	\$3,100.50	61%	\$1,887.99
<b>Roads, Streets, &amp; Highway Revenue Total:</b>		<b>\$45,886.89</b>	<b>\$94,524.19</b>	<b>\$90,847.00</b>	<b>\$56,386.87</b>	<b>\$101,500.00</b>	44%	<b>\$45,113.13</b>
<b>Roads, Streets, &amp; Highway Expenditure Total:</b>		<b>\$80,273.67</b>	<b>\$65,497.17</b>	<b>\$96,886.24</b>	<b>\$52,465.22</b>	<b>\$102,175.36</b>	49%	<b>\$49,710.14</b>
<b>Net Total Roads, Streets, &amp; Highway:</b>		<b>-\$34,386.78</b>	<b>\$29,027.02</b>	<b>-\$6,039.24</b>	<b>\$3,921.65</b>	<b>-\$675.36</b>	681%	<b>-\$4,597.01</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>GOPIRFB Bond Sewer</b>								
304-10100	Cash	\$24,575.43	\$860.13	-\$43,100.43	-\$111,791.33			
304-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12100	Assessments Receivable	\$120,600.00	\$102,797.00	\$89,959.00	\$89,959.00			
304-12101	ST Assessments	\$12,062.00	\$12,107.00	\$12,839.00	\$12,839.00			
304-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12300	Accrued Interest Receivable	\$7,562.00	\$6,936.00	\$6,204.00	\$6,204.00			
304-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
304-21650	Accrued Interest	\$6,766.00	\$10,799.00	\$1,354.00	\$1,354.00			
304-23500	Bonds Payable	\$456,750.00	\$798,790.00	\$135,000.00	\$135,000.00			
304-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-25300	Fund Balance	-\$280,852.31	-\$298,716.57	-\$322,327.87	-\$75,083.43			
304-31010	General Property Taxes	\$0.00	\$0.00	\$8,129.00	\$0.00	\$0.00	0%	\$0.00
304-31015	2015 Refunding WW Imp Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-36100	Special Assessments	\$3,218.14	\$14,725.67	-\$0.31	\$9,614.96	\$19,043.09	50%	\$9,428.13
304-36210	Interest Earnings	\$1.82	\$305.00	\$656.00	\$0.00	\$0.00	0%	\$0.00
304-39201	Debt Transfer	\$0.00	\$0.00	\$258,969.00	\$0.00	\$0.00	0%	\$0.00
<b>GO Bond Sewer</b>								
304-49800-510	2015 Legacy Sewer Extension		\$0.04	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-511	Squaw Point Facility Plan		\$0.00	\$16,312.08	\$23,980.86	\$0.00	0%	-\$23,980.86
304-49800-300	Professional Services	\$351.00	\$157.00	\$103.50	\$0.00	\$0.00	0%	\$0.00
304-49800-601	Bond Principal	\$0.00	\$0.00	\$0.00	\$48,300.00	\$47,150.00	-2%	-\$1,150.00
304-49800-611	Bond Interest	\$20,733.22	\$26,778.93	\$4,677.67	\$6,025.00	\$8,234.00	27%	\$2,209.00
	<b>GO Bond Sewer Revenue Total:</b>	<b>\$3,219.96</b>	<b>\$15,030.67</b>	<b>\$259,624.69</b>	<b>\$9,614.96</b>	<b>\$19,043.09</b>	<b>50%</b>	<b>\$9,428.13</b>
	<b>GO Bond Sewer Expenditure Total:</b>	<b>\$21,084.22</b>	<b>\$26,935.93</b>	<b>\$21,093.25</b>	<b>\$54,325.00</b>	<b>\$55,384.00</b>	<b>2%</b>	<b>\$1,059.00</b>
	<b>Net Total GO Bond Sewer:</b>	<b>-\$17,864.26</b>	<b>-\$11,905.26</b>	<b>\$238,531.44</b>	<b>-\$44,710.04</b>	<b>-\$36,340.91</b>	<b>-23%</b>	<b>\$8,369.13</b>
<b>GOPIRFB Bond Road</b>								
305-10100	Cash	\$454,174.42	\$383,150.65	\$314,468.67	\$186,909.78			
305-10101	Undeposited Funds	\$0.00	\$0.00	\$0.00	\$0.00			
305-10500	Taxes Receivable Current	\$3,713.00	\$3,594.00	\$950.00	\$950.00			
305-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
305-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
305-12100	Assessments Receivable	\$367,181.35	\$329,811.35	\$285,136.35	\$285,136.35			
305-12305	Assessments Receivable	\$0.00	\$0.00	\$1,033.00	\$1,033.00			
305-13000	Due from other fund	\$0.00	\$0.00	\$0.00	\$0.00			
305-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
305-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
305-22201	Deferred Revenue	\$367,181.00	\$329,811.00	\$285,136.00	\$285,136.00			
305-25300	Fund Balance	\$295,269.29	-\$457,887.77	\$1,686,155.00	\$316,452.02			
305-31010	General Property Taxes	\$0.00	\$0.00	\$87,113.00	\$0.00	\$0.00	0%	\$0.00
305-31013	2007 Road Improvement Levy	\$87,387.17	\$61,479.48	-\$0.06	\$0.00	\$0.00	0%	\$0.00
305-31014	2008 Road Improvement Levy	\$97,542.62	\$71,389.04	\$0.15	\$0.00	\$0.00	0%	\$0.00
305-31015	2015 Refunding Road Imp Levy	\$0.00	\$0.00	\$0.00	\$64,844.49	\$130,000.00	50%	\$65,155.51
305-31017	2011 Road Improvement Levy	\$30,530.39	\$29,676.21	\$24,370.06	\$27,549.27	\$50,000.00	45%	\$22,450.73
305-31018	2013 Road Improvement Levy	\$9,819.80	\$153.41	\$52,124.54	\$33,236.92	\$60,000.00	45%	\$26,763.08
305-36100	Special Assessments	\$88,690.29	\$63,277.71	\$62,353.62	\$42,450.31	\$47,930.95	11%	\$5,480.64
305-36210	Interest Earnings	\$1.82	\$1,043.00	\$520.00	\$0.00	\$0.00	0%	\$0.00
305-39200	Transfer In	\$94,718.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39300	Bond Escrow	\$0.00	-\$1,299,410.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39310	GO Bond Proceeds	\$0.00	\$1,308,059.89	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>GO Bond Roads</b>								
305-49700-300	Professional Services	\$1,099.00	\$1,518.00	\$796.50	\$1,000.00	\$0.00	0%	-\$1,000.00
305-49700-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-441	Administrative Fees	\$1,230.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-601	Bond Principal	\$161,750.00	\$214,100.32	\$222,700.00	\$241,700.00	\$239,850.00	-1%	-\$1,850.00
305-49700-611	Bond Interest	\$81,992.61	\$101,973.19	\$88,237.79	\$52,939.88	\$47,870.74	-11%	-\$5,069.14
	<b>GO Bond Roads Revenue Total:</b>	<b>\$408,690.09</b>	<b>\$235,668.74</b>	<b>\$226,481.31</b>	<b>\$168,080.99</b>	<b>\$287,930.95</b>	<b>42%</b>	<b>\$119,849.96</b>
	<b>GO Bond Roads Expenditure Total:</b>	<b>\$246,071.61</b>	<b>\$317,591.51</b>	<b>\$311,734.29</b>	<b>\$295,639.88</b>	<b>\$287,720.74</b>	<b>-3%</b>	<b>-\$7,919.14</b>
	<b>Net Total GO Bond Roads:</b>	<b>\$162,618.48</b>	<b>-\$81,922.77</b>	<b>-\$85,252.98</b>	<b>-\$127,558.89</b>	<b>\$210.21</b>		<b>\$127,769.10</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>Parks &amp; Recreation</b>								
404-10100	Cash	\$53,574.97	\$52,323.38	\$51,329.93	\$59,165.24			
404-10500	Taxes Receivable Current	\$303.00	\$64.00	\$59.00	\$59.00			
404-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
404-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
404-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
404-21100	Accounts Payable	\$0.00	\$7,541.01	\$7,500.00	\$7,500.00			
404-25300	Fund Balance	\$28,571.34	\$53,877.97	\$44,846.37	\$43,888.93			
404-31010	General Property Taxes	\$18,358.69	\$3,061.19	\$10,179.89	\$9,920.39	\$18,000.00	45%	\$8,079.61
404-33400	State Grants and Aids	\$7,700.00	\$1,387.80	\$4,235.00	\$4,675.00	\$4,250.00	-10%	-\$425.00
404-33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-33600	County Grants & Aids	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-36210	Interest Earnings	\$1.82	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Park &amp; Trails Committee</b>								
404-41170-110	Other Pay	\$0.00	\$0.00	\$150.00	\$0.00	\$400.00	100%	\$400.00
<b>Tennis Courts</b>								
404-45126-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$259.00	100%	\$259.00
404-45126-400	Tennis Court Repair/Maint	\$1,003.88	\$2,875.00	\$0.00	\$17.14	\$3,000.00	99%	\$2,982.86
<b>Parks/Recreation/Trails</b>								
404-45127-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-402	Patching	\$0.00	\$0.00	\$99.90	\$0.00	\$500.00	100%	\$500.00
404-45127-510	Trail Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100%	\$10,000.00
404-45127-515	Trail Maintenance	\$0.00	\$10,605.59	\$10,887.43	\$472.94	\$6,000.00	92%	\$5,527.06
404-45127-810	Reimburse - Pine Beach Ski	\$0.00	\$0.00	\$4,235.00	\$4,675.00	\$4,250.00	-10%	-\$425.00
<b>Parks &amp; Recreation Revenue Total:</b>		<b>\$26,310.51</b>	<b>\$4,448.99</b>	<b>\$14,414.89</b>	<b>\$14,595.39</b>	<b>\$22,250.00</b>	34%	<b>\$7,654.61</b>
<b>Parks &amp; Recreation Expenditure Total:</b>		<b>\$1,003.88</b>	<b>\$13,480.59</b>	<b>\$15,372.33</b>	<b>\$5,165.08</b>	<b>\$24,409.00</b>	79%	<b>\$19,243.92</b>
<b>Net Total Parks &amp; Recreation:</b>		<b>\$25,306.63</b>	<b>-\$9,031.60</b>	<b>-\$957.44</b>	<b>\$9,430.31</b>	<b>-\$2,159.00</b>	537%	<b>-\$11,589.31</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>Planning &amp; Zoning</b>								
407-10100	Cash	\$53,150.99	\$59,190.08	\$63,319.13	\$58,203.11			
407-10500	Taxes Receivable Current	\$473.00	\$1,369.00	\$353.00	\$353.00			
407-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
407-11500	Accounts Receivable	\$0.00	\$150.00	\$0.00	\$0.00			
407-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
407-21200	Wages Payable	\$0.00	\$272.00	\$606.00	\$606.00			
407-25300	Fund Balance	\$45,253.07	\$53,623.99	\$60,945.08	\$63,564.13			
407-31010	General Property Taxes	\$28,284.62	\$63,101.89	\$60,569.82	\$33,403.65	\$60,000.00	44%	\$26,596.35
407-32200	Land Use Permits	\$10,460.00	\$14,580.00	\$15,406.00	\$12,195.00	\$14,000.00	13%	\$1,805.00
407-34103	Zoning & Subdivision Fees	\$600.00	\$300.00	\$1,840.00	\$250.00	\$300.00	17%	\$50.00
407-34104	Variance	\$446.00	\$1,292.00	\$1,200.00	\$400.00	\$900.00	56%	\$500.00
407-34105	Conditional Use Permit	\$846.00	\$892.00	\$4,050.00	\$2,800.00	\$900.00	-211%	-\$1,900.00
407-34107	Recording Fee	\$46.00	\$46.00	\$460.00	\$368.00	\$184.00	-100%	-\$184.00
407-36200	Miscellaneous Revenues	\$0.00	\$0.00	\$500.00	\$1,175.00	\$0.00	0%	-\$1,175.00
407-36210	Interest Earnings	\$1.82	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning Committee</b>								
407-41180-110	Other Pay	\$5,750.00	\$5,850.00	\$5,800.00	\$3,350.00	\$6,000.00	44%	\$2,650.00
<b>Administrator-50%</b>								
407-41400-100	Wages and Salaries	\$14,364.00	\$35,086.42	\$35,604.59	\$23,285.24	\$35,612.80	35%	\$12,327.56
407-41400-121	PERA	\$1,003.56	\$2,631.46	\$2,670.37	\$1,746.41	\$2,670.96	35%	\$924.55
407-41400-122	FICA	\$921.94	\$2,113.42	\$2,207.42	\$1,428.14	\$2,207.99	35%	\$779.85
407-41400-126	Medicare	\$215.59	\$494.09	\$516.24	\$333.99	\$516.39	35%	\$182.40
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.02		
						\$13,208.04		
407-41400-131	Health Insurance-ER	\$3,085.38	\$12,762.75	\$12,574.93	\$8,805.28	\$13,208.04	33%	\$4,402.76
407-41400-330	Mileage	\$0.00	\$216.21	\$0.00	\$0.00	\$0.00	0%	\$0.00
						\$0.00		
<b>Administrative Assistant-25%</b>								
407-41900-100	Wages and Salaries	\$0.00	\$7,932.63	\$10,362.04	\$6,800.00	\$10,400.00	35%	\$3,600.00
407-41900-121	PERA	\$0.00	\$594.88	\$777.15	\$510.00	\$780.00	35%	\$270.00
407-41900-122	FICA	\$0.00	\$490.98	\$631.40	\$412.06	\$644.80	36%	\$232.74
407-41900-126	Medicare	\$0.00	\$114.96	\$147.61	\$96.34	\$150.50	36%	\$54.16
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		
						\$3,021.33		
407-41900-131	Health Insurance-ER	-\$225.90	\$3,027.87	\$2,956.86	\$2,014.24	\$3,021.33	33%	\$1,007.09
407-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning</b>								
407-41910-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-207	Zoning Ordinance	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	0%	\$0.00
407-41910-300	Professional Services	\$1,222.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
407-41910-303	Engineer	\$936.82	\$0.00	\$0.05	\$0.00	\$0.00	0%	\$0.00
407-41910-304	Legal Fees	\$1,680.35	\$45.00	\$2,904.50	\$2,169.50	\$500.00	-334%	-\$1,669.50
407-41910-322	Postage	\$0.00	\$32.38	\$109.79	\$63.27	\$150.00	58%	\$86.73
407-41910-331	Mileage	\$59.37	\$186.89	\$388.65	\$257.47	\$560.00	54%	\$302.53
407-41910-350	Legal Notices Publishing	\$312.29	\$257.16	\$1,097.57	\$400.41	\$800.00	50%	\$399.59
407-41910-360	Insurance	\$0.00	\$505.70	\$1,102.60	\$592.32	\$1,000.00	41%	\$407.68
407-41910-437	Cass County Fees	\$1,078.00	\$276.00	\$526.00	\$184.00	\$400.00	54%	\$216.00
407-41910-810	Refunds & Reimbursements	\$0.00	\$0.00	\$650.00	\$0.00	\$0.00	0%	\$0.00
	<b>Planning &amp; Zoning Revenue Total:</b>	<b>\$40,684.44</b>	<b>\$80,211.89</b>	<b>\$84,025.82</b>	<b>\$50,591.65</b>	<b>\$76,284.00</b>	<b>34%</b>	<b>\$25,692.35</b>
	<b>Planning &amp; Zoning Expenditure Total:</b>	<b>\$30,403.40</b>	<b>\$72,618.80</b>	<b>\$81,072.77</b>	<b>\$52,448.67</b>	<b>\$79,122.81</b>	<b>34%</b>	<b>\$26,674.14</b>
	<b>Net Total Planning &amp; Zoning:</b>	<b>\$10,281.04</b>	<b>\$7,593.09</b>	<b>\$2,953.05</b>	<b>-\$1,857.02</b>	<b>-\$2,838.81</b>	<b>35%</b>	<b>-\$981.79</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
<b>Wastewater</b>								
602-10100	Cash	\$204,987.23	\$106,924.99	\$111,023.77	\$210,792.56			
602-10500	Taxes Receivable Current	\$0.00	\$0.00	\$0.00	\$0.00			
602-10501	Taxes Receivable Delinquent	\$0.16	\$0.16	\$0.40	\$0.40			
602-11500	Accounts Receivable	-\$91.00	\$853.46	\$93.44	\$5,715.68			
602-11501	AR - Utilities	\$120,544.38	\$111,178.83	\$118,366.70	\$25,140.42			
602-12100	Assessments Receivable	\$25,715.00	\$19,776.00	\$138,404.00	\$138,404.00			
602-12101	ST Assessment Assessments	\$3,247.00	\$3,886.00	\$7,155.00	\$7,155.00			
602-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12300	Accrued Interest Receivable	\$1,619.00	\$998.00	\$3,509.00	\$3,509.00			
602-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
602-15500	Prepays	\$6,037.00	\$6,040.00	\$6,128.00	\$6,128.00			
602-16000	Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00			
602-16100	Plant	\$12,337,848.00	\$12,337,848.00	\$12,337,848.00	\$12,337,848.00			
602-16200	Vehicles	\$74,990.00	\$74,990.00	\$74,990.00	\$74,990.00			
602-16300	Equipment	\$61,771.00	\$61,771.00	\$77,771.00	\$77,771.00			
602-16400	Infrastructure	\$104,593.00	\$234,672.00	\$234,672.00	\$234,672.00			
602-16600	Accumulated Depreciation	-\$4,705,694.00	\$5,040,187.00	\$5,380,683.00	\$5,380,683.00			
602-21100	Accounts Payable	\$23,543.00	\$15,627.72	\$6,796.50	\$264.00			
602-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-21200	Wages Payable	\$4,471.00	\$4,713.00	\$260.00	\$260.00			
602-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
602-21218	State Withholdings	\$0.00	\$0.00	\$0.00	\$0.00			
602-21601	Compensated Absences	\$10,916.00	\$8,355.00	\$1,598.00	\$1,598.00			
602-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
602-23000	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00			
602-23500	Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-25300	Fund Balance	\$8,479,397.24	\$8,100,751.22	\$7,774,750.55	\$7,576,817.56			
602-25301	Designated CapOut Fund Balance	\$14,088.33	\$28,853.55	\$42,333.17	\$55,979.25			
602-31016	Sewer Access Connection-(SAC)	\$14,749.24	\$11,000.00	\$8,177.00	\$31,793.66	\$5,500.00	-478%	-\$26,293.66
602-32210	Wastewater/ISTS Permits	\$0.00	\$750.00	\$750.00	\$300.00	\$300.00	0%	\$0.00
602-36100	Special Assessments	-\$2,881.00	-\$3,857.00	\$130,491.00	\$0.00	\$0.00	0%	\$0.00
602-36101	Special Assess- 2015 Legacy	\$0.00	\$0.00	\$2,591.78	\$0.00	\$0.00	0%	\$0.00
602-36200	Miscellaneous Revenues	\$4,688.78	\$48,027.71	\$8,771.38	\$128.35	\$0.00	0%	-\$128.35
602-36210	Interest Earnings	\$1.82	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36240	WW Bio Solids Treatment	\$21,202.96	\$19,246.62	\$27,433.86	\$8,366.58	\$18,000.00	54%	\$9,633.42
602-37200	Wastewater User Charges	\$450,125.73	\$436,146.13	\$460,361.50	\$230,360.51	\$455,388.00	49%	\$225,027.49
602-37216	Sewer Connection Inspection	\$0.00	\$100.00	\$50.00	\$100.00	\$0.00	0%	-\$100.00
602-37217	Capital Outlay	\$14,765.22	\$13,479.62	\$13,646.08	\$6,804.46	\$13,440.00	49%	\$6,635.54
602-37218	CapOut Reimbursed	\$1,058.00	\$0.00	\$544.00	\$11,499.58	\$0.00	0%	-\$11,499.58
602-37260	WW Penalty	\$1,439.70	\$172.70	\$2,295.42	\$1,288.97	\$2,000.00	36%	\$711.03
602-37264	WW Delinquents to County	\$2,649.72	\$1,663.12	\$6,839.57	\$881.53	\$2,000.00	56%	\$1,118.47
602-39200	Transfer In	\$3,264.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Wastewater Committee</b>								
602-41150-110	Other Pay	\$500.00	\$950.00	\$650.00	\$350.00	\$800.00	56%	\$450.00
<b>Administrative Assistant-25%</b>								
602-41900-100	Wages and Salaries	\$0.00	\$7,932.63	\$10,362.04	\$6,800.00	\$10,400.00	35%	\$3,600.00
602-41900-121	PERA	\$0.00	\$594.88	\$777.15	\$510.00	\$780.00	35%	\$270.00
602-41900-122	FICA	\$0.00	\$490.74	\$631.17	\$411.91	\$644.80	36%	\$232.89
602-41900-126	Medicare	\$0.00	\$114.70	\$147.61	\$96.33	\$150.80	36%	\$54.47
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		
						\$3,021.33		
602-41900-131	Health Insurance-ER	\$0.00	\$3,027.65	\$2,956.74	\$2,014.16	\$3,021.33	33%	\$1,007.17
602-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Transfers from other Funds</b>								
602-49360-720	Operating Transfers	\$94,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
<b>Wastewater</b>								
602-49450-200	Office Supplies	-\$186.09	\$105.58	\$346.75	\$179.24	\$500.00	64%	\$320.76
602-49450-205	Maint. Contract/Software	\$1,394.68	\$2,600.00	\$1,976.00	\$1,999.00	\$2,600.00	23%	\$601.00
602-49450-210	Operating Supplies	\$4,836.10	\$5,680.73	\$3,040.34	\$5,379.57	\$4,200.00	-28%	-\$1,179.57
602-49450-212	Gas & Oil	\$9,001.40	\$5,424.57	\$4,046.43	\$2,993.50	\$7,000.00	57%	\$4,006.50
602-49450-215	Ferric Chloride	\$7,058.56	\$4,797.79	\$6,130.90	\$6,500.06	\$6,500.00	0%	-\$0.06
602-49450-220	Repair & Maint. Supplies	\$10,392.47	\$7,596.39	\$21,144.10	\$14,934.81	\$11,000.00	-36%	-\$3,934.81
602-49450-240	Small Tools & Minor Equip	\$5,576.80	\$698.28	\$3.02	\$28.64	\$1,000.00	97%	\$971.36

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
602-49450-300	Professional Services	\$0.00	\$110.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-301	Auditor - Accounting	\$7,949.60	\$4,500.00	\$6,672.50	\$5,860.00	\$7,000.00	16%	\$1,140.00
602-49450-303	Engineer	\$2,078.79	\$3,046.08	\$0.00	\$0.00	\$3,000.00	100%	\$3,000.00
602-49450-304	Legal Fees	\$2,424.75	\$5,145.00	\$150.00	\$810.00	\$500.00	-62%	-\$310.00
602-49450-311	Lab Services	\$12,527.00	\$13,305.00	\$12,522.00	\$8,657.00	\$15,000.00	42%	\$6,343.00
602-49450-321	Telephone & Internet	\$1,258.71	\$1,908.88	\$1,964.26	\$1,175.76	\$2,000.00	41%	\$824.24
602-49450-322	Postage	\$2,393.29	\$1,989.38	\$1,669.38	\$1,129.42	\$1,600.00	29%	\$470.58
602-49450-323	Cell Phone	\$1,912.95	\$1,866.83	\$2,203.81	\$1,556.63	\$2,100.00	26%	\$543.37
602-49450-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$138.85	\$300.00	54%	\$161.15
602-49450-360	Insurance	\$11,034.75	\$12,587.80	\$12,765.92	\$4,544.32	\$14,000.00	68%	\$9,455.68
602-49450-381	Electric	\$67,945.12	\$57,015.78	\$65,399.36	\$35,032.85	\$60,000.00	42%	\$24,967.15
602-49450-383	Gas Utilities	\$1,361.76	\$903.88	\$854.75	\$785.44	\$1,500.00	48%	\$714.56
602-49450-384	Refuse Disposal	\$207.07	\$304.20	\$136.89	\$0.00	\$200.00	100%	\$200.00
602-49450-385	Sludge Removal	\$2,403.00	\$2,585.00	\$0.00	\$3,928.90	\$30,000.00	87%	\$26,071.10
602-49450-386	Septic Pumping - Scheduled	\$6,260.00	\$7,050.00	\$10,545.00	\$2,967.50	\$7,200.00	59%	\$4,232.50
602-49450-387	Septic Jetting	\$6,812.00	\$4,352.00	\$2,757.25	\$205.00	\$3,500.00	94%	\$3,295.00
602-49450-389	Septic Pumping - Emergency	\$10,365.00	\$3,130.00	\$1,295.00	\$1,000.00	\$3,500.00	71%	\$2,500.00
602-49450-400	Repair/Maint - Contractual	\$3,906.00	\$7,061.63	\$27,606.27	\$6,816.00	\$20,000.00	66%	\$13,184.00
602-49450-405	Depreciation Expense	\$331,078.00	\$334,493.00	\$340,496.00	\$0.00	\$0.00	0%	\$0.00
602-49450-410	Rentals	\$179.90	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-430	Vehicle-Equipment Services	\$11,898.00	\$2,129.97	\$4,814.24	\$812.00	\$3,500.00	77%	\$2,688.00
602-49450-439	Licenses, Permits, Dues	\$2,017.00	\$1,466.39	\$1,545.18	\$1,450.00	\$2,000.00	28%	\$550.00
602-49450-490	Miscellaneous	\$2,265.89	\$34.75	\$27.17	\$50.06	\$1,000.00	95%	\$949.94
602-49450-499	2015 Storm Damage Exp	\$0.00	\$52,780.55	\$0.00	\$250.00	\$0.00	0%	-\$250.00
602-49450-500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$19,980.00	\$18,000.00	-11%	-\$1,980.00
602-49450-501	CapOut Reimbursable Supplies	\$15,660.00	\$5,976.00	\$544.00	\$17,339.58	\$0.00	0%	-\$17,339.58
602-49450-502	Trucks	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100%	\$3,000.00
602-49450-503	Lawn Mower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-504	Lift Stations	\$0.00	\$0.00	\$491.60	\$0.00	\$0.00	0%	\$0.00
602-49450-505	Control Panel	\$0.00	\$0.00	\$0.00	\$2,224.00	\$0.00	0%	-\$2,224.00
602-49450-506	Pumps	\$9,940.71	\$4,251.49	\$11,758.59	\$10,786.15	\$12,000.00	10%	\$1,213.85
602-49450-507	Collection System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-508	Capital Outlay Squaw Pt Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-509	Capital OutlayPine Beach Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-510	Capital Outlay-2015 Legacy	\$0.00	-\$0.02	\$785.21	\$0.00	\$0.00	0%	\$0.00
602-49450-570	Office Equip/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
602-49450-581	Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-590	Capital Outlay Designated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-810	Refunds & Reimbursements	\$124.00	\$0.00	\$98.89	\$0.00	\$500.00	100%	\$500.00
<b>WW Superintendent - 80%</b>								
602-49451-100	Wages and Salaries	\$48,482.52	\$60,316.03	\$52,593.39	\$36,419.08	\$50,252.06	28%	\$13,832.98
602-49451-121	PERA	\$3,514.97	\$4,523.74	\$3,944.54	\$2,731.42	\$3,643.27	25%	\$911.85
602-49451-122	FICA	\$2,864.01	\$3,584.91	\$3,104.19	\$2,148.83	\$3,115.63	31%	\$966.80
602-49451-126	Medicare	\$669.81	\$838.45	\$725.99	\$502.55	\$728.65	31%	\$226.10
	Health Insurance Premium					\$10,923.84		
	HSA Contribution					\$3,040.03		
						\$13,963.87		
602-49451-131	Health Insurance	\$7,830.20	\$14,942.16	\$14,088.92	\$10,355.95	\$13,963.87	26%	\$3,607.92
602-49451-308	Training	\$1,205.39	\$1,373.83	\$1,835.73	\$1,035.89	\$0.00	0%	-\$1,035.89
602-49451-330	Mileage - In City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49451-331	Mileage Outside City	\$127.68	\$104.08	\$244.08	\$282.42	\$0.00	0%	-\$282.42
602-49451-438	Uniforms	\$181.00	\$284.90	\$305.50	\$129.97	\$0.00	0%	-\$129.97
602-49451-439	Licenses, Permits, Dues	\$0.00	\$275.00	\$0.00	\$275.00	\$0.00	0%	-\$275.00
<b>WW Employees -70% - Joe</b>								
602-49452-100	Wages and Salaries	\$37,628.21	\$24,569.44	\$40,962.80	\$26,504.12	\$34,896.40	24%	\$8,392.28
602-49452-102	Wages and Salaries Part Time	\$16,429.62	\$15,327.35	\$16,543.18	\$959.87	\$22,915.48	96%	\$21,955.61
602-49452-121	PERA	\$3,919.23	\$2,992.27	\$4,312.90	\$1,990.49	\$4,191.36	53%	\$2,200.87
602-49452-122	FICA	\$3,185.70	\$2,295.85	\$3,386.25	\$1,690.08	\$3,584.34	53%	\$1,894.26
602-49452-126	Medicare	\$745.02	\$536.92	\$791.89	\$395.30	\$838.27	53%	\$442.97
	Health Insurance Premium					\$5,589.53		
	HSA Contribution					\$1,644.97		
						\$7,234.50		
602-49452-131	Health Insurance	\$3,614.13	\$3,450.84	\$7,912.15	\$5,677.49	\$7,234.50	22%	\$1,557.01
602-49452-308	Training	\$1,122.46	\$883.00	\$499.20	\$0.00	\$0.00	0%	\$0.00
602-49452-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-331	Mileage Outside City	\$0.00	\$316.25	\$86.40	\$0.00	\$0.00	0%	\$0.00
602-49452-438	Uniforms	\$395.42	\$886.64	\$444.44	\$200.98	\$0.00	0%	-\$200.98

# City of East Gull Lake Budget Report

GL Account #	Account Title	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	% Remaining	2017 Remaining
602-49452-439	Licenses, Permits, Dues	\$23.00	\$45.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-810	Refunds & Reimbursements	\$4,843.68	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee (70%)-Cole</b>								
602-49453-100	Wages and Salaries	\$0.00	\$0.00	\$562.80	\$8,081.90	\$0.00	0%	-\$8,081.90
602-49453-121	PERA	\$0.00	\$0.00	\$42.21	\$606.14	\$0.00	0%	-\$606.14
602-49453-122	FICA	\$0.00	\$0.00	\$34.90	\$501.07	\$0.00	0%	-\$501.07
602-49453-126	Medicare	\$0.00	\$0.00	\$8.16	\$117.19	\$0.00	0%	-\$117.19
	Health Insurance Premium							
	HSA Contribution					\$0.00		
602-49453-131	Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49453-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49453-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49453-438	Uniforms	\$0.00	\$0.00	\$0.00	\$132.13	\$0.00	0%	-\$132.13
602-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	0%	-\$45.00
<b>THE HARBOR PUD-WW Expenses</b>								
602-49455-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$310.00	\$0.00	\$0.00	0%	\$0.00
	<b>Wastewater Revenue Total:</b>	<b>\$511,064.17</b>	<b>\$526,728.90</b>	<b>\$531,460.59</b>	<b>\$291,523.64</b>	<b>\$496,628.00</b>	<b>41%</b>	<b>\$205,104.36</b>
	<b>Wastewater Expenditure Total:</b>	<b>\$452,281.26</b>	<b>\$501,061.19</b>	<b>\$501,559.14</b>	<b>\$270,479.55</b>	<b>\$536,610.76</b>	<b>50%</b>	<b>\$266,131.21</b>
	<b>Net Total Wastewater:</b>	<b>\$58,782.91</b>	<b>\$25,667.71</b>	<b>\$29,901.45</b>	<b>\$21,044.09</b>	<b>-\$39,982.76</b>	<b>153%</b>	<b>-\$61,026.85</b>
	<b>Net Grand Totals:</b>	<b>\$318,987.79</b>	<b>\$199,681.18</b>	<b>\$562,192.59</b>	<b>-\$311,514.56</b>	<b>-\$171,841.10</b>	<b>-137%</b>	<b>\$235,692.51</b>
<b>Revenue Grand Totals:</b>			<b>\$1,678,608.50</b>	<b>\$1,712,230.53</b>	<b>\$831,672.09</b>	<b>\$1,488,586.03</b>	<b>45%</b>	<b>\$663,370.99</b>
<b>Expenditures Grand Totals:</b>			<b>\$1,580,278.32</b>	<b>\$1,239,599.94</b>	<b>\$1,232,748.65</b>	<b>\$1,660,427.13</b>	<b>26%</b>	<b>\$427,678.48</b>
<b>Total Health Insurance</b>		<b>\$26,821.38</b>	<b>\$57,149.54</b>	<b>\$63,523.74</b>	<b>\$44,194.16</b>	<b>\$66,291.22</b>	<b>33%</b>	<b>\$22,097.06</b>
<b>Escrow Funds (THE HARBOR)</b>								
800-10100	Cash	\$0.00	\$0.00	\$3,116.00	\$1,550.58	<b>(Cash)</b>		
800-21100	Accounts Payable	\$0.00	\$0.00	\$3,116.00	\$3,116.00			
800-25300	Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00			
800-36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00			
800-41910-303	Engineer	\$0.00	\$0.00	\$0.00	\$1,490.42			
800-41910-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$75.00			
	<b>Remaining Balance:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,116.00</b>	<b>\$1,550.58</b>	<b>(Remaining Balance)</b>		
<b>Cash</b>								
999-10100	Cash Allocated to Other Funds	-\$1,095,255.05	-\$818,350.82	-\$755,897.30	-\$409,348.68			
999-10101	Cash	\$1,095,255.05	\$818,350.66	\$755,897.30	\$453,447.85			
999-10105	Utility Cash Clearing	\$0.00	\$0.16	\$0.00	-\$27,557.61			
999-10106	AR Cash Clearing	\$0.00	\$0.00	\$0.00	-\$9,441.42			
999-10108	UM NSF Clearing	\$0.00	\$0.00	\$0.00	\$0.00			
999-10111	Due from Sold Property	\$0.00	\$0.00	\$0.00	\$0.00			
999-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			

Customer Number	Name	Balance	Non-Delinq	03/31/2017	12/31/2016	09/30/2016	Last Pmt Date	Last Pmt Amount	Current Period Penalty
1-03370220-00	BERGMAN, RICHARD	455.80	128.26	112.36	109.18	106.00	07/14/2016	215.18	12.72
1-00094316-00	CHALUPSKY, LAWRENCE	605.78	134.62	115.54	131.72	223.90	07/03/2014	445.04	15.90
1-03560120-01	GIAMMONA, TONY	221.54	115.54	106.00	-	-		-	6.36
1-00162103-00	HANSON, PETER J	605.78	134.62	115.54	131.72	223.90	10/13/2014	127.40	15.90
1-03430060-00	MELLGREN, SHERRYL	120.90	109.66	11.24	-	-	05/01/2017	100.00	3.42
1-00162116-00	MEUNIER, GERALD A	221.54	115.54	106.00	-	-	01/19/2017	106.00	6.36
1-03510240-00	RAKOW, DARCY	637.10	134.62	115.54	142.16	244.78	11/13/2015	50.00	15.90
2-03560110-01	WEINKE, FREDDIE	221.54	115.54	106.00	-	-		-	6.36
Grand Totals:		3,089.98	988.40	788.22	514.78	798.58			



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** September 5, 2017

**Agenda Item:** 5c

**Subject:** Fireworks Permit

**Report:**

**Council Action Requested:**

RES Specialty Pyrotechnics, Inc is requesting a fireworks permit for MN Hospital Association be approved for September 21, 2017 at Madden's Resort.



## Staff Report

**Application #: 2017-43 Windfeldt - Conditional Use Permit (CUP)**

**Parcel number: 87-357-0152**

### **Applicants:**

**Greg and Beth Windfeldt** on property described as:

Lot Twenty-five (25), Block One (1), SQUAW POINT, Cass County, Minnesota, according to the recorded plat thereof

AND

That part of Government Lot Three (3), Section Seventeen (17), Township One Hundred Thirty-four (134) North, Range Twenty-nine (29) West, Cass County, Minnesota, described as follows: Commencing at the point of intersection of the East line of Lot 25, Block 1, SQUAW POINT, according to the recorded plat thereof on file in the Office of County Recorder, and the centerline of Squaw Point Road in accordance with a survey by Thomas R. Magnan, RLS No 15234, dated July 30, 1985, and in accordance with a survey by Thomas P. Thiessen, RLS No 16097, dated May 31, 1991; thence North 85 degrees 13 minutes 50 seconds East, bearings based on the East line of said Lot 25 bearing North 06 degrees 01 minutes 21 seconds East, 21.33 feet along said centerline; thence North 08 degrees 03 minutes 28 seconds West, a distance of 10.49 feet to the point of beginning; thence continuing North 08 degrees 03 minutes 28 seconds West, a distance of 75.63 feet to the intersection with the east line of said Lot 25; thence South 06 degrees 01 minutes 21 seconds West along said east line, a distance of 78.19 feet; thence North 81 degrees 19 minutes 33 seconds East, a distance of 19.02 feet to the point of beginning.

Property located at 10400 Squaw Point Rd., East Gull Lake, MN 56401. An application was submitted to request a CUP to the City of East Gull Lake. The property is located in the R-3 zoning district and contains 59,599 square feet, riparian general development to Gull Lake.

**Directions to property:** From City Hall proceed north on Squaw Point Rd. 1 ¼ mile to just beyond Ernie's on Gull Lake restaurant to address # 10400 Squaw Point Rd. Home and garage are separated by the road.

A conditional use permit is required based upon the existing home being less than 50 feet from the OHW at 42 feet. Home is on the city wastewater system. It is a pre-existing non-conformity.

### **EGL Comprehensive Plan Policies:**

1. Protect the area's lakes from damage and degradation.
2. Maintain and support the resort community in the City.
3. Preserve and enhance the scenic beauty and natural plant communities of the area.
4. Work to improve recreation opportunities for residents and visitors throughout the City.
5. Strengthen the bond that make the people who live in, work in, and visit East Gull Lake identify with the community.

### **Staff Findings of Fact:**

1. Home is located 42 feet from the OHW of Gull Lake and is less than 50 feet required on sewered lot.
2. Proposed construction will be no closer to the lake than the existing closest point.

3. On the North side of property, the impervious will be 15.1% with improvements.
4. Overall lot impervious is 10.7% with improvements.
5. Power lines are located above the garage and will be relocated to underground.
6. Side yard setbacks will exceed the 10-foot minimum at 12 feet.
7. Road setbacks will not change by improvements.

**Planning Commission Direction:** The commission can recommend approval of the conditional use permit, recommend denial of the conditional use permit or table the request if additional information is needed. If the recommendation is for approval or denial, findings of fact should be cited.

**Staff Recommendation:** Staff recommends that the Conditional Use Permit be approved based on the findings of fact listed above. We also recommend the following conditions:

1. Power lines be relocated underground before any construction begins.



**City Of East Gull Lake**  
10790 Squaw Point Road  
East Gull Lake, MN 56401  
218-828-9279

# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** September 5, 2017

**Agenda Item:** 13a

**Subject:** Proposed Levy Resolution 09:01-17

**Report:**

**Council Action Requested:**

City staff is recommending discussion of any changes for approval of the budget proposed by City staff, the Wastewater Committee and the Budget Committee.



# City of East Gull Lake

## Staff Report

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**To: Mayor & City Council**

**Prepared by: Administrative Assistant Schack**

**Date: September 5, 2017**

**Agenda Item: 15a**

**Subject: MnDOT Airport Maintenance and Operation Grant Contract**

**Report: Resolution 09:02-17**

**Council Action Requested:**

City staff is recommending accepting MN Contract #1028931 for the "Airport Maintenance and Operation Grant Contract" at the East Gull Lake Airport, authorizing Mayor Dave Kavanaugh and City Administrator Rob Mason to execute the contract and any amendments on behalf of the City of East Gull Lake.

**RESOLUTION 09 - 02 - 17**

**AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

It is resolved by the **City of East Gull Lake** as follows:

1. That the state of Minnesota Contract Number **1028931**,  
"Airport Maintenance and Operation Grant Contract," at the  
**East Gull Lake Airport** is accepted.
2. That Mayor Dave Kavanaugh and City Administrator Rob Mason are  
authorized to execute this Contract and any amendments on behalf of the  
**City of East Gull Lake**.

**CERTIFICATION**

STATE OF MINNESOTA  
COUNTY OF CASS

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the  
City of East Gull Lake at an authorized meeting held on the 5th day of September, 2017 as shown by  
the minutes of the meeting in my possession.

Signature: \_\_\_\_\_  
City Administrator

CORPORATE SEAL



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Kathy Schack

**Date:** September 5, 2017

**Agenda Item:** 15b

**Subject:** Resolution 09:03-17  
Gambling Permit – Raffle at Cragun's Resort

**Report:**

**Council Action Requested:**

Essentia Health Foundation is requesting a gambling permit be approved for a raffle to be held on October 5, 2017 at Cragun's Resort.

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: \_\_\_\_\_ Previous Gambling Permit Number: \_\_\_\_\_

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Name of Chief Executive Officer (CEO): \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal       Religious       Veterans       Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): \_\_\_\_\_

Address (do not use P.O. box): \_\_\_\_\_

City or Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): \_\_\_\_\_

Check each type of gambling activity that your organization will conduct:

Bingo\*       Paddlewheels\*       Pull-Tabs\*       Tipboards\*

Raffle (**total value of raffle prizes awarded for the calendar year: \$\_\_\_\_\_**)

\* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p>_____ The application is acknowledged with no waiting period.</p> <p>_____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p>_____ The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p>_____ The application is acknowledged with no waiting period.</p> <p>_____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p>_____ The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: \_\_\_\_\_

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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<p><b>Complete a separate application for:</b></p> <ul style="list-style-type: none"> <li>• all gambling conducted on two or more consecutive days, or</li> <li>• all gambling conducted on one day.</li> </ul> <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p><b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p><b>Mail application with:</b></p> <p>_____ a copy of your proof of nonprofit status, and _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b>; otherwise the fee is <b>\$150</b>. Make check payable to <b>State of Minnesota</b>.</p> <p><b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p><b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Kathy Schack

**Date:** September 5, 2017

**Agenda Item:** 15c

**Subject:** Resolution 09:04-17  
Gambling Permit – Raffle at Madden's Resort

**Report:**

**Council Action Requested:**

Essentia Health Foundation is requesting a gambling permit be approved for a raffle to be held on September 14, 2017 at Madden's Resort.

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

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Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Essentia Health Foundation

Previous Gambling Permit Number: X-92583

Minnesota Tax ID Number, if any: \_\_\_\_\_

Federal Employer ID Number (FEIN), if any: 27-1984704

Mailing Address: 400 East Third Street

City: Duluth State: MN Zip: 55805 County: St. Louis County

Name of Chief Executive Officer (CEO): Jim Garvey (interim)

Daytime Phone: 218-786-4878

Email: james.garvey@essentiahealth.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Madden's on Gull Lake

Address (do not use P.O. box): 11266 Pine Beach Peninsula

City or Township: East Gull Lake Zip: MN County: Cass

Date(s) of activity (for raffles, indicate the date of the drawing): September 14, 2017

Check each type of gambling activity that your organization will conduct:

Bingo\*  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

Raffle (total value of raffle prizes awarded for the calendar year: \$10,000.00)

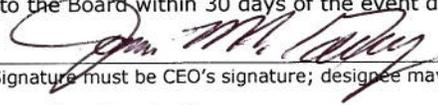
\* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 8/9/17

(Signature must be CEO's signature; designee may not sign)

Print Name: Jim Garvey (interim executive director)

<p><b>REQUIREMENTS</b></p> <p><b>Complete a separate application for:</b></p> <ul style="list-style-type: none"> <li>• all gambling conducted on two or more consecutive days, or</li> <li>• all gambling conducted on one day.</li> </ul> <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p><b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p><b>MAIL APPLICATION AND ATTACHMENTS</b></p> <p><b>Mail application with:</b></p> <p><input type="checkbox"/> a copy of your proof of nonprofit status, and</p> <p><input type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b>; otherwise the fee is <b>\$150</b>. Make check payable to <b>State of Minnesota</b>.</p> <p><b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p><b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.