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# **CITY OF EAST GULL LAKE**

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## **CITY COUNCIL MEETING**

MEETING PACKET FOR THE

**October 6, 2020**

REGULARLY SCHEDULED MEETING



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**CITY OF EAST GULL LAKE  
REGULAR SESSION  
AGENDA  
Tuesday, October 06, 2020  
6:30 PM**

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- 1. Call meeting to order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Adoption of Agenda by motion**
  - 4a. Additions
  - 4b. Deletions
- 5. Approval of Consent Agenda by motion \***
  - 5a. September 1, 2020 City Council Meeting Minutes
  - 5b. Financial Report
    - ◆ August, 2020 bank statement information:
      - Checking Account:
        - Total Additions: \$510,593.12
        - Total Subtractions: \$439,477.93
        - Ending Balance: \$247,018.38
        - Interest Earned to date: \$2.12
      - Money Market Account:
        - Interest Earned: \$43.17
        - Ending Balance: \$303,975.28
        - Interest Earned to date: \$1,597.52
    - ◆ Approve September, 2020 Check Register
      - Claims 20773 to 20804 for total amount of \$40,746.64
    - ◆ Approve September, 2020 Payroll Checks and EFT Transmittal payments
    - ◆ Monthly Budget Report, Delinquent WW Customers Report, Financial Statement
- 6. Open Forum\*\***
- 7. Planning & Zoning**
  - 7a. Variance 2020-56: Darwin Bridges, 87-028-2200, 11220 East Gull Lake Drive
- 8. Wastewater & Roads Report**
  - 8a. COVID19 Requested Purchase of Equipment
- 9. Public Safety**

No Report
- 10. Parks and Trails**

No Report
- 11. Personnel Committee**

No Report

**12. Budget Committee**

No Report

**13. Mayor**

No Report

**14. City Staff**

14a. Resolution 10:01-20 Gambling Permit for North Country Pheasants Forever at Cragun’s Legacy on March 27, 2021.

14b. COVID19 Expenses and Totals Report

**15. Old Business**

**16. New Business**

**17. Announce Next Regular Sessions of City Council/Other Meetings**

Planning and Zoning Meeting ..... Tuesday, October 27, 2020 at 6:30pm

City Council Meeting ..... Thursday, November 05, 2020 at 6:30pm

Wastewater & Road Committee Meeting..... TBD

Park & Trails Committee Meeting..... TBD

**18. Adjournment**

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant  
Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION HELD AT CRAGUN'S LEGACY CLUBHOUSE  
September 1, 2020  
6:30 PM**

Mayor Kavanaugh called the September 1, 2020 regular Council meeting held at Cragun's Legacy Clubhouse to order at 6:30 PM.

The pledge of allegiance was recited.

**ROLL CALL**

**Present:** Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

**Absent:** None

**Audience:** Paul Anderson, Matthew Loven, Mary Ann Anderson, Bernie McDonough, Marty Halvorson, Jim Aleff, Sandra Rada-Aleff, Shane Jordan, Steph Ouren, Paul Ouren, Uldis Birznieks, Dave Turnberg, Doug Schieffer, Ken Riley, Janelle Riley, Lisa Gudajtes, Randy Bauernfeind, Emily Bauernfeind, Christina Hart, Jerry Stromberg, Deb Thuringer, Rocky Waldin, Jennie Ward, Jim Ward, Nealna Gylling, Nathan Tuomi, Herm Schley, Don Gylling, Barb Allan, Sharon Gibbons, Barb Gmitro-Best, Steven Best, Tom Malat, Theresa Bourke, George Hart, Paul Maki, Kevin Smith, Vicki Smith, Jim English, Tom Ward, Joanie Ward

**ADOPTION OF AGENDA**

4a. Additions: **7b. Ruth Lake overflow drain issue**

4b. Deletions:

**Councilor Demgen moved and Councilor Bergin seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.**

**ADOPTION OF CONSENT AGENDA**

**Councilor Bergin moved and Councilor Ruttger seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.**

5a. July 7, 2020 City Council Meeting Minutes

5b. Financial Report

- ◆ July, 2020 bank statement information:
  - Checking Account:
    - Total Additions: \$392,492.40
    - Total Subtractions: \$379,284.15
    - Ending Balance: \$175,903.19
    - Interest Earned to date: \$7.92
  - Money Market Account:
    - Total Transfer Additions: \$200,200.00
    - Total Transfer Subtractions: \$50,000.00
    - Interest Earned: \$88.20
    - Ending Balance: \$653,931.57
    - Interest Earned to date: \$1,553.81
- ◆ Approve August, 2020 Check Register
  - Claims 20746 to 20772 for total amount of \$402,688.08
- ◆ Approve August, 2020 payroll EFT payments

- EFT Payroll: \$17,390.21; EFT Transmittals: \$14,842.86
- ◆ Monthly Budget Report, Delinquent WW Customers Report

## **PLANNING & ZONING**

### 6a. Helipad Issue

Chair Buxton addressed the Council regarding the Planning Commission meeting. He stated the helipad discussion and noted the motions made. The proposed amendment was defeated.

Another motion was made denying the use within City limits including R1, R2, and R3 and was approved by a 3 to 2 vote. The following findings of fact were read:

1. On July 28, 2020, the East Gull Lake Planning and Zoning Commission held a public hearing to consider a proposed amendment to its Zoning Ordinance that would include private helipad usage as an allowed use within the City. Proper notice of this hearing was provided, pursuant to Section 8.12 – 4 of the East Gull Lake City Code, and Minn. Stat. § 415.19.
2. Section 8.12 – 4 of the East Gull Lake City Code governs amendments to the Zoning Ordinance:  
The City Council may adopt amendments by 4/5 vote to either the Zoning Ordinance, Zoning Map or Overlay Maps in relation to the Land Uses within a District or the boundaries of the District(s). Such amendments shall not be issued indiscriminately, but shall only be used as a means to reflect changes in the goals of the community or changes in the conditions of the City.
3. Section 8.2 – 1 of the East Gull Lake City Code notes that the Zoning Ordinance was adopted for the purpose of furthering the following goals (among others):
  - Protecting the public health, safety, comfort, convenience and general welfare.
  - Inaugurating and effectuating the goals of the Comprehensive Plan; and,
  - Conserving the natural and scenic beauty and attractiveness of the City, for the health and welfare of the public.Any amendment to the Zoning Ordinance should be consistent with these goals and will be interpreted in light of them.
4. At the public hearing, testimony and arguments were given in support of the amendment, and in opposition to the amendment.
5. Based upon all of the record, including the testimony and arguments at the public hearing, the City Planning Commission has found the following facts to be true in support of its decision to deny the proposed amendment to the Zoning Ordinance.
6. The proposed amendment allows the City Council to grant a Conditional Use Permit for the construction of a private helipad within the city limits, subject to the required conditions. Absent such an amendment, construction of a private helipad is not allowed in East Gull Lake. This means that the issue is whether it should ever be appropriate to allow a private helipad in East Gull Lake. The issue is not whether helicopters can operate within East Gull Lake airspace – this City cannot bar helicopter use in its airspace, which is outside its jurisdiction.
7. Under the proposed amendment, the following minimum conditions must be met before the Conditional Use Permit for a helipad would be granted:
  - Property must contain a minimum of five acres.
  - Property owner must acquire a MnDOT Aeronautics Permit due to the proximity of the East Gull Airport being within six miles of any applicant residence in the City.
  - Property owner is limited to commuting and storage of the helicopter on site. Two takes offs and landings per day maximum allowed.
  - All recreational flights will be done from the East Gull Lake Airport.
  - Flight times will be limited to 7:00 a.m. or dawn to dusk.
  - Adequate proof of insurance to be filed with the City.
  - No take off in any instance in winds exceeding 20 knots.
  - VFR Conditions are as follows: Visibility: For visual flight below 2,000 AMSL, visibility must be at least five miles. When visibility is less than the required minimum, aircraft may not take off under VFR. Once airborne, a VFR guided aircraft must change altitude, divert or land if visibility falls below the specified minimum.
8. In making its decision, the City Planning Commission has evaluated the following considerations:
  - Regulatory Control – A private helipad must be licensed pursuant to Minnesota Administrative Rules, Chapter 8800, Section 2100, and comply with its requirements. Furthermore, a private

helipad is allowed within Cass County, Minnesota, pursuant to Land Use Ordinance #2018-02: “A private airport or heliport requires a conditional use permit and shall be subject to the following criteria: A) Conforms to all applicable state and federal regulations; and B) Use of the airport is limited to the property owners or, where there is an association, limited to the association owners.” However, these state and local rules, in combination with the minimum conditions set forth in the proposed amendment, do not provide sufficient regulatory control over the construction and operation of a helipad.

- Enforcement – An allowed helipad, under the proposed amendment, would be subject to revocation by the City Council, for any non-compliance with its Conditional Use Permit. Continued use in violation of a revoked Conditional Use Permit would be prosecuted by the City either civilly or criminally as a misdemeanor. The State of Minnesota would be responsible for enforcing state regulations relating to the license granted to operate the helipad. Furthermore, the Fire Marshall would be responsible for enforcing all State of Minnesota fire code relating to helipads. However, the City of East Gull Lake lacks the ability to provide oversight over the use of helipads and cannot ensure compliance with its conditions. Like many zoning issues, the regulation of helipads would simply rest upon residents reporting upon other residents. This can lead to a lengthy process of revocation, and prosecution, that would not provide immediate redress of unsafe practices. There are no helipad “inspectors” in East Gull Lake to ensure safe operating procedures and compliance.
  - Safety – Some experts claim that the risk of helicopter accidents near helipads are considered to be “extremely rare.” See: R.J. Adams, E.D. McConkey, L.D. Dzamba, R.D. Smith, DOT/FAA/RD-90/9, “Analysis of Helicopter Accident Risk Exposure Near Heliports, Airports and Unimproved Sites”, Feb 1992. But there are still risks associated with helicopters landing and taking off in residential areas – especially considering the amount of fuel they carry. No licensing or compliance with regulations, can guarantee the safe operation of a helicopter – there is always the risk of human error or mechanical malfunction. Pillager Fire Department appears to have adequate equipment, but there is no assurance of that departments ability to respond to a catastrophe of unknown quality.
  - Noise – Operation of a helipad for landing and takeoff for commuting purposes only, with a maximum of two per day per helipad site, results in noise pollution. Each landing or takeoff, despite lasting less than 90 seconds to 2 minutes, significantly intrudes upon neighbors’ quiet use of their property. Despite its decibel levels being comparable to other uses, such as seaplanes, motorboats, etc., it is still a reminder that a helicopter is landing or taking off, and has a distinct sound.
  - Fuel and Oil – Storing a helicopter at a helipad, along with a temporary fueling station, poses a possible risk of a fuel spill, although a small risk.
  - Wildlife – Helipad usage within the City of East Gull Lake means that helicopters will be landing and taking off near existing bald eagle and loon habitat. Not only could this directly cause loon and bald eagles to be struck in-flight, but also, it may cause them to be driven off due to the noise and/or air pollution.
  - Existing Uses – East Gull Lake is currently home to a public airport which averages 83 flights per month, and two sea plane bases on Gull Lake – one of which is private-use only. These aeronautical resources should be sufficient for residents to use, without adding more complicated air traffic through new landing sites with different kinds of aircraft.
  - Community Support – Over two hundred residents of East Gull Lake have voiced significant opposition to allowing helipad usage in the City. This outcry is representative of the vision and goals of the community as a whole.
  - Comprehensive Plan – Amendments to the Zoning Ordinance should be a “means to reflect changes in the goals of the community or changes in the conditions of the City.” See: Section 8.12 – 4 of the East Gull Lake City. These “goals” are summarized and articulated in the Comprehensive Plan, as revised in 2017. The Comprehensive Plan notes that a significant component of the City is made-up of “high-density seasonal cabins and year-round homes” along Gull Lake, and at same time is focused on ensuring that the City “naturally perpetuate the character that makes our community a special place to live, work, and recreate.” (pp. 4-5). For this reason, the plan emphasizes the need to protect its unique environment and maintain the “solitude of a peaceful life.” (pp. 5-6). Helipad usage is not consistent with these community goals and should not be allowed.
9. Conclusion – When seen as a whole, the facts support denying the proposed amendment to the East Gull Lake City Code to include “Helipad” as an allowed use in the City.

**Councilor Bergin moved and Councilor Hoffmann seconded to approve motion recommended by the Planning Commission for denial of the proposed amendment to allow helipad usage within city limits with a Conditional Use Permit. All present voted in favor thereof. Motion carried.**

**Councilor Ruttger moved and Councilor Bergin seconded to approve motion to amend the City Ordinance stating helipad usage in the R1, R2, R3 be a specifically excluded use. Mayor Kavanaugh: nay, Councilor Bergin: aye, Councilor Hoffmann: aye, Councilor Demgen: nay, Councilor Ruttger: aye. Motion denied.**

6b. McDonough Deck Violation

Chair Buxton addressed the Council regarding the construction of the McDonough deck in violation of the ordinance. It was noted that the Commission voted to have the deck removed due to the violation and safety issues. It was asked if there was a lawsuit should someone get hurt the City could be liable. Attorney Pearson stated the City could be held liable. Mr. McDonough addressed the Council stating he would be able to reinforce the posts by constructing a barrier. Mayor Kavanaugh questioned the sturdiness of the deck by the way it is anchored into the bank. Discussion ensued and it was decided to uphold the Planning Commission decision to require removal of the deck.

**Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve recommendation for Mr. McDonough to remove the deck due to no permit violation and safety issues. All present voted in favor thereof. Motion carried.**

**OPEN FORUM\*\***

7a. Ruth Lake overflow drain issue

Councilor Ruttger addressed the Council regarding lowering the water level of Ruth Lake to the OHW. He noted the results study was done. He also noted the association was formed. He noted he would like the City Attorney to begin preparing agreements between the EGL Association and the City and Ms. Mills and the City. He noted the EGL Association would reimburse the City for any costs incurred by the attorney and by maintenance of the drainage ditch.

**Councilor Bergin moved and Councilor Hoffmann seconded the motion to request City Attorney Pearson to draft agreements between EGL Association and the City of East Gull Lake and Ms. Mills and the City of East Gull Lake to construct a drainage ditch for Ruth Lake, noting that the City would be reimbursed by the EGL Association for services rendered by Attorney Pearson and any maintenance done on the drainage ditch. Mayor Kavanaugh, Councilors Bergin and Hoffmann voted in favor thereof. Councilors Ruttger and Demgen abstained. Motion carried.**

**WASTEWATER & ROAD REPORT**

8a. Progress for RFP interview process

Wastewater Superintendent Jasmer addressed the Council regarding the RFPs and the interviews. He noted the committee will make a recommendation at the October meeting. Mayor Kavanaugh noted Abbey Pieper did a very good job putting together a spreadsheet summarizing all the information. Councilor Bergin noted the committee put a lot of work into the process.

**PUBLIC SAFETY**

9a. Administrator Mason noted this Thursday, September 3<sup>rd</sup> will be the last mosquito fogging for the season.

**PARK & TRAILS**

10a. Patch completed by Tall Pine Ln

Photos were shown of the repair of the trail and it was noted that the job was well done.

Discussion ensued regarding cutting brush along the trail.

**PERSONNEL COMMITTEE**

No Report

**BUDGET COMMITTEE**

12a. Discussion ensued regarding the proposed budget. Levy amounts for Proposed Certificate of Levy for 2021 were approved.

**2021 Budget**

<b>FUND</b>	<b>CERTIFIED LEVY</b>
General Fund-100	\$144,000.00
Public Safety-225	\$67,900.00
Roads, Streets, & Highway-303	\$156,000.00
GO Bond 2015 Road Improvements-304	\$157,000.00
GO Bond 2013 Road Improvements-305	\$70,000.00
Parks & Recreation-404	\$28,000.00
Planning & Zoning-407	\$55,000.00
WW Plant Expansion-301	\$173,000.00
<b>TOTAL CERTIFIED LEVY</b>	<b>\$850,900.00</b>

**Resolution made by Councilor Ruttger and seconded by Councilor Demgen to approve the proposed 2021 budget. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

**MAYOR’S REPORT**

None

**CITY ADMINISTRATOR REPORT**

14a. Resolution 09: 01-20 – Gambling Premises Permit for Confidence Learning Center at Legacy Courses at Cragun's

**Councilor Ruttger moved and Councilor Hoffmann seconded, the motion to adopt Resolution 09: 01-20 – a gambling premises permit to be held by Confidence Learning Center at Legacy Courses at Cragun's; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

- Park & Trails Committee Meeting..... Wednesday, September 23, 2020 at 3:00pm
- Planning and Zoning Meeting ..... Tuesday, September 29, 2020 at 6:30pm
- Wastewater & Road Committee Meeting..... Wednesday, September 30, 2020 at 3:00pm
- City Council Meeting ..... Tuesday, October 06, 2020 at 6:30pm

**Councilor Ruttger moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

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DRAFT

Check Issue Date	Check Number	Vendor Number	Payee	Amount
09/01/2020	20773	4522692	ANDERSON BROTHERS	5,797.95
09/01/2020	20774	4	AW RESEARCH LABORATORIES INC	775.00
09/01/2020	20775	6	BRAINERD DISPATCH	29.20
09/01/2020	20776	185	CANON FINANCIAL SERVICES	75.20
09/01/2020	20777	4522745	GREENDAY LANDSCAPING	2,400.00
09/01/2020	20778	66	MINNESOTA POWER	6,120.88
09/01/2020	20779	4522581	NORTHLAND FIRE PROTECTION	127.00
09/01/2020	20780	81	PITNEY BOWES	204.57
09/01/2020	20781	91	ROBERT MASON	681.95
09/01/2020	20782	201	SHAWN WAGEMAN EXCAVATING	2,400.00
09/01/2020	20783	4522559	VERIZON WIRELESS	190.11
09/01/2020	20784	102	WW GOETSCH ASSOCIATES INC	2,366.00
09/01/2020	20785	106	XCEL ENERGY	80.03
09/11/2020	20786	3	ANDERSON'S COMMERCIAL PROPERTY	1,000.00
09/11/2020	20787	4522717	CARDMEMBER SERVICE (CPN 001344773)	1,116.60
09/11/2020	20788	4522590	CASCADE COMPUTERS	85.00
09/11/2020	20789	32	CULLIGAN	19.50
09/11/2020	20790	113	GOPHER STATE ONE-CALL	66.15
09/11/2020	20791	120	LEAGUE OF MINNESOTA CITIES	1,270.00
09/11/2020	20792	4522739	MOSQUITO SQUAD OF N CENTRAL MN	2,139.99
09/11/2020	20793	73	MPCA	55.00
09/11/2020	20794	62	M-R SIGN CO, INC	36.02
09/11/2020	20795	194	MUSIC GENERAL	495.00
09/11/2020	20796	140	USA BLUEBOOK	92.22
09/11/2020	20797	102	WW GOETSCH ASSOCIATES INC	4,576.00
09/22/2020	20798	4	AW RESEARCH LABORATORIES INC	155.00
09/22/2020	20799	202	BRETT MASON	75.00
09/22/2020	20800	4522710	GAMMELLO-PEARSON PLLC	4,563.48
09/22/2020	20801	62	M-R SIGN CO, INC	206.32
09/22/2020	20802	78	NISSWA SANITATION INC.	97.77
09/22/2020	20803	91	ROBERT MASON	754.70
09/22/2020	20804	102	WW GOETSCH ASSOCIATES INC	2,695.00
Grand Totals:				<u><u>40,746.64</u></u>

Date: \_\_\_\_\_

Mayor: \_\_\_\_\_  
 Dave Kavanaugh \_\_\_\_\_

City Administrator: \_\_\_\_\_  
 Rob Mason \_\_\_\_\_

City Council:  
 Tim Bergin \_\_\_\_\_  
 Scott Hoffman \_\_\_\_\_

Carol Demgen \_\_\_\_\_  
 Jim Ruttger \_\_\_\_\_

Pay Period Date	Journal Code	Check Number	Check Issue Date	Payee	EMP NUM	GL Account	Amount	
08/28/2020	PC	20090101	09/04/2020	James D Ruttger	7	999-10101	369.40	
08/28/2020	PC	20090102	09/04/2020	David Kavanaugh	22	999-10101	404.10	
08/28/2020	PC	20090103	09/04/2020	Carol A Demgen	24	999-10101	415.57	
08/28/2020	PC	20090104	09/04/2020	Joel P Jasmer	28	999-10101	1,985.88	
08/28/2020	PC	20090105	09/04/2020	Kathy A Schack	39	999-10101	1,277.91	
08/28/2020	PC	20090106	09/04/2020	Robert Mason	40	999-10101	2,286.21	
08/28/2020	PC	20090107	09/04/2020	Scott Hoffmann	42	999-10101	370.57	
08/28/2020	PC	20090108	09/04/2020	Lee E. Anderson	44	999-10101	1,207.49	
08/28/2020	PC	20090109	09/04/2020	Tim Bergin	46	999-10101	507.92	
08/28/2020	PC	20090110	09/04/2020	Jeremy J Ament	47	999-10101	1,308.97	
09/11/2020	PC	202009181	09/18/2020	Joel P Jasmer	28	999-10101	1,934.17	
09/11/2020	PC	202009182	09/18/2020	Kathy A Schack	39	999-10101	1,321.82	
09/11/2020	PC	202009183	09/18/2020	Robert Mason	40	999-10101	2,286.21	
09/11/2020	PC	202009184	09/18/2020	Lee E. Anderson	44	999-10101	1,228.23	
09/11/2020	PC	202009185	09/18/2020	Jeremy J Ament	47	999-10101	1,505.33	
Grand Totals:							15	18,409.78

Transmittal Payee	Amount
Total AFLAC:	127.57
Total EFTPS:	7,898.44
Total HEALTH SAVINGS PLAN:	1,654.17
Total ICMA:	420.00
Total MN PEIP - MMB Fiscal Services:	3,818.88
Total PERA:	4,624.45
Total SWT:	842.41
Grand Totals:	19,385.92

Date: \_\_\_\_\_

Mayor:

City Administrator:

Dave Kavanaugh \_\_\_\_\_

Rob Mason \_\_\_\_\_

City Council:

Tim Bergin \_\_\_\_\_

Carol Demgen \_\_\_\_\_

Scott Hoffman \_\_\_\_\_

Jim Ruttger \_\_\_\_\_

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Transmittal Payee	Amount
Total AFLAC:	127.57
Total EFTPS:	7,898.44
Total HEALTH SAVINGS PLAN:	1,654.17
Total ICMA:	420.00
Total MN PEIP - MMB Fiscal Services:	3,818.88
Total PERA:	4,624.45
Total SWT:	842.41
Grand Totals:	<u>19,385.92</u>

Customer Number	Name	Balance	Non-Delinq	03/31/2020	12/31/2019	09/30/2019	Last Pmt Date	Last Pmt Amount
1-00162103-00	HANSON, PETER J	473.00	133.10	116.60	123.30	100.00		-
1-03510240-00	RAKOW, DARCY	473.00	133.10	116.60	123.30	100.00	11/13/2015	50.00
Grand Totals:		946.00	266.20	233.20	246.60	200.00		

# City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>General Fund</b>								
100-10100	Cash	\$211,041.05	\$241,687.12	\$252,375.70	\$311,617.89			
100-25300	Fund Balance	\$185,376.01	\$209,325.92	\$240,380.34	\$252,011.92			
100-31010	General Property Taxes	\$148,910.97	\$147,710.95	\$140,170.55	\$82,525.33	\$144,000.00	43%	\$61,474.67
100-31900	Penalties & Int-Delinq Taxes	\$844.83	\$507.40	\$302.12	\$50.15	\$0.00		-\$50.15
100-32100	Business Licenses and Permits	\$7,550.00	\$7,450.00	\$7,650.00	\$7,550.00	\$7,450.00	-1%	-\$100.00
100-32262	Reimbursements	\$150.00	\$26.25	\$15.00	\$2,335.88	\$0.00	0%	-\$2,335.88
100-33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33402	HACA (Homestead Credit)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33403	Storm Damage Revenue	\$393.71	\$30.51	\$0.53	\$0.00	\$0.00	0%	\$0.00
100-33419	MMB SmlCtyAssist-STS	\$16,682.00	\$16,700.54	\$0.00	\$0.00	\$0.00	0%	\$1.00
100-33423	MMB PERA Aid	\$491.00	\$491.00	\$491.00	\$0.00	\$491.00	100%	\$491.00
100-33425	MMB MV Credit-Ag	\$65.97	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-36200	Miscellaneous Revenues	\$747.59	\$2,129.01	\$473.65	\$78,903.09	\$750.00	0%	\$0.00
100-36210	Interest Earnings	\$47.70	\$6,597.73	\$9,306.18	\$1,607.56	\$6,000.00	0%	\$0.00
100-38020	Airport Revenues	\$3,712.50	\$2,595.00	\$6,202.00	\$750.00	\$4,723.00	0%	\$0.00
<b>General Government</b>								
100-41000-200	Office Supplies	\$581.33	\$735.87	\$734.99	\$436.75	\$1,000.00	56%	\$563.25
100-41000-205	Maint. Contracts/Software	\$3,468.44	\$2,564.54	\$3,106.78	\$6,099.82	\$5,000.00	-22%	-\$1,099.82
100-41000-210	Operating Supplies	\$33.06	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	100%	\$200.00
100-41000-300	Professional Services	\$2,601.65	\$4,122.39	\$2,512.70	\$2,265.99	\$3,000.00	24%	\$734.01
100-41000-301	Auditor - Accounting	\$6,232.50	\$5,370.00	\$4,986.38	\$4,772.50	\$6,000.00	20%	\$1,227.50
100-41000-304	Legal Fees	\$1,560.00	\$4,050.00	\$2,236.20	\$1,151.16	\$2,000.00	42%	\$848.84
100-41000-321	Telephone & Internet	\$2,644.93	\$2,419.78	\$2,862.29	\$1,586.84	\$3,000.00	47%	\$1,413.16
100-41000-322	Postage	\$754.69	\$478.70	\$631.24	\$424.42	\$500.00	15%	\$75.58
100-41000-323	Cell Phone	\$979.82	\$475.90	\$597.72	\$362.29	\$700.00	48%	\$337.71
100-41000-350	Legal Notices Publishing	\$410.55	\$273.81	\$240.00	\$211.70	\$400.00	47%	\$188.30
100-41000-360	Insurance 19.784%	\$3,456.00	\$2,003.81	\$4,410.02	\$3,388.24	\$3,900.00	13%	\$511.76
100-41000-380	Water	\$233.06	\$248.96	\$245.76	\$232.20	\$250.00	7%	\$17.80
100-41000-381	Electric	\$1,539.44	\$1,591.48	\$1,455.63	\$1,072.72	\$1,600.00	33%	\$527.28
100-41000-383	Gas Utilities	\$956.83	\$1,050.64	\$1,062.80	\$643.57	\$1,000.00	36%	\$356.43
100-41000-384	Refuse Disposal	\$319.41	\$182.52	\$239.89	\$146.67	\$200.00	27%	\$53.33
100-41000-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-437	Cass County Fees	\$1,048.00	\$66.00	\$66.00	\$66.00	\$66.00	0%	\$0.00
100-41000-439	Licenses, Permits, Dues	\$1,192.00	\$1,348.00	\$1,496.00	\$1,270.00	\$1,500.00	15%	\$230.00
100-41000-490	Miscellaneous	\$2,788.39	\$3,085.50	\$2,375.31	\$3,215.60	\$2,600.00	-24%	-\$615.60
100-41000-499	Reimbursable Expenses	\$3,961.34	\$0.00	\$22.05	-\$2,360.00	\$0.00	0%	\$2,360.00
100-41000-500	Donations	\$1,610.00	\$1,610.00	\$1,610.00	\$710.00	\$1,610.00	56%	\$900.00
100-41000-570	Office Equip/Furnishings	\$740.04	\$1,558.50	\$1,194.37	\$3,776.87	\$3,076.03	-23%	-\$700.84
100-41000-720	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-810	Refunds & Reimbursements	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	0%	\$0.00
<b>City Council</b>								
100-41110-100	Wages and Salaries	\$12,850.00	\$12,150.00	\$13,150.00	\$10,200.00	\$14,000.00	27%	\$3,800.00
100-41110-122	Social Security	\$744.00	\$744.00	\$815.30	\$632.40	\$900.00	30%	\$267.60
100-41110-126	Medicare	\$174.24	\$174.24	\$190.84	\$148.04	\$225.00	34%	\$76.96
100-41110-234	Building Rental Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-308	Council Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
<b>Budget Committee</b>								
100-41130-110	Other Pay	\$300.00	\$300.00	\$250.00	\$0.00	\$300.00	100%	\$300.00
<b>Personnel Committee</b>								
100-41200-110	Other Pay	\$0.00	\$50.00	\$0.00	\$0.00	\$300.00	100%	\$300.00
<b>Mayor</b>								
100-41300-100	Wages and Salaries	\$4,400.00	\$4,250.00	\$4,300.00	\$3,450.00	\$4,800.00	28%	\$1,350.00
100-41300-122	Social Security	\$260.40	\$260.40	\$266.60	\$213.90	\$322.00	34%	\$108.10
100-41300-126	Medicare	\$60.96	\$60.96	\$62.40	\$50.06	\$75.00	33%	\$24.94

# City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>Administrator (50%)</b>								
100-41400-100	Wages and Salaries	\$35,699.89	\$36,500.74	\$37,848.80	\$28,744.23	\$39,436.78	27%	\$10,692.55
100-41400-121	PERA	\$2,670.98	\$2,722.48	\$2,808.29	\$2,155.82	\$2,957.76	27%	\$801.94
100-41400-122	Social Security	\$2,192.67	\$2,188.43	\$2,321.62	\$1,782.12	\$2,445.08	27%	\$662.96
100-41400-126	Medicare	\$512.74	\$511.86	\$543.01	\$416.91	\$571.83	27%	\$154.92
100-41400-131	Health Insurance	\$13,422.16	\$14,778.82	\$15,048.02	\$7,587.28	\$10,227.44		\$2,640.16
100-41400-132	Short/Long Term Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-308	Training	\$250.00	\$170.00	\$518.82	\$0.00	\$750.00	100%	\$750.00
100-41400-331	Mileage	\$308.34	\$730.85	\$476.87	\$130.86	\$750.00	83%	\$619.14
100-41400-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Elections</b>								
100-41410-110	Other Pay	\$0.00	\$1,856.25	\$0.00	\$1,726.25	\$2,500.00	31%	\$773.75
100-41410-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-331	Mileage	\$0.00	\$123.17	\$0.00	\$0.00	\$200.00	100%	\$200.00
100-41410-490	Miscellaneous	\$0.00	\$586.00	\$0.00	\$347.91	\$800.00	57%	\$452.09
<b>City Newsletter</b>								
100-41430-217	City Newsletter Printing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-435	City Newsletter Design Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>City Website</b>								
100-41440-218	City Website	\$425.00	\$1,875.00	\$1,175.00	\$0.00	\$1,175.00	100%	\$1,175.00
<b>City Hall Building</b>								
100-41700-300	City Hall Maintenance Expenses	\$777.58	\$1,482.85	\$927.58	\$280.93	\$1,000.00	72%	\$719.07
<b>Administrative Assistant (50%)</b>								
100-41900-100	Wages and Salaries	\$20,800.00	\$21,200.00	\$21,868.51	\$17,480.56	\$24,033.39	27%	\$6,552.83
100-41900-121	PERA	\$1,560.00	\$1,590.00	\$1,640.20	\$1,311.10	\$1,802.50	27%	\$491.40
100-41900-122	Social Security	\$1,263.26	\$1,280.83	\$1,352.12	\$1,067.51	\$1,490.07	28%	\$422.56
100-41900-126	Medicare	\$295.53	\$299.51	\$316.21	\$249.72	\$348.48	28%	\$98.76
100-41900-131	Health Insurance-ER	\$6,143.22	\$6,777.84	\$6,853.34	\$2,945.88	\$3,927.80		\$981.92
100-41900-308	Training	\$521.18	\$0.00	\$584.48	\$25.00	\$600.00	96%	\$575.00
100-41900-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Airport</b>								
100-49810-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-404	Mowing	\$3,000.00	\$2,500.00	\$6,000.00	\$4,000.00	\$6,000.00	33%	\$2,000.00
100-49810-412	Brush Removal	\$450.00	\$1,092.50	\$600.00	\$0.00	\$1,200.00	100%	\$1,200.00
100-49810-430	Repair Maintenance Services	\$0.00	\$25.98	\$848.95	\$0.00	\$400.00	100%	\$400.00
100-49810-439	Licenses, Permits, Dues	\$90.00	\$50.00	\$50.00	\$50.00	\$50.00	0%	\$0.00
<b>General Fund Revenue Total:</b>		<b>\$179,596.27</b>	<b>\$184,238.39</b>	<b>\$164,611.03</b>	<b>\$173,722.01</b>	<b>\$163,414.00</b>	36%	<b>\$59,480.64</b>
<b>General Fund Expenditure Total:</b>		<b>\$146,283.63</b>	<b>\$149,569.11</b>	<b>\$153,103.09</b>	<b>\$114,469.82</b>	<b>\$161,290.16</b>	29%	<b>\$46,820.34</b>
<b>Net Total General Fund:</b>		<b>\$33,312.64</b>	<b>\$34,669.28</b>	<b>\$11,507.94</b>	<b>\$59,252.19</b>	<b>\$2,123.84</b>	596%	<b>\$12,660.30</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>Public Safety</b>								
225-10100	Cash	\$13,356.24	\$14,837.56	\$13,341.30	\$12,566.56			
225-25300	Fund Balance	\$13,949.32	\$13,840.24	\$15,019.56	\$13,775.30			
225-31010	General Property Taxes	\$42,277.54	\$49,524.28	\$54,406.03	\$31,185.22	\$54,400.00	43%	\$23,214.78
225-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Public Safety Committee Pay</b>								
225-41160-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Public Safety</b>								
225-41800-205	Maint Contracts/Software-Siren	\$400.00	\$710.00	\$400.00	\$400.00	\$400.00	0%	\$0.00
225-41800-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-401	Mosquito Control	\$9,986.62	\$8,634.96	\$9,250.29	\$8,559.96	\$10,000.00	14%	\$1,440.04
225-41800-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Fire Service Contract</b>								
225-42200-300	Prof Services-Fire Contract	\$32,000.00	\$39,000.00	\$46,000.00	\$23,000.00	\$46,000.00	50%	\$23,000.00
<b>Public Safety Revenue Total:</b>		<b>\$42,277.54</b>	<b>\$49,524.28</b>	<b>\$54,406.03</b>	<b>\$31,185.22</b>	<b>\$54,400.00</b>	43%	<b>\$23,214.78</b>
<b>Public Safety Expenditure Total:</b>		<b>\$42,386.62</b>	<b>\$48,344.96</b>	<b>\$55,650.29</b>	<b>\$31,959.96</b>	<b>\$56,400.00</b>	43%	<b>\$24,440.04</b>
<b>Net Total Public Safety:</b>		<b>-\$109.08</b>	<b>\$1,179.32</b>	<b>-\$1,244.26</b>	<b>-\$774.74</b>	<b>-\$2,000.00</b>	61%	<b>-\$1,225.26</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>WW In-House Debt Service (PFA)</b>								
301-10100	Cash	-\$86,028.96	-\$70,988.32	-\$80,795.34	-\$279,803.12			
301-25300	Fund Balance	-\$2,042,243.79	-\$1,856,229.63	-\$1,587,471.04	-\$1,321,569.43			
301-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00			
301-31012	W.W.PlantCapacityLevy Increase	\$68,067.05	\$137,610.58	\$138,058.75	\$98,815.51	\$173,000.00	43%	\$74,184.49
301-31016	Sewer Access (SAC-PFA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37200	Wastewater User Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37210	Wastewater ConnectPrincipal	-\$8,850.89	\$3,185.90	-\$2,647.05	\$58,161.21	\$58,000.00	0%	-\$161.21
301-37212	Pay-off WW Connect Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37215	Stub Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37217	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37220	Wastewater Connect Interest	\$24,708.00	\$22,352.11	\$21,326.91	\$8,832.24	\$20,000.00	56%	\$11,167.76
301-39200	Transfers From Other Funds	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
Debt Service Payments								
301-47100-601	Bond Principal	\$0.00	\$0.00	\$0.00	\$362,000.00	\$362,000.00	0%	\$0.00
301-47100-611	Bond Interest	\$27,910.00	\$24,390.00	\$20,837.00	\$18,450.00	\$18,450.00	0%	\$0.00
<b>WW In-House Debt Service - PFA Revenue Total:</b>		<b>\$213,924.16</b>	<b>\$293,148.59</b>	<b>\$286,738.61</b>	<b>\$165,808.96</b>	<b>\$381,000.00</b>	56%	<b>\$215,191.04</b>
<b>WW In-House Debt Serv - PFA Expenditure Total:</b>		<b>\$27,910.00</b>	<b>\$24,390.00</b>	<b>\$20,837.00</b>	<b>\$380,450.00</b>	<b>\$380,450.00</b>	0%	<b>\$0.00</b>
<b>Net Total WW In-House Debt Service - PFA:</b>		<b>\$186,014.16</b>	<b>\$268,758.59</b>	<b>\$265,901.61</b>	<b>-\$214,641.04</b>	<b>\$550.00</b>	39126%	<b>\$215,191.04</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>Roads, Streets, &amp; Highways</b>								
303-10100	Cash	\$105,399.72	\$89,440.85	\$55,599.79	\$28,132.49			
303-25300	Fund Balance	\$82,552.45	\$105,092.72	\$79,986.85	\$57,361.79			
303-31010	General Property Taxes	\$102,070.85	\$99,827.51	\$137,959.98	\$79,108.00	\$138,000.00	43%	\$58,892.00
303-32262	Reimbursements	\$0.00	\$2,197.34	\$2,360.00	\$10.00	\$0.00	0%	-\$10.00
303-36210	Interest Earnings	\$0.00	\$0.00	\$890.76	\$0.00	\$0.00	0%	\$0.00
303-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Highways, Streets, &amp; Roadways</b>								
303-43100-210	Operating Supplies	\$8.35	\$110.48	\$31.97	\$898.10	\$250.00	-259%	-\$648.10
303-43100-212	Gas & Oil	\$1,191.26	\$1,329.65	\$1,726.57	\$1,096.77	\$1,500.00	27%	\$403.23
303-43100-225	Safety Support	\$0.00	\$917.20	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-240	Small Tools & Minor Equip	\$2,839.35	\$474.75	\$262.58	\$0.00	\$750.00	100%	\$750.00
303-43100-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-303	Engineer	\$0.00	\$1,742.34	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-304	Legal Fees	\$0.00	\$270.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-330	Mileage	\$0.00	\$0.00	\$0.00	\$32.78	\$100.00	67%	\$67.22
303-43100-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-360	Insurance 15.194%	\$4,871.01	\$6,163.36	\$4,237.55	\$3,975.18	\$4,111.64	3%	\$136.46
303-43100-400	Repair/Maint Contractual	\$3,924.63	\$17,100.08	\$2,635.00	\$11,580.00	\$10,000.00	-16%	-\$1,580.00
303-43100-402	Patching	\$235.70	\$3,264.88	\$23,960.00	\$270.70	\$3,000.00	91%	\$2,729.30
303-43100-403	Sweeping	\$1,812.50	\$1,870.00	\$2,805.00	\$2,422.50	\$2,500.00	3%	\$77.50
303-43100-404	Mowing	\$5,445.00	\$8,460.00	\$7,650.00	\$0.00	\$7,000.00	100%	\$7,000.00
303-43100-406	Plowing-Sanding	\$17,132.50	\$27,740.00	\$27,005.00	\$14,000.00	\$24,000.00	42%	\$10,000.00
303-43100-407	Salt & Sand	\$10,571.40	\$12,105.00	\$11,505.00	\$7,020.00	\$14,000.00	50%	\$6,980.00
303-43100-409	Crack Sealing	\$1,680.00	\$0.00	\$0.00	\$11,578.27	\$4,000.00	-189%	-\$7,578.27
303-43100-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-411	EGL Signs	\$452.42	\$130.23	\$1,143.87	\$1,305.78	\$750.00	-74%	-\$555.78
303-43100-412	Brush Removal	\$1,328.50	\$4,462.50	\$0.00	\$0.00	\$5,000.00	100%	\$5,000.00
303-43100-413	Striping Roads	\$1,657.88	\$0.00	\$0.00	\$2,200.32	\$2,000.00	-10%	-\$200.32
303-43100-430	Vehicle-Equipment Services	\$0.00	\$2,791.46	\$30,759.33	\$157.59	\$4,500.00	96%	\$4,342.41
303-43100-439	Licenses, Permits, Dues	\$25.00	\$41.00	\$44.00	\$44.25	\$25.00	-77%	-\$19.25
<b>WW Superintendent - 20%</b>								
303-49451-100	Wages and Salaries	\$9,392.91	\$11,469.18	\$15,216.33	\$14,702.06	\$14,707.70	0%	\$5.64
303-49451-121	PERA	\$704.47	\$860.18	\$1,141.26	\$1,102.68	\$4,412.31	75%	\$3,309.63
303-49451-122	Social Security	\$553.95	\$679.42	\$901.10	\$839.14	\$911.88	8%	\$72.74
303-49451-126	Medicare	\$129.55	\$158.91	\$210.75	\$196.27	\$213.26	8%	\$16.99
303-49451-131	Health Insurance	\$2,867.43	\$3,732.10	\$4,159.80	\$3,327.68	\$4,090.98		\$763.30
303-49451-135	EE-Health Ins AFLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee - 30% - Joe/Lee</b>								
303-49452-100	Wages and Salaries	\$9,144.80	\$12,355.12	\$10,839.29	\$10,527.78	\$13,428.28	22%	\$2,900.50
303-49452-121	PERA	\$687.87	\$810.01	\$788.55	\$789.56	\$1,007.12	22%	\$217.56
303-49452-122	Social Security	\$566.11	\$735.69	\$651.92	\$652.71	\$832.55	22%	\$179.84
303-49452-126	Medicare	\$132.38	\$172.09	\$152.45	\$152.66	\$194.71	22%	\$42.05
303-49452-131	Health Insurance	\$2,175.61	\$2,242.20	\$2,244.17	\$1,865.99	\$2,356.68		\$490.69
<b>WW Employee - 30% - Jeremy</b>								
303-49453-100	Wages and Salaries	\$0.00	\$3,448.80	\$10,532.56	\$12,096.75	\$12,321.63	2%	\$224.88
303-49453-121	PERA	\$0.00	\$258.67	\$760.89	\$907.23	\$924.12	2%	\$16.89
303-49453-122	Social Security	\$0.00	\$213.84	\$653.01	\$749.99	\$763.94	2%	\$13.95
303-49453-126	Medicare	\$0.00	\$50.00	\$152.73	\$175.41	\$178.66	2%	\$3.25
303-49453-131	Health Insurance	\$0.00	\$971.58	\$1,665.12	\$1,917.15	\$2,356.68		\$439.53
<b>Roads, Streets, &amp; Highway Revenue Total:</b>		<b>\$102,070.85</b>	<b>\$102,024.85</b>	<b>\$141,210.74</b>	<b>\$79,118.00</b>	<b>\$138,000.00</b>	43%	<b>\$58,882.00</b>
<b>Roads, Streets, &amp; Highway Expenditure Total:</b>		<b>\$79,530.58</b>	<b>\$140,313.66</b>	<b>\$178,256.94</b>	<b>\$106,585.30</b>	<b>\$143,937.14</b>	26%	<b>\$37,351.84</b>
<b>Net Total Roads, Streets, &amp; Highway:</b>		<b>\$22,540.27</b>	<b>-\$38,288.81</b>	<b>-\$37,046.20</b>	<b>-\$27,467.30</b>	<b>-\$5,937.14</b>	-363%	<b>\$21,530.16</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>GOPIRFB Bond Sewer</b>								
304-10100	Cash	-\$54,126.63	-\$41,071.51	-\$18,675.20	-\$44,353.46			
304-25300	Fund Balance	-\$75,083.43	-\$84,451.63	-\$69,412.51	-\$406,120.20			
304-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-36100	Special Assessments	\$5,144.63	\$4,335.95	\$3,288.16	\$14,821.52	\$20,449.53	28%	\$5,628.01
304-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-39201	Debt Transfer	\$0.00	\$0.00	\$22,522.53	\$0.00	\$22,553.00	100%	\$22,553.00
<b>GO Bond Sewer</b>								
304-49800-510	2015 Legacy Sewer Extension		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-511	Squaw Point Facility Plan		\$30.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-300	Professional Services	\$750.00	\$785.20	\$783.25	\$783.25	\$50.00	-1467%	-\$733.25
304-49800-601	Bond Principal	\$0.00	-\$0.50	\$0.00	\$26,205.00	\$25,286.50	-4%	-\$918.50
304-49800-611	Bond Interest	\$2,913.00	\$2,575.48	\$8,383.50	\$13,511.53	\$14,634.83	8%	\$1,123.30
	<b>GO Bond Sewer Revenue Total:</b>	<b>\$5,144.63</b>	<b>\$4,335.95</b>	<b>\$25,810.69</b>	<b>\$14,821.52</b>	<b>\$20,449.53</b>	<b>28%</b>	<b>\$5,628.01</b>
	<b>GO Bond Sewer Expenditure Total:</b>	<b>\$3,663.00</b>	<b>\$3,360.18</b>	<b>\$9,166.75</b>	<b>\$40,499.78</b>	<b>\$39,971.33</b>	<b>-1%</b>	<b>-\$528.45</b>
	<b>Net Total GO Bond Sewer:</b>	<b>\$1,481.63</b>	<b>\$975.77</b>	<b>\$16,643.94</b>	<b>-\$25,678.26</b>	<b>-\$19,521.80</b>	<b>-32%</b>	<b>\$6,156.46</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>GOPIRFB Bond Road</b>								
305-10100	Cash	\$276,379.32	\$220,076.11	\$157,271.55	\$6,517.73			
305-25300	Fund Balance	\$316,452.02	-\$281,122.67	\$221,443.46	\$160,180.90			
305-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31013	2007 Road Improvement Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31014	2008 Road Improvement Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31015	2015 Refund Rd Imp Levy-2024	\$118,844.24	\$115,256.52	\$115,088.90	\$81,700.48	\$143,000.00	43%	\$61,299.52
305-31017	2011 Road Improvement Levy	\$50,127.24	\$27,969.83	\$28,069.49	\$276.80	\$0.00	0%	-\$276.80
305-31018	2013 Road Imp Levy-2029	\$60,230.21	\$69,815.60	\$70,059.74	\$40,140.72	\$70,000.00	43%	\$29,859.28
305-36100	Special Assessments	\$62,354.84	\$50,790.09	\$48,449.61	\$22,730.93	\$38,283.34	41%	\$15,552.41
305-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39300	Bond Escrow	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39310	GO Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>GO Bond Roads</b>								
305-49700-300	Professional Services	\$1,000.00	\$915.80	\$1,016.75	\$916.75	\$1,000.00	8%	\$83.25
305-49700-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-441	Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-601	Bond Principal	\$270,000.00	\$271,999.50	\$276,800.06	\$273,382.50	\$254,600.00	-7%	-\$18,782.50
305-49700-611	Bond Interest	\$55,885.88	\$50,595.95	\$45,113.49	\$21,303.50	\$40,086.00	47%	\$18,782.50
	<b>GO Bond Roads Revenue Total:</b>	<b>\$291,556.53</b>	<b>\$263,832.04</b>	<b>\$261,667.74</b>	<b>\$144,848.93</b>	<b>\$251,283.34</b>	42%	<b>\$106,434.41</b>
	<b>GO Bond Roads Expenditure Total:</b>	<b>\$326,885.88</b>	<b>\$323,511.25</b>	<b>\$322,930.30</b>	<b>\$295,602.75</b>	<b>\$295,686.00</b>	0%	<b>\$83.25</b>
	<b>Net Total GO Bond Roads:</b>	<b>-\$35,329.35</b>	<b>-\$59,679.21</b>	<b>-\$61,262.56</b>	<b>-\$150,753.82</b>	<b>-\$44,402.66</b>		<b>\$106,351.16</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>Parks &amp; Recreation</b>								
404-10100	Cash	\$57,085.13	\$66,093.77	\$100,110.71	\$109,223.83			
404-25300	Fund Balance	\$43,888.93	\$57,433.13	\$63,224.77	\$100,371.71			
404-31010	General Property Taxes	\$18,035.23	\$17,965.17	\$17,993.23	\$15,944.38	\$28,000.00	43%	\$12,055.62
404-33400	State Grants and Aids	\$4,675.00	\$9,625.00	\$4,455.00	\$6,765.00	\$4,250.00	-59%	-\$2,515.00
404-32260	Park Dedication Fees	\$0.00	\$0.00	\$20,611.00	\$0.00	\$0.00	0%	\$0.00
404-33600	County Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Park &amp; Trails Committee</b>								
404-41170-110	Other Pay	\$250.00	\$300.00	\$250.00	\$0.00	\$400.00	100%	\$400.00
<b>Tennis Courts</b>								
404-45126-360	Insurance 0.872%	\$140.79	\$286.94	\$263.00	\$280.13	\$300.00	7%	\$19.87
404-45126-400	Tennis Court Repair/Maint	\$17.14	\$1,600.00	\$294.69	\$0.00	\$0.00	0%	\$0.00
<b>Parks/Recreation/Trails</b>								
404-45127-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-402	Patching	\$0.00	\$38.65	\$0.00	\$5,797.95	\$500.00	-1060%	-\$5,297.95
404-45127-510	Trail Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100%	\$10,000.00
404-45127-515	Trail Maintenance	\$4,083.10	\$9,947.94	\$649.60	\$753.18	\$6,000.00	87%	\$5,246.82
404-45127-810	Reimburse - Pine Beach Ski	\$4,675.00	\$9,625.00	\$4,455.00	\$6,765.00	\$4,250.00	-59%	-\$2,515.00
<b>Parks &amp; Recreation Revenue Total:</b>		<b>\$22,710.23</b>	<b>\$27,590.17</b>	<b>\$43,059.23</b>	<b>\$22,709.38</b>	<b>\$32,250.00</b>	<b>30%</b>	<b>\$9,540.62</b>
<b>Parks &amp; Recreation Expenditure Total:</b>		<b>\$9,166.03</b>	<b>\$21,798.53</b>	<b>\$5,912.29</b>	<b>\$13,596.26</b>	<b>\$21,450.00</b>	<b>37%</b>	<b>\$7,853.74</b>
<b>Net Total Parks &amp; Recreation:</b>		<b>\$13,544.20</b>	<b>\$5,791.64</b>	<b>\$37,146.94</b>	<b>\$9,113.12</b>	<b>\$10,800.00</b>	<b>16%</b>	<b>\$1,686.88</b>

# City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>Planning &amp; Zoning</b>								
407-10100	Cash	\$64,074.66	\$57,884.46	\$62,280.65	\$51,271.42			
407-25300	Fund Balance	\$63,564.13	\$62,825.66	\$57,156.46	\$61,553.65			
407-31010	General Property Taxes	\$60,387.31	\$54,912.52	\$55,073.08	\$31,532.93	\$55,000.00	43%	\$23,467.07
407-32200	Land Use Permits	\$15,645.00	\$15,275.00	\$27,830.00	\$27,030.00	\$23,000.00	-18%	-\$4,030.00
407-34103	Zoning & Subdivision Fees	\$250.00	\$3,760.00	\$550.00	\$300.00	\$300.00	0%	\$0.00
407-34104	Variance	\$800.00	\$1,200.00	\$900.00	\$400.00	\$800.00	50%	\$400.00
407-34105	Conditional Use Permit	\$2,400.00	\$500.00	\$2,100.00	\$400.00	\$800.00	50%	\$400.00
407-34107	Recording Fee	\$368.00	\$230.00	\$276.00	\$92.00	\$184.00	50%	\$92.00
407-36200	Miscellaneous Revenues	\$1,175.00	\$8,889.64	\$21,102.62	\$0.00	\$0.00	0%	\$0.00
407-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning Committee</b>								
407-41180-110	Other Pay	\$7,042.80	\$6,450.00	\$6,650.00	\$1,350.00	\$7,000.00	81%	\$5,650.00
<b>Administrator-50%</b>								
407-41400-100	Wages and Salaries	\$35,612.70	\$36,297.46	\$37,442.56	\$28,744.21	\$39,436.78	27%	\$10,692.57
407-41400-121	PERA	\$2,670.98	\$2,722.23	\$2,808.03	\$2,155.81	\$2,957.76	27%	\$801.95
407-41400-122	Social Security	\$2,192.42	\$2,188.42	\$2,321.37	\$1,782.11	\$2,445.08	27%	\$662.97
407-41400-126	Medicare	\$512.73	\$511.86	\$542.76	\$416.72	\$571.83	27%	\$155.11
407-41400-131	Health Insurance-ER	\$13,421.94	\$14,778.70	\$15,047.90	\$7,587.27	\$10,227.44		\$2,640.17
407-41400-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Administrative Assistant-25%</b>								
407-41900-100	Wages and Salaries	\$10,679.00	\$10,798.00	\$11,155.50	\$8,740.31	\$12,016.69	27%	\$3,276.38
407-41900-121	PERA	\$780.00	\$795.00	\$820.10	\$655.46	\$901.25	27%	\$245.79
407-41900-122	Social Security	\$631.66	\$640.50	\$676.19	\$533.79	\$745.04	28%	\$211.25
407-41900-126	Medicare	\$147.70	\$149.84	\$158.22	\$124.82	\$174.24	28%	\$49.42
407-41900-131	Health Insurance-ER	\$3,071.60	\$3,388.86	\$3,426.62	\$1,472.94	\$1,963.90		\$490.96
407-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning</b>								
407-41910-200	Office Supplies	\$0.00	\$0.00	\$124.00	\$64.68	\$0.00	0%	-\$64.68
407-41910-207	Zoning Ordinance	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-300	Professional Services	\$0.00	\$0.00	\$0.00	\$720.00	\$0.00	0%	-\$720.00
407-41910-303	Engineer	\$0.00	\$1,005.85	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-304	Legal Fees	\$2,169.50	\$9,311.71	\$20,626.25	\$15,212.77	\$4,000.00	-280%	-\$11,212.77
407-41910-322	Postage	\$110.45	\$95.75	\$126.26	\$84.89	\$150.00	43%	\$65.11
407-41910-331	Mileage	\$600.37	\$329.20	\$441.94	\$423.75	\$600.00	29%	\$176.25
407-41910-350	Legal Notices Publishing	\$675.69	\$275.28	\$392.55	\$233.60	\$800.00	71%	\$566.40
407-41910-360	Insurance 1.181%	\$865.24	\$467.70	\$290.26	\$344.31	\$319.50	-8%	-\$24.81
407-41910-437	Cass County Fees	\$414.00	\$230.00	\$334.00	\$46.00	\$400.00	89%	\$354.00
407-41910-810	Refunds & Reimbursements	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	0%	\$0.00
<b>Planning &amp; Zoning Revenue Total:</b>		<b>\$81,025.31</b>	<b>\$84,767.16</b>	<b>\$107,831.70</b>	<b>\$59,754.93</b>	<b>\$80,084.00</b>	<b>25%</b>	<b>\$20,329.07</b>
<b>Planning &amp; Zoning Expenditure Total:</b>		<b>\$81,763.78</b>	<b>\$122,895.10</b>	<b>\$139,064.27</b>	<b>\$70,693.44</b>	<b>\$84,709.51</b>	<b>17%</b>	<b>\$14,016.07</b>
<b>Net Total Planning &amp; Zoning:</b>		<b>-\$738.47</b>	<b>-\$38,127.94</b>	<b>-\$31,232.57</b>	<b>-\$10,938.51</b>	<b>-\$4,625.51</b>	<b>-136%</b>	<b>\$6,313.00</b>

## City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>Wastewater</b>								
602-10100	Cash	\$145,411.35	\$136,085.65	\$189,675.27	\$286,834.75			
602-25301	Designated CapOut Fund Balance	\$55,979.25	\$69,696.82	\$83,479.45	\$84,711.58			
602-31016	Sewer Access Connection-(SAC)	\$39,700.32	\$44,571.07	\$20,766.95	\$29,313.03	\$12,800.00	-129%	-\$16,513.03
602-32210	Wastewater/ISTS Permits	\$300.00	\$300.00	\$0.00	\$500.00	\$300.00	-67%	-\$200.00
602-36100	Special Assessments	\$3,235.00	\$547.32	-\$8,418.00	\$0.00	\$0.00	0%	\$0.00
602-36101	Special Assess- 2015 Legacy	\$0.00	\$0.00	\$7,987.32	\$3,993.66	\$7,987.32	50%	\$3,993.66
602-36200	Miscellaneous Revenues	\$2,484.56	\$17,959.49	\$20,883.53	\$892.63	\$0.00	0%	-\$892.63
602-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36240	WW Bio Solids Treatment	\$24,826.26	\$24,861.24	\$31,079.29	\$4,869.13	\$20,000.00	76%	\$15,130.87
602-37200	Wastewater User Charges	\$464,622.24	\$475,975.34	\$489,984.38	\$246,423.17	\$491,344.00	50%	\$244,920.83
602-37216	Sewer Connection Inspection	\$200.00	\$300.00	\$150.00	\$100.00	\$100.00	0%	\$0.00
602-37217	Capital Outlay	\$13,717.57	\$13,782.63	\$13,922.13	\$7,025.50	\$13,440.00	48%	\$6,414.50
602-37218	CapOut Reimbursed	\$11,499.58	\$0.00	\$6,297.27	\$0.00	\$0.00	0%	\$0.00
602-37260	WW Penalty	\$2,006.46	\$1,928.59	\$1,649.54	\$1,151.69	\$1,300.00	11%	\$148.31
602-37264	WW Delinquents to County	\$1,576.16	\$0.00	-\$0.20	\$945.33	\$1,500.00	37%	\$554.67
602-39200	Transfer In	\$0.00	\$0.00	\$354,000.00	\$0.00	\$0.00	0%	\$0.00
<b>Wastewater Committee</b>								
602-41150-110	Other Pay	\$600.00	\$750.00	\$150.00	\$0.00	\$800.00	100%	\$800.00
<b>Administrative Assistant-25%</b>								
602-41900-100	Wages and Salaries	\$12,799.00	\$12,083.00	\$10,094.50	\$8,740.31	\$12,016.69	27%	\$3,276.38
602-41900-121	PERA	\$780.00	\$795.00	\$820.10	\$655.46	\$901.25	27%	\$245.79
602-41900-122	Social Security	\$631.50	\$640.25	\$675.93	\$533.62	\$745.04	28%	\$211.42
602-41900-126	Medicare	\$147.69	\$149.67	\$157.99	\$124.81	\$174.24	28%	\$49.43
602-41900-131	Health Insurance-ER	\$3,071.48	\$3,388.74	\$3,426.50	\$1,472.85	\$1,963.90		\$491.05
602-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>Transfers from other Funds</b>								
602-49360-720	Operating Transfers-301	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00

# City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>Wastewater</b>								
602-49450-200	Office Supplies	\$179.24	\$200.94	\$125.70	\$31.42	\$400.00	92%	\$368.58
602-49450-205	Maint. Contract/Software	\$3,468.43	\$2,565.52	\$3,105.77	\$6,100.65	\$5,000.00	-22%	-\$1,100.65
602-49450-210	Operating Supplies	\$5,446.36	\$85.34	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-212	Gas & Oil	\$5,579.77	\$5,324.12	\$5,602.12	\$2,755.43	\$6,000.00	54%	\$3,244.57
602-49450-215	Ferric Chloride	\$6,500.06	\$6,723.35	\$6,888.21	\$0.00	\$7,000.00	100%	\$7,000.00
602-49450-220	Repair & Maint. Supplies	\$16,695.02	\$11,521.52	\$28,759.87	\$15,457.51	\$15,200.00	-2%	-\$257.51
602-49450-225	Safety Support	\$0.00	\$359.01	\$194.70	\$0.00	\$2,000.00	100%	\$2,000.00
602-49450-240	Small Tools & Minor Equip	\$86.59	\$792.15	\$0.00	\$0.00	\$750.00	100%	\$750.00
602-49450-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-301	Auditor - Accounting	\$5,872.50	\$5,370.00	\$4,986.37	\$4,772.50	\$6,000.00	20%	\$1,227.50
602-49450-303	Engineer	\$306.86	\$1,267.06	\$262.05	\$0.00	\$3,000.00	100%	\$3,000.00
602-49450-304	Legal Fees	\$810.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-311	Lab Services	\$13,074.00	\$13,983.00	\$13,283.00	\$9,593.00	\$14,000.00	31%	\$4,407.00
602-49450-321	Telephone & Internet	\$1,812.11	\$1,669.84	\$1,966.11	\$1,044.92	\$2,000.00	48%	\$955.08
602-49450-322	Postage	\$1,808.98	\$1,340.33	\$1,767.46	\$1,188.36	\$1,600.00	26%	\$411.64
602-49450-323	Cell Phone	\$2,301.45	\$2,114.26	\$2,280.07	\$1,394.43	\$2,100.00	34%	\$705.57
602-49450-350	Legal Notices Publishing	\$138.85	\$17.88	\$0.06	\$0.00	\$300.00	100%	\$300.00
602-49450-360	Insurance 62.970%	\$13,441.96	\$14,230.19	\$14,850.17	\$19,123.14	\$17,040.83	-12%	-\$2,082.31
602-49450-381	Electric	\$62,017.29	\$65,342.70	\$56,915.11	\$43,179.38	\$65,000.00	34%	\$21,820.62
602-49450-383	Gas Utilities	\$999.31	\$988.47	\$974.30	\$934.61	\$1,100.00	15%	\$165.39
602-49450-384	Refuse Disposal	\$15.21	\$182.52	\$239.79	\$146.64	\$200.00	27%	\$53.36
602-49450-385	Sludge Removal	\$14,101.90	\$3,200.00	\$3,200.00	\$3,970.00	\$20,000.00	80%	\$16,030.00
602-49450-386	Septic Pumping - Scheduled	\$9,267.50	\$5,250.00	\$5,900.00	\$0.00	\$7,200.00	100%	\$7,200.00
602-49450-387	Septic Jetting	\$1,829.50	\$2,159.75	\$2,427.50	\$250.00	\$3,000.00	92%	\$2,750.00
602-49450-389	Septic Pumping - Emergency	\$2,380.00	\$2,745.00	\$4,898.75	\$300.00	\$3,500.00	91%	\$3,200.00
602-49450-400	Repair/Maint - Contractual	\$14,126.02	\$15,381.53	\$21,616.62	\$34,070.48	\$20,000.00	-70%	-\$14,070.48
602-49450-405	Depreciation Expense	\$341,893.00	\$344,558.00	\$343,390.00	\$0.00	\$0.00	0%	\$0.00
602-49450-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-430	Vehicle-Equipment Services	\$3,645.66	\$542.73	\$3,886.03	\$1,260.97	\$1,500.00	16%	\$239.03
602-49450-439	Licenses, Permits, Dues	\$1,450.00	\$2,402.00	\$3,073.00	\$1,833.50	\$2,500.00	27%	\$666.50
602-49450-490	Miscellaneous	\$50.06	\$683.67	\$78.16	\$40.00	\$500.00	92%	\$460.00
602-49450-499	Reimbursable Expenses	\$6,147.75	\$0.00	\$828.11	\$12,414.00	\$0.00	0%	-\$12,414.00
602-49450-500	Capital Outlay	\$0.00	\$0.15	\$3,600.59	\$44,999.73	\$0.00	0%	-\$44,999.73
602-49450-501	CapOut Reimbursable Supplies	\$10,158.21	\$25,083.39	\$21,859.00	\$2,695.00	\$0.00	0%	-\$2,695.00
602-49450-502	Trucks	\$0.00	\$0.40	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-503	Lawn Mower	\$0.00	\$0.00	\$0.00	\$85.02	\$0.00	0%	-\$85.02
602-49450-504	Lift Stations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-505	Control Panel	\$2,224.00	\$881.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-506	Pumps	\$18,679.15	\$11,519.00	\$13,414.00	\$6,942.00	\$15,000.00	54%	\$8,058.00
602-49450-507	Collection System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-508	Capital Outlay Squaw Pt Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-509	Capital Outlay Pine Beach Plant	\$0.00	-\$0.10	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-510	Capital Outlay-2015 Legacy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-570	Office Equip/Furnishings	\$0.00	\$0.00	\$0.00	\$922.49	\$2,676.04	66%	\$1,753.55
602-49450-581	Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-590	Capital Outlay Designated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00

# City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
<b>WW Superintendent - Joel</b>						\$0.00		
602-49451-100	Wages and Salaries	\$53,165.02	\$55,288.03	\$55,240.94	\$38,134.60	\$58,830.82	35%	\$20,696.22
602-49451-121	PERA	\$3,987.38	\$4,146.64	\$4,143.05	\$2,860.09	\$4,412.31	35%	\$1,552.22
602-49451-122	Social Security	\$3,139.40	\$3,274.24	\$3,263.95	\$2,177.44	\$3,647.51	40%	\$1,470.07
602-49451-126	Medicare	\$734.23	\$765.71	\$763.36	\$509.25	\$853.05	40%	\$343.80
602-49451-131	Health Insurance	\$14,876.25	\$15,857.12	\$16,912.62	\$11,846.87	\$16,363.90		\$4,517.03
602-49451-308	Training	\$1,035.89	\$1,129.21	\$1,753.32	\$678.36	\$2,000.00	66%	\$1,321.64
602-49451-330	Mileage-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49451-331	Mileage	\$282.42	\$140.07	\$332.08	\$82.94	\$350.00	76%	\$267.06
602-49451-438	Uniforms	\$365.95	\$390.56	\$350.91	\$169.99	\$400.00	58%	\$230.01
602-49451-439	Licenses, Permits, Dues	\$275.00	\$0.00	\$23.00	\$445.92	\$0.00	0%	-\$445.92
<b>WW Employee - Lee (Joe)</b>								
602-49452-100	Wages and Salaries	\$39,730.52	\$40,000.70	\$32,075.33	\$21,363.80	\$31,332.64	32%	\$9,968.84
602-49452-102	Wages and Salaries Part Time	\$959.87	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-121	PERA	\$2,982.49	\$2,808.46	\$2,405.67	\$1,602.29	\$2,349.95	32%	\$747.66
602-49452-122	Social Security	\$2,504.36	\$2,471.03	\$1,988.70	\$1,324.58	\$1,942.62	32%	\$618.04
602-49452-126	Medicare	\$585.72	\$577.89	\$465.08	\$309.77	\$454.32	32%	\$144.55
602-49452-131	Health Insurance	\$8,310.77	\$5,977.74	\$5,418.09	\$4,025.68	\$5,498.92		\$1,473.24
602-49452-308	Training	\$0.00	\$1,255.31	\$260.00	\$500.00	\$1,000.00	50%	\$500.00
602-49452-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-331	Mileage	\$0.00	\$81.75	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-438	Uniforms	\$364.70	\$623.11	\$286.35	\$331.75	\$400.00	17%	\$68.25
602-49452-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
<b>WW Employee - Jeremy (Josh/Cole)</b>								
602-49453-100	Wages and Salaries	\$14,866.18	\$18,736.20	\$27,063.52	\$17,574.40	\$28,750.47	39%	\$11,176.07
602-49453-121	PERA	\$1,114.96	\$1,405.19	\$1,962.03	\$1,318.05	\$2,156.28	39%	\$838.23
602-49453-122	Social Security	\$921.70	\$1,161.60	\$1,677.94	\$1,089.59	\$1,782.53	39%	\$692.94
602-49453-126	Medicare	\$215.56	\$271.66	\$392.44	\$254.83	\$416.88	39%	\$162.05
602-49453-131	Health Insurance	\$669.22	\$3,669.47	\$4,224.70	\$3,974.52	\$5,498.92		\$1,524.40
602-49453-308	Training	\$0.00	\$65.00	\$260.00	\$0.00	\$1,000.00	100%	\$1,000.00
602-49453-331	Mileage	\$0.00	\$81.75	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49453-438	Uniforms	\$297.13	\$769.11	\$569.78	\$389.46	\$400.00	3%	\$10.54
602-49453-439	Licenses, Permits, Dues	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	<b>Wastewater Revenue Total:</b>	<b>\$564,168.15</b>	<b>\$580,225.68</b>	<b>\$946,720.21</b>	<b>\$295,214.14</b>	<b>\$548,771.32</b>	<b>46%</b>	<b>\$253,557.18</b>
	<b>Wastewater Expenditure Total:</b>	<b>\$524,073.13</b>	<b>\$512,680.93</b>	<b>\$534,140.50</b>	<b>\$337,996.41</b>	<b>\$542,509.11</b>	<b>38%</b>	<b>\$204,512.70</b>
	<b>Net Total Wastewater:</b>	<b>\$40,095.02</b>	<b>\$67,544.75</b>	<b>\$412,579.71</b>	<b>-\$42,782.27</b>	<b>\$6,262.21</b>	<b>783%</b>	<b>\$49,044.48</b>
<b>Revenue Grand Totals:</b>			<b>\$1,589,687.11</b>	<b>\$2,032,055.98</b>	<b>\$987,183.09</b>	<b>\$1,669,652.19</b>	<b>45%</b>	<b>\$752,257.75</b>
<b>Expenditures Grand Totals:</b>			<b>\$1,346,863.72</b>	<b>\$1,419,061.43</b>	<b>\$1,391,853.72</b>	<b>\$1,726,403.25</b>	<b>19%</b>	<b>\$334,549.53</b>
<b>Net Grand Totals:</b>		<b>\$260,811.02</b>	<b>\$300,529.39</b>	<b>\$652,787.55</b>	<b>-\$364,877.63</b>	<b>-\$56,751.06</b>	<b>-736%</b>	<b>\$417,708.22</b>
<b>Total Health Insurance</b>		<b>\$65,854.07</b>	<b>\$72,349.39</b>	<b>\$74,517.59</b>	<b>\$44,240.97</b>	<b>\$75,235.59</b>	<b>41%</b>	<b>\$30,994.62</b>

9/24/20

Council and committee members

Subject: New equipment

It has come to my attention that we could use money from the CARES Act to purchase a locator and inspection equipment, if it reduces personal contact. I have found a locator that will capture your location in Survey Grade GNSS (Global Navigation Satellite System). This eliminates two people meeting at a utility. One person could locate the utilities and take the survey location.

I have found a small camera system, which would allow us to inspect service line. This would identify cracked pipe if water is coming into our system without confronting the home owner directly.

With these pieces of equipment you can capture a lot of information. Now where do we store this information and what do we do with this information. For this, there is a software package that several states are using in the water and wastewater industry, it is Diamondmap.com. This is also a management tool, so you would be able to track work orders and complaints, do searches and track any work that has been done. This does come with a monthly charge of \$25 dollars or \$300 dollars annually.

Summary of cost:

Item	Dollars
Locator	10,239
Probe	300
Camera	5,822
<b>Total</b>	<b>16,361</b>
Diamondmap.com	<b>300 per year</b>

I have been waiting for more than 25 years for a package like this. Every time I looked into this, you would have to pay an engineering firm \$3000-\$6000 per year to manage your data. You would have annual fee for software and you would have to hire a surveyor to capture and to come back to the utility. This was not economically feasible.

Currently I have 10 three ring binders with every Call-Out that the city has gone to since I started. We average about 120 Call-Out per year. Plus we keep a summery in each panel, which may or may not be there the next time you get called to that location. You can have all sorts of problems and the log sheet in the panel gets wrecked. With both current methods you have to manually read through each sheet to find what you are looking for, no simple search! With the management software with maps you could see trends on a map, by address and to the nearest 1/10 of foot!

We do have pretty good As-built drawings, but there are times when we dig up the utilities and we have to move them. Do you call in a surveyor to capture that data? Sometimes, but mostly not, now we would be able capture and share that data instantaneously. I have attached my correspondence for your review.

Joel

## CI-vLoc3RTK-Pro-5watt LI Kit VZ



A Copperhead Company

PO Box 1081 Monticello, MN 55362  
Ph 877-544-2700 Fax 763-271-3694

## Quote

<b>Date</b>	<b>Quote #</b>
9/11/20	10609

<b>Name / Address</b>
City of East Gull Lake

<b>Ship To</b>
City of East Gull Lake

<b>Terms</b>	<b>FOB</b>
Net 30	Warehouse

Item	Description	Qty	Cost	Total
CI-vLoc3RTK-Pro5watt Kit ATT	Vivax-Metrotech vLoc3 RTK Pro 5-watt Kit - AT&T - Includes - Survey Grade GNSS RTK Receiver, vLoc3-5watt ALKALINE BATTERY Transmitter with carry bag, direct connection leads, grounding stake, 5inch induction clamp and user manual.	1	9,736.00	9,736.00
CI-vLoc3RTK-Pro5watt LI Kit ATT	Vivax-Metrotech vLoc3 RTK Pro 5-watt Li-ion Kit - AT&T - Includes - Survey Grade GNSS RTK Receiver, vLoc3-5watt LI-ION BATTERY Transmitter with carry bag, direct connection leads, grounding stake, 5inch induction clamp and user manual.	1	10,239.00	10,239.00
CI-vLoc3RTK-Pro-5watt Kit VZ	Vivax-Metrotech vLoc3 RTK Pro 5-watt Kit - Verizon - Includes - Survey Grade GNSS RTK Receiver, vLoc3-5watt ALKALINE BATTERY Transmitter with carry bag, direct connection leads, grounding stake, 5inch induction clamp and user manual.	1	9,736.00	9,736.00
CI-vLoc3RTK-Pro-5watt LI Kit VZ	Vivax-Metrotech vLoc3 RTK Pro 5-watt Li-ion Kit - Verizon - Includes - Survey Grade GNSS RTK Receiver, vLoc3-5watt LI-ION BATTERY Transmitter with carry bag, direct connection leads, grounding stake, 5inch induction clamp and user manual.	1	10,239.00	10,239.00
Shipping	Shipping & Handling	1	110.00	110.00
	Training Included			
	Lead Time 7-10 Business Days			

Thank you for your business. Quote pricing is valid for 90 days.

**ATTENTION: Copperhead Innovations has changed its name to Utility Logic. Please update your records.**



A Copperhead Company

PO Box 1081 Monticello, MN 55362  
Ph 877-544-2700 Fax 763-271-3694

### Quote

Date	Quote #
9/11/20	10611

Name / Address
City of East Gull Lake

Ship To
City of East Gull Lake

Terms	FOB
Net 30	Warehouse

Item	Description	Qty	Cost	Total
CI-TPROBE01	EZ T-probe – steel rod with black PVC coated T-handle and blunt tip	1	299.99	299.99
	Shipping Not Included			
	Lead Time 7-10 Business Days			



A Copperhead Company

PO Box 1081 Monticello, MN 55362  
Ph 877-544-2700 Fax 763-271-3694

### Quote

Date	Quote #
9/14/20	10620

Name / Address
City of East Gull Lake

Ship To
City of East Gull Lake

Terms	FOB
Net 30	Warehouse

Item	Description	Qty	Cost	Total
CI-VMX-150A-D26N	Vivax-Metrotech vCamMX-2 Mini-System - Includes control module, reel, 150' of 10mm pushrod, D26 camera head	1	5,822.00	5,822.00
Shipping	Shipping & Handling	1	220.00	220.00
	Lead Time 7-10 Business Days			

Hello All,

The goal with the CARES funding for the Utility Locator is to reduce/eliminate the contact between public works employees and the public. Since it allows the employee to work independently it keeps exposure to a minimum with co-workers and the public.

We did not budget for this equipment so we feel we are within the guidelines of the CARES Act funding. If you have questions, please don't hesitate to contact me.

Thanks!

Andrea Lauer

Mayor, City of Royalton

320-630-2229

[mayor@royaltonmn.com](mailto:mayor@royaltonmn.com)

Joel

Thank you for contacting us today. I work with Zach who you chatted with earlier. Below are some follow up notes.

### **Price**

Below are a couple of price options. With either option there is no contract, no setup cost, and support is included. Most customers pay yearly by check, or you can setup a monthly credit card payment.

#### Option 1: Single user - \$20/user/month.

With a single user subscription you can log into your map from any computer, tablet, or phone but from only one place at a time.

#### Option 2: Unlimited-use - \$25/month

With this option you can create logins for everyone on staff at the city including other departments and contractors as long as it is related to City business. You control which people can make changes to your map.

### **How To Get Started**

- Demo: If you would like a demo or just discuss mapping procedures we encourage you to give us a call anytime. Or email to setup a time.
- Video: If you are going to be starting from scratch watch [Video #201](#) in our training library. This is just one method of mapping your system.
- Free Trial: We start everyone out with a 30 day free trial. It is fully functional allowing you to get started mapping. Then if you decide you like it you just seamlessly keep using it as you move forward. [Click Here](#) to start a free trial.
- Existing GIS: If you already have some GIS data we will transfer it into Diamond Maps for you at no charge so that you can use it during your free trial.

## Support

All subscriptions and free trials come with our white-glove support. Your phone calls and emails will be answered directly by Zach or myself and we will walk you through any task you want to accomplish. Helping water and sewer companies map their system and track maintenance is all we do, so we can usually answer your questions quickly and thoroughly. And even if you have a crazy idea we can probably tell you how some other municipality accomplished the same thing.

## References

Diamond Maps is used by 500 communities around the country. Our closest customers to you are

- Menahga
- Milaca
- Longville
- Eden Valley

Ben Hill

[DiamondMaps.com](http://DiamondMaps.com)

Brownsburg, IN USA

317-797-6824

[ben@diamondmaps.com](mailto:ben@diamondmaps.com)



# City of East Gull Lake

## Staff Report

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**To:** Mayor & City Council

**Prepared by:** Kathy Schack

**Date:** October 6, 2020

**Agenda Item:** 14a

**Subject:** Resolution 10:01-20  
Gambling Permit – Raffle at Cragun's Legacy

**Report:**

**Council Action Requested:**

North Country Pheasants Forever is requesting a gambling permit be approved for a raffle to be held on March 27, 2021 at Cragun's Legacy.

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: North Country Pheasants Forever Previous Gambling Permit Number: X-05677-20-010

Minnesota Tax ID Number, if any: 4874648 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 30144 Loon Lake Rd

City: Crosby State: MN Zip: 56441 County: Crow Wing

Name of Chief Executive Officer (CEO): Jake Granfors

CEO Daytime Phone: 218-434-0929 CEO Email: jgranfors@pheasantsforever.org  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Craguns- The Legacy Pavilion

Physical Address (do not use P.O. box): 11000 Craguns Drive

Check one:

City: East Gull Lake Zip: 56401 County: Cass

Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): March 27th 2021

Check each type of gambling activity that your organization will conduct:

- Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: City of East Gull Lake

Signature of City Personnel: \_\_\_\_\_

Title: City Administrator Date: October 6, 2020

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

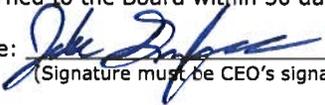
Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 9-21-2020  
(Signature must be CEO's signature; designee may not sign)

Print Name: Jake Granfors

**REQUIREMENTS**

- Complete a separate application for:**
- all gambling conducted on two or more consecutive days; or
  - all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**  
\_\_\_\_\_ a copy of your proof of nonprofit status; and  
\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**September Filing**

Date	Event\Item\Description	Amount	Staff Time
July/ August	Rob Labor hours for remote meetings due to Covid19	\$1,516.80	40
July / August	Rob Labor hours for adjusting staff schedules and work from home duties	\$1,516.80	40
5/6/2020	COVID19 Policy Declaration - Legal fee	\$120.00	
4/17/2020	Kathy working from home 3/28/2020-4/10/2020	\$1,848.72	80
4/17/2020	Rob working from home 3/28/2020-4/10/2020	\$3,033.60	80
4/17/2020	Joel working from home 3/28/2020-4/10/2020	\$2,423.24	72
4/17/2020	Lee working from home 3/28/2020-4/10/2020	\$963.47	48
4/17/2020	Jeremy working from home 3/28/2020-4/10/2020	\$914.83	48
5/1/2020	Kathy working from home 4/11/2020-4/24/2020	\$1,848.72	80
5/1/2020	Rob working from home 4/11/2020-4/24/2020	\$2,123.52	56
3/31/2020	Laptop Computer (Rob)	\$604.08	
5/1/2020	Computer case (Rob)	\$28.99	
4/1/2020	Zoom meeting expense	\$16.09	
5/31/2020	Zoom meeting expense	\$16.09	
6/1/2020	Zoom meeting expense	\$16.09	
7/2/2020	Zoom meeting expense	\$16.09	
8/3/2020	Zoom meeting expense	\$16.09	
7/23/2020	Masks for meetings	\$64.68	
8/3/2020	Music General Audio/Visual equipment for meeting P & Z Public Hearing 7/28 & CC 9/1	\$150.00	
9/1/2020	Brainerd Dispatch public notices for change of meeting site (\$29.20+\$109.50+\$94.90)	\$233.60	
	<b>September Filing</b>		
	<b>Total Allotment</b>		<b>\$17,471.50</b>
	<b>Balance Remaining</b>		<b>\$77,902.00</b>
			<b>\$60,430.50</b>
			<b>\$3,153.60</b>
			<b>\$64.68</b>
			<b>\$383.60</b>
			<b>\$713.52</b>
			<b>\$13,156.10</b>
			<b>Improve Telework</b>
			<b>Other Eligible Expenses</b>
			<b>PPE</b>

**October Filing**

<b>Date</b>	<b>Event\Item\Description</b>	<b>Amount</b>	<b>Staff Time</b>
4/9/2020	Cascade Computers - Update computer server to accommodate privacy for remote access	\$540.78	Improve Telework
5/12/2020	Cascade Computers - End user remote access quarterly charges	\$45.00	
8/10/2020	Cascade Computers - End user remote access quarterly charges	\$45.00	
9/11/2020	Cascade Computers - Set up city laptops (Rob & Kathy) 9/3, 9/8	\$85.00	
9/11/2020	Wireless mouse for laptop computer remote access	\$19.41	
9/22/2020	Laptop Computer (Kathy)	\$689.15	
Need invoice	Computer case (Kathy)	\$28.99	
Not Re yet	Headset for cell phone	\$34.99	\$1,488.32
6/2/2020	Integra Powder Free Nitrie Gloves-12 Boxes	\$200.40	PPE
9/11/2020	Isopropyl Alcohol Wipes (USA BlueBook) 8/27	\$92.22	\$292.62
9/11/2020	Music General Audio/Visual equipment for meeting P & Z Public Hearing 7/28 & CC 9/1	\$495.00	Other Eligible Expenses
9/11/2020	Amazon Prime to expedite purchases for COVID19	\$13.95	
9/22/2020	Bret Mason - Convert recording WAV to MP4 and upload to Youtube - 7/29 PZ meeting	\$75.00	
Need invoice	Chad Parks Audio/Visual equipment for meetings 8/24,8/25	\$400.00	
TBP	Cragun's Legacy Clubhouse rental for meetings	\$500.00	
Order?	Equipment for WW??	\$16,361.00	
Order?	DuraBox Wall Mount Drop Box	\$89.00	\$17,933.95
		<b>October Filing</b>	<b>\$19,714.89</b>
<b>Total Expenses</b>			<b>\$37,186.39</b>
<b>Total Allotment</b>			<b>\$77,902.00</b>
<b>Balance Remaining</b>			<b>\$40,715.61</b>