
CITY OF EAST GULL LAKE

CITY COUNCIL MEETING

MEETING PACKET FOR THE

May 5, 2020

REGULARLY SCHEDULED MEETING



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**CITY OF EAST GULL LAKE
REGULAR SESSION
AGENDA
Tuesday, May 05, 2020
6:30 PM via ZOOM**

1. Call meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda by motion

4a. Additions

4b. Deletions

5. Approval of Consent Agenda by motion *

5a. April 7, 2020 City Council Meeting Minutes

5b. Financial Report

◆ March, 2020 bank statement information:

• Checking Account:

- Total Additions: \$1,267.91
- Total Subtractions: \$76,021.57
- Ending Balance: \$63,090.39
- Interest Earned to date: \$4.09

• Money Market Account:

- Interest Earned: \$269.13
- Ending Balance: \$353,493.37
- Interest Earned to date: \$1,115.61

◆ Approve April, 2020 Check Register

- Claims 20646 to 20660 for total amount of \$16,468.04

◆ Approve April, 2018 Payroll EFT payments

◆ Monthly Budget Report, Delinquent WW Customers Report

5c. Liquor Licenses:

Ernie's On Gull Lake	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
The Classic (Madden's)	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Madden's On Gull Lake	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Cragun's Lodge/Conference Center	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Legacy Courses at Cragun's	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00

- 6. **Open Forum****
Join Zoom Meeting
<https://us04web.zoom.us/j/2088046561>
Meeting ID: 208 804 6561
- 7. **Planning & Zoning**
7a. Administrator’s Report
- 8. **Wastewater & Roads Report**
No Report
- 9. **Public Safety**
No Report
- 10. **Parks and Trails**
No Report
- 11. **Personnel Committee**
No Report
- 12. **Budget Committee**
No Report
- 13. **Mayor**
No Report
- 14. **City Staff**
14a. Cross-Jurisdictional Road Maintenance Agreement with Crow Wing County
14b. Activity Journals
14c. Emergency Declaration – Electronic Meetings
14d. Trail Assistance – Resolution 05:01-20
- 15. **Old Business**
None
- 16. **New Business**
None
- 17. **Announce Next Regular Sessions of City Council/Other Meetings**

Planning and Zoning MeetingTuesday, May 26, 2020 at 6:30pm
City Council MeetingTuesday, June 02, 2020 at 6:30pm

18. **Adjournment**

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant
Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION – VIA ZOOM MEETING
April 7, 2020
3:00 PM**

Mayor Kavanaugh called the April 7, 2020 regular Council meeting to order at 3:00 PM. The pledge of allegiance was not recited.

ROLL CALL

Present via Zoom (electronic media): Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Public Works Director Joel Jasmer, Administrative Assistant Schack

Absent: Councilor Ruttger joined the meeting after the adoption of the agenda

Audience: Patience Barnes

ADOPTION OF AGENDA

4a. Additions: Fire Department reaction to COVID19

4b. Deletions: None

Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

5a. March 3, 2020 City Council Meeting Minutes

5b. Financial Report

◆ February, 2020 bank statement information:

● Checking Account:

- Total Additions: \$16,865.77
- Total Subtractions: \$74,611.78
- Ending Balance: \$137,844.05
- Interest Earned to date: \$3.30

● Money Market Account:

- Interest Earned: \$381.46
- Ending Balance: \$353,224.24
- Interest Earned to date: \$846.48

◆ Approve March, 2020 Check Register

● Claims 20617 to 20638 for total amount of \$32,864.82

◆ Approve March, 2020 Payroll EFT payments

◆ Monthly Budget Report, Delinquent WW Customers Report

◆ Financial Statement – Combined Cash Investment

5c. Reinstating Gambling Permit approved and moved due to COVID19

MN Teen & Adult Challenge Raffle at Cragun's, May 30, 2020 – date moved

OPEN Forum – Via Zoom Meeting over the internet**

Open to the public via the internet or phone

PLANNING & ZONING

No Report – Meeting canceled

WASTEWATER & ROAD REPORT

Joel Jasmer reported on the Wastewater technicians work load during COVID19 and Lift Stations #5 & #10

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Resolution 04:01-20 Gambling Permit – Raffle at Cragun's Legacy

TEAM Foundation is requesting a gambling permit be approved for a raffle to be held on July 23, 2020 at Cragun's Legacy

Councilor Hoffmann moved and Councilor Ruttger seconded, the motion to adopt Resolution 04: 01-20 – a raffle to be held by TEAM Foundation at Cragun's Legacy on July 23, 2020; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14b. Monetary Limits on Municipal Tort Liability not waived

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to accept monetary limits on Municipal Tort Liability not be waived. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14c. MN Council of Airports Annual Membership

Councilor Bergin moved and Councilor Demgen seconded the motion to approve annual membership to the MN Council of Airports for \$50.00. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14d. BOAE meeting arrangement, April 28, 2020

Councilor Ruttger moved and Councilor Demgen seconded the motion to perform the BOAE meeting via Zoom. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14d. Fire Department reaction to COVID19

Administrator Mason noted that the fire department will be adjusting call outs for emergency to maintain social distancing but will be working as usual in a fire situation.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Councilor Hoffmann moved and Councilor Demgen seconded the motion to perform the Planning Commission meeting via Zoom. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

Planning and Zoning Meeting-via Zoom Tuesday, April 28, 2020 at 3:00pm
City Council Meeting Tuesday, May 05, 2020 at 6:30pm

Councilor Demgen moved and Councilor Ruttger seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

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****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

DRAFT

Check Issue Date	Check Number	Vendor Number	Payee	Amount
04/06/2020	20646	185	CANON FINANCIAL SERVICES	75.20
04/06/2020	20647	4522590	CASCADE COMPUTERS	1,242.03
04/06/2020	20648	93	SCI BROADBAND	371.70
04/06/2020	20649	152	THE OFFICE SHOP	150.03
04/27/2020	20650	84	MN PUBLIC EMPLOYEES INSURANCE PROGRAM	3,818.88*
04/27/2020	20651	4	AW RESEARCH LABORATORIES INC	396.00
04/27/2020	20652	6	BRAINERD DISPATCH	102.20
04/27/2020	20653	4522717	CARDMEMBER SERVICE (CPN 001344773)	1,237.19
04/27/2020	20654	4522710	GAMMELLO-PEARSON PLLC	255.00
04/27/2020	20655	66	MINNESOTA POWER	5,246.14
04/27/2020	20656	190	MN COUNCIL OF AIRPORTS	50.00
04/27/2020	20657	81	PITNEY BOWES	270.99
04/27/2020	20658	89	RARDIN EXCAVATING, INC.	2,880.00
04/27/2020	20659	4522559	VERIZON WIRELESS	195.27
04/27/2020	20660	106	XCEL ENERGY	177.41
Grand Totals:				16,468.04
				<u><u>16,468.04</u></u>

*MN PEIP is paid through Payroll

Date: _____

Mayor: _____
 Dave Kavanaugh _____

City Administrator: _____
 Rob Mason _____

City Council:
 Tim Bergin _____
 Scott Hoffman _____

Carol Demgen _____
 Jim Ruttger _____

Transmittal Payee	Amount
Total AFLAC:	127.57
Total EFTPS:	2,304.27
Total HEALTH SAVINGS PLAN:	1,654.17
Total ICMA:	140.00
Total MN PEIP - MMB Fiscal Services:	3,818.88
Total PERA:	1,498.74
Total SWT:	816.61
Grand Totals:	<u>10,360.24</u>

Pay Period Date	Journal Code	Check Number	Check Issue Date	Payee	EMP NUM	GL Account	Amount
03/27/2020	PC	20204301	04/03/2020	James D Ruttger	7	999-10101	230.87
03/27/2020	PC	20204302	04/03/2020	David Kavanaugh	22	999-10101	173.22
03/27/2020	PC	20204303	04/03/2020	Carol A Demgen	24	999-10101	230.87
03/27/2020	PC	20204304	04/03/2020	Joel P Jasmer	28	999-10101	1,865.25
03/27/2020	PC	20204305	04/03/2020	Kathy A Schack	39	999-10101	1,277.91
03/27/2020	PC	20204306	04/03/2020	Robert Mason	40	999-10101	2,286.21
03/27/2020	PC	20204307	04/03/2020	Scott Hoffmann	42	999-10101	185.87
03/27/2020	PC	20204308	04/03/2020	Lee E. Anderson	44	999-10101	1,207.49
03/27/2020	PC	20204309	04/03/2020	Tim Bergin	46	999-10101	230.87
03/27/2020	PC	20204310	04/03/2020	Jeremy J Ament	47	999-10101	1,308.97
04/10/2020	PC	202004171	04/17/2020	Joel P Jasmer	28	999-10101	1,796.31
04/10/2020	PC	202004172	04/17/2020	Kathy A Schack	39	999-10101	1,321.82
04/10/2020	PC	202004173	04/17/2020	Robert Mason	40	999-10101	2,286.21
04/10/2020	PC	202004174	04/17/2020	Lee E. Anderson	44	999-10101	1,207.48
04/10/2020	PC	202004175	04/17/2020	Jeremy J Ament	47	999-10101	1,308.97
Grand Totals:		<u>15</u>					<u>16,918.32</u>

Date: _____

Mayor:

City Administrator:

Dave Kavanaugh _____

Rob Mason _____

City Council:

Tim Bergin _____

Carol Demgen _____

Scott Hoffman _____

Jim Ruttger _____

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
General Fund								
100-10100	Cash	\$211,041.05	\$241,687.12	\$252,375.70	\$214,823.84			
100-25300	Fund Balance	\$185,376.01	\$209,325.92	\$240,380.34	\$251,068.92			
100-31010	General Property Taxes	\$148,910.97	\$147,710.95	\$139,597.55	\$1,116.40	\$144,000.00	99%	\$142,883.60
100-31900	Penalties & Int-Delinq Taxes	\$844.83	\$507.40	\$310.12	\$31.89	\$0.00		-\$31.89
100-32100	Business Licenses and Permits	\$7,550.00	\$7,450.00	\$7,650.00	\$0.00	\$7,450.00	100%	\$7,450.00
100-32262	Reimbursements	\$150.00	\$26.25	\$15.00	\$240.38	\$0.00	0%	-\$240.38
100-33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33402	HACA (Homestead Credit)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33403	Storm Damage Revenue	\$393.71	\$30.51	\$0.53	\$0.00	\$0.00	0%	\$0.00
100-33419	MMB SmlCtyAssist-STS	\$16,682.00	\$16,700.54	\$0.00	\$0.00	\$0.00	0%	\$1.00
100-33423	MMB PERA Aid	\$491.00	\$491.00	\$491.00	\$0.00	\$491.00	100%	\$491.00
100-33425	MMB MV Credit-Ag	\$65.97	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-36200	Miscellaneous Revenues	\$747.59	\$2,129.01	\$448.65	\$50.00	\$750.00	0%	\$0.00
100-36210	Interest Earnings	\$47.70	\$6,597.73	\$9,306.18	\$849.78	\$6,000.00	0%	\$0.00
100-38020	Airport Revenues	\$3,712.50	\$2,595.00	\$6,202.00	\$0.00	\$4,723.00	0%	\$0.00
General Government								
100-41000-200	Office Supplies	\$581.33	\$735.87	\$776.99	\$387.46	\$1,000.00	61%	\$612.54
100-41000-205	Maint. Contracts/Software	\$3,468.44	\$2,564.54	\$2,952.78	\$4,220.66	\$5,000.00	16%	\$779.34
100-41000-210	Operating Supplies	\$33.06	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	100%	\$200.00
100-41000-300	Professional Services	\$2,601.65	\$4,122.39	\$2,519.70	\$431.40	\$3,000.00	86%	\$2,568.60
100-41000-301	Auditor - Accounting	\$6,232.50	\$5,370.00	\$5,211.38	\$0.00	\$6,000.00	100%	\$6,000.00
100-41000-304	Legal Fees	\$1,560.00	\$4,050.00	\$2,236.20	\$0.00	\$2,000.00	100%	\$2,000.00
100-41000-321	Telephone & Internet	\$2,644.93	\$2,419.78	\$2,642.29	\$664.22	\$3,000.00	78%	\$2,335.78
100-41000-322	Postage	\$754.69	\$478.70	\$631.24	\$118.89	\$500.00	76%	\$381.11
100-41000-323	Cell Phone	\$979.82	\$475.90	\$554.72	\$128.17	\$700.00	82%	\$571.83
100-41000-350	Legal Notices Publishing	\$410.55	\$273.81	\$240.00	\$14.60	\$400.00	96%	\$385.40
100-41000-360	Insurance 19.784%	\$3,456.00	\$2,003.81	\$5,156.02	\$0.00	\$3,900.00	100%	\$3,900.00
100-41000-380	Water	\$233.06	\$248.96	\$245.76	\$190.50	\$250.00	24%	\$59.50
100-41000-381	Electric	\$1,539.44	\$1,591.48	\$1,624.63	\$267.96	\$1,600.00	83%	\$1,332.04
100-41000-383	Gas Utilities	\$956.83	\$1,050.64	\$1,062.80	\$296.34	\$1,000.00	70%	\$703.66
100-41000-384	Refuse Disposal	\$319.41	\$182.52	\$239.89	\$48.89	\$200.00	76%	\$151.11
100-41000-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-437	Cass County Fees	\$1,048.00	\$66.00	\$66.00	\$0.00	\$66.00	100%	\$66.00
100-41000-439	Licenses, Permits, Dues	\$1,192.00	\$1,348.00	\$1,496.00	\$0.00	\$1,500.00	100%	\$1,500.00
100-41000-490	Miscellaneous	\$2,788.39	\$3,085.50	\$2,350.31	\$769.94	\$2,600.00	70%	\$1,830.06
100-41000-499	Reimbursable Expenses	\$3,961.34	\$0.00	\$22.05	\$140.00	\$0.00	0%	-\$140.00
100-41000-500	Donations	\$1,610.00	\$1,610.00	\$1,610.00	\$560.00	\$1,610.00	65%	\$1,050.00
100-41000-570	Office Equip/Furnishings	\$740.04	\$1,558.50	\$1,239.37	\$3,487.07	\$3,076.03	-13%	-\$411.04
100-41000-720	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-810	Refunds & Reimbursements	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	0%	\$0.00
City Council								
100-41110-100	Wages and Salaries	\$12,850.00	\$12,150.00	\$13,150.00	\$3,050.00	\$14,000.00	78%	\$10,950.00
100-41110-122	FICA	\$744.00	\$744.00	\$815.30	\$189.10	\$900.00	79%	\$710.90
100-41110-126	Medicare	\$174.24	\$174.24	\$190.84	\$44.28	\$225.00	80%	\$180.72
100-41110-234	Building Rental Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-308	Council Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
Budget Committee								
100-41130-110	Other Pay	\$300.00	\$300.00	\$250.00	\$0.00	\$300.00	100%	\$300.00
Personnel Committee								
100-41200-110	Other Pay	\$0.00	\$50.00	\$0.00	\$0.00	\$300.00	100%	\$300.00
Mayor								
100-41300-100	Wages and Salaries	\$4,400.00	\$4,250.00	\$4,300.00	\$1,050.00	\$4,800.00	78%	\$3,750.00
100-41300-122	FICA	\$260.40	\$260.40	\$266.60	\$65.10	\$322.00	80%	\$256.90
100-41300-126	Medicare	\$60.96	\$60.96	\$62.40	\$15.24	\$75.00	80%	\$59.76

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
Administrator (50%)								
100-41400-100	Wages and Salaries	\$35,699.89	\$36,500.74	\$37,442.80	\$9,025.83	\$39,436.78	77%	\$30,410.95
100-41400-121	PERA	\$2,670.98	\$2,722.48	\$2,808.29	\$676.94	\$2,957.76	77%	\$2,280.82
100-41400-122	FICA	\$2,192.67	\$2,188.43	\$2,321.62	\$559.60	\$2,445.08	77%	\$1,885.48
100-41400-126	Medicare	\$512.74	\$511.86	\$543.01	\$130.91	\$571.83	77%	\$440.92
100-41400-131	Health Insurance	\$13,422.16	\$14,778.82	\$15,048.02	\$2,473.54	\$10,227.44		\$7,753.90
100-41400-132	Short/Long Term Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-308	Training	\$250.00	\$170.00	\$518.82	\$0.00	\$750.00	100%	\$750.00
100-41400-331	Mileage	\$308.34	\$730.85	\$476.87	\$104.40	\$750.00	86%	\$645.60
100-41400-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Elections								
100-41410-110	Other Pay	\$0.00	\$1,856.25	\$0.00	\$510.00	\$2,500.00	80%	\$1,990.00
100-41410-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-331	Mileage	\$0.00	\$123.17	\$0.00	\$0.00	\$200.00	100%	\$200.00
100-41410-490	Miscellaneous	\$0.00	\$586.00	\$0.00	\$126.42	\$800.00	84%	\$673.58
City Newsletter								
100-41430-217	City Newsletter Printing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-435	City Newsletter Design Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
City Website								
100-41440-218	City Website	\$425.00	\$1,875.00	\$1,175.00	\$0.00	\$1,175.00	100%	\$1,175.00
City Hall Building								
100-41700-300	City Hall Maintenance Expenses	\$777.58	\$1,482.85	\$894.58	\$44.25	\$1,000.00	96%	\$955.75
Administrative Assistant (50%)								
100-41900-100	Wages and Salaries	\$20,800.00	\$21,200.00	\$21,868.51	\$5,463.88	\$24,033.39	77%	\$18,569.51
100-41900-121	PERA	\$1,560.00	\$1,590.00	\$1,640.20	\$409.81	\$1,802.50	77%	\$1,392.69
100-41900-122	FICA	\$1,263.26	\$1,280.83	\$1,352.12	\$333.34	\$1,490.07	78%	\$1,156.73
100-41900-126	Medicare	\$295.53	\$299.51	\$316.21	\$77.97	\$348.48	78%	\$270.51
100-41900-131	Health Insurance-ER	\$6,143.22	\$6,777.84	\$6,853.34	\$981.96	\$3,927.80		\$2,945.84
100-41900-308	Training	\$521.18	\$0.00	\$584.48	\$0.00	\$600.00	100%	\$600.00
100-41900-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-331	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
History Committee								
100-49000-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49000-490	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Airport								
100-49810-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-404	Mowing	\$3,000.00	\$2,500.00	\$6,000.00	\$0.00	\$6,000.00	100%	\$6,000.00
100-49810-412	Brush Removal	\$450.00	\$1,092.50	\$600.00	\$0.00	\$1,200.00	100%	\$1,200.00
100-49810-430	Repair Maintenance Services	\$0.00	\$25.98	\$848.95	\$0.00	\$400.00	100%	\$400.00
100-49810-439	Licenses, Permits, Dues	\$90.00	\$50.00	\$50.00	\$0.00	\$50.00	100%	\$50.00
General Fund Revenue Total:		\$179,596.27	\$184,238.39	\$164,021.03	\$2,288.45	\$163,414.00	92%	\$150,553.33
General Fund Expenditure Total:		\$155,367.32	\$153,130.28	\$153,456.09	\$37,058.67	\$161,290.16	77%	\$124,231.49
Net Total General Fund:		\$24,228.95	\$31,108.11	\$10,564.94	-\$34,770.22	\$2,123.84	1239%	\$26,321.84

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
Public Safety								
225-10100	Cash	\$13,356.24	\$14,837.56	\$13,341.30	\$13,374.95			
225-25300	Fund Balance	\$13,949.32	\$13,840.24	\$15,019.56	\$13,523.30			
225-31010	General Property Taxes	\$42,277.54	\$49,524.28	\$54,154.03	\$433.65	\$54,400.00	99%	\$53,966.35
225-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Public Safety Committee Pay								
225-41160-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Public Safety								
225-41800-205	Maint Contracts/Software-Siren	\$400.00	\$710.00	\$400.00	\$400.00	\$400.00	0%	\$0.00
225-41800-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-401	Mosquito Control	\$9,986.62	\$8,634.96	\$9,250.29	\$0.00	\$10,000.00	100%	\$10,000.00
225-41800-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Fire Service Contract								
225-42200-300	Prof Services-Fire Contract	\$32,000.00	\$39,000.00	\$46,000.00	\$0.00	\$46,000.00	100%	\$46,000.00
Public Safety Revenue Total:		\$42,277.54	\$49,524.28	\$54,154.03	\$433.65	\$54,400.00	99%	\$53,966.35
Public Safety Expenditure Total:		\$42,386.62	\$48,344.96	\$55,650.29	\$400.00	\$56,400.00	99%	\$56,000.00
Net Total Public Safety:		-\$109.08	\$1,179.32	-\$1,496.26	\$33.65	-\$2,000.00	102%	-\$2,033.65

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
WW In-House Debt Service (PFA)								
301-10100	Cash	-\$86,028.96	-\$70,988.32	-\$80,795.34	-\$70,052.55			
301-25300	Fund Balance	-\$2,042,243.79	-\$1,856,229.63	-\$1,587,471.04	-\$1,597,996.43			
301-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00			
301-31012	W.W.PlantCapacityLevy Increase	\$68,067.05	\$137,610.58	\$137,464.75	\$1,100.39	\$173,000.00	99%	\$171,899.61
301-31016	Sewer Access (SAC-PFA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37200	Wastewater User Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37210	Wastewater ConnectPrincipal	-\$8,850.89	\$3,185.90	\$80,498.95	\$0.00	\$58,000.00	100%	\$58,000.00
301-37212	Pay-off WW Connect Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37215	Stub Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37217	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37220	Wastewater Connect Interest	\$24,708.00	\$22,352.11	\$21,540.91	\$0.00	\$20,000.00	100%	\$20,000.00
301-39200	Transfers From Other Funds	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
Debt Service Payments								
301-47100-601	Bond Principal	\$0.00	\$0.00	\$358,000.00	\$0.00	\$362,000.00	100%	\$362,000.00
301-47100-611	Bond Interest	\$27,910.00	\$24,390.00	\$22,030.00	\$9,225.00	\$18,450.00	50%	\$9,225.00
WW In-House Debt Service - PFA Revenue Total:		\$213,924.16	\$293,148.59	\$369,504.61	\$1,100.39	\$381,000.00	100%	\$379,899.61
WW In-House Debt Serv - PFA Expenditure Total:		\$27,910.00	\$24,390.00	\$380,030.00	\$9,225.00	\$380,450.00	98%	\$371,225.00
Net Total WW In-House Debt Service - PFA:		\$186,014.16	\$268,758.59	-\$10,525.39	-\$8,124.61	\$550.00	1577%	\$8,674.61

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
Roads, Streets, & Highways								
303-10100	Cash	\$105,399.72	\$89,440.85	\$55,599.79	\$25,124.66			
303-25300	Fund Balance	\$82,552.45	\$105,092.72	\$79,986.85	\$46,145.79			
303-31010	General Property Taxes	\$102,070.85	\$99,827.51	\$137,227.98	\$1,100.39	\$138,000.00	99%	\$136,899.61
303-32262	Reimbursements	\$0.00	\$2,197.34	\$2,360.00	\$0.00	\$0.00	0%	\$0.00
303-36210	Interest Earnings	\$0.00	\$0.00	\$890.76	\$0.00	\$0.00	0%	\$0.00
303-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Highways, Streets, & Roadways								
303-43100-210	Operating Supplies	\$8.35	\$110.48	\$31.97	\$0.00	\$250.00	100%	\$250.00
303-43100-212	Gas & Oil	\$1,191.26	\$1,329.65	\$1,646.57	\$371.67	\$1,500.00	75%	\$1,128.33
303-43100-225	Safety Support	\$0.00	\$917.20	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-240	Small Tools & Minor Equip	\$2,839.35	\$474.75	\$262.58	\$0.00	\$750.00	100%	\$750.00
303-43100-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-303	Engineer	\$0.00	\$1,742.34	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-304	Legal Fees	\$0.00	\$270.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
303-43100-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-360	Insurance 15.194%	\$4,871.01	\$6,163.36	\$3,900.55	\$0.00	\$4,111.64	100%	\$4,111.64
303-43100-400	Repair/Maint Contractual	\$3,924.63	\$17,100.08	\$2,635.00	\$0.00	\$10,000.00	100%	\$10,000.00
303-43100-402	Patching	\$235.70	\$3,264.88	\$23,960.00	\$0.00	\$3,000.00	100%	\$3,000.00
303-43100-403	Sweeping	\$1,812.50	\$1,870.00	\$2,805.00	\$0.00	\$2,500.00	100%	\$2,500.00
303-43100-404	Mowing	\$5,445.00	\$8,460.00	\$8,460.00	\$0.00	\$7,000.00	100%	\$7,000.00
303-43100-406	Plowing-Sanding	\$17,132.50	\$27,740.00	\$34,125.00	\$11,770.00	\$24,000.00	51%	\$12,230.00
303-43100-407	Salt & Sand	\$10,571.40	\$12,105.00	\$14,820.00	\$6,370.00	\$14,000.00	55%	\$7,630.00
303-43100-409	Crack Sealing	\$1,680.00	\$0.00	\$0.00	\$0.00	\$4,000.00	100%	\$4,000.00
303-43100-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-411	EGL Signs	\$452.42	\$130.23	\$1,143.87	\$0.00	\$750.00	100%	\$750.00
303-43100-412	Brush Removal	\$1,328.50	\$4,462.50	\$0.00	\$0.00	\$5,000.00	100%	\$5,000.00
303-43100-413	Striping Roads	\$1,657.88	\$0.00	\$0.00	\$0.00	\$2,000.00	100%	\$2,000.00
303-43100-430	Vehicle-Equipment Services	\$0.00	\$2,791.46	\$30,759.33	\$0.00	\$4,500.00	100%	\$4,500.00
303-43100-439	Licenses, Permits, Dues	\$25.00	\$41.00	\$25.00	\$44.25	\$25.00	-77%	-\$19.25
WW Superintendent - 20%								
303-49451-100	Wages and Salaries	\$9,392.91	\$11,469.18	\$15,216.33	\$3,306.09	\$14,707.70	78%	\$11,401.61
303-49451-121	PERA	\$704.47	\$860.18	\$1,141.26	\$247.96	\$4,412.31	94%	\$4,164.35
303-49451-122	FICA	\$553.95	\$679.42	\$901.10	\$188.17	\$911.88	79%	\$723.71
303-49451-126	Medicare	\$129.55	\$158.91	\$210.75	\$44.01	\$213.26	79%	\$169.25
303-49451-131	Health Insurance	\$2,867.43	\$3,732.10	\$4,159.80	\$1,002.11	\$4,090.98		\$3,088.87
303-49451-135	EE-Health Ins AFLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
WW Employee - 30% - Joe/Lee								
303-49452-100	Wages and Salaries	\$9,144.80	\$12,355.12	\$10,514.29	\$2,675.54	\$13,428.28	80%	\$10,752.74
303-49452-121	PERA	\$687.87	\$810.01	\$788.55	\$200.66	\$1,007.12	80%	\$806.46
303-49452-122	FICA	\$566.11	\$735.69	\$651.92	\$165.88	\$832.55	80%	\$666.67
303-49452-126	Medicare	\$132.38	\$172.09	\$152.45	\$38.80	\$194.71	80%	\$155.91
303-49452-131	Health Insurance	\$2,175.61	\$2,242.20	\$2,244.17	\$560.55	\$2,356.68		\$1,796.13
WW Employee - 30% - Jeremy								
303-49453-100	Wages and Salaries	\$0.00	\$3,448.80	\$10,532.56	\$3,449.67	\$12,321.63	72%	\$8,871.96
303-49453-121	PERA	\$0.00	\$258.67	\$760.89	\$258.71	\$924.12	72%	\$665.41
303-49453-122	FICA	\$0.00	\$213.84	\$653.01	\$213.87	\$763.94	72%	\$550.07
303-49453-126	Medicare	\$0.00	\$50.00	\$152.73	\$50.02	\$178.66	72%	\$128.64
303-49453-131	Health Insurance	\$0.00	\$971.58	\$1,665.12	\$617.56	\$2,356.68		\$1,739.12
Roads, Streets, & Highway Revenue Total:		\$102,070.85	\$102,024.85	\$140,478.74	\$1,100.39	\$138,000.00	99%	\$136,899.61
Roads, Streets, & Highway Expenditure Total:		\$79,530.58	\$140,313.66	\$188,740.94	\$31,575.52	\$143,937.14	78%	\$112,361.62
Net Total Roads, Streets, & Highway:		\$22,540.27	-\$38,288.81	-\$48,262.20	-\$30,475.13	-\$5,937.14	-413%	\$24,537.99

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
GOPIRFB Bond Sewer								
304-10100	Cash	-\$54,126.63	-\$41,071.51	-\$18,394.20	-\$48,086.75			
304-25300	Fund Balance	-\$75,083.43	-\$84,451.63	-\$69,412.51	-\$46,735.20			
304-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-36100	Special Assessments	\$5,144.63	\$4,335.95	\$17,957.16	\$3,714.98	\$20,449.53	82%	\$16,734.55
304-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-39201	Debt Transfer	\$0.00	\$0.00	\$22,522.53	\$0.00	\$22,553.00	100%	\$22,553.00
GO Bond Sewer								
304-49800-510	2015 Legacy Sewer Extension		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-511	Squaw Point Facility Plan		\$30.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-300	Professional Services	\$750.00	\$785.20	\$783.25	\$0.00	\$50.00	100%	\$50.00
304-49800-601	Bond Principal	\$0.00	-\$0.50	\$15,050.00	\$25,400.00	\$25,286.50	0%	-\$113.50
304-49800-611	Bond Interest	\$2,913.00	\$2,575.48	\$2,068.50	\$8,007.53	\$14,634.83	45%	\$6,627.30
	GO Bond Sewer Revenue Total:	\$5,144.63	\$4,335.95	\$40,479.69	\$3,714.98	\$20,449.53	82%	\$16,734.55
	GO Bond Sewer Expenditure Total:	\$3,663.00	\$3,360.18	\$17,901.75	\$33,407.53	\$39,971.33	16%	\$6,563.80
	Net Total GO Bond Sewer:	\$1,481.63	\$975.77	\$22,577.94	-\$29,692.55	-\$19,521.80	-52%	\$10,170.75

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
GOPIRFB Bond Road								
305-10100	Cash	\$276,379.32	\$220,076.11	\$156,990.55	-\$116,018.39			
305-25300	Fund Balance	\$316,452.02	-\$281,122.67	\$221,443.46	\$158,357.90			
305-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31013	2007 Road Improvement Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31014	2008 Road Improvement Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31015	2015 Refund Rd Imp Levy-2024	\$118,844.24	\$115,256.52	\$114,594.90	\$916.75	\$143,000.00	99%	\$142,083.25
305-31017	2011 Road Improvement Levy	\$50,127.24	\$27,969.83	\$27,948.49	\$223.45	\$0.00	0%	-\$223.45
305-31018	2013 Road Imp Levy-2029	\$60,230.21	\$69,815.60	\$69,758.74	\$558.21	\$70,000.00	99%	\$69,441.79
305-36100	Special Assessments	\$62,354.84	\$50,790.09	\$47,823.61	\$1,196.15	\$38,283.34	97%	\$37,087.19
305-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39300	Bond Escrow	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39310	GO Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
GO Bond Roads								
305-49700-300	Professional Services	\$1,000.00	\$915.80	\$1,016.75	\$0.00	\$1,000.00	100%	\$1,000.00
305-49700-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-441	Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-601	Bond Principal	\$270,000.00	\$271,999.50	\$276,750.06	\$254,600.00	\$254,600.00	0%	\$0.00
305-49700-611	Bond Interest	\$55,885.88	\$50,595.95	\$45,444.49	\$21,303.50	\$40,086.00	47%	\$18,782.50
	GO Bond Roads Revenue Total:	\$291,556.53	\$263,832.04	\$260,125.74	\$2,894.56	\$251,283.34	99%	\$248,388.78
	GO Bond Roads Expenditure Total:	\$326,885.88	\$323,511.25	\$323,211.30	\$275,903.50	\$295,686.00	7%	\$19,782.50
	Net Total GO Bond Roads:	-\$35,329.35	-\$59,679.21	-\$63,085.56	-\$273,008.94	-\$44,402.66		\$228,606.28

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
Parks & Recreation								
404-10100	Cash	\$57,085.13	\$66,093.77	\$100,110.71	\$100,254.06			
404-25300	Fund Balance	\$43,888.93	\$57,433.13	\$63,224.77	\$97,241.71			
404-31010	General Property Taxes	\$18,035.23	\$17,965.17	\$17,916.23	\$143.35	\$28,000.00	99%	\$27,856.65
404-33400	State Grants and Aids	\$4,675.00	\$9,625.00	\$4,455.00	\$3,080.00	\$4,250.00	28%	\$1,170.00
404-32260	Park Dedication Fees	\$0.00	\$0.00	\$20,611.00	\$0.00	\$0.00	0%	\$0.00
404-33600	County Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Park & Trails Committee								
404-41170-110	Other Pay	\$250.00	\$300.00	\$250.00	\$0.00	\$400.00	100%	\$400.00
Tennis Courts								
404-45126-360	Insurance 0.872%	\$140.79	\$286.94	\$236.00	\$0.00	\$300.00	100%	\$300.00
404-45126-400	Tennis Court Repair/Maint	\$17.14	\$1,600.00	\$294.69	\$0.00	\$0.00	0%	\$0.00
Parks/Recreation/Trails								
404-45127-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-402	Patching	\$0.00	\$38.65	\$0.00	\$0.00	\$500.00	100%	\$500.00
404-45127-510	Trail Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100%	\$10,000.00
404-45127-515	Trail Maintenance	\$4,083.10	\$9,947.94	\$649.60	\$0.00	\$6,000.00	100%	\$6,000.00
404-45127-810	Reimburse - Pine Beach Ski	\$4,675.00	\$9,625.00	\$7,535.00	\$3,080.00	\$4,250.00	28%	\$1,170.00
Parks & Recreation Revenue Total:		\$22,710.23	\$27,590.17	\$42,982.23	\$3,223.35	\$32,250.00	90%	\$29,026.65
Parks & Recreation Expenditure Total:		\$9,166.03	\$21,798.53	\$8,965.29	\$3,080.00	\$21,450.00	86%	\$18,370.00
Net Total Parks & Recreation:		\$13,544.20	\$5,791.64	\$34,016.94	\$143.35	\$10,800.00	99%	\$10,656.65

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
Planning & Zoning								
407-10100	Cash	\$64,074.66	\$57,884.46	\$62,280.65	\$45,363.26			
407-25300	Fund Balance	\$63,564.13	\$62,825.66	\$57,156.46	\$61,552.65			
407-31010	General Property Taxes	\$60,387.31	\$54,912.52	\$54,836.08	\$438.70	\$55,000.00	99%	\$54,561.30
407-32200	Land Use Permits	\$15,645.00	\$15,275.00	\$27,830.00	\$2,100.00	\$23,000.00	91%	\$20,900.00
407-34103	Zoning & Subdivision Fees	\$250.00	\$3,760.00	\$550.00	\$0.00	\$300.00	100%	\$300.00
407-34104	Variance	\$800.00	\$1,200.00	\$900.00	\$0.00	\$800.00	100%	\$800.00
407-34105	Conditional Use Permit	\$2,400.00	\$500.00	\$2,100.00	\$400.00	\$800.00	50%	\$400.00
407-34107	Recording Fee	\$368.00	\$230.00	\$276.00	\$46.00	\$184.00	75%	\$138.00
407-36200	Miscellaneous Revenues	\$1,175.00	\$8,889.64	\$21,102.62	\$0.00	\$0.00	0%	\$0.00
407-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Planning & Zoning Committee								
407-41180-110	Other Pay	\$7,042.80	\$6,450.00	\$6,650.00	\$0.00	\$7,000.00	100%	\$7,000.00
Administrator-50%								
407-41400-100	Wages and Salaries	\$35,612.70	\$36,297.46	\$37,442.56	\$9,025.81	\$39,436.78	77%	\$30,410.97
407-41400-121	PERA	\$2,670.98	\$2,722.23	\$2,808.03	\$676.93	\$2,957.76	77%	\$2,280.83
407-41400-122	FICA	\$2,192.42	\$2,188.42	\$2,321.37	\$559.59	\$2,445.08	77%	\$1,885.49
407-41400-126	Medicare	\$512.73	\$511.86	\$542.76	\$130.85	\$571.83	77%	\$440.98
407-41400-131	Health Insurance-ER	\$13,421.94	\$14,778.70	\$15,047.90	\$2,473.53	\$10,227.44		\$7,753.91
407-41400-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Administrative Assistant-25%								
407-41900-100	Wages and Salaries	\$10,679.00	\$10,798.00	\$10,934.50	\$2,731.97	\$12,016.69	77%	\$9,284.72
407-41900-121	PERA	\$780.00	\$795.00	\$820.10	\$204.88	\$901.25	77%	\$696.37
407-41900-122	FICA	\$631.66	\$640.50	\$676.19	\$166.67	\$745.04	78%	\$578.37
407-41900-126	Medicare	\$147.70	\$149.84	\$158.22	\$38.98	\$174.24	78%	\$135.26
407-41900-131	Health Insurance-ER	\$3,071.60	\$3,388.86	\$3,426.62	\$490.98	\$1,963.90		\$1,472.92
407-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Planning & Zoning								
407-41910-200	Office Supplies	\$0.00	\$0.00	\$124.00	\$0.00	\$0.00	0%	\$0.00
407-41910-207	Zoning Ordinance	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-303	Engineer	\$0.00	\$1,005.85	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-304	Legal Fees	\$2,169.50	\$9,311.71	\$20,626.25	\$2,996.16	\$4,000.00	25%	\$1,003.84
407-41910-322	Postage	\$110.45	\$95.75	\$126.26	\$23.78	\$150.00	84%	\$126.22
407-41910-331	Mileage	\$600.37	\$329.20	\$441.94	\$91.06	\$600.00	85%	\$508.94
407-41910-350	Legal Notices Publishing	\$675.69	\$275.28	\$392.55	\$94.90	\$800.00	88%	\$705.10
407-41910-360	Insurance 1.181%	\$865.24	\$467.70	\$275.26	\$0.00	\$319.50	100%	\$319.50
407-41910-437	Cass County Fees	\$414.00	\$230.00	\$334.00	\$46.00	\$400.00	89%	\$354.00
407-41910-810	Refunds & Reimbursements	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	0%	\$0.00
Planning & Zoning Revenue Total:		\$81,025.31	\$84,767.16	\$107,594.70	\$2,984.70	\$80,084.00	96%	\$77,099.30
Planning & Zoning Expenditure Total:		\$81,763.78	\$122,895.10	\$138,828.27	\$19,752.09	\$84,709.51	77%	\$64,957.42
Net Total Planning & Zoning:		-\$738.47	-\$38,127.94	-\$31,233.57	-\$16,767.39	-\$4,625.51	-262%	\$12,141.88

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
Wastewater								
602-10100	Cash	\$145,411.35	\$136,085.65	\$189,675.27	\$210,336.20			
602-25301	Designated CapOut Fund Balance	\$55,979.25	\$69,696.82	\$83,479.45	\$97,401.58			
602-31016	Sewer Access Connection-(SAC)	\$39,700.32	\$44,571.07	\$20,766.95	\$718.60	\$12,800.00	94%	\$12,081.40
602-32210	Wastewater/ISTS Permits	\$300.00	\$300.00	\$0.00	\$0.00	\$300.00	100%	\$300.00
602-36100	Special Assessments	\$3,235.00	\$547.32	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36101	Special Assess- 2015 Legacy	\$0.00	\$0.00	\$7,987.32	\$0.00	\$7,987.32	100%	\$7,987.32
602-36200	Miscellaneous Revenues	\$2,484.56	\$17,959.49	\$20,666.53	\$9.00	\$0.00	0%	-\$9.00
602-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36240	WW Bio Solids Treatment	\$24,826.26	\$24,861.24	\$31,079.29	\$100.05	\$20,000.00	99%	\$19,899.95
602-37200	Wastewater User Charges	\$464,622.24	\$475,975.34	\$489,984.38	\$0.00	\$491,344.00	100%	\$491,344.00
602-37216	Sewer Connection Inspection	\$200.00	\$300.00	\$150.00	\$0.00	\$100.00	100%	\$100.00
602-37217	Capital Outlay	\$13,717.57	\$13,782.63	\$13,922.13	\$0.00	\$13,440.00	100%	\$13,440.00
602-37218	CapOut Reimbursed	\$11,499.58	\$0.00	\$6,297.27	\$0.00	\$0.00	0%	\$0.00
602-37260	WW Penalty	\$2,006.46	\$1,928.59	\$1,649.54	\$0.00	\$1,300.00	100%	\$1,300.00
602-37264	WW Delinquents to County	\$1,576.16	\$0.00	\$1,474.80	\$0.00	\$1,500.00	100%	\$1,500.00
602-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Wastewater Committee								
602-41150-110	Other Pay	\$600.00	\$750.00	\$150.00	\$0.00	\$800.00	100%	\$800.00
Administrative Assistant-25%								
602-41900-100	Wages and Salaries	\$12,799.00	\$12,083.00	\$10,934.50	\$2,731.97	\$12,016.69	77%	\$9,284.72
602-41900-121	PERA	\$780.00	\$795.00	\$820.10	\$204.88	\$901.25	77%	\$696.37
602-41900-122	FICA	\$631.50	\$640.25	\$675.93	\$166.63	\$745.04	78%	\$578.41
602-41900-126	Medicare	\$147.69	\$149.67	\$157.99	\$38.97	\$174.24	78%	\$135.27
602-41900-131	Health Insurance-ER	\$3,071.48	\$3,388.74	\$3,426.50	\$490.95	\$1,963.90		\$1,472.95
602-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Transfers from other Funds								
602-49360-720	Operating Transfers-301	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
Wastewater								
602-49450-200	Office Supplies	\$179.24	\$200.94	\$125.70	\$20.63	\$400.00	95%	\$379.37
602-49450-205	Maint. Contract/Software	\$3,468.43	\$2,565.52	\$2,952.77	\$4,220.65	\$5,000.00	16%	\$779.35
602-49450-210	Operating Supplies	\$5,446.36	\$85.34	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-212	Gas & Oil	\$5,579.77	\$5,324.12	\$5,294.12	\$927.65	\$6,000.00	85%	\$5,072.35
602-49450-215	Ferric Chloride	\$6,500.06	\$6,723.35	\$6,888.21	\$0.00	\$7,000.00	100%	\$7,000.00
602-49450-220	Repair & Maint. Supplies	\$16,695.02	\$11,521.52	\$27,702.87	\$3,740.72	\$15,200.00	75%	\$11,459.28
602-49450-225	Safety Support	\$0.00	\$359.01	\$194.70	\$0.00	\$2,000.00	100%	\$2,000.00
602-49450-240	Small Tools & Minor Equip	\$86.59	\$792.15	\$0.00	\$0.00	\$750.00	100%	\$750.00
602-49450-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-301	Auditor - Accounting	\$5,872.50	\$5,370.00	\$5,211.37	\$0.00	\$6,000.00	100%	\$6,000.00
602-49450-303	Engineer	\$306.86	\$1,267.06	\$262.05	\$0.00	\$3,000.00	100%	\$3,000.00
602-49450-304	Legal Fees	\$810.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-311	Lab Services	\$13,074.00	\$13,983.00	\$12,756.00	\$2,883.00	\$14,000.00	79%	\$11,117.00
602-49450-321	Telephone & Internet	\$1,812.11	\$1,669.84	\$1,819.11	\$446.60	\$2,000.00	78%	\$1,553.40
602-49450-322	Postage	\$1,808.98	\$1,340.33	\$1,767.46	\$332.89	\$1,600.00	79%	\$1,267.11
602-49450-323	Cell Phone	\$2,301.45	\$2,114.26	\$2,125.07	\$473.32	\$2,100.00	77%	\$1,626.68
602-49450-350	Legal Notices Publishing	\$138.85	\$17.88	\$622.06	\$0.00	\$300.00	100%	\$300.00
602-49450-360	Insurance 62.970%	\$13,441.96	\$14,230.19	\$16,097.17	\$0.00	\$17,040.83	100%	\$17,040.83
602-49450-381	Electric	\$62,017.29	\$65,342.70	\$62,346.11	\$11,072.65	\$65,000.00	83%	\$53,927.35
602-49450-383	Gas Utilities	\$999.31	\$988.47	\$974.30	\$414.31	\$1,100.00	62%	\$685.69
602-49450-384	Refuse Disposal	\$15.21	\$182.52	\$239.79	\$48.88	\$200.00	76%	\$151.12
602-49450-385	Sludge Removal	\$14,101.90	\$3,200.00	\$3,200.00	\$0.00	\$20,000.00	100%	\$20,000.00
602-49450-386	Septic Pumping - Scheduled	\$9,267.50	\$5,250.00	\$11,150.00	\$0.00	\$7,200.00	100%	\$7,200.00
602-49450-387	Septic Jetting	\$1,829.50	\$2,159.75	\$2,427.50	\$250.00	\$3,000.00	92%	\$2,750.00
602-49450-389	Septic Pumping - Emergency	\$2,380.00	\$2,745.00	\$4,898.75	\$0.00	\$3,500.00	100%	\$3,500.00
602-49450-400	Repair/Maint - Contractual	\$14,126.02	\$15,381.53	\$22,905.62	\$31,879.50	\$20,000.00	-59%	-\$11,879.50
602-49450-405	Depreciation Expense	\$341,893.00	\$344,558.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-430	Vehicle-Equipment Services	\$3,645.66	\$542.73	\$3,886.03	\$0.00	\$1,500.00	100%	\$1,500.00
602-49450-439	Licenses, Permits, Dues	\$1,450.00	\$2,402.00	\$3,335.00	\$1,833.50	\$2,500.00	27%	\$666.50
602-49450-490	Miscellaneous	\$50.06	\$683.67	\$80.16	\$40.00	\$500.00	92%	\$460.00
602-49450-499	Reimbursable Expenses	\$6,147.75	\$0.00	\$828.11	\$0.00	\$0.00	0%	\$0.00
602-49450-500	Capital Outlay	\$0.00	\$0.15	\$315,204.59	\$1,383.36	\$0.00	0%	-\$1,383.36
602-49450-501	CapOut Reimbursable Supplies	\$10,158.21	\$25,083.39	\$21,859.00	\$0.00	\$0.00	0%	\$0.00
602-49450-502	Trucks	\$0.00	\$0.40	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-503	Lawn Mower	\$0.00	\$0.00	\$0.00	\$81.12	\$0.00	0%	-\$81.12
602-49450-504	Lift Stations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-505	Control Panel	\$2,224.00	\$881.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-506	Pumps	\$18,679.15	\$11,519.00	\$13,414.00	\$0.00	\$15,000.00	100%	\$15,000.00
602-49450-507	Collection System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-508	Capital Outlay Squaw Pt Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-509	Capital Outlay Pine Beach Plant	\$0.00	-\$0.10	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-510	Capital Outlay-2015 Legacy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-570	Office Equip/Furnishings	\$0.00	\$0.00	\$0.00	\$652.10	\$2,676.04	76%	\$2,023.94
602-49450-581	Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-590	Capital Outlay Designated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00

City of East Gull Lake Budget Report

GL Account #	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2020 Budget	% Remaining	2020 Remaining
WW Superintendent - Joel						\$0.00		
602-49451-100	Wages and Salaries	\$53,165.02	\$55,288.03	\$55,240.94	\$13,215.63	\$58,830.82	78%	\$45,615.19
602-49451-121	PERA	\$3,987.38	\$4,146.64	\$4,143.05	\$991.17	\$4,412.31	78%	\$3,421.14
602-49451-122	FICA	\$3,139.40	\$3,274.24	\$3,263.95	\$752.64	\$3,647.51	79%	\$2,894.87
602-49451-126	Medicare	\$734.23	\$765.71	\$763.36	\$176.03	\$853.05	79%	\$677.02
602-49451-131	Health Insurance	\$14,876.25	\$15,857.12	\$16,912.62	\$3,944.96	\$16,363.90		\$12,418.94
602-49451-308	Training	\$1,035.89	\$1,129.21	\$1,753.32	\$333.36	\$2,000.00	83%	\$1,666.64
602-49451-330	Mileage-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49451-331	Mileage	\$282.42	\$140.07	\$332.08	\$82.94	\$350.00	76%	\$267.06
602-49451-438	Uniforms	\$365.95	\$390.56	\$350.91	\$80.00	\$400.00	80%	\$320.00
602-49451-439	Licenses, Permits, Dues	\$275.00	\$0.00	\$23.00	\$445.92	\$0.00	0%	-\$445.92
WW Employee - Lee (Joe)								
602-49452-100	Wages and Salaries	\$39,730.52	\$40,000.70	\$32,075.33	\$7,497.90	\$31,332.64	76%	\$23,834.74
602-49452-102	Wages and Salaries Part Time	\$959.87	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-121	PERA	\$2,982.49	\$2,808.46	\$2,405.67	\$562.34	\$2,349.95	76%	\$1,787.61
602-49452-122	FICA	\$2,504.36	\$2,471.03	\$1,988.70	\$464.87	\$1,942.62	76%	\$1,477.75
602-49452-126	Medicare	\$585.72	\$577.89	\$465.08	\$108.73	\$454.32	76%	\$345.59
602-49452-131	Health Insurance	\$8,310.77	\$5,977.74	\$5,418.09	\$1,403.34	\$5,498.92		\$4,095.58
602-49452-308	Training	\$0.00	\$1,255.31	\$260.00	\$445.00	\$1,000.00	56%	\$555.00
602-49452-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-331	Mileage	\$0.00	\$81.75	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-438	Uniforms	\$364.70	\$623.11	\$503.35	\$147.74	\$400.00	63%	\$252.26
602-49452-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
WW Employee - Jeremy (Josh/Cole)								
602-49453-100	Wages and Salaries	\$14,866.18	\$18,736.20	\$27,063.52	\$5,613.93	\$28,750.47	80%	\$23,136.54
602-49453-121	PERA	\$1,114.96	\$1,405.19	\$1,962.03	\$421.04	\$2,156.28	80%	\$1,735.24
602-49453-122	FICA	\$921.70	\$1,161.60	\$1,677.94	\$348.06	\$1,782.53	80%	\$1,434.47
602-49453-126	Medicare	\$215.56	\$271.66	\$392.44	\$81.41	\$416.88	80%	\$335.47
602-49453-131	Health Insurance	\$669.22	\$3,669.47	\$4,224.70	\$1,346.33	\$5,498.92		\$4,152.59
602-49453-308	Training	\$0.00	\$65.00	\$260.00	\$0.00	\$1,000.00	100%	\$1,000.00
602-49453-331	Mileage	\$0.00	\$81.75	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49453-438	Uniforms	\$297.13	\$769.11	\$569.78	\$347.46	\$400.00	13%	\$52.54
602-49453-439	Licenses, Permits, Dues	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	Wastewater Revenue Total:	\$564,168.15	\$580,225.68	\$593,978.21	\$827.65	\$548,771.32	100%	\$547,943.67
	Wastewater Expenditure Total:	\$524,073.13	\$512,680.93	\$858,782.50	\$103,145.08	\$542,509.11	81%	\$439,364.03
	Net Total Wastewater:	\$40,095.02	\$67,544.75	-\$264,804.29	-\$102,317.43	\$6,262.21	1734%	\$108,579.64
	Revenue Grand Totals:		\$1,589,687.11	\$1,773,318.98	\$18,568.12	\$1,669,652.19	98%	\$1,640,511.85
	Expenditures Grand Totals:		\$1,350,424.89	\$2,125,566.43	\$513,547.39	\$1,726,403.25	70%	\$1,212,855.86
	Net Grand Totals:	\$251,727.33	\$296,968.22	-\$294,541.45	-\$437,273.27	-\$56,751.06	-754%	\$427,655.99
	Total Health Insurance	\$66,052.58	\$72,810.43	\$74,517.59	\$14,607.70	\$75,235.59	81%	\$60,627.89



City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: May 5, 2020

Agenda Item: 14a

Subject: Crow Wing County Shared Road Agreement 2020-2024

Report:

Council Action Requested:

City staff is recommending approval of the Shared Road Agreement from Crow Wing County:

- *Birch Grove Road and Gull River Road are located partially within the City of East Gull Lake and partially within the Unorganized First Assessment District in Crow Wing County.*
- *Crow Wing and East Gull wish to mutually agree on the cross-jurisdictional maintenance of Birch Grove Road and Gull River Road.*

See Agreement for more information.

**CROSS-JURISDICTIONAL ROAD MAINTENANCE AGREEMENT
BETWEEN CROW WING COUNTY AND CITY OF EAST GULL LAKE**

This Agreement is made and entered into this first day of May 2020 by and between the County of Crow Wing, a political subdivision of the State of Minnesota, 326 Laurel Street, Brainerd, Minnesota 56401, hereinafter referred to as "Crow Wing," and the City of East Gull Lake, a political subdivision of the State of Minnesota, 10790 Squaw Point Road, Brainerd, Minnesota 56468, hereinafter referred to as "East Gull."

WHEREAS, the Crow Wing County Board of Commissioners acts as the Township Board for the Unorganized First Assessment District in Crow Wing County; and

WHEREAS, Crow Wing is responsible for performing road maintenance operations in the Unorganized First Assessment District in Crow Wing County; and

WHEREAS, Crow Wing and East Gull have exchanged road maintenance operations for a long period of time; and

WHEREAS, it is in the best interest of both entities to collaborate in a manner that improves efficiency and the level of service provided to their residents; and

WHEREAS, Birch Grove Road and Gull River Road are located partially within the City of East Gull Lake and partially within the Unorganized First Assessment District in Crow Wing County; and

WHEREAS, Crow Wing and East Gull wish to mutually agree on the cross-jurisdictional maintenance of Birch Grove Road and Gull River Road.

NOW THEREFORE, in consideration of the mutual promises and agreements contained herein, Crow Wing and East Gull agree to the following:

1. MAINTENANCE

Crow Wing will be responsible for performing road maintenance operations on Gull River Road located in the City of East Gull Lake and in the Unorganized First Assessment District in Crow Wing County up to the "Pit Entrance" south of address 10935 Gull River Road and also will be responsible for performing road maintenance operations, excluding snowplowing, on Birch Grove Road located in the City of East Gull Lake and in the Unorganized First Assessment District in Crow Wing County. East Gull will be responsible for performing road maintenance operations on Gull River Road south of the "Pit Entrance" on Gull River Road and also will be responsible for performing snowplowing operations on Birch Grove Road located in the City of East Gull Lake and in the Unorganized First Assessment District in Crow Wing County.

Road maintenance as assigned above shall include but not be limited to: snow plowing with sanding/salting crack sealing, asphalt patching, shouldering, brushing, tree & brush cleanup, control & removal, beaver control, roadside mowing & weed control, right of way enforcement, signage, road sweeping, pavement markings, culvert repairs, replacement & cleaning, emergency situations that pose a danger to public safety, storm sewer/drainage

structures or devices, minor washouts requiring < 20 cubic yards of material to repair, and any other type of normal road maintenance.

2. COSTS

Neither party shall invoice the other for operations performed under this Agreement. It is agreed that the duties listed above are an even exchange of road maintenance operations by both entities.

If damages occur to Gull River Road and/or Birch Grove Road as a result of Crow Wing's road maintenance operations, then Crow Wing shall be responsible for repairing those damages at no cost to East Gull.

If damages occur to Gull River Road and/or Birch Grove Road as a result of East Gull's road maintenance operations, then East Gull shall be responsible for repairing those damages at no cost to Crow Wing.

3. EXCLUSIONS

Maintenance does not include engineered construction or road reconstruction.

4. TERM

This Agreement shall remain in effect until May 1, 2024. At that time the terms of this Agreement will be reviewed and, if necessary, modified to suit the current conditions.

5. TERMINATION

Either party may terminate this Agreement by providing a 30-day written notice to the other party.

6. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the Crow Wing County Engineer, 16589 County Road 142, Brainerd, Minnesota 56401, on behalf of the Unorganized First Assessment District, Crow Wing County, and to the City of East Gull Lake, 10790 Squaw Point Road, Brainerd, Minnesota 56468.

7. INDEMNIFICATION

To the extent allowed by law, Crow Wing and East Gull mutually agree to indemnify and hold each other harmless from any claims, losses, costs, expenses or damages resulting from the acts or omissions of their respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

8. ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all previous oral and written agreements and all previous

negotiations, representations, and understandings, oral or written, between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties to the subject matter hereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

9. PURPOSE

The purpose of this Agreement is to establish a clear set of responsibilities and expectations with respect to the future road maintenance operations performed by the parties on Gull River Road and Birch Grove Road in the City of East Gull Lake and in the Unorganized First Assessment District in Crow Wing County. This agreement formalizes the long-standing unwritten agreement between Crow Wing and East Gull.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF CROW WING

CITY OF EAST GULL LAKE

By: _____
Timothy Bray, P.E.
Crow Wing County Engineer

By: _____
Rob Mason
City of East Gull Lake Administrator

Date: _____

Date: _____

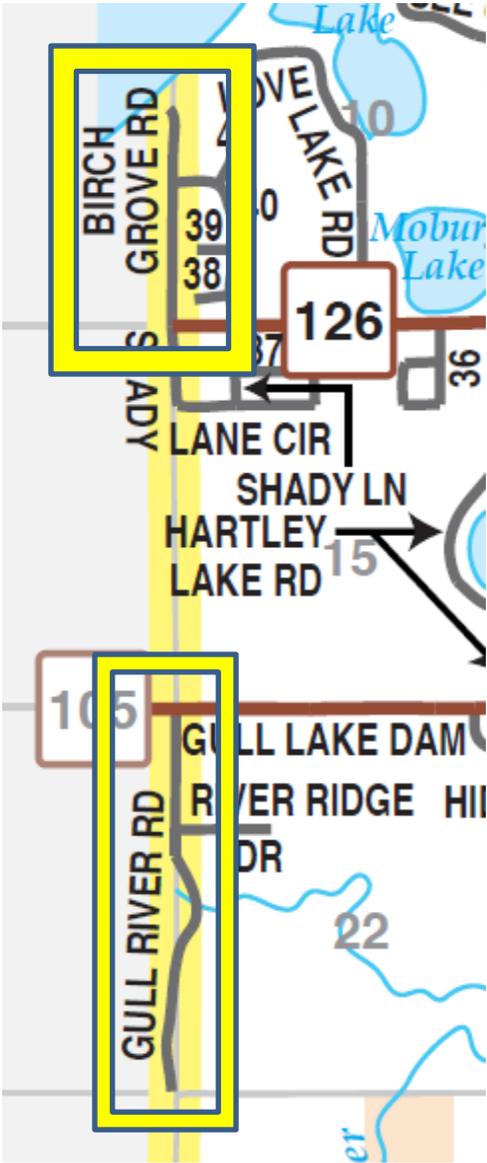
APPROVED AS TO FORM AND EXECUTION:

By: _____
Rockwell J. Wells
Assistant Crow Wing County Attorney

Date: _____

Jurisdictional Mileage

Road	Total Road Mileage	City of East Gull Lake	Crow Wing County (FAD)
Gull River Road	.69 miles	.19 miles	.5 miles
Birch Grove road	.56 miles	.28 miles	.28 miles





City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: May 5, 2020

Agenda Item: 14b

Subject: Activity Journals

Report:

No Council Action Requested

City staff is reporting the option to track projects by Activity process in Civics. Examples enclosed.

- *Lift Station #5 Project*
- *Lift Station #10 Recoating Project*
- *Special Assessment Fee Totals*

Report Criteria:

Activity.Activity number = 2018

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
10/22/2018	16	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	2,575.90	
11/16/2018	56	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	7,337.25	
12/14/2018	27	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	2,260.00	
01/11/2019	123	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	7,950.50	
02/22/2019	40	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	16,156.50	
03/22/2019	33	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	2,864.00	
04/23/2019	92	MINNESOTA POWER	602-49450-500	Capital Outlay	732.93	
04/23/2019	93	MINNESOTA POWER	602-49450-500	Capital Outlay	5,090.73	
04/19/2019	94	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	2,487.50	
06/17/2019	5	Loan Proceeds	602-39500	GO DS Note Proceeds		347,655.00-
06/14/2019	39	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	2,501.00	
07/26/2019	11	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	1,052.00	
08/14/2019	27	TOM'S BACKHOE SERVICE, INC	602-49450-500	Capital Outlay	79,518.63	
08/30/2019	16	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	660.00	
10/18/2019	10	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	412.50	
11/15/2019	100	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	4,105.10	
11/27/2019	17	TOM'S BACKHOE SERVICE, INC	602-49450-500	Capital Outlay	166,250.00	
12/16/2019	54	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	3,653.20	
12/18/2019	46	CARDMEMBER SERVICE (CPN 001344	602-49450-500	Capital Outlay	1.99	
01/28/2020	12	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	690.44	
01/29/2020	24	WW GOETSCH ASSOCIATES INC	602-49450-400	Repair/Maint - Contractual	123.00	
02/21/2020	11	WIDSETH SMITH NOLTING	602-49450-500	Capital Outlay	690.93	
Grand Totals:					307,114.10	347,655.00-

Report Criteria:

Activity.Activity number = 2019

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
02/07/2020	69	THUL SPECIALTY CONTRACTING,INC	602-49450-400	Repair/Maint - Contractual	17,485.00	
02/25/2020	17	AUTOMATIC SYSTEMS CO	602-49450-400	Repair/Maint - Contractual	9,552.50	
03/13/2020	58	HOLDEN ELECTRIC COMPANY, INC.	602-49450-400	Repair/Maint - Contractual	314.54	
03/26/2020	20642	HOLDEN ELECTRIC COMPANY, INC.	602-21100	Accounts Payable	314.54	
Grand Totals:					27,666.58	.00

Report Criteria:

Activity.Activity number = 12020

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
02/10/2020	6	Spec Assess	100-36200	Miscellaneous Revenues		5.00-
02/13/2020	9	Spoecial Assess	100-36200	Miscellaneous Revenues		5.00-
02/25/2020	15	Special Assessment	100-36200	Miscellaneous Revenues		5.00-
03/05/2020	2	Special Assessment	100-36200	Miscellaneous Revenues		5.00-
03/11/2020	4	Special Assessment	100-36200	Miscellaneous Revenues		5.00-
04/09/2020	3	Special Assessments	100-36200	Miscellaneous Revenues		15.00-
04/10/2020	4	Special Assessment	100-36200	Miscellaneous Revenues		30.00-
04/21/2020	9	Special Assessments	100-36200	Miscellaneous Revenues		10.00-
Grand Totals:					.00	80.00-



City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: May 5, 2020

Agenda Item: 14c

Subject: Emergency Declaration – Zoom Meeting

Report:

Council Action Requested:

City staff is recommending approval of the determination that a regular meeting is not practical or prudent based upon emergency declaration and covid-19 pandemic.

- *WHEREAS, a ZOOM meeting is the only practical and prudent means to conduct the City of East Gull Lake’s Regular City Council Meeting during the state of emergency and in response to the COVID-19 pandemic.*

See Determination for more information.

**CITY OF EAST GULL LAKE
DETERMINATION THAT A REGULAR MEETING IS NOT
PRACTICAL OR PRUDENT BASED UPON EMERGENCY
DECLARATION AND COVID-19 PANDEMIC**

May 5, 2020

WHEREAS, The United States Department of Health and Human Services Secretary, Alex M. Azar II, declared a public health emergency for the United States of America on January 31, 2020, in response to the existence of Novel Coronavirus (2019-nCoV) within the United States of America.

WHEREAS, Governor Tim Walz issued Emergency Executive Order 20-01 on March 13, 2020, declaring a peacetime state of emergency throughout the State of Minnesota;

WHEREAS, Emergency Executive Order 20-01 was made in response to the outbreak of an infectious disease known as COVID-19, an act of nature.

WHEREAS, COVID-19 was recognized as a pandemic by Governor Walz in Emergency Executive Order 20-01.

WHEREAS, an in-person meeting of the Regular City Council Meeting of the City of Lake Shore is not practical or prudent because of the COVID-19 pandemic and the state of emergency declared by Governor Tim Walz.

WHEREAS, Governor Walz issued Executive Order 20-20 on March 25, 2020, directing all persons living within the State of Minnesota to stay at home or in their place of residence except to engage in certain activities including those deemed critical.

WHEREAS, a meeting conducted through interactive television is not practical or prudent because the City of East Gull Lake does not possess the technological means to hold a meeting in that fashion.

WHEREAS, pursuant to Minn. Stat. § 13D.021 Subd. 1 (3) and (4) it is unfeasible due to the health pandemic and emergency declaration for members of the public, a member of the body, chief legal counsel, or chief administrative officer to be physically present at the regular meeting location.

WHEREAS, it is possible given technological capabilities to allow members of the public to monitor the meeting from remote locations and/or to participate remotely.

WHEREAS, a ZOOM meeting is the only practical and prudent means to conduct the City of East Gull Lake's Regular City Council Meeting during the state of emergency and in response to the COVID-19 pandemic.

WHEREAS, it is the intention of the City Council of the City of East Gull Lake to have an open Regular City Council Meeting that members of the public can join remotely.

NOW, THEREFORE, IT IS DETERMINED PURSUANT TO MINN. STAT. §

13D.021 SUBD. 1 THAT THE FOLLOWING SHALL APPLY TO THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LAKE SHORE, MINNESOTA:

1. That an in-person meeting or meeting conducted by interactive television is not practical or prudent because of the COVID-19 pandemic, the peacetime state of emergency declared by Governor Tim Walz on March 13, 2020 and the Stay at Home Order issued by Governor Walz on March 25, 2020.
2. That the regular City Council meeting of the City of East Gull Lake scheduled for 6:30 P.M. on May 05, 2020, shall be held using the computer program known as ZOOM.
3. That all members of the City Council participating in the meeting shall be able to hear each other and shall be able to hear all discussion and testimony.
4. That all votes shall be conducted by roll call so that each member of the City Council's vote on each issue can be identified and recorded.
5. That members of the public shall be allowed to participate in the meeting by accessing the ZOOM program Meeting ID 208 804 6561.
6. That pursuant to Minn. Stat. § 13D.021 Subd. 1 (3) and (4), it is unfeasible due to the health pandemic and emergency declaration for members of the public, a member of the body, chief legal counsel, or chief administrative officer to be physically present at the regular meeting location.
7. That regular meeting minutes of the telephonic City Council meeting shall be kept and shall be made accessible to the public according to law.
8. That notice of the regular meeting occurring by ZOOM shall be given in accordance with Minn. Stat. § 13D.04 Subd. 2.
9. That this determination shall be published in the Brainerd Dispatch.

This Determination is made this 5th Day of May 2020.

Dave Kavanaugh, Mayor

Robert Mason, City Administrator

City of East Gull Lake

Staff Report

To: Mayor & City Council
From: Administrative Assistant Schack
Meeting Date: May 5, 2020
Subject: Resolution 05:01-20: MN Trail Assistance Program
Agenda Item: 14d

Description of Request

City staff recommends adoption of the resolution to approve the Minnesota Trail Assistance Program Application for grant-in-aid cross country ski trails, known as the Pine Beach Ski Trail, in the City of East Gull Lake for 2020-2021



**RESOLUTION 05:01-20
CITY OF EAST GULL LAKE
COUNTY OF CASS**

Minnesota Trail Assistance Program Application

BE IT RESOLVED the City Council of the City of East Gull Lake, Cass County, Minnesota approves the Minnesota Trail Assistance Program Application for grant-in-aid cross country ski trails, known as the Pine Beach Ski Trail, in the City of East Gull Lake for 2020-2021.

BE IT FURTHER RESOLVED the Mayor and City Administrator are authorized to sign the Minnesota Trail Assistance Program Agreements whereby the City of East Gull Lake will act as sponsoring agent.

A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt Resolution 05:01-20:

Councilors Ruttger, Demgen, Hoffmann, Bergin.

Abstain: Mayor Dave Kavanaugh

And the following voted against: None

WHEREUPON said resolution was declared duly approved and adopted and was signed by the Mayor and attested to by the City Administrator.

Dave Kavanaugh, Mayor

Rob Mason, City Administrator

Date: May 5, 2020