

**CITY OF EAST GULL LAKE  
REGULAR SESSION  
AGENDA  
Tuesday, October 02, 2018  
6:30 PM**

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- 1. Call meeting to order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Adoption of Agenda by motion**
  - 4a. Additions
  - 4b. Deletions
- 5. Approval of Consent Agenda by motion \***
  - 5a. September 4, 2018 City Council Meeting Minutes
  - 5b. Financial Report
    - ◆ August, 2018 bank statement information:
      - Checking Account:
        - Total Additions: \$69,516.28
        - Total Subtractions: \$131,650.95
        - Ending Balance: \$114,436.29
        - Interest Earned to date: \$13.42
      - Money Market Account:
        - Interest Earned: \$588.00
        - Ending Balance: \$405,456.12
        - Interest Earned to date: \$5,412.97
    - ◆ Approve September, 2018 Check Register
      - Claims 20040 to 20057 for total amount of \$19,460.11
    - ◆ Approve September, 2018 Payroll EFT payments
    - ◆ Monthly Budget Report, Delinquent WW Customers Report
- 6. Open Forum\*\***
- 7. Planning & Zoning**
  - 7a. Fee Schedule Update Approval
- 8. Wastewater & Roads Report**
  - 8a. Lift Station #5 Update
- 9. Public Safety**

No Report
- 10. Parks and Trails**
  - 10a. Trail repairs
- 11. Personnel Committee**

No Report

**12. Budget Committee**

No Report

**13. Mayor**

No Report

**14. City Staff**

14a. Resolution 10:01-18 Gambling Permit – Raffle at Cragun's Legacy on March 30, 2019

14b. Resolution 10:02-18 Gambling Permit – Raffle at Cragun's Legacy on February 22, 2019

14c. Gull Dam Road Corps Meeting Report

**15. Old Business**

**16. New Business**

**17. Announce Next Regular Sessions of City Council/Other Meetings**

Planning and Zoning Meeting ..... Tuesday, October 30, 2018 at 6:30pm

City Council Meeting ..... Tuesday, November 13, 2018 at 6:30pm

Wastewater & Road Committee Meeting..... Wednesday, November 14, 2018 at 3:00pm

**18. Adjournment**

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant  
Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
September 4, 2018  
6:30 PM**

Mayor Kavanaugh called the September 4, 2018 regular Council meeting to order at 6:30 PM.  
The pledge of allegiance was recited.

**ROLL CALL**

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

Absent: None

Audience: Eric Peterson of Cragun's, Jerry Stromberg, Tim Bergin, Herm Schley, City Attorney Tom Pearson, Dutch Cragun, Matthew Delaney

**ADOPTION OF AGENDA**

- 4a. Additions: 14d. Joan Peterson – Vacation of walkway by Birch Grove Rd  
13b. Terry Sluss letter regarding Gull Lake Dam Road "T"
- 4b. Deletions: None

**Councilor Demgen moved and Councilor Hoffmann seconded the motion to approve the agenda as amended. All present voted in favor thereof. Motion carried.**

**ADOPTION OF CONSENT AGENDA**

**Councilor Demgen moved and Councilor Hoffmann seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.**

- 5a. August 7, 2018 City Council Meeting Minutes
- 5b. Financial Report
  - ◆ July, 2018 bank statement information
    - Checking Account
      - Total Additions: \$308,316.31
      - Total Subtractions: \$522,366.36
      - Ending Balance: \$176,570.96
      - Interest Earned to date: \$12.00
    - Money Market Account
      - Interest Earned: \$519.01
      - Ending Balance: \$404,868.12
      - Interest Earned to date: \$4,824.97
  - ◆ Approve August, 2018 Check Register
    - Claims 19992 to 20039 for total amount of \$111,441.99
  - ◆ Approve August, 2018 payroll EFT payments
    - EFT Payroll: \$15,893.96; EFT Transmittals: \$15,382.63
  - ◆ Monthly Budget Report, Delinquent WW Customers Report

**OPEN FORUM\*\***

None

**PLANNING & ZONING**

- 7a. Cragun's LEGACY VILLAGE Zoning change, CUP & PUD  
Chair Buxton reviewed the proposed LEGACY VILLAGE Zoning change, CUP & PUD. He noted the Planning Commission recommends approval of all three of the requests, subject to the findings and conditions approved by the Planning Commission.

Chair Buxton reviewed the rezoning request noting on the drawing the property to be rezoned. He noted the portion to be zoned to R2 to be part of the PUD, the portion to be zoned to REC and be part of the golf course, and the two parcels to the north purchased by Cragun's to be zoned as R2. He noted that SEH and the attorney will provide the appropriate legal descriptions.

**Councilor Lang moved and Councilor Demgen seconded to approve the rezoning request 2018-34A for property concerning the PUD as recommended by the Planning Commission. All present voted in favor thereof. Motion carried.**

Chair Buxton reviewed the CUP request. He noted that the conditions generally conform to the requirements of the City Ordinance. He noted there are minor variations relative to the buffer zones stating a proposed 30 feet buffer along the north side and a proposed 26-foot buffer along the west side of the existing maintenance building facilitating the proposed requirement for six-foot opaque fencing in addition to the landscaping and screening, shielding the HOA from the maintenance facility. He pointed out the portion of golf course property on the southern end and along the southeastern edge of the PUD will be a permanent easement to create a buffer for the HOA. He stated that there was one condition that was requested and discussed regarding a requirement to restrict access from the golf course to Suomi Drive which was not included in the approved CUP. He noted the majority of the Commissioners believed there are controls already in City Ordinance to prevent that from occurring. He also stated that should the owners of the golf course ever request access to Suomi Drive, the request would need to be presented to the Planning Commission and City Council for approval, therefore, that condition was not included in the approval. The Council voted to approve the CUP for the PUD subject to the findings and conditions recommended by the Planning Commission.

**CUP Findings:**

1. East Gull Lake has very few transitional type housing units off the lake for those that do not wish to have or maintain a single-family home. Residents who purchase these units tend to be older as they enjoy the social involvement with others and the fact the homeowner's association does the tasks typically required in Single family ownership.  
*Our Current Comprehensive plan states on page 16: The City should encourage and support housing developments that provide for different housing options and styles. The housing currently available in the City is largely composed of detached single-family homes with average prices higher than that found in the region. Residents seek to diversify the housing stock to include different housing types, such as townhomes, that will allow residents to remain in the City as they age and that will encourage younger residents to move to the City.*
2. Draft Covenants and Easements have been provided by the developer for owner protection and City access to adjoining property for utilities.
3. The use or development, with conditions, conforms to the comprehensive land use plan that emphasizes preserving rural character. The City Code section VII section 8.7-1.3.6C Page 323 also allows for preservation of rural character within the community by allowing PUD density increases when certain conditions are met such as City Sewer being available and the distance from any shoreline. For many years while I was on the planning commission, the city was criticized for only offering 2.5-acre developments. All the developed properties during that time were not HOA developments with services provided that transitional couples are looking for today. Families were looking for privacy and larger homes at that time. The last real condensed PUD was the East Pointe development started in 1985. This is an HOA that is very popular and resale of homes is at an all-time high.
4. An engineered storm water pollution prevention plan has been submitted.
5. A preliminary Landscape plan has been submitted for the proposed development area with trees and shrubbery provided. The development would also be screened from the roads by existing vegetation in areas left in their natural state.
6. New roads will be added in the development with connections to the city road, Gull River Road and the county road Cass County State Aid Highway 70 or East Gull Lake Drive. Connections to these roads will receive City and County approval for safety. Presently a right-hand turn lane will be added by the developer on the north right entrance to Legacy Drive. These new roads would be built to City and County standards and then dedicated to the city and county when completed to City and County Specs for future ownership and maintenance.

7. The entire PUD would have 23.34% of impervious coverage including all estimated structures, parking areas, roadways, trails, pickleball courts and other hard surfaces. This meets the standard of less than 25% impervious with a storm water plan, as provided.
8. Setbacks of home sites from the road right of way is a minimum of 20 feet. Setbacks vary from 20 feet to 96.4 feet with the coving concept. The average setback for the 38 homes is 28.96 feet (City road standards are 30 feet from the ROW.)
9. The East Gull Lake Wastewater and Road committee met on July 11<sup>th</sup> 2018 and has reviewed the road and sewer plans and with a motion by Jerry Stromberg and a second by Dennis Lang, the vote was passed unanimously by the committee.
10. The Conditional use will not be a financial burden to the City as the extra tax revenue and additional sewer revenue will more than offset any City expense.
11. **Density issue comparisons in East Gull Lake**  
 I have compared three different PUD's currently in East Gull Lake for density comparisons;  
**East Point Developed in 1985**, Originally designed for 72 units on 23.48 acres. All in the R3 zoning area and primarily first and second tier. 1,022,788 sq. ft total property area divided by **72 units is 14,205 sq. ft per unit**, second 36 units was abandoned from approved plan so the development ended up to be **36 units at 28,410 sq. ft per unit**  
**Green Hill Townhouse Developed in 1978** Designed for 20 units on 5.426 acres. All in R3 zone all in the first and second tier. 20,337 sq. Ft. in total property area divided by **20 units is 11,816 sq. Ft per unit**  
**The Harbor developed in 2016** Designed for 27 units on originally over 58 acres. Property was donated to the city after the development was approved and the housing portion sits on 26 acres all on tier 1,2 and 3 on land zoned R3 and R2 or 1,132,560 Sq. Ft of total property area divided by **27 units is 41,946 sq. Ft per unit**  
**Legacy Village proposed in 2018** Proposed for 38 units on 24.11 acres all to be rezoned to R2. Property is more than 1,250 feet from any shoreline and falls beyond any tier. 1,050,211 sq. ft of total property area divided by **38 units is 27,637 sq. ft per unit**

The Legacy Village PUD falls approximately in the middle of other PUDs already approved since the original East Point and the Green Hill Townhouse PUD's are much denser. The big factor is this development is 1,250 feet away from any lake. It has City Sewer facilities available to the area and is also very close to a major golf facility that will attract buyers to the development.

**On computing standard density in the Legacy Village proposed PUD:**

1. There are approximately 24.81 usable acres for the development.
2. There are 38 proposed building sites that range from 8,218 sq. ft to 22,785 sq. ft.
3. The PUD impervious coverage calculations for the entire 24.81 acres is as follows;
  - 75,705SF Road Impervious area
  - 1,000 Well House Impervious
  - 117,318 SF House pad impervious area (see chart SF for each 60 x 60 Pad)
  - 51,862 SF Projected driveway impervious area
  - 3,600 SF Pickleball court area
  - 5,665 Trails – Cart Paths
  - 1,084,025 SF Total PUD area

**23.47% Percentage impervious for entire property involved**

NOTES: Building pads are calculated at (see chart) SF  
 Driveways averaged at (see chart) '  
 38 total lots in PUD

**Please see Exhibit A on plans provided for Impervious**

4. The PUD meets all density requirements in our ordinance.

On the design criteria for a PUD:

1. The PUD proposes 38 units, which exceed the minimum requirement of three units.
2. The required **50-foot vegetative buffer** around the development is indicated on the Preliminary Plat
3. Based on details provided with the preliminary plat, the 25 percent open space requirement has been met with a total of 39.3 % total.

4. More than **50.3 % percent of the development is common space**, which exceeds the requirement of 50%. Common space includes the stormwater management ponds, the 50-foot vegetative buffer, and recreation facilities.
5. The common spaces are managed by the Home Owners Association created for the residential development.
6. The PUD **includes a 10-year, 24-hour stormwater management plan**.
7. The applicant has submitted a professionally prepared stormwater management plan.
8. The development will be connected to the City sewer system for all 38 lots to be sold and additionally the maintenance building, Dorms and adjacent rentals homes will be hooked up in the near future.
9. All on site lighting to be installed will be pointed downward or away from neighboring properties.
10. All building colors will be in conformance with the City Ordinance. This is set in the Owners Covenant restrictions as well.
11. A grading, drainage and erosion control plan has been submitted.

**CUP Conditions:**

1. The City Attorney shall review the draft covenants for the Home Owners Association to make sure they follow City code. The review shall only be to determine how the documents administer and enforce the provisions and conditions of this approval. These documents must be deemed acceptable to the City Attorney or revisions shall be made to make them acceptable.
2. The City shall be notified when erosion control measures are in place before construction so that a site inspection can take place.
3. The City Engineer shall review the sewer connections for compliance to City and State codes.
4. Upon final completion and inspection of the new roads proposed to City Specifications and the completion of the Waste Water Collection system being completed according to the City Engineers Specifications, these public facilities will be turned over to the City of East Gull Lake when 50% of the homes are sold within phase one and the same condition for phase two for future maintenance. The second lift of bituminous will not be installed until 75% of the lots are sold and built on and the city will retain escrow until completed.
5. Existing tree vegetation shall be marked, fenced and preserved, wherever possible.
6. All structures shall conform to the City's minimum building standards for a PUD and to the state building code.
7. Any future changes to the Property Owners Association Covenants shall be submitted to the City for approval as a modification to the Conditional Use Permit. All changes will be submitted to the City Planning and Zoning Administrator. The declaration shall include a provision to this effect.
8. Developer will extend the wastewater stub to Gull River Road within public easement for potential future wastewater construction.
9. Developer will show an easement for the HOA on the driveway going to the maintenance building to prevent future owners from eliminating this option.
10. Developer shall pay all costs of installation of the public infrastructure.
11. Developer shall post an escrow account with an estimated dollar amount to cover cost (estimate \$10,000) incurred by the City Attorney, City Engineer and any city staff required to verify improvements are installed as required by approvals.
12. All infrastructure and general association improvements must be installed prior to obtaining a certificate of occupancy for any of the residential units. This would include the pickle ball courts, and public roads, subject to the second lift of pavement.
13. Construction of all structures shall conform to the building code of the State of Minnesota.
14. All mail delivery shall be done as approved by the US Postal Service.
15. The execution of the appropriate Developers Agreement to ensure compliance with the conditions of approval and compliance with the relevant ordinances and statutes.
16. A Residential PUD shall meet the following open space requirements:
  - a. At least 25% of the total project area shall be preserved as open space, plans show 39.03% currently
  - b. A minimum of 50% open space shall be left in its natural state and shall be contiguous, plans show 50.3%
  - c. Dwelling units or sites, road right-of-way, land covered by road surfaces, parking areas, stormwater basins, collection and treatment areas, structures and landscaped areas which are routinely maintained are developed areas and shall not be included in the computation of minimum open space.

- d. Open space shall include areas with physical characteristics unsuitable for development in their natural state, and areas containing significant historic sites or un-platted cemeteries.
  - e. A 50-foot buffer is to be maintained or established along the boundary of the PUD and a public road. A 30-foot buffer shall be maintained to the north and west of the maintenance facility. The buffer shall be included as open space, minus areas used as accesses.
  - f. The appearance of open space areas shall be preserved by use or restrictive deed covenants, permanent easements, public dedication and acceptance, or other equally effective and permanent means acceptable to the City.
17. A PUD shall develop and maintain a stormwater management plan indefinitely
    - a. Capacities of existing drainage ways shall be maintained.
    - b. Inlets and outlets to adjacent parcels shall be maintained.
    - c. All PUD's shall contain the 10-year, 24-hour storm even within the development
    - d. Runoff from the parcel shall not be concentrated unless part of a city stormwater management plan
  18. The PUD shall be connected to the City sewer systems where available and designed and installed to meet or exceed applicable standards or rules of the Minnesota Department of Health and the Minnesota Pollution Control Agency.
    - a. A central water system will be installed to MN Dept of Health Standards and maintained by the HOA
    - b. Based on the City engineer's recommendation, all drainage facilities are to be owned and maintained by the HOA. Any damage to City infrastructure due to drainage or water system activities are to be the responsibility of the HOA.
  19. Existing resort dormitories and maintenance facilities shall be required to be hooked up to City sewer with appropriate ERC's and current connection fees charged by size when the wastewater system is operational for the development. Existing adjoining rental homes at 11363 Suomi Dr. and 11391 Suomi Dr. will be connected to City sewer if a permit to expand their footprint is requested or if the existing wastewater system fails. Cragun's will use existing connection fee credits for sewer connection fees and if units required to connect are not connected to the wastewater system within a year, quarterly billings will begin at that time.
  20. All PUD's shall develop and maintain erosion control by MPCA rules throughout construction activities. All ground shall be restored or stabilized as soon as possible after being disturbed.
  21. All planned exterior lighting shall be directed downward and shall not illuminate adjacent parcels that are directly or indirectly affected.
  22. All PUD's shall meet the following building standards:
    - a. Parking and driving areas must be paved
    - b. All buildings shall be earth tone in color, no vinyl siding shall be allowed, and shall be designed, constructed and positioned to be compatible, in color, character and mass, with the surrounding land use.
  23. Developer is allowed to proceed with construction provided final plat is recorded prior to Certificate of Occupancy.
  24. A 6-foot-high opaque fence will be constructed by Cragun's along the West and North sides of the maintenance shop along with additional common space property for the HOA as part of the plat.
  25. Driveway entries along a cul-de-sac area will be limited to a 12-foot width at the entry point and then expand according to impervious coverage to garage.
  26. A system of not to exceed 24% impervious coverage will allow some flexibility by maintaining records of as-built and comparing to the impervious chart. Credit will be allowed on larger lots if impervious is less on others.
  27. Trees to be planted along County Road 70 shall be mixture of sizes and maintained and replaced if there is tree failure.

**Councilor Hoffmann moved and Councilor Lang seconded to approve CUP 2018-34B – Cragun's LEGACY VILLAGE subject to the 11 findings and 27 conditions as presented by the Planning Commission. All present voted in favor thereof. Motion carried.**

Chair Buxton addressed the Council regarding the Preliminary Plat PUD. He noted that it is recommended for approval by the Planning Commission. He noted that there was much discussion regarding the density and landscaping. He stated that the amount of impervious surface was required to a limit of 24% overall. It was noted that the engineers determined an impervious surface chart with site plan showing each lot's limit, realizing that the percentage can be swapped to keep the overall percentage at 24%. It was noted that

following approval, construction can begin provided the Final Plat is recorded prior to the occupancy of any buildings in the PUD. It was also noted that while the City of East Gull Lake has not adopted the building code, all construction needs to meet the building code requirements. Discussion ensued regarding the wastewater line being extended to Gull River Road for future connections.

#### **PUD Findings:**

1. East Gull Lake has very few transitional type housing units off the lake for those that do not wish to have or maintain a single-family home. Residents who purchase these units tend to be older as they enjoy the social involvement with others and the fact the homeowner's association does the tasks typically required in Single family ownership.  
*Our Current Comprehensive plan states on page 16: The City should encourage and support housing developments that provide for different housing options and styles. The housing currently available in the City is largely composed of detached single-family homes with average prices higher than that found in the region. Residents seek to diversify the housing stock to include different housing types, such as townhomes, that will allow residents to remain in the City as they age and that will encourage younger residents to move to the City.*
2. Draft Covenants and Easements have been provided by the developer for owner protection and City access to adjoining property for utilities.
3. The property is properly zoned for residential PUD based upon the approval of rezoning the REC zone.
4. A Storm water Pollution Prevention Plan has been submitted.
5. All properties will be connected to the City sewer system.
6. Easements for public utilities and drainage are provided for.
7. No lots will require a variance for development based on the conditions of the PUD approval.
8. A preliminary Landscape plan will be submitted for the proposed development area with details on trees and shrubbery provided. The development would also be screened from the roads by existing vegetation in areas left in their natural state.
9. New roads will be added in the development with connections to the city road (Gull River Road) and the county road (Cass County State Aid Highway 70 or East Gull Lake Drive). Connections to these roads will receive City and County approval for safety. Presently a right-hand turn lane will be added by the developer on the north right entrance to Legacy Drive. Upon final completion and inspection of the new roads proposed to City Specifications and the completion of the Waste Water Collection system being completed according to the City Engineers Specifications, these public facilities will be turned over to the City of East Gull Lake when 50% of the homes are sold within phase one and the same condition for phase two for future maintenance.
10. The entire PUD would have 23.34% of impervious coverage including all estimated structures, parking areas, roadways, trails, pickleball courts and other hard surfaces. This meets the standard of less than 25% impervious with a storm water plan, as provided.
11. Setbacks from the road right of way is a minimum of 20 feet. Setbacks vary from 20 feet to 96.4 feet with the coving concept. The average for 38 homes is 28.96 feet (City road standards are 30 feet from the ROW.)
12. The East Gull Lake Wastewater and Road committee has reviewed the road and sewer plans on Wednesday July 11<sup>th</sup> and with a motion by Jerry Stromberg and a second by Dennis Lang, the vote was passed unanimously by the committee.
13. **Density issue comparisons in East Gull Lake**  
I have compared three different PUD's currently in East Gull Lake;  
**East Point Developed in 1985** Originally designed for 72 units on 23.48 acres. All in the R3 zoning area and primarily first and second tier. 1,022,788 sq. ft divided by 72 units is 14,205 sq. ft per unit, second 36 units was abandoned so the development ended up to be 36 units at 28,410 sq. ft per unit  
**Green Hill Townhouse Developed in 1978** Designed for 20 units on 5.426 acres. All in R3 zone all in the first and second tier. 20,337 sq. Ft. divided by 20 units is 11,816 sq. Ft per unit  
**The Harbor developed in 2016** Designed for 27 units on originally over 58 acres. Property was donated to the city after the development was approved and the housing portion sits on 26 acres all on tier 1,2 and 3 on land zoned R3 and R2 or 1,132,560 Sq. Ft divided by 27 units is 41,946 sq. Ft per unit  
**Legacy Village proposed in 2018** Proposed for 38 units on 24.11 acres all to be rezoned to R2. Property is more than 1,250 feet from any shoreline and falls beyond any tier. 1,050,211 sq. ft divided by 38 units is 27,637 sq. ft per unit

The Legacy Village PUD falls right about in the middle of other PUDs already approved since the original East Point and the Green Hill Townhouse are much denser. The big factor is this development is 1,250 feet away from any lake. Has City Sewer facilities available to the area and is also very close to a major golf facility that will attract buyers to the development.

On computing standard density in the Legacy Village proposed PUD:

- A. There are approximately 24.11 usable acres for the development.
- B. There are 38 proposed building sites that range from 8,027 Sq. Ft to 22,785 sq. Ft.
- C. the PUD impervious coverage calculations for the entire 24.11 acres is as follows;

75,705 SF Road Impervious area

1,000 Well House and Driveway

117,238 SF House pad impervious area (3,200 SF for each 60 x 60 Pad)

51,173 SF Projected driveway impervious area

3,600 SF Pickleball court area

1,084,025 SF Total PUD area

5,665 trails – Cart Path areas

**23.47% Percentage impervious for entire property involved**

NOTES: Building pads are calculated at (Refer to impervious chart) SF

Driveways averaged at (Refer to Impervious chart)'

38 total lots in PUD

**Please see Exhibit A on plans provided**

On the design criteria for a PUD:

1. The PUD proposes 38 units, which exceed the minimum requirement of three units.
2. The required **50-foot vegetative buffer** around the development is indicated on the Preliminary Plat
3. Based on details provided with the preliminary plat, the 25 percent open space requirement has been met with a total of 39.3 % total.
4. More than **50.3 % percent of the development is common space**, which exceeds the requirement of 50%. Common space includes the storm water management ponds, the 50-foot vegetative buffer, and recreation facilities.
5. The common spaces are managed by the Home Owners Association created for the residential development.
6. The PUD **includes a 10-year, 24-hour storm water management plan.**
7. The applicant has submitted a professionally prepared storm water management plan.
8. The development will be connected to the City sewer system for all 38 lots to be sold and additionally the maintenance building, Dorms and adjacent rentals homes will be hooked up in the future.
9. All on site lighting to be installed will be pointed downward or away from neighboring properties.
10. All building colors will be in conformance with the City Ordinance. This is set in the Owners Covenant restrictions as well.
11. A grading, drainage and erosion control plan has been submitted.

**PUD Conditions:**

1. The City Attorney shall review the covenants for the Home Owners Association to make sure they follow City code. The review shall only be to determine how the documents administer and enforce the provisions and conditions of this approval. These documents must be deemed acceptable to the City Attorney or revisions shall be made to make them acceptable.
2. The City shall be notified when erosion control measures are in place before construction so that a site inspection can take place.
3. The City Engineer shall review the sewer connections for compliance to City and State codes.
4. Upon completion of the new roads proposed to City Specifications and the completion of the Waste Water Collection system being completed according to the City Engineers Specifications, these public facilities will be turned over to the City of East Gull Lake for future maintenance. The second lift of bituminous will not be installed until 75% of the lots are sold and built on and the city will retain escrow until completed.
5. Existing vegetation shall be marked and preserved, wherever possible.
6. All structures shall conform to the City's minimum building standards for a PUD and to the state building code.

7. Any future changes to the Property Owners Association Covenants shall be submitted to the City for approval as a modification to the Conditional Use Permit. All changes will be submitted to the City Planning and Zoning Administrator. The declaration shall include a provision to this effect.
8. Developer will grant easements on Gull River Road for potential future sewer extensions.
9. Developer will show an easement for the HOA on the driveway going to the maintenance building to prevent future owners from eliminating this option.
10. Developer shall pay all costs of installation of the public infrastructure.
11. Developer shall post an escrow account with an estimated dollar amount (perhaps \$10,000) to cover cost incurred by the City Attorney, City Engineer and any city staff required to verify improvements are installed as required by approvals.
12. All infrastructure and general association improvements must be installed prior to obtaining a certificate of occupancy for any of the residential units. This would include the pickle ball courts, and public roads
13. Construction of all structures shall conform to the building code of the State of Minnesota.
14. All mail delivery shall be done as approved by the US Postal Service.
15. The execution of the appropriate Developers Agreement to ensure compliance with the conditions of approval and compliance with the relevant ordinances and statutes.
16. A Residential PUD shall meet the following open space requirements:
  - a. At least 25% of the total project area shall be preserved as open space, plans show 32.9% currently
  - b. A minimum of 50% open space shall be left in its natural state and shall be contiguous, plans show 50.5%
  - c. Dwelling units or sites, road right-of-way, land covered by road surfaces, parking areas, storm water basins, collection and treatment areas, structures and landscaped areas which are routinely maintained are developed areas and shall not be included in the computation of minimum open space.
  - d. Open space shall include areas with physical characteristics unsuitable for development in their natural state, and areas containing significant historic sites or un-platted cemeteries.
  - e. A 50-foot buffer is to be maintained or established along the boundary of the PUD and a public road. The buffer shall be included as open space, minus areas used as accesses.
  - f. The appearance of open space areas shall be preserved by use or restrictive deed covenants, permanent easements, public dedication and acceptance, or other equally effective and permanent means acceptable to the City.
17. A PUD shall develop and maintain a storm water management plan indefinitely
  - a. Capacities of existing drainage ways shall be maintained.
  - b. Inlets and outlets to adjacent parcels shall be maintained.
  - c. Based on the City engineer's recommendation, all drainage facilities are to be owned and maintained by the HOA. Any damage to City infrastructure due to drainage or water system activities are to be the responsibility of the HOA.
  - d. All PUD's shall contain the 10-year, 24-hour storm even within the development
  - e. Runoff from the parcel shall not be concentrated unless part of a city storm water management plan
    1. The PUD shall be connected to the City sewer systems where available and designed and installed to meet or exceed applicable standards or rules of the Minnesota Department of Health and the Minnesota Pollution Control Agency.
18. A central water system will be created by Cragun's to MN Department of Health standards with the system being owned and maintained by the HOA. Existing resort dormitories and maintenance facilities shall be required to be hooked up to City sewer with appropriate ERC's charged by size when the wastewater system is operational for the development. Existing adjoining rental homes at 11363 Suomi Dr. and 11391 Suomi Dr. will be hooked up to City Sewer if a permit to expand their footprint is requested or if the existing wastewater system fails. Cragun's will use existing connection fee credits for sewer connection fees and if units required to hooked up are not hooked up within a year, quarterly billings will begin at that time.
19. All PUD's shall develop and maintain erosion control by MPCA rules throughout construction activities. All ground shall be restored or stabilized as soon as possible after being disturbed.
20. All planned exterior lighting shall be directed downward and shall not illuminate adjacent parcels that are directly or indirectly affected.
21. All PUD's shall meet the following building standards:
  - a. Parking and driving areas must be paved

- b. All buildings shall be earth tone in color and shall be designed, constructed and positioned to be compatible, in color, character and mass, with the surrounding land use.
- 22 Developer is allowed to proceed with construction provided final plat is recorded prior to Certificate of Occupancy.
- 23 All drainage structures provided shall be sufficient in size to pass a 5-year, 24-hour storm to a natural drainage way and to pass a 100-year, 24-hour storm along a drainage way.
- 24 All area disturbed by grading, street construction or structure installation shall be covered with a three-inch natural topsoil and seeded. Drainage ways over two percent tin gradient shall, at a minimum, be sodded.
- 25 All parking areas, heavy use areas, storage areas and impervious area shall be diverted to a basin designed to allow entrapment of silt and nutrient prior to discharge to natural drainage way or public water.
- 26 Erosion control measures shall be provided where necessary in the opinion of the City Engineer.
- 27 A 6-foot-high opaque fence will be constructed by Cragun's along the West and North sides of the maintenance shop
- 28 Driveway entries along a cul-de-sac area will be limited to a 12-foot width at the entry point and then expand according to impervious coverage to garage.
- 29 A system of not to exceed 24% impervious coverage will allow some flexibility by maintaining records of as built and comparing to the impervious chart. Credit will be allowed on larger lots if impervious is less on others.
- 30 Dedications to the Public
  - a. In accordance with the provisions of Section 462.358 of the Minnesota Statutes, or amendments thereto, the sub-divider shall dedicate, to the public, lands for highway right of ways, street right of ways, utility easements, wetland easements and similar lands required for perpetual and public improvements.
  - b. In addition, for every new subdivision of land involving three or more lots which are to be developed for residential purposes, the Planning Commission, with the concurrence of the City Council, shall require either a payment to the City or a land dedication for conservation purposes or for public use as parks, recreational facilities playgrounds, trails, wetlands, utility easements or open space, of a sum not to exceed ten percent (10%), of the fair market value of the land to be subdivided. The fair market value of the land to be subdivided shall be the value as determined by the Cass County Assessor at the time of Final Plat approval by the City Council. All dedications shall be included in the dedication portion of the plat, included in the development contract, or received by the City in Warranty Deed prior to the approval of the final plat, without further restrictions or reservations.
  - c. **Current Assessed land value as of 7-23-2018 for 2018 taxes payable 2019**

PID	87-028-2300	\$60,500.00	
	87-028-2301	\$66,000.00	
	87-028-2304	\$22,650.00	(50% of land value 2.5 acres used in plat)
	87-028-2302	\$9,360.00	(20% of land value 1.0 acres used in plat)
	87-028-3202	\$47,600.00	
	Total	\$206,110.00	

\$206,110.00 x 10% = \$20,611.00 Park Dedication fee to be paid upon preliminary plat approval
- 31 Developer is allowed to proceed with construction provided final plat is recorded prior to occupancy.

**Councilor Demgen moved and Councilor Ruttger seconded to approve the Preliminary Plat PUD 2018-34 – Cragun’s LEGACY VILLAGE subject to the 11 findings and 31 conditions as presented by the Planning Commission. All present voted in favor thereof. Motion carried.**

**WASTEWATER & ROAD REPORT**

- 8a. Pine Beach Lift Station Upgrade
 

Public Works Director Jasmer addressed the Council regarding Lift Station #5. He noted that previously the lift station was upgraded years ago. He noted that the oversized pumps are wearing out the pipes. He described the problems that are occurring noting that lift pumps are pumping continually using more electricity and wearing out equipment. He noted the controls need updating. Mayor Kavanaugh noted changing this lift station was in the facility plan. He noted the lift station should be upgraded within the next six months and that Jeff Ledin gave a proposal that the City feels is too high in cost. He stated that the City should obtain other proposals. The Mayor proposed postponing any action until next Council

meeting. It was noted that timing is an issue. Jerry Stromberg requested that the Wastewater Committee meet and review proposals prior to the Council Meeting to bring a recommendation.

**PUBLIC SAFETY**

No Report

**PARK & TRAILS**

10a. 2019 Budget Recommendation

The committee recommended an increase in the budget for maintenance purposes. The trails are over 10 years old and will need repairs. There is one portion in particular that needs repair. It was noted the sumac needs to be brushed along the trail.

**Councilor Lang moved and Councilor Demgen seconded the motion to approve repairing the trail as recommended by the Park & Trails Committee: Up to \$4,000 for repair, up to \$1000 to cut brush and \$4,600.00 to remove and replace the noted specific section. All present voted in favor thereof. Motion carried.**

**PERSONNEL COMMITTEE**

No Report

**BUDGET COMMITTEE**

12a. 2019 Budget Proposal – Resolution for Certificate of Proposed Levy for 2019

Mayor Kavanaugh opened the discussion regarding the Certificate of Proposed Levy 2019. Each fund was discussed and the following was decided for the proposed levy.

FUND	CERTIFIED LEVY
General Fund	\$140,000.00
Public Safety	\$56,650.00
Roads, Streets, & Highway	\$138,000.00
GO Bond 2015 Road Improvements	\$115,000.00
GO Bond 2011 Road Improvements	\$28,000.00
GO Bond 2013 Road Improvements	\$70,000.00
Parks & Recreation	\$28,000.00
Planning & Zoning	\$55,000.00
W.W. Plant Expansion	\$138,000.00
TOTAL CERTIFIED LEVY	\$768,650.00

**Councilor Ruttger moved and Councilor Demgen seconded, the motion to adopt Resolution 09:02-18 – for the Certificate of Proposed Levy for 2019 for \$768,650.00 ; absent: Councilor Lang. All present voted in favor thereof. Motion carried by 4/5 roll call vote.**

**MAYOR’S REPORT**

13a. Gull Dam Road Closure Discussion

Mayor Kavanaugh noted that the City and both Cass and Crow Wing Counties are against closing the road and constructing a new bridge and road connecting the two county roads. Administrator Mason noted there will be a meeting with the Colonel regarding the closing of the road.

13b. Letter received from Terry Sluss regarding the accident at the T on Gull Dam Road

Mayor Kavanaugh noted that the T on Gull Dam Road is a County Road. Administrator Mason read a letter from the County. It was noted that Terry will be directed to contact the County for more information.

**CITY ADMINISTRATOR REPORT**

14a. Resolution 09:01-18 – Nisswa Women’s Club; Raffle; May 28, 2019; Madden’s Resort

**Councilor Ruttger moved and Councilor Hoffmann seconded the motion to approve Resolution 09:01-18; absent: Councilor Lang. Motion carried by 4/5 roll call vote.**

14b. Quotes for new copier at City Hall

It was noted that the copier is almost 10 years old and parts can no longer be purchased should it need repair. Two quotes were received for a new copier. No action was made.

14c. LMC dues

It was noted that the annual dues for the League of MN Cities have not increased being still \$1,208.00.

14d. Joan Peterson; walkway vacation

The city received a letter from Gammello-Pearson stating there will be a hearing to vacate the public walkway on Birch Grove Road. It was noted that the City has no stake in the issue.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Planning and Zoning Meeting ..... Tuesday, September 25, 2018 at 6:30pm  
City Council Meeting ..... Tuesday, October 02, 2018 at 6:30pm

**Councilor Ruttger moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Check Issue Date	Check Number	Vendor Number	Payee	Amount
09/10/2018	20040	3	ANDERSON'S COMMERCIAL PROPERTY	500.00
09/10/2018	20041	4	AW RESEARCH LABORATORIES INC	310.00
09/10/2018	20042	181	BACKYARD REFLECTIONS	2,849.98
09/10/2018	20043	113	GOPHER STATE ONE-CALL	55.35
09/10/2018	20044	45	HOLDEN ELECTRIC COMPANY, INC.	508.50
09/10/2018	20045	120	LEAGUE OF MINNESOTA CITIES	1,208.00
09/10/2018	20046	78	NISSWA SANITATION INC.	30.42
09/10/2018	20047	81	PITNEY BOWES	204.57
09/10/2018	20048	152	THE OFFICE SHOP	107.97
09/10/2018	20049	102	WW GOETSCH ASSOCIATES INC	9,054.00
09/17/2018	20050	4	AW RESEARCH LABORATORIES INC	197.00
09/17/2018	20051	4522717	CARDMEMBER SERVICE (CPN 001344773)	1,572.76
09/17/2018	20052	16	CASS COUNTY RECORDER	46.00
09/17/2018	20053	4522710	GAMMELLO-PEARSON PLLC	2,320.07
09/17/2018	20054	4522581	NORTHLAND FIRE PROTECTION	284.85
09/17/2018	20055	91	ROBERT MASON	85.02
09/17/2018	20056	102	WW GOETSCH ASSOCIATES INC	72.00
09/17/2018	20057	106	XCEL ENERGY	53.62
Grand Totals:				<u>19,460.11</u>

Date: October 2, 2018

Mayor:

City Administrator:

Dave Kavanaugh \_\_\_\_\_

Rob Mason \_\_\_\_\_

City Council:

Dennis Lang \_\_\_\_\_

Carol Demgen \_\_\_\_\_

Scott Hoffman \_\_\_\_\_

Jim Ruttger \_\_\_\_\_

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	EMP NUM	GL Account	Amount
08/31/2018	PC	09/07/2018	18090701	James D Ruttger	7	999-10101	230.87
08/31/2018	PC	09/07/2018	18090702	David Kavanaugh	22	999-10101	173.22
08/31/2018	PC	09/07/2018	18090703	Carol A Demgen	24	999-10101	230.87
08/31/2018	PC	09/07/2018	18090704	Joel P Jasmer	28	999-10101	1,776.06
08/31/2018	PC	09/07/2018	18090705	Kathy A Schack	39	999-10101	1,192.50
08/31/2018	PC	09/07/2018	18090706	Robert Mason	40	999-10101	2,109.07
08/31/2018	PC	09/07/2018	18090707	Dennis Lang	41	999-10101	230.87
08/31/2018	PC	09/07/2018	18090708	Scott Hoffmann	42	999-10101	185.87
08/31/2018	PC	09/07/2018	18090709	Lee E. Anderson	44	999-10101	1,216.86
08/31/2018	PC	09/07/2018	18090710	Joshua R Kelliher	45	999-10101	1,100.64
09/14/2018	PC	09/21/2018	201809211	Joel P Jasmer	28	999-10101	1,712.80
09/14/2018	PC	09/21/2018	201809212	Kathy A Schack	39	999-10101	1,192.50
09/14/2018	PC	09/21/2018	201809213	Robert Mason	40	999-10101	2,109.07
09/14/2018	PC	09/21/2018	201809214	Lee E. Anderson	44	999-10101	1,100.64
09/14/2018	PC	09/21/2018	201809215	Joshua R Kelliher	45	999-10101	1,198.50
Grand Totals:			<u>15</u>				<u>15,760.34</u>

Date: October 2, 2018

Mayor:

City Administrator:

Dave Kavanaugh \_\_\_\_\_

Rob Mason \_\_\_\_\_

City Council:

Dennis Lang \_\_\_\_\_

Carol Demgen \_\_\_\_\_

Scott Hoffman \_\_\_\_\_

Jim Ruttger \_\_\_\_\_

Transmittal Payee	Amount
Total AFLAC:	69.02
Total EFTPS:	4,756.57
Total HEALTH PARTNERS:	5,079.57
Total HEALTH SAVINGS PLAN:	1,480.83
Total PERA:	2,802.32
Total SWT:	828.83
Grand Totals:	<u>15,017.14</u>

Date: October 2, 2018

Mayor:

City Administrator:

Dave Kavanaugh \_\_\_\_\_

Rob Mason \_\_\_\_\_

City Council:

Dennis Lang \_\_\_\_\_

Carol Demgen \_\_\_\_\_

Scott Hoffman \_\_\_\_\_

Jim Ruttger \_\_\_\_\_

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>General Fund</b>								
100-10100	Cash	\$105,857.53	\$185,606.46	\$211,041.05	\$212,078.63			
100-10500	Taxes Receivable Current	\$2,378.00	\$1,284.00	\$1,777.00	\$1,777.00			
100-10501	Taxes Receivable Delinquent	\$13,498.00	\$6,593.00	\$1,976.00	\$1,976.00			
100-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
100-11599	Unapplied Accounts Receivable	\$91.00	\$0.00	\$0.00	\$0.00			
100-12100	Assessments Receivable	\$0.43	\$0.43	\$0.43	\$0.43			
100-13000	Due from other Fund	\$0.22	\$0.22	\$0.22	\$0.22			
100-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
100-15500	Prepays	\$848.00	\$830.00	\$74.00	\$74.00			
100-21100	Accounts Payable	\$3,537.95	\$497.29	\$1,631.97	\$0.00			
100-21200	Wages Payable	\$2,393.00	\$1,848.00	\$1,935.00	\$1,935.00			
100-21201	Section 125 Medical	-\$0.34	-\$0.34	-\$0.34	-\$0.34			
100-21202	Section 125 Child Care	\$0.00	\$0.00	\$0.00	\$0.00			
100-21203	ICMA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21204	AFLAC	\$0.24	\$0.22	\$0.22	\$0.22			
100-21205	HEALTH INSURANCE	\$0.14	\$0.14	\$0.14	-\$733.24			
100-21206	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21207	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21208	CHILD SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00			
100-21209	GARNISHMENTS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21210	UNION DUES-AFSCME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21211	UNION DUES-POLICE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21212	UNION DUES-TEAMSTERS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21213	PERA	-\$0.05	\$0.04	\$0.04	\$0.04			
100-21214	UNITED WAY	\$0.00	\$0.00	\$0.00	\$0.00			
100-21215	MISCELLANEOUS	-\$0.25	-\$0.25	-\$0.25	-\$0.25			
100-21216	IMPUTED INCOME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21218	STATE WITHHOLDINGS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21219	SUTA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21220	WORKERS COMP	\$0.00	\$0.00	\$0.00	\$0.00			
100-21601	Compensated Absences	\$0.00	\$0.00	\$0.00	\$0.00			
100-22201	Deferred Revenue	\$13,498.00	\$6,593.00	\$1,976.00	\$1,976.00			
100-25300	Fund Balance	\$164,942.49	\$103,244.49	\$185,376.01	\$209,325.92			
100-31010	General Property Taxes	\$109,804.83	\$148,907.29	\$148,910.97	\$94,011.44	\$148,000.00	36%	\$53,988.56
100-31900	Penalties & Int-Delinq Taxes	\$1,277.23	\$5,269.30	\$844.83	\$106.22	\$0.00		-\$106.22
100-32100	Business Licenses and Permits	\$7,550.00	\$7,550.00	\$7,550.00	\$7,450.00	\$7,550.00	1%	\$100.00
100-32262	Reimbursements	\$0.00	\$0.00	\$150.00	\$26.25	\$0.00	0%	-\$26.25
100-33400	State Grants and Aids	\$26,817.49	\$8,832.66	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33402	HACA (Homestead Credit)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33403	Storm Damage Revenue	\$296,840.82	\$53,496.57	\$393.71	\$11.68	\$0.00	0%	\$0.00
100-33419	MMB SmlCityAssist-ST5	\$0.00	\$0.00	\$16,682.00	\$8,317.50	\$0.00	0%	\$1.00
100-33423	MMB PERA Aid	\$491.00	\$491.00	\$491.00	\$245.50	\$491.00	-50%	-\$245.50
100-33425	MMB MV Credit-Ag	\$0.00	\$0.00	\$65.97	\$0.00	\$0.00	0%	\$0.00
100-36200	Miscellaneous Revenues	\$2,415.62	\$754.36	\$747.59	\$1,077.10	\$1,500.00	0%	\$0.00
100-36210	Interest Earnings	\$75.40	\$51.43	\$47.70	\$4,836.97	\$75.00	0%	\$0.00
100-38020	Airport Revenues	\$6,394.28	\$2,587.50	\$3,712.50	\$1,470.00	\$2,600.00	0%	\$0.00
<b>General Government</b>								
100-41000-200	Office Supplies	\$804.01	\$759.73	\$581.33	\$646.52	\$1,000.00	35%	\$353.48
100-41000-205	Maint. Contracts/Software	\$1,888.08	\$2,799.46	\$3,468.44	\$1,344.83	\$2,500.00	46%	\$1,155.17
100-41000-210	Operating Supplies	\$0.00	\$238.73	\$33.06	\$0.00	\$500.00	100%	\$500.00
100-41000-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-300	Professional Services	\$3,002.85	\$3,465.65	\$2,601.65	\$1,774.24	\$3,500.00	49%	\$1,725.76
100-41000-301	Auditor - Accounting	\$10,049.28	\$8,870.90	\$6,232.50	\$5,065.00	\$7,000.00	28%	\$1,935.00
100-41000-304	Legal Fees	\$170.00	\$2,340.00	\$1,560.00	\$3,735.00	\$2,000.00	-87%	-\$1,735.00
100-41000-321	Telephone & Internet	\$2,925.52	\$2,994.40	\$2,644.93	\$1,759.84	\$3,000.00	41%	\$1,240.16
100-41000-322	Postage	\$202.72	\$537.29	\$754.69	\$359.81	\$500.00	28%	\$140.19
100-41000-323	Cell Phone	\$687.11	\$762.01	\$979.82	\$346.28	\$800.00	57%	\$453.72
100-41000-350	Legal Notices Publishing	\$278.00	\$171.60	\$410.55	\$273.81	\$400.00	32%	\$126.19
100-41000-360	Insurance	\$2,116.50	\$1,839.00	\$3,456.00	\$3,688.78	\$2,800.00	-32%	-\$888.78
100-41000-380	Water	\$292.21	\$300.11	\$233.06	\$206.76	\$300.00	31%	\$93.24

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
100-41000-381	Electric	\$1,489.72	\$1,371.72	\$1,539.44	\$1,043.58	\$1,500.00	30%	\$456.42
100-41000-383	Gas Utilities	\$809.94	\$843.01	\$956.83	\$759.24	\$1,200.00	37%	\$440.76
100-41000-384	Refuse Disposal	\$91.03	\$228.15	\$319.41	\$136.89	\$200.00	32%	\$63.11
100-41000-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-437	Cass County Fees	\$66.00	\$66.00	\$1,048.00	\$66.00	\$66.00	0%	\$0.00
100-41000-439	Licenses, Permits, Dues	\$1,525.00	\$1,531.00	\$1,192.00	\$2,048.00	\$1,500.00	-37%	-\$548.00
100-41000-490	Miscellaneous	\$1,749.41	\$2,289.02	\$2,788.39	\$2,626.59	\$1,500.00	-75%	-\$1,126.59
100-41000-499	Reimbursable Expenses	\$368,902.36	\$0.00	\$3,961.34	\$0.00	\$0.00	0%	\$0.00
100-41000-500	Donations	\$2,100.00	\$1,600.00	\$1,610.00	\$560.00	\$2,100.00	73%	\$1,540.00
100-41000-570	Office Equip/Furnishings	\$3,249.48	\$534.71	\$740.04	\$1,125.18	\$2,000.00	44%	\$874.82
100-41000-720	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-810	Refunds & Reimbursements	\$1,387.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Council</b>								
100-41110-100	Wages and Salaries	\$12,550.00	\$12,400.00	\$12,850.00	\$9,150.00	\$14,000.00	35%	\$4,850.00
100-41110-122	FICA	\$744.00	\$744.00	\$744.00	\$558.00	\$900.00	38%	\$342.00
100-41110-126	Medicare	\$174.24	\$174.24	\$174.24	\$130.68	\$225.00	42%	\$94.32
100-41110-234	Building Rental Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-308	Council Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Budget Committee</b>								
100-41130-110	Other Pay	\$150.00	\$250.00	\$300.00	\$0.00	\$500.00	100%	\$500.00
<b>Personnel Committee</b>								
100-41200-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	100%	\$300.00
<b>Mayor</b>								
100-41300-100	Wages and Salaries	\$4,250.00	\$4,200.00	\$4,400.00	\$3,200.00	\$4,800.00	33%	\$1,600.00
100-41300-122	FICA	\$260.40	\$260.40	\$260.40	\$195.30	\$322.00	39%	\$126.70
100-41300-126	Medicare	\$60.96	\$60.96	\$60.96	\$45.72	\$75.00	39%	\$29.28
<b>Administrator (50%)</b>								
100-41400-100	Wages and Salaries	\$35,632.57	\$36,047.83	\$35,699.89	\$26,517.90	\$36,325.03	27%	\$9,807.13
100-41400-121	PERA	\$2,631.46	\$2,670.37	\$2,670.98	\$1,988.95	\$2,724.38	27%	\$735.43
100-41400-122	FICA	\$2,113.42	\$2,207.67	\$2,192.67	\$1,582.09	\$2,252.15	30%	\$670.06
100-41400-126	Medicare	\$494.32	\$516.25	\$512.74	\$370.04	\$526.71	30%	\$156.67
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.00		
						\$13,208.02		
100-41400-131	Health Insurance	\$12,762.87	\$12,575.05	\$13,422.16	\$10,869.12	\$14,492.08		\$3,622.96
100-41400-132	Short/Long Term Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-308	Training	\$0.00	\$0.00	\$250.00	\$0.00	\$1,000.00	100%	\$1,000.00
100-41400-331	Mileage	\$162.15	\$226.24	\$308.34	\$490.50	\$500.00	2%	\$9.50
100-41400-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Elections</b>								
100-41410-110	Other Pay	\$0.00	\$1,776.00	\$0.00	\$1,131.00	\$1,900.00	40%	\$769.00
100-41410-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-331	Mileage	\$0.00	\$115.56	\$0.00	\$80.66	\$300.00	73%	\$219.34
100-41410-490	Miscellaneous	\$0.00	\$462.46	\$0.00	\$366.53	\$1,000.00	63%	\$633.47
<b>City Newsletter</b>								
100-41430-217	City Newsletter Printing Costs	\$873.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-322	Postage	\$432.42	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-435	City Newsletter Design Costs	\$1,025.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Website</b>								
100-41440-218	City Website	\$375.00	\$425.00	\$425.00	\$0.00	\$425.00	100%	\$425.00
<b>City Hall Building</b>								
100-41700-300	City Hall Maintenance Expenses	\$1,046.81	\$248.95	\$777.58	\$1,120.16	\$1,000.00	-12%	-\$120.16
<b>Administrative Assistant (50%)</b>								
100-41900-100	Wages and Salaries	\$15,865.16	\$20,724.08	\$20,800.00	\$15,488.00	\$21,216.00	27%	\$5,728.00
100-41900-121	PERA	\$1,190.02	\$1,554.31	\$1,560.00	\$1,161.60	\$1,591.20	27%	\$429.60
100-41900-122	FICA	\$981.74	\$1,262.58	\$1,263.26	\$934.14	\$1,315.39	29%	\$381.25
100-41900-126	Medicare	\$229.66	\$295.45	\$295.53	\$218.44	\$307.63	29%	\$89.19
	Health Insurance Premium					\$4,867.68		
	HSA Contribution					\$1,174.98		
						\$6,042.66		

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
100-41900-131	Health Insurance-ER	\$2,362.24	\$5,913.72	\$6,143.22	\$4,984.29	\$6,645.62		\$1,661.33
100-41900-308	Training	\$810.72	\$0.00	\$521.18	\$0.00	\$600.00	100%	\$600.00
100-41900-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>History Committee</b>								
100-49000-110	Other Pay	\$0.00	\$732.99	\$0.00	\$0.00	\$1,000.00	100%	\$1,000.00
100-49000-490	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee- (20%)</b>								
100-49452-100	Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49452-102	Wages and Salaries Part Time	\$3,618.82	\$2,495.72	\$680.32	\$0.00	\$0.00	0%	\$0.00
100-49452-121	PERA	\$271.43	\$187.20	\$4.39	\$0.00	\$0.00	0%	\$0.00
100-49452-122	FICA	\$191.48	\$132.35	\$40.95	\$0.00	\$0.00	0%	\$0.00
100-49452-126	Medicare	\$44.77	\$30.97	\$9.59	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee (30%)</b>								
100-49453-100	Wages and Salaries	\$0.00	\$109.20	\$7,077.66	\$2,692.27	\$9,638.58	72%	\$6,946.31
100-49453-121	PERA	\$0.00	\$8.19	\$530.84	\$201.91	\$722.89	72%	\$520.98
100-49453-122	FICA	\$0.00	\$6.77	\$438.82	\$166.91	\$597.59	72%	\$430.68
100-49453-126	Medicare	\$0.00	\$1.59	\$102.61	\$39.04	\$139.76	72%	\$100.72
	Health Insurance Premium							
	HSA Contribution					\$0.00		
100-49453-131	Health Insurance	\$0.00	\$0.00	\$198.51	\$394.04	\$1,914.42		\$1,520.38
100-49453-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-438	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Airport</b>								
100-49810-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-404	Mowing	\$3,000.00	\$3,000.00	\$3,000.00	\$2,460.00	\$3,000.00	18%	\$540.00
100-49810-412	Brush Removal	\$728.80	\$450.00	\$450.00	\$0.00	\$450.00	100%	\$450.00
100-49810-430	Repair Maintenance Services	\$4,443.79	\$0.00	\$0.00	\$25.98	\$400.00	94%	\$374.02
100-49810-439	Licenses, Permits, Dues	\$100.00	\$0.00	\$90.00	\$50.00	\$50.00	0%	\$0.00
	<b>General Fund Revenue Total:</b>	<b>\$451,666.67</b>	<b>\$227,940.11</b>	<b>\$179,596.27</b>	<b>\$117,552.66</b>	<b>\$160,216.00</b>	34%	<b>\$53,711.59</b>
	<b>General Fund Expenditure Total:</b>	<b>\$513,364.67</b>	<b>\$145,808.59</b>	<b>\$155,367.32</b>	<b>\$114,179.62</b>	<b>\$167,722.43</b>	32%	<b>\$53,542.81</b>
	<b>Net Total General Fund:</b>	<b>-\$61,698.00</b>	<b>\$82,131.52</b>	<b>\$24,228.95</b>	<b>\$3,373.04</b>	<b>-\$7,506.43</b>	-2%	<b>\$168.78</b>
<b>Public Safety</b>								
225-10100	Cash	\$7,418.23	\$13,718.32	\$13,356.24	\$15,939.63			
225-10500	Taxes Receivable Current	\$883.00	\$231.00	\$484.00	\$484.00			
225-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
225-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
225-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
225-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
225-25300	Fund Balance	\$4,901.19	\$8,301.23	\$13,949.32	\$13,840.24			
225-31010	General Property Taxes	\$41,070.50	\$40,321.42	\$42,277.54	\$31,428.35	\$49,650.00	37%	\$18,221.65
225-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Public Safety Committee Pay</b>								
225-41160-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
<b>Public Safety</b>								
225-41800-205	Maint Contracts/Software-Siren	\$400.00	\$400.00	\$400.00	\$710.00	\$400.00	-78%	-\$310.00
225-41800-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-308	Training	\$857.14	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-401	Mosquito Control	\$11,413.32	\$9,273.33	\$9,986.62	\$8,634.96	\$10,000.00	14%	\$1,365.04
225-41800-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Fire Service Contract</b>								
225-42200-300	Prof Services-Fire Contract	\$25,000.00	\$25,000.00	\$32,000.00	\$19,500.00	\$39,000.00	50%	\$19,500.00
	<b>Public Safety Revenue Total:</b>	<b>\$41,070.50</b>	<b>\$40,321.42</b>	<b>\$42,277.54</b>	<b>\$31,428.35</b>	<b>\$49,650.00</b>	37%	<b>\$18,221.65</b>
	<b>Public Safety Expenditure Total:</b>	<b>\$37,670.46</b>	<b>\$34,673.33</b>	<b>\$42,386.62</b>	<b>\$28,844.96</b>	<b>\$49,650.00</b>	42%	<b>\$20,805.04</b>
	<b>Net Total Public Safety:</b>	<b>\$3,400.04</b>	<b>\$5,648.09</b>	<b>-\$109.08</b>	<b>\$2,583.39</b>	<b>\$0.00</b>	0%	<b>-\$2,583.39</b>

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>WW In-House Debt Service (PFA)</b>								
301-10100	Cash	\$8,128.12	-\$39,135.08	-\$86,028.96	-\$281,604.55			
301-10500	Taxes Receivable Current	\$1,446.00	\$397.00	\$778.00	\$778.00			
301-11501	AR - Utilities	-\$81,638.61	\$0.19	-\$1,111.77	-\$22,857.67			
301-12100	Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
301-12200	LT Assessments Receivable	\$1,018,011.00	\$805,546.10	\$726,304.10	\$726,304.10			
301-12201	ST Assessments Receivable	\$65,274.00	\$101,869.00	\$63,278.00	\$63,278.00			
301-12300	Accrued Interest Receivable	\$7,674.00	\$6,772.00	\$6,074.00	\$6,074.00			
301-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
301-21650	Accrued Interest	\$10,853.00	\$9,693.00	\$8,523.00	\$8,523.00			
301-23500	Bonds Payable	\$3,256,000.00	\$2,908,000.00	\$2,557,000.00	\$2,557,000.00			
301-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-25300	Fund Balance	-\$2,445,158.44	-\$2,247,958.49	-\$2,042,243.79	-\$1,856,229.63			
301-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00			
301-31012	W.W.PlantCapacityLevy Increase	\$66,862.29	\$68,541.51	\$68,067.05	\$86,787.69	\$138,000.00	37%	\$51,212.31
301-31016	Sewer Access (SAC-PFA)	\$10,478.51	\$6,450.00	\$0.00	\$0.00	\$12,800.00	100%	\$12,800.00
301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37200	Wastewater User Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37210	Wastewater ConnectPrincipal	-\$7,550.93	\$4,273.55	-\$8,850.89	\$63,938.16	\$67,000.00	5%	\$3,061.84
301-37212	Pay-off WW Connect Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37215	Stub Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37217	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37220	Wastewater Connect Interest	\$29,468.08	\$27,849.64	\$24,708.00	\$11,522.66	\$20,000.00	42%	\$8,477.34
301-39200	Transfers From Other Funds	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
Debt Service Payments								
301-47100-601	Bond Principal	\$0.00	\$0.00	\$0.00	\$354,000.00	\$354,000.00	0%	\$0.00
301-47100-611	Bond Interest	\$32,058.00	\$31,400.00	\$27,910.00	\$25,570.00	\$23,890.00	-7%	-\$1,680.00
<b>WW In-House Debt Service - PFA Revenue Total:</b>		<b>\$229,257.95</b>	<b>\$237,114.70</b>	<b>\$213,924.16</b>	<b>\$162,248.51</b>	<b>\$367,800.00</b>	56%	<b>\$205,551.49</b>
<b>WW In-House Debt Serv - PFA Expenditure Total:</b>		<b>\$32,058.00</b>	<b>\$31,400.00</b>	<b>\$27,910.00</b>	<b>\$379,570.00</b>	<b>\$377,890.00</b>	0%	<b>-\$1,680.00</b>
<b>Net Total WW In-House Debt Service - PFA:</b>		<b>\$197,199.95</b>	<b>\$205,714.70</b>	<b>\$186,014.16</b>	<b>-\$217,321.49</b>	<b>-\$10,090.00</b>	-2054%	<b>\$207,231.49</b>
<b>Roads, Streets, &amp; Highways</b>								
303-10100	Cash	\$94,497.69	\$95,550.51	\$105,399.72	\$90,461.64			
303-10500	Taxes Receivable Current	\$2,052.00	\$529.00	\$1,169.00	\$1,169.00			
303-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
303-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
303-15500	Prepays	\$2,445.00	\$2,846.00	\$3,775.00	\$3,775.00			
303-21100	Accounts Payable	\$8,525.00	\$15,950.06	\$4,855.00	\$2,450.00			
303-21200	Wages Payable	\$1,878.00	\$423.00	\$396.00	\$396.00			
303-25300	Fund Balance	\$59,764.67	\$88,591.69	\$82,552.45	\$105,092.72			
303-31010	General Property Taxes	\$94,524.19	\$90,847.00	\$102,070.85	\$63,551.19	\$100,000.00	36%	\$36,448.81
303-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Highways, Streets, &amp; Roadways</b>								
303-43100-210	Operating Supplies	\$183.33	\$87.96	\$8.35	\$110.48	\$250.00	56%	\$139.52
303-43100-212	Gas & Oil	\$2,339.24	\$1,392.82	\$1,191.26	\$1,229.81	\$1,500.00	18%	\$270.19
303-43100-225	Safety Support	\$0.00	\$0.00	\$0.00	\$917.20	\$250.00	-267%	-\$667.20
303-43100-240	Small Tools & Minor Equip	\$0.00	\$88.56	\$2,839.35	\$453.46	\$750.00	40%	\$296.54
303-43100-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-303	Engineer	\$0.00	\$0.00	\$0.00	\$1,198.77	\$500.00	-140%	-\$698.77
303-43100-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$270.00	\$500.00	46%	\$230.00
303-43100-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
303-43100-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-360	Insurance	\$5,448.00	\$5,368.48	\$4,871.01	\$4,599.37	\$6,032.00	24%	\$1,432.63
303-43100-400	Repair/Maint Contractual	\$0.00	\$11,273.11	\$3,924.63	\$4,487.80	\$3,500.00	-28%	-\$987.80
303-43100-402	Patching	\$0.00	\$2,243.30	\$235.70	\$288.52	\$1,500.00	81%	\$1,211.48
303-43100-403	Sweeping	\$1,987.50	\$2,210.00	\$1,812.50	\$1,870.00	\$2,000.00	7%	\$130.00
303-43100-404	Mowing	\$2,745.00	\$4,267.50	\$5,445.00	\$2,610.00	\$4,000.00	35%	\$1,390.00
303-43100-406	Plowing-Sanding	\$12,867.00	\$24,370.75	\$17,132.50	\$20,620.00	\$18,000.00	-15%	-\$2,620.00

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
303-43100-407	Salt & Sand	\$4,111.50	\$11,691.40	\$10,571.40	\$8,790.00	\$12,000.00	27%	\$3,210.00
303-43100-409	Crack Sealing	\$3,958.00	\$0.00	\$1,680.00	\$0.00	\$0.00	0%	\$0.00
303-43100-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-411	EGL Signs	\$260.28	\$523.02	\$452.42	\$130.23	\$750.00	83%	\$619.77
303-43100-412	Brush Removal	\$0.00	\$6,100.00	\$1,328.50	\$0.00	\$4,000.00	100%	\$4,000.00
303-43100-413	Striping Roads	\$0.00	\$0.00	\$1,657.88	\$0.00	\$0.00	0%	\$0.00
303-43100-430	Vehicle-Equipment Services	\$0.00	\$585.87	\$0.00	\$2,108.27	\$0.00	0%	-\$2,108.27
303-43100-439	Licenses, Permits, Dues	\$50.00	\$0.00	\$25.00	\$41.00	\$25.00	-64%	-\$16.00
<b>WW Superintendent - 20%</b>								
303-49451-100	Wages and Salaries	\$13,652.82	\$10,116.37	\$9,392.91	\$8,548.98	\$12,757.47	33%	\$4,208.49
303-49451-121	PERA	\$1,023.96	\$758.70	\$704.47	\$641.16	\$956.81	33%	\$315.65
303-49451-122	FICA	\$811.99	\$598.58	\$553.95	\$505.80	\$790.96	36%	\$285.16
303-49451-126	Medicare	\$189.89	\$140.00	\$129.55	\$118.30	\$184.98	36%	\$66.68
	Health Insurance Premium					\$2,730.96		
	HSA Contribution					\$760.01		
						\$3,490.97		
303-49451-131	Health Insurance	\$3,334.15	\$2,524.32	\$2,867.43	\$2,721.75	\$3,837.57		\$1,115.82
303-49451-135	EE-Health Ins AFLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
		\$0.00						
<b>WW Employee - 30% - Joe/Lee</b>								
303-49452-100	Wages and Salaries	\$9,613.80	\$8,948.28	\$9,144.80	\$9,938.52	\$15,254.71	35%	\$5,316.19
303-49452-121	PERA	\$716.09	\$780.27	\$687.87	\$663.26	\$1,144.10	42%	\$480.84
303-49452-122	FICA	\$588.09	\$645.01	\$566.11	\$614.36	\$945.79	35%	\$331.43
303-49452-126	Medicare	\$137.52	\$150.89	\$132.38	\$143.72	\$221.19	35%	\$77.47
	Health Insurance Premium					\$2,395.51		
	HSA Contribution					\$704.99		
						\$3,100.50		
303-49452-131	Health Insurance	\$1,479.01	\$2,021.05	\$2,175.61	\$1,605.49	\$3,373.00		\$1,767.51
		\$0.00						
<b>WW Employee - 30% - Josh</b>								
303-49453-100	Wages and Salaries	\$0.00	\$0.00	\$0.00	\$1,762.20	\$0.00	0%	-\$1,762.20
303-49453-121	PERA	\$0.00	\$0.00	\$0.00	\$132.16	\$0.00	0%	-\$132.16
303-49453-122	FICA	\$0.00	\$0.00	\$0.00	\$109.27	\$0.00	0%	-\$109.27
303-49453-126	Medicare	\$0.00	\$0.00	\$0.00	\$25.55	\$0.00	0%	-\$25.55
	Health Insurance Premium							
	HSA Contribution							
303-49453-131	Health Insurance	\$0.00	\$0.00	\$0.00	\$482.61	\$0.00		-\$482.61
<b>Roads, Streets, &amp; Highway Revenue Total:</b>		<b>\$94,524.19</b>	<b>\$90,847.00</b>	<b>\$102,070.85</b>	<b>\$63,551.19</b>	<b>\$100,000.00</b>	36%	<b>\$36,448.81</b>
<b>Roads, Streets, &amp; Highway Expenditure Total:</b>		<b>\$65,497.17</b>	<b>\$96,886.24</b>	<b>\$79,530.58</b>	<b>\$77,738.04</b>	<b>\$101,574.58</b>	17%	<b>\$17,635.54</b>
<b>Net Total Roads, Streets, &amp; Highway:</b>		<b>\$29,027.02</b>	<b>-\$6,039.24</b>	<b>\$22,540.27</b>	<b>-\$14,186.85</b>	<b>-\$1,574.58</b>	-1195%	<b>\$18,813.27</b>
<b>Committed Funds for truck purchase:</b>							2015	2016
								2017
								<b>\$2,414.13</b>

**GOPIRFB Bond Sewer**

304-10100	Cash	\$860.13	-\$43,100.43	-\$54,126.63	-\$61,537.38			
304-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12100	Assessments Receivable	\$102,797.00	\$89,959.00	\$71,854.00	\$71,854.00			
304-12101	ST Assessments	\$12,107.00	\$12,839.00	\$12,865.00	\$12,865.00			
304-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12300	Accrued Interest Receivable	\$6,936.00	\$6,204.00	\$5,114.00	\$5,114.00			
304-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
304-21650	Accrued Interest	\$10,799.00	\$1,354.00	\$1,188.00	\$1,188.00			
304-23500	Bonds Payable	\$798,790.00	\$135,000.00	\$115,000.00	\$115,000.00			
304-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-25300	Fund Balance	-\$298,716.57	-\$322,327.87	-\$75,083.43	-\$84,451.63			
304-31010	General Property Taxes	\$0.00	\$8,129.00	\$0.00	\$0.00	\$14,000.00	100%	\$14,000.00
304-36100	Special Assessments	\$14,725.67	-\$0.31	\$5,144.63	\$2,777.37	\$3,478.81	20%	\$701.44
304-36210	Interest Earnings	\$305.00	\$656.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-39201	Debt Transfer	\$0.00	\$258,969.00	\$0.00	\$0.00	\$0.00	0%	\$0.00

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>GO Bond Sewer</b>								0%
304-49800-510	2015 Legacy Sewer Extension		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-511	Squaw Point Facility Plan		\$16,312.08	\$23,980.86	\$780.00	\$0.00	0%	-\$780.00
304-49800-300	Professional Services	\$157.00	\$103.50	\$0.00	\$35.20	\$0.00	0%	-\$35.20
304-49800-601	Bond Principal	\$0.00	\$0.00	\$0.00	\$15,190.50	\$15,000.00	-1%	-\$190.50
304-49800-611	Bond Interest	\$26,778.93	\$4,677.67	\$2,913.00	\$2,599.48	\$2,550.00	-2%	-\$49.48
	<b>GO Bond Sewer Revenue Total:</b>	<b>\$15,030.67</b>	<b>\$655.69</b>	<b>\$5,144.63</b>	<b>\$2,777.37</b>	<b>\$3,478.81</b>	20%	<b>\$701.44</b>
	<b>GO Bond Sewer Expenditure Total:</b>	<b>\$26,935.93</b>	<b>\$4,781.17</b>	<b>\$26,893.86</b>	<b>\$17,825.18</b>	<b>\$17,550.00</b>	-2%	<b>-\$275.18</b>
	<b>Net Total GO Bond Sewer:</b>	<b>-\$11,905.26</b>	<b>-\$4,125.48</b>	<b>-\$21,749.23</b>	<b>-\$15,047.81</b>	<b>-\$14,071.19</b>	-7%	<b>\$976.62</b>
<b>GOPIRFB Bond Road</b>								
305-10100	Cash	\$383,150.65	\$314,468.67	\$276,379.32	\$127,159.16			
305-10101	Undeposited Funds	\$0.00	\$0.00	\$0.00	\$0.00			
305-10500	Taxes Receivable Current	\$3,594.00	\$950.00	\$2,644.00	\$2,644.00			
305-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
305-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
305-12100	Assessments Receivable	\$329,811.35	\$285,136.35	\$236,709.35	\$236,709.35			
305-12305	Assessments Receivable	\$0.00	\$1,033.00	\$2,099.00	\$2,099.00			
305-13000	Due from other fund	\$0.00	\$0.00	\$0.00	\$0.00			
305-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
305-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
305-22201	Deferred Revenue	\$329,811.00	\$285,136.00	\$236,709.00	\$236,709.00			
305-25300	Fund Balance	\$457,887.77	-\$1,686,155.00	\$316,452.02	\$281,122.67			
305-31010	General Property Taxes	\$0.00	\$87,113.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31013	2007 Road Improvement Levy	\$61,479.48	-\$0.06	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31014	2008 Road Improvement Levy	\$71,389.04	\$0.15	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31015	2015 Refunding Road Imp Levy	\$0.00	\$0.00	\$118,844.24	\$73,534.54	\$115,000.00	36%	\$41,465.46
305-31017	2011 Road Improvement Levy	\$29,676.21	\$24,370.06	\$50,127.24	\$18,052.44	\$28,000.00	36%	\$9,947.56
305-31018	2013 Road Improvement Levy	\$153.41	\$52,124.54	\$60,230.21	\$44,333.75	\$70,000.00	37%	\$25,666.25
305-36100	Special Assessments	\$63,277.71	\$62,353.62	\$62,354.84	\$38,280.36	\$62,040.42	38%	\$23,760.06
305-36210	Interest Earnings	\$1,043.00	\$520.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39300	Bond Escrow	-\$1,299,410.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39310	GO Bond Proceeds	\$1,308,059.89	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	<b>GO Bond Roads Revenue Total:</b>	<b>\$235,668.74</b>	<b>\$139,368.31</b>	<b>\$291,556.53</b>	<b>\$174,201.09</b>	<b>\$275,040.42</b>	37%	<b>\$100,839.33</b>
	<b>GO Bond Roads Expenditure Total:</b>	<b>\$317,591.51</b>	<b>\$1,596,184.29</b>	<b>-\$957,564.12</b>	<b>\$323,421.25</b>	<b>\$324,745.12</b>	0%	<b>\$1,323.87</b>
	<b>Net Total GO Bond Roads:</b>	<b>-\$81,922.77</b>	<b>-\$1,456,815.98</b>	<b>\$1,249,120.65</b>	<b>-\$149,220.16</b>	<b>-\$49,704.70</b>		<b>\$99,515.46</b>
<b>Parks &amp; Recreation</b>								
404-10100	Cash	\$52,323.38	\$51,329.93	\$57,085.13	\$65,349.76			
404-10500	Taxes Receivable Current	\$64.00	\$59.00	\$207.00	\$207.00			
404-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
404-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
404-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
404-21100	Accounts Payable	\$7,541.01	\$7,500.00	\$0.00	\$0.00			
404-25300	Fund Balance	\$53,877.97	\$44,846.37	\$43,888.93	\$57,433.13			
404-31010	General Property Taxes	\$3,061.19	\$10,179.89	\$18,035.23	\$11,435.89	\$18,000.00	36%	\$6,564.11
404-33400	State Grants and Aids	\$1,387.80	\$4,235.00	\$4,675.00	\$6,545.00	\$4,250.00	-54%	-\$2,295.00
404-33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-33600	County Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00

# City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>Park &amp; Trails Committee</b>								
404-41170-110	Other Pay	\$0.00	\$150.00	\$250.00	\$0.00	\$400.00	100%	\$400.00
<b>Tennis Courts</b>								
404-45126-360	Insurance	\$0.00	\$0.00	\$140.79	\$290.94	\$269.00	-8%	-\$21.94
404-45126-400	Tennis Court Repair/Maint	\$2,875.00	\$0.00	\$17.14	\$1,600.00	\$3,000.00	47%	\$1,400.00
<b>Parks/Recreation/Trails</b>								
404-45127-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-402	Patching	\$0.00	\$99.90	\$0.00	\$38.65	\$500.00	92%	\$461.35
404-45127-510	Trail Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100%	\$10,000.00
404-45127-515	Trail Maintenance	\$10,605.59	\$10,887.43	\$4,083.10	\$1,241.67	\$6,000.00	79%	\$4,758.33
404-45127-810	Reimburse - Pine Beach Ski	\$0.00	\$4,235.00	\$4,675.00	\$6,545.00	\$4,250.00	-54%	-\$2,295.00
<b>Parks &amp; Recreation Revenue Total:</b>		<b>\$4,448.99</b>	<b>\$14,414.89</b>	<b>\$22,710.23</b>	<b>\$17,980.89</b>	<b>\$22,250.00</b>	19%	<b>\$4,269.11</b>
<b>Parks &amp; Recreation Expenditure Total:</b>		<b>\$13,480.59</b>	<b>\$15,372.33</b>	<b>\$9,166.03</b>	<b>\$9,716.26</b>	<b>\$24,419.00</b>	60%	<b>\$14,702.74</b>
<b>Net Total Parks &amp; Recreation:</b>		<b>-\$9,031.60</b>	<b>-\$957.44</b>	<b>\$13,544.20</b>	<b>\$8,264.63</b>	<b>-\$2,169.00</b>	481%	<b>-\$10,433.63</b>
<b>Planning &amp; Zoning</b>								
407-10100	Cash	\$59,190.08	\$63,319.13	\$64,074.66	\$47,333.63			
407-10500	Taxes Receivable Current	\$1,369.00	\$353.00	\$691.00	\$691.00			
407-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
407-11500	Accounts Receivable	\$150.00	\$0.00	\$0.00	\$0.00			
407-21100	Accounts Payable	\$0.00	\$0.00	\$1,350.00	\$0.00			
407-21200	Wages Payable	\$272.00	\$606.00	\$885.00	\$885.00			
407-25300	Fund Balance	\$53,623.99	\$60,945.08	\$63,564.13	\$62,825.66			
407-31010	General Property Taxes	\$63,101.89	\$60,569.82	\$60,387.31	\$35,002.06	\$55,000.00	36%	\$19,997.94
407-32200	Land Use Permits	\$14,580.00	\$15,406.00	\$15,645.00	\$11,850.00	\$14,000.00	15%	\$2,150.00
407-34103	Zoning & Subdivision Fees	\$300.00	\$1,840.00	\$250.00	\$3,160.00	\$300.00	-953%	-\$2,860.00
407-34104	Variance	\$1,292.00	\$1,200.00	\$800.00	\$400.00	\$900.00	56%	\$500.00
407-34105	Conditional Use Permit	\$892.00	\$4,050.00	\$2,400.00	\$500.00	\$900.00	44%	\$400.00
407-34107	Recording Fee	\$46.00	\$460.00	\$368.00	\$138.00	\$184.00	25%	\$46.00
407-36200	Miscellaneous Revenues	\$0.00	\$500.00	\$1,175.00	\$0.00	\$0.00	0%	\$0.00
407-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning Committee</b>								
407-41180-110	Other Pay	\$5,850.00	\$5,800.00	\$7,042.80	\$3,350.00	\$6,000.00	44%	\$2,650.00
<b>Administrator-50%</b>								
407-41400-100	Wages and Salaries	\$35,086.42	\$35,604.59	\$35,612.70	\$26,517.69	\$36,325.03	27%	\$9,807.34
407-41400-121	PERA	\$2,631.46	\$2,670.37	\$2,670.98	\$1,988.77	\$2,724.38	27%	\$735.61
407-41400-122	FICA	\$2,113.42	\$2,207.42	\$2,192.42	\$1,582.08	\$2,252.15	30%	\$670.07
407-41400-126	Medicare	\$494.09	\$516.24	\$512.73	\$370.04	\$526.71	30%	\$156.67
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.02		
						\$13,208.04		
407-41400-131	Health Insurance-ER	\$12,762.75	\$12,574.93	\$13,421.94	\$10,869.03	\$14,492.08		\$3,623.05
407-41400-330	Mileage	\$216.21	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Administrative Assistant-25%</b>								
407-41900-100	Wages and Salaries	\$7,932.63	\$10,362.04	\$10,679.00	\$7,744.00	\$10,608.00	27%	\$2,864.00
407-41900-121	PERA	\$594.88	\$777.15	\$780.00	\$580.80	\$795.60	27%	\$214.80
407-41900-122	FICA	\$490.98	\$631.40	\$631.66	\$467.12	\$657.70	29%	\$190.58
407-41900-126	Medicare	\$114.96	\$147.61	\$147.70	\$109.30	\$153.82	29%	\$44.52
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		
						\$3,021.33		
407-41900-131	Health Insurance-ER	\$3,027.87	\$2,956.86	\$3,071.60	\$2,492.10	\$3,322.80		\$830.70
407-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning</b>								
407-41910-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-207	Zoning Ordinance	\$0.00	\$45.00	\$165.00	\$0.00	\$0.00	0%	\$0.00
407-41910-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
407-41910-303	Engineer	\$0.00	\$0.05	\$0.00	\$612.79	\$0.00	0%	-\$612.79
407-41910-304	Legal Fees	\$45.00	\$2,904.50	\$2,169.50	\$7,711.14	\$2,000.00	-286%	-\$5,711.14
407-41910-322	Postage	\$32.38	\$109.79	\$110.45	\$71.97	\$150.00	52%	\$78.03

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
407-41910-331	Mileage	\$186.89	\$388.65	\$600.37	\$240.36	\$560.00	57%	\$319.64
407-41910-350	Legal Notices Publishing	\$257.16	\$1,097.57	\$675.69	\$135.85	\$800.00	83%	\$664.15
407-41910-360	Insurance	\$505.70	\$1,102.60	\$865.24	\$306.05	\$600.00	49%	\$293.95
407-41910-437	Cass County Fees	\$276.00	\$526.00	\$414.00	\$92.00	\$400.00	77%	\$308.00
407-41910-810	Refunds & Reimbursements	\$0.00	\$650.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning Revenue Total:</b>		<b>\$80,211.89</b>	<b>\$84,025.82</b>	<b>\$81,025.31</b>	<b>\$51,050.06</b>	<b>\$71,284.00</b>	<b>28%</b>	<b>\$20,233.94</b>
<b>Planning &amp; Zoning Expenditure Total:</b>		<b>\$72,618.80</b>	<b>\$81,072.77</b>	<b>\$81,763.78</b>	<b>\$65,241.09</b>	<b>\$82,868.27</b>	<b>21%</b>	<b>\$17,627.18</b>
<b>Net Total Planning &amp; Zoning:</b>		<b>\$7,593.09</b>	<b>\$2,953.05</b>	<b>-\$738.47</b>	<b>-\$14,191.03</b>	<b>-\$11,584.27</b>	<b>-23%</b>	<b>\$2,606.76</b>

**Wastewater**

602-10100	Cash	\$106,924.99	\$111,023.77	\$145,411.35	\$209,481.38			
602-10500	Taxes Receivable Current	\$0.00	\$0.00	\$0.00	\$0.00			
602-10501	Taxes Receivable Delinquent	\$0.16	\$0.40	\$1,812.74	\$1,812.74			
602-11500	Accounts Receivable	\$853.46	\$93.44	\$4.40	-\$91.00			
602-11501	AR - Utilities	\$111,178.83	\$118,366.70	\$119,806.23	-\$2,532.62			
602-12100	Assessments Receivable	\$19,776.00	\$138,404.00	\$130,166.00	\$130,166.00			
602-12101	ST Assessment Assessments	\$3,886.00	\$7,155.00	\$7,225.00	\$7,225.00			
602-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12300	Accrued Interest Receivable	\$998.00	\$3,509.00	\$3,234.00	\$3,234.00			
602-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
602-15500	Prepays	\$6,040.00	\$6,128.00	\$7,002.00	\$7,002.00			
602-16000	Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00			
602-16100	Plant	\$12,337,848.00	\$12,337,848.00	\$12,347,280.00	\$12,347,280.00			
602-16200	Vehicles	\$74,990.00	\$74,990.00	\$74,990.00	\$74,990.00			
602-16300	Equipment	\$61,771.00	\$77,771.00	\$97,751.00	\$97,751.00			
602-16400	Infrastructure	\$234,672.00	\$234,672.00	\$234,672.00	\$234,672.00			
602-16600	Accumulated Depreciation	-\$5,040,187.00	\$5,380,683.00	\$5,722,576.00	\$5,722,576.00			
602-21100	Accounts Payable	\$15,627.72	\$6,796.50	\$23,736.89	\$264.00			
602-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-21200	Wages Payable	\$4,713.00	\$260.00	\$2,312.00	\$2,312.00			
602-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
602-21218	State Withholdings	\$0.00	\$0.00	\$0.00	\$0.00			
602-21601	Compensated Absences	\$8,355.00	\$1,598.00	\$1,945.00	\$1,945.00			
602-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
602-23000	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00			
602-23500	Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-25300	Fund Balance	\$8,100,751.22	\$7,774,750.55	\$7,576,817.56	\$7,253,770.01			
602-25301	Designated CapOut Fund Balance	\$28,853.55	\$42,333.17	\$55,979.25	\$69,696.82			
602-31016	Sewer Access Connection-(SAC)	\$11,000.00	\$8,177.00	\$39,700.32	\$34,193.66	\$11,700.00	-192%	-\$22,493.66
602-32210	Wastewater/ISTS Permits	\$750.00	\$750.00	\$300.00	\$300.00	\$300.00	0%	\$0.00
602-36100	Special Assessments	-\$3,857.00	\$130,491.00	\$3,235.00	\$0.00	\$0.00	0%	\$0.00
602-36101	Special Assess- 2015 Legacy	\$0.00	\$2,591.78	\$0.00	\$0.00	\$7,987.00	100%	\$7,987.00
602-36200	Miscellaneous Revenues	\$48,027.71	\$8,771.38	\$2,484.56	\$17,218.49	\$0.00	0%	-\$17,218.49
602-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36240	WW Bio Solids Treatment	\$19,246.62	\$27,433.86	\$24,826.26	\$11,152.26	\$20,000.00	44%	\$8,847.74
602-37200	Wastewater User Charges	\$436,146.13	\$460,361.50	\$464,622.24	\$237,545.68	\$475,000.00	50%	\$237,454.32
602-37216	Sewer Connection Inspection	\$100.00	\$50.00	\$200.00	\$200.00	\$100.00	-100%	-\$100.00
602-37217	Capital Outlay	\$13,479.62	\$13,646.08	\$13,717.57	\$6,874.27	\$13,440.00	49%	\$6,565.73
602-37218	CapOut Reimbursed	\$0.00	\$544.00	\$11,499.58	\$0.00	\$0.00	0%	\$0.00
602-37260	WW Penalty	\$172.70	\$2,295.42	\$2,006.46	\$1,241.33	\$1,300.00	5%	\$58.67
602-37264	WW Delinquents to County	\$1,663.12	\$6,839.57	\$1,576.16	\$906.17	\$2,000.00	55%	\$1,093.83
602-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Wastewater Committee</b>								
602-41150-110	Other Pay	\$950.00	\$650.00	\$600.00	\$200.00	\$800.00	75%	\$600.00
<b>Administrative Assistant-25%</b>								
602-41900-100	Wages and Salaries	\$7,932.63	\$10,362.04	\$12,799.00	\$7,744.00	\$10,608.00	27%	\$2,864.00
602-41900-121	PERA	\$594.88	\$777.15	\$780.00	\$580.80	\$795.60	27%	\$214.80
602-41900-122	FICA	\$490.74	\$631.17	\$631.50	\$466.94	\$657.70	29%	\$190.76
602-41900-126	Medicare	\$114.70	\$147.61	\$147.69	\$109.14	\$153.82	29%	\$44.68
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
						\$3,021.33		
602-41900-131	Health Insurance-ER	\$3,027.65	\$2,956.74	\$3,071.48	\$2,492.01	\$3,322.81		\$830.80
602-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Transfers from other Funds</b>								
602-49360-720	Operating Transfers	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
<b>Wastewater</b>								
602-49450-200	Office Supplies	\$105.58	\$346.75	\$179.24	\$87.99	\$500.00	82%	\$412.01
602-49450-205	Maint. Contract/Software	\$2,600.00	\$1,976.00	\$3,468.43	\$1,344.81	\$2,600.00	48%	\$1,255.19
602-49450-210	Operating Supplies	\$5,680.73	\$3,040.34	\$5,446.36	\$85.34	\$4,200.00	98%	\$4,114.66
602-49450-212	Gas & Oil	\$5,424.57	\$4,046.43	\$5,579.77	\$4,100.63	\$7,000.00	41%	\$2,899.37
602-49450-215	Ferric Chloride	\$4,797.79	\$6,130.90	\$6,500.06	\$6,723.35	\$6,500.00	-3%	-\$223.35
602-49450-220	Repair & Maint. Supplies	\$7,596.39	\$21,144.10	\$16,695.02	\$8,565.97	\$11,000.00	22%	\$2,434.03
602-49450-225	Safety Support	\$0.00	\$0.00	\$0.00	\$359.01	\$250.00	-44%	-\$109.01
602-49450-240	Small Tools & Minor Equip	\$698.28	\$3.02	\$86.59	\$792.15	\$750.00	-6%	-\$42.15
602-49450-300	Professional Services	\$110.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-301	Auditor - Accounting	\$4,500.00	\$6,672.50	\$5,872.50	\$5,065.00	\$7,000.00	28%	\$1,935.00
602-49450-303	Engineer	\$3,046.08	\$0.00	\$306.86	\$824.41	\$3,000.00	73%	\$2,175.59
602-49450-304	Legal Fees	\$5,145.00	\$150.00	\$810.00	\$0.00	\$500.00	100%	\$500.00
602-49450-311	Lab Services	\$13,305.00	\$12,522.00	\$13,074.00	\$9,335.00	\$15,000.00	38%	\$5,665.00
602-49450-321	Telephone & Internet	\$1,908.88	\$1,964.26	\$1,812.11	\$1,179.52	\$2,000.00	41%	\$820.48
602-49450-322	Postage	\$1,989.38	\$1,669.38	\$1,808.98	\$1,007.44	\$1,600.00	37%	\$592.56
602-49450-323	Cell Phone	\$1,866.83	\$2,203.81	\$2,301.45	\$1,629.86	\$2,100.00	22%	\$470.14
602-49450-350	Legal Notices Publishing	\$0.00	\$0.00	\$138.85	\$17.88	\$300.00	94%	\$282.12
602-49450-360	Insurance	\$12,587.80	\$12,765.92	\$13,441.96	\$13,684.86	\$13,500.00	-1%	-\$184.86
602-49450-381	Electric	\$57,015.78	\$65,399.36	\$62,017.29	\$42,855.19	\$60,000.00	29%	\$17,144.81
602-49450-383	Gas Utilities	\$903.88	\$854.75	\$999.31	\$797.79	\$1,200.00	34%	\$402.21
602-49450-384	Refuse Disposal	\$304.20	\$136.89	\$15.21	\$136.89	\$200.00	32%	\$63.11
602-49450-385	Sludge Removal	\$2,585.00	\$0.00	\$14,101.90	\$3,200.00	\$13,500.00	76%	\$10,300.00
602-49450-386	Septic Pumping - Scheduled	\$7,050.00	\$10,545.00	\$9,267.50	\$0.00	\$7,200.00	100%	\$7,200.00
602-49450-387	Septic Jetting	\$4,352.00	\$2,757.25	\$1,829.50	\$245.00	\$3,500.00	93%	\$3,255.00
602-49450-389	Septic Pumping - Emergency	\$3,130.00	\$1,295.00	\$2,380.00	\$2,745.00	\$3,500.00	22%	\$755.00
602-49450-400	Repair/Maint - Contractual	\$7,061.63	\$27,606.27	\$14,126.02	\$17,848.53	\$20,000.00	11%	\$2,151.47
602-49450-405	Depreciation Expense	\$334,493.00	\$340,496.00	\$341,893.00	\$0.00	\$0.00	0%	\$0.00
602-49450-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-430	Vehicle-Equipment Services	\$2,129.97	\$4,814.24	\$3,645.66	\$542.73	\$3,500.00	84%	\$2,957.27
602-49450-439	Licenses, Permits, Dues	\$1,466.39	\$1,545.18	\$1,450.00	\$2,102.00	\$2,000.00	-5%	-\$102.00
602-49450-490	Miscellaneous	\$34.75	\$27.17	\$50.06	\$681.67	\$1,000.00	32%	\$318.33
602-49450-499	Reimbursable Expenses	\$52,780.55	\$0.00	\$6,147.75	\$0.00	\$0.00	0%	\$0.00
602-49450-500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$17,480.00	\$17,480.00	0%	\$0.00
602-49450-501	CapOut Reimbursable Supplies	\$5,976.00	\$544.00	\$10,158.21	\$19,794.74	\$0.00	0%	-\$19,794.74
602-49450-502	Trucks	\$0.00	\$0.00	\$0.00	\$31,411.40	\$0.00	0%	-\$31,411.40
602-49450-503	Lawn Mower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-504	Lift Stations	\$0.00	\$491.60	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-505	Control Panel	\$0.00	\$0.00	\$2,224.00	\$881.00	\$0.00	0%	-\$881.00
602-49450-506	Pumps	\$4,251.49	\$11,758.59	\$18,679.15	\$11,519.00	\$12,000.00	4%	\$481.00
602-49450-507	Collection System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-508	Capital Outlay Squaw Pt Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-509	Capital OutlayPine Beach Plant	\$0.00	\$0.00	\$0.00	\$6,435.90	\$0.00	0%	-\$6,435.90
602-49450-510	Capital Outlay-2015 Legacy	-\$0.02	\$785.21	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-570	Office Equip/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
602-49450-581	Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-590	Capital Outlay Designated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-810	Refunds & Reimbursements	\$0.00	\$98.89	\$0.00	\$0.00	\$500.00	100%	\$500.00
<b>WW Superintendent - 80%</b>								
602-49451-100	Wages and Salaries	\$60,316.03	\$52,593.39	\$53,165.02	\$40,398.73	\$51,029.88	21%	\$10,631.15
602-49451-121	PERA	\$4,523.74	\$3,944.54	\$3,987.38	\$3,029.94	\$3,827.24	21%	\$797.30
602-49451-122	FICA	\$3,584.91	\$3,104.19	\$3,139.40	\$2,389.99	\$3,163.85	24%	\$773.86
602-49451-126	Medicare	\$838.45	\$725.99	\$734.23	\$558.94	\$739.93	24%	\$180.99
	Health Insurance Premium					\$10,923.84		
	HSA Contribution					\$3,040.03		
						\$13,963.87		

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
602-49451-131	Health Insurance	\$14,942.16	\$14,088.92	\$14,876.25	\$11,669.16	\$15,350.27		\$3,681.11
602-49451-308	Training	\$1,373.83	\$1,835.73	\$1,035.89	\$1,129.21	\$2,000.00	44%	\$870.79
602-49451-330	Mileage-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49451-331	Mileage	\$104.08	\$244.08	\$282.42	\$140.07	\$300.00	53%	\$159.93
602-49451-438	Uniforms	\$284.90	\$305.50	\$365.95	\$390.56	\$400.00	2%	\$9.44
602-49451-439	Licenses, Permits, Dues	\$275.00	\$0.00	\$275.00	\$0.00	\$275.00	100%	\$275.00
<b>WW Employees -70% - Joe</b>								
602-49452-100	Wages and Salaries	\$24,569.44	\$40,962.80	\$39,730.52	\$31,674.80	\$35,594.33	11%	\$3,919.53
602-49452-102	Wages and Salaries Part Time	\$15,327.35	\$16,543.18	\$959.87	\$0.00	\$0.00	0%	\$0.00
602-49452-121	PERA	\$2,992.27	\$4,312.90	\$2,982.49	\$2,184.02	\$2,669.57	18%	\$485.55
602-49452-122	FICA	\$2,295.85	\$3,386.25	\$2,504.36	\$1,954.84	\$2,206.85	11%	\$252.01
602-49452-126	Medicare	\$536.92	\$791.89	\$585.72	\$457.17	\$516.12	11%	\$58.95
	Health Insurance Premium					\$5,589.53		
	HSA Contribution					\$1,644.97		
						\$7,234.50		
602-49452-131	Health Insurance	\$3,450.84	\$7,912.15	\$8,310.77	\$4,353.59	\$7,870.32		\$3,516.73
602-49452-308	Training	\$883.00	\$499.20	\$0.00	\$1,255.31	\$1,000.00	-26%	-\$255.31
602-49452-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-331	Mileage	\$316.25	\$86.40	\$0.00	\$81.75	\$150.00	46%	\$68.25
602-49452-438	Uniforms	\$886.64	\$444.44	\$364.70	\$358.13	\$400.00	10%	\$41.87
602-49452-439	Licenses, Permits, Dues	\$45.00	\$0.00	\$0.00	\$0.00	\$50.00	100%	\$50.00
602-49452-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee (70%)-Cole</b>								
602-49453-100	Wages and Salaries	\$0.00	\$562.80	\$14,866.18	\$10,180.80	\$22,490.02	55%	\$12,309.22
602-49453-121	PERA	\$0.00	\$42.21	\$1,114.96	\$763.55	\$1,686.75	55%	\$923.20
602-49453-122	FICA	\$0.00	\$34.90	\$921.70	\$631.16	\$1,394.38	55%	\$763.22
602-49453-126	Medicare	\$0.00	\$8.16	\$215.56	\$147.60	\$326.11	55%	\$178.51
	Health Insurance Premium							
	HSA Contribution					\$0.00		
602-49453-131	Health Insurance	\$0.00	\$0.00	\$669.22	\$2,051.46	\$4,466.98		\$2,415.52
602-49453-308	Training	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	0%	-\$65.00
602-49453-331	Mileage	\$0.00	\$0.00	\$0.00	\$81.75	\$0.00	0%	-\$81.75
602-49453-438	Uniforms	\$0.00	\$0.00	\$297.13	\$557.12	\$400.00	-39%	-\$157.12
602-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	0%	\$0.00
<b>THE HARBOR PUD-WW Expenses</b>								
602-49455-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-439	Licenses, Permits, Dues	\$0.00	\$310.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	<b>Wastewater Revenue Total:</b>	<b>\$526,728.90</b>	<b>\$661,951.59</b>	<b>\$560,933.15</b>	<b>\$309,631.86</b>	<b>\$531,827.00</b>	<b>42%</b>	<b>\$222,195.14</b>
	<b>Wastewater Expenditure Total:</b>	<b>\$501,061.19</b>	<b>\$501,559.14</b>	<b>\$524,073.13</b>	<b>\$341,577.60</b>	<b>\$529,275.53</b>	<b>35%</b>	<b>\$187,697.93</b>
	<b>Net Total Wastewater:</b>	<b>\$25,667.71</b>	<b>\$160,392.45</b>	<b>\$36,860.02</b>	<b>-\$31,945.74</b>	<b>\$2,551.47</b>	<b>1352%</b>	<b>\$34,497.21</b>
						<b>2015</b>	<b>2016</b>	<b>2017</b>
	<b>Committed Funds for truck purchase:</b>						<b>\$3,000.00</b>	<b>\$3,000.00</b>
	<b>Revenue Grand Totals:</b>	<b>\$1,496,639.53</b>	<b>\$1,499,238.67</b>	<b>\$930,421.98</b>	<b>\$1,581,421.98</b>	<b>\$1,581,546.23</b>	<b>42%</b>	<b>\$662,172.50</b>
	<b>Expenditures Grand Totals:</b>	<b>\$2,507,737.86</b>	<b>-\$10,472.80</b>	<b>\$1,358,114.00</b>	<b>\$1,675,114.00</b>	<b>\$1,675,694.93</b>	<b>19%</b>	<b>\$311,379.93</b>
	<b>Net Grand Totals:</b>	<b>\$98,330.18</b>	<b>-\$921,536.33</b>	<b>\$1,580,787.47</b>	<b>-\$356,616.02</b>	<b>-\$94,148.70</b>	<b>-373%</b>	<b>\$350,792.57</b>
	<b>Total Health Insurance</b>	<b>\$55,670.53</b>	<b>\$61,502.69</b>	<b>\$66,052.58</b>	<b>\$52,896.55</b>	<b>\$63,190.72</b>	<b>16%</b>	<b>\$10,294.17</b>
<b>Escrow Funds (THE HARBOR)</b>								
800-10100	Cash	\$0.00	\$3,116.00	\$91,369.05	\$37,000.00 (Cash)			General Fund
800-21100	Accounts Payable	\$0.00	\$3,116.00	\$3,116.00	-\$1,253.05			Public Safety
800-25300	Fund Balance	\$0.00	\$0.00	\$0.00	\$88,253.05			WW Plant Exp
800-36200	Miscellaneous Revenues	\$0.00	\$0.00	\$116,939.23	\$0.00			Roads
800-41910-303	Engineer	\$0.00	\$0.00	\$1,490.42	\$0.00			GO Bonds
800-41910-304	Legal Fees	\$0.00	\$0.00	\$7,195.76	\$0.00			GO Bonds
800-41910-490	Misc Exp-Payouts	\$0.00	\$0.00	\$20,000.00	\$50,000.00			GO Bonds
	<b>Remaining Balance:</b>	<b>\$0.00</b>	<b>\$6,232.00</b>	<b>\$111,369.05</b>	<b>-\$51,253.05 (Remaining Balance)</b>			GO Bonds Park/Rec

## City of East Gull Lake Budget Worksheet

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
<b>Cash</b>								<b>P&amp;Z</b>
999-10100	Cash Allocated to Other Funds	-\$818,350.82	-\$755,897.30	-\$823,960.95	-\$466,030.97			
999-10101	Cash	\$818,350.66	\$755,897.30	\$323,917.80	\$65,922.69			
999-10105	Utility Cash Clearing	\$0.16	\$0.00	\$0.00	-\$1,096.96			
999-10106	AR Cash Clearing	\$0.00	\$0.00	\$0.00	\$0.00			
999-10108	UM NSF Clearing	\$0.00	\$0.00	\$0.00	\$0.00			
999-10111	Holding Account	\$0.00	\$0.00	\$0.00	\$0.00			
999-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			

Delinquent Account List

Customer Number	Last Name	Balance	Non-Delinq	03/31/2018	12/31/2017	09/30/2017	Last Pmt Date	Last Pmt Amount
1-00094316-00	CHALUPSKY	607.32	136.80	117.54	122.36	230.62	07/03/2014	445.04
1-04290105-01	EHLERS	141.76	112.96	28.80	-	-		-
1-00162103-00	HANSON	607.32	136.80	117.54	122.36	230.62	10/13/2014	127.40
1-03510240-00	RAKOW	607.32	136.80	117.54	122.36	230.62	11/13/2015	50.00
Grand Totals:		1,963.72	523.36	381.42	367.08	691.86		



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council  
**Prepared by:** Administrative Assistant Schack  
**Date:** October 2, 2018  
**Agenda Item:** 7a  
**Subject:** Permit Application Fee Schedule Update

**Report:**

Approved changes from February 2018 Planning Commission meeting, tabled by Council until change can take place at year end.

	Previous	Updated
<b>Residential Dwelling</b>		
101 to 1000 ft <sup>2</sup>	<del>\$150.00</del>	\$200.00
1,001-3,000 ft <sup>2</sup>	<del>\$300.00</del>	\$400.00
3,001-6,000 ft <sup>2</sup>	<del>\$500.00</del>	\$750.00
Over 6,000 ft <sup>2</sup>	<del>\$200.00+\$125/add'l 1,000 ft<sup>2</sup></del>	\$1,000.00
<b>Commercial</b>		
121 to 1,000 ft <sup>2</sup>	<del>\$175.00</del>	\$250.00
1,001 to 3,000 ft <sup>2</sup>	<del>\$500.00</del>	\$750.00
3,001 to 6,000 ft <sup>2</sup>	<del>\$700.00</del>	\$1,000.00
Over 6,000 ft <sup>2</sup>	<del>\$700.00</del>	\$1,500.00
Each additional 1,000 sq. ft. (or portion thereof)	<del>\$125.00</del>	\$200.00
<u>Minimum Charge</u>	<del>\$150.00</del>	Omitted
<b>Hearing Fees</b>		
Filing Fees	<del>\$46.00</del>	At cost
Rezoning Request	Add verbiage: With Ordinance Amendment	
<b>Subdivision Fees</b>		
<del>Sketch Plan Review</del>	<del>\$150.00</del>	Omitted
Preliminary Plat	<del>\$400.00</del>	\$500.00
Preliminary Plat Per Lot	<del>\$20.00</del>	\$25.00
Escrows for Subdivisions	Newly Added	TBD
Lot Split Metes and Bounds	Removed verbiage re: 10-acre parcels	
Lot Split Metes and Bounds	<del>\$300.00/\$50.00</del>	\$300.00
Fences	Removed Boundary Fence	Omitted
Boundary Fence (Residential)	\$30.00	Changed verbiage
Boundary Fence (Commercial)	\$50.00	
Fire/Address Sign Replacement	<del>\$35.00</del>	\$50.00
Driveways and Approaches	Newly Added	\$50.00



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Administrative Assistant Schack

**Date:** October 2, 2018

**Agenda Item:** 8a

**Subject:** Lift Station #5 Update

**Report:**

**Council Action Requested:**

City Wastewater Committee has received proposals to update Lift Station #5 from the following and is recommending acceptance of the proposal from Widseth Smith Nolting.

- *Short Elliott Hendrickson*
- *Bolton-Menk*
- *Widseth Smith Nolting*
- *WSB*



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Kathy Schack

**Date:** October 2, 2018

**Agenda Item:** 14a

**Subject:** Resolution 10:01-18  
Gambling Permit – Raffle at Cragun's Legacy

**Report:**

**Council Action Requested:**

North Country Chapter of Pheasants Forever, Inc is requesting a gambling permit be approved for a raffle to be held on March 30, 2019 at Cragun's Legacy.



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Kathy Schack

**Date:** October 2, 2018

**Agenda Item:** 14b

**Subject:** Resolution 10:01-18  
Gambling Permit – Raffle at Cragun's Legacy

**Report:**

**Council Action Requested:**

Lakes Area Habitat for Humanity is requesting a gambling permit be approved for a raffle to be held on February 22, 2019 at Cragun's Legacy.