

**CITY OF EAST GULL LAKE
REGULAR SESSION
AGENDA
Tuesday, May 01, 2018
6:30 PM**

1. Call meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda by motion

4a. Additions

4b. Deletions

5. Approval of Consent Agenda by motion *

5a. April 3, 2018 City Council Meeting Minutes

5b. Financial Report

◆ March, 2018 bank statement information:

• Checking Account

▪ Total Additions: \$56,382.99

▪ Total Subtractions: \$57,408.42

▪ Ending Balance: \$79,671.92

▪ Interest Paid to date: \$4.54

• Money Market Account

▪ Beginning Balance: \$452,520.73

▪ Total Additions: \$445.79

▪ Transfer to Checking: \$50,000.00

▪ Ending Balance: \$402,966.52

▪ Interest Paid to date: \$2,923.37

◆ Approve April, 2018 Check Register

• Claims 19871 to 19888 for total amount of \$4,998.37

◆ Monthly Budget Report, Delinquent WW Customers Report

5c. Liquor Licenses:

Ernie's On Gull Lake	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
The Classic (Madden's)	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Madden's On Gull Lake	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Cragun's Lodge/Conference Center	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Legacy Courses at Cragun's	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00

5d. Monetary Limits on Municipal Tort Liability **not** waived

5e. Addendum to Gull Lake Walking & Biking Trail Cooperative Agreement

- 6. **Open Forum****
None
- 7. **Planning & Zoning**
7a. Planning Commission Report
- 8. **Wastewater & Roads Report**
No Report
- 9. **Public Safety**
No Report
- 10. **Parks and Trails**
No Report
- 11. **Personnel Committee**
No Report
- 12. **Budget Committee**
No Report
- 13. **Mayor**
No Report
- 14. **City Staff**
14a. Administrator's Report
 - Change in Ordinance to accommodate new Minnesota EFT law
 - 2018 Mosquito Squad Application Dates
 - Paul Sachs land swap
 - Request for Greenday Landscaping & Hauling (Donnie Berg) to clean up north park area
- 15. **Old Business**
None
- 16. **New Business**
None
- 17. **Announce Next Regular Sessions of City Council/Other Meetings**

 Planning and Zoning MeetingTuesday, May 29, 2018 at 6:30pm
 City Council MeetingTuesday, June 05, 2018 at 6:30pm
 Wastewater & Road Committee Meeting..... Wednesday, May 16, 2018 at 3:00pm

18. Adjournment

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant
Kathy Schack

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
April 3, 2018
6:30 PM**

Mayor Kavanaugh called the April 3, 2018 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: None

Audience: Terry Fischer, Jim Blunt, Herm and Carolyn Schley

ADOPTION OF AGENDA

4a. Additions: 14c. Website Storage increase to accommodate audio recordings addition

4b. Deletions: None

Councilor Demgen moved and Councilor Hoffmann seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Lang seconded the motion to approve the following Consent Agenda items. Mayor Kavanaugh and Councilor Lang abstained due to last month's absence. Motion carried.

5a. March 6, 2018 City Council Meeting Minutes

5b. Financial Report

◆ February, 2018 bank statement information

● Checking Account

- Total Additions: \$40,081.90
- Total Subtractions: \$167,828.07
- Ending Balance: \$80,696.35
- Interest Paid to date: \$3.86

● Money Market Account

- Beginning Balance: \$350,064.09
- Total Additions: \$102,456.64
- Ending Balance: \$452,520.73
- Interest Paid to date: \$2,477.58

● Approve Click here to enter a date. Check Register

- Claims 19852 to 19870 for total amount of \$18,397.47

● Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

None

PLANNING & ZONING

7a. Spalj Hold-Harmless Agreement

Mayor Kavanaugh brought up the topic of the Hold-Harmless agreement from the Spaljs. It was noted that the city attorney reviewed the document and stated that the city would be protected from any flooding on the property or maintenance issues from the design as long as the document is recorded. It was noted that the drawings have been completed.

Councilor Hoffmann moved and Councilor Ruttger seconded the motion to approve the hold harmless agreement with the Spalj property. All present voted in favor thereof. Motion carried.

7b. Administrator’s Report

Administrator Mason discussed the topics discussed at the Planning Commission meeting, noting that Paul Tollefson was acting chair for the meeting. He stated that Eric Peterson of Cragun’s Resort addressed the commission regarding a housing development (PUD) they would like to construct north of the Legacy Golf course. It was noted that the houses would be connected to the city wastewater system. It was also noted that the roads would be required to be constructed to city standards. Time frame of the development construction was requested and it was stated that they would like to begin this summer/fall. The question was asked if these units were going to be rentals. Mr. Peterson stated that it is not their intention to have them in a rental capacity as they are small one family homes intended for residential usage. It was also noted that a homeowner’s association could be set up to restrict rentals.

7c. Permit Fee Charge Increases

Discussion ensued regarding the recommended fee changes by the Planning Commission that were addressed at last month’s Council meeting. The issue of compensation to the City for costs of the Planning and Zoning budget was discussed noting that the charges could not exceed the costs. It was noted that 50% of the Administrator’s salary is in the Planning and Zoning budget, so that is not an issue. Discussion ensued regarding the time frame and if the changes were approved, it could be decided to have a later effective date such as August 1, 2018 to accommodate bids from contractors that may already be out there. It was decided to review the changes again and postpone any decision until next month.

	Previously	Updated
Residential Dwelling		
101 to 1000 ft ²	\$150.00	\$200.00
1,001-3,000 ft ²	\$300.00	\$400.00
3,001-6,000 ft ²	\$500.00	\$750.00
Over 6,000 ft ²	\$500.00 + \$125/add'l 1,000 ft ²	\$1,000.00
Commercial		
121 to 1,000 ft ²	\$175.00	\$250.00
1,001 to 3,000 ft ²	\$500.00	\$750.00
3,001 to 6,000 ft ²	\$700.00	\$1000.00
Over 6,000 ft ²	\$700.00	\$1,500.00
Each additional 1,000 sq. ft. (or portion thereof)	\$125.00	\$200.00
Minimum Charge	\$150.00	Omitted
Hearing Fees		
Filing Fees	\$46.00	At cost
Rezone Request	Add verbiage: With Ordinance Amendment	
Subdivision Fees		
Sketch Plan Review	\$150.00	Omitted
Preliminary Plat	\$400.00	\$500.00
Preliminary Plat Per Lot	\$20.00	\$25.00

Escrows for Subdivisions	Newly Added	TBD
Lot Split Metes and Bounds	Removed verbiage re: 10-acre parcels	
Lot Split Metes and Bounds	\$300.00/\$50.00	\$300.00
Fences	Removed Boundary Fence	Omitted
Boundary Fence (Residential)	\$30.00	Changed verbiage
Boundary Fence (Commercial)	\$50.00	
Fire/Address Sign	\$35.00	\$50.00
Driveways and Approaches	Newly Added	\$50.00

Administrator Mason addressed the Council regarding the discussion on the Zoning Map.

WASTEWATER & ROAD REPORT

8a. Possible closure of Gull Lake Dam Road at the Gull Dam bridge

Administrator Mason read the letter from the Corps of Engineers regarding the closure of the Gull Lake Dam road going over Federal property and Gull Dam. It relayed that Tribal representatives asked to have the section of road closed due to existing burial grounds. Administrator Mason showed the plan from 2001. Mayor Kavanaugh noted that Commissioner Neal Gaalswyk was planning on coming to the meeting to share the information from the County meeting but was unable to attend. He noted that the County will be adding the project to their 5-year road plan. It was noted that the Corps will be having meetings throughout the summer, there will be a traffic study done, and the decision whether or not to close the road will be made by the end of the year. It was noted that there are three residents that will be affected by this project: the Fischer property, noting that the purchase of the property by Cass County could be possible to complete the project, the Schley property and the Conklin property. Discussion ensued regarding the placement of the road as it crosses the other residents' properties. It was noted that the wastewater line is proposed to be located along the same corridor as the proposed road. It was also noted that this will be a county road connecting CSAH 70 and Cass County Road 105 (Gull Lake Dam Road) and Crow Wing County Road 125 to State Highway 371. It was noted that most of the decisions will be out of the city's hands as it will be a county road. Terry Fischer expressed her concern that her property will be in limbo until a decision is made as to where the road will be. She noted that she would like to have an answer sooner than later as to the purchase of her property. It was noted that she would be kept apprised of the situation as the project proceeds. It was noted that there will be an article added to the spring newsletter explaining the need for the project.

Superintendent Jasmer stated that Cole Neeser quit his position at the city taking a job in St Cloud, which is where he is from. It was noted that the position is posted.

PUBLIC SAFETY

No Report

PARK & TRAILS

10a. Channel Fishing trail on Pearl Road – Rardin Excavating estimate

10b. Channel Fishing trail on Pearl Road – Wetland Permitting estimate

Administrator Mason discussed the estimates for construction and wetland determination. Rardin Excavating proposed to construct the trail along Pearl Road for \$16,950.00 and a 64x100 parking lot to provide parking for fishermen for \$7,625.00. It was noted that the trail would require approximately 3900 square feet of wetland delineation to complete and credits to be purchased. Ben Meister, a MN Certified Wetland Delineator proposed completing the Wetland Replacement Plan Application (Wetland Permit) for \$1500.00, noting that the wetland credits, which are currently priced at \$0.45 per square foot, is not included in this cost. There was

much discussion regarding the trail construction and the decision was made to postpone the trail but to proceed with the parking lot. Parking along the north side of the property was discussed, and it was decided to ask Rardin to include cleaning up the parking area (north of the old bridge) as well.

Councilor Lang moved and Councilor Hoffmann seconded the motion to approve construction of the parking area 64' x100' by Pearl Road and the north end of dedicated park to provide parking for fishermen for a not-to exceed cost of \$8,500.00. All present voted in favor thereof. Motion carried.

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Newsletter Article Ideas

Discussion ensued regarding the articles already written. Additional suggested articles:

- Swing away mailboxes
- Report areas that need attention on trails and roads

14b. Letter from Pam Sachs

A letter from Pam Sachs was acknowledged. Public noticing was discussed, noting that electronic noticing is acceptable and the law states that even if no public notification is given, the motion would still hold. She asked that audio recordings be added to our website.

14c. Website Storage increase to accommodate audio recordings addition

Administrator Mason addressed the Council regarding adding audio recordings to the City Website. It was noted that an increase in storage is needed to accommodate audio recordings. Currently the city pays \$425.00 annually for the website which includes 2GB of storage. To have enough storage for a year's worth of audio recordings from meetings, it would have to be increased to 9GB, which would raise the annual cost to \$700.00.

Councilor Demgen moved and Councilor Ruttger seconded the motion to approve increase to 9GB for \$275.00 a year, bringing the total cost for the website to \$700.00 annually. All present voted in favor thereof. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting Tuesday, April 24, 2018 at 6:30pm
BOAE Meeting Tuesday, April 24, 2018 at 10:00am
City Council Meeting Tuesday, May 01, 2018 at 6:30pm
Wastewater & Road Committee Meeting..... Wednesday, May 16, 2018 at 3:00pm

Councilor Ruttger moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

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DRAFT

Customer Number	Last Name	Balance	Non-Delinq	12/31/2017	09/30/2017	06/30/2017	Last Pmt Date	Last Pmt Amount
1-03370230-00	BREITBACH	323.26	117.54	112.36	93.36	-	04/23/2018	125.00
1-00094316-00	CHALUPSKY	470.52	117.54	122.36	121.90	108.72	07/03/2014	445.04
1-04290150-00	COLLINS	9.18	3.18	3.00	3.00	-		-
1-00162103-00	HANSON	470.52	117.54	122.36	121.90	108.72	10/13/2014	127.40
1-03720051-00	HARTMAN	462.74	235.26	227.48	-	-	10/16/2017	185.84
1-00080020-00	KAVCO	958.54	490.21	468.33	-	-	10/26/2017	441.15
1-04080020-00	KAVCO	15,485.5	5,475.93	5,227.29	4,782.34	-	10/02/2017	5,545.92
1-09880020-00	KAVCO	217.18	111.18	106.00	-	-	10/25/2017	99.64
1-03430060-00	MELLGREN	217.18	111.18	106.00	-	-	11/02/2017	226.90
1-00291403-00	OLSON	459.82	233.80	226.02	-	-	11/07/2017	231.38
1-03510240-00	RAKOW	470.52	117.54	122.36	121.90	108.72	11/13/2015	50.00
1-03760320-00	SIMONS	703.60	241.64	233.87	228.09	-	08/07/2017	476.09
Grand Totals:		20,248.6	7,372.54	7,077.43	5,472.49	326.16		

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City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
General Fund								
100-10100	Cash	\$105,857.53	\$185,606.46	\$211,041.05	\$188,379.56			
100-10500	Taxes Receivable Current	\$2,378.00	\$1,284.00	\$1,284.00	\$1,284.00			
100-10501	Taxes Receivable Delinquent	\$13,498.00	\$6,593.00	\$6,593.00	\$6,593.00			
100-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
100-11599	Unapplied Accounts Receivable	\$91.00	\$0.00	\$0.00	\$0.00			
100-12100	Assessments Receivable	\$0.43	\$0.43	\$0.43	\$0.43			
100-13000	Due from other Fund	\$0.22	\$0.22	\$0.22	\$0.22			
100-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
100-15500	Prepays	\$848.00	\$830.00	\$830.00	\$830.00			
100-21100	Accounts Payable	\$3,537.95	\$497.29	\$1,631.97	\$0.00			
100-21200	Wages Payable	\$2,393.00	\$1,848.00	\$1,848.00	\$1,848.00			
100-21201	Section 125 Medical	-\$0.34	-\$0.34	-\$0.34	-\$0.34			
100-21202	Section 125 Child Care	\$0.00	\$0.00	\$0.00	\$0.00			
100-21203	ICMA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21204	AFLAC	\$0.24	\$0.22	\$0.22	\$0.22			
100-21205	HEALTH INSURANCE	\$0.14	\$0.14	\$0.14	\$0.14			
100-21206	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21207	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21208	CHILD SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00			
100-21209	GARNISHMENTS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21210	UNION DUES-AFSCME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21211	UNION DUES-POLICE	\$0.00	\$0.00	\$0.00	\$0.00			
100-21212	UNION DUES-TEAMSTERS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21213	PERA	-\$0.05	\$0.04	\$0.04	\$0.04			
100-21214	UNITED WAY	\$0.00	\$0.00	\$0.00	\$0.00			
100-21215	MISCELLANEOUS	-\$0.25	-\$0.25	-\$0.25	-\$0.25			
100-21216	IMPUTED INCOME	\$0.00	\$0.00	\$0.00	\$0.00			
100-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21218	STATE WITHHOLDINGS	\$0.00	\$0.00	\$0.00	\$0.00			
100-21219	SUTA	\$0.00	\$0.00	\$0.00	\$0.00			
100-21220	WORKERS COMP	\$0.00	\$0.00	\$0.00	\$0.00			
100-21601	Compensated Absences	\$0.00	\$0.00	\$0.00	\$0.00			
100-22201	Deferred Revenue	\$13,498.00	\$6,593.00	\$6,593.00	\$6,593.00			
100-25300	Fund Balance	\$164,942.49	\$103,244.49	\$185,376.01	\$209,675.92			
100-31010	General Property Taxes	\$109,804.83	\$148,907.29	\$148,076.97	\$1,703.97	\$148,000.00	99%	\$146,296.03
100-31900	Penalties & Int-Delinq Taxes	\$1,277.23	\$5,269.30	\$868.83	\$73.42	\$0.00		-\$73.42
100-32100	Business Licenses and Permits	\$7,550.00	\$7,550.00	\$7,550.00	\$0.00	\$7,550.00	100%	\$7,550.00
100-32262	Reimbursements	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	0%	\$0.00
100-33400	State Grants and Aids	\$26,817.49	\$8,832.66	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33402	HACA (Homestead Credit)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-33403	2015 Storm Dmg Revenue	\$296,840.82	\$53,496.57	\$710.71	\$0.00	\$0.00	0%	\$0.00
100-33423	PERA Aid	\$491.00	\$491.00	\$491.00	\$0.00	\$491.00	-100%	-\$491.00
100-36200	Miscellaneous Revenues	\$2,415.62	\$754.36	\$747.59	\$282.00	\$1,500.00	0%	\$0.00
100-36210	Interest Earnings	\$75.40	\$51.43	\$47.70	\$23.54	\$75.00	0%	\$0.00
100-38020	Airport Revenues	\$6,394.28	\$2,587.50	\$3,712.50	\$750.00	\$2,600.00	0%	\$0.00
General Government								
100-41000-200	Office Supplies	\$804.01	\$759.73	\$581.33	\$15.99	\$1,000.00	98%	\$984.01
100-41000-205	Maint. Contracts/Software	\$1,888.08	\$2,799.46	\$3,468.44	\$128.86	\$2,500.00	95%	\$2,371.14
100-41000-210	Operating Supplies	\$0.00	\$238.73	\$33.06	\$0.00	\$500.00	100%	\$500.00
100-41000-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-300	Professional Services	\$3,002.85	\$3,465.65	\$2,601.65	\$402.00	\$3,500.00	89%	\$3,098.00
100-41000-301	Auditor - Accounting	\$10,049.28	\$8,870.90	\$6,232.50	\$0.00	\$7,000.00	100%	\$7,000.00
100-41000-304	Legal Fees	\$170.00	\$2,340.00	\$1,560.00	\$900.00	\$2,000.00	55%	\$1,100.00
100-41000-321	Telephone & Internet	\$2,925.52	\$2,994.40	\$2,644.93	\$439.96	\$3,000.00	85%	\$2,560.04
100-41000-322	Postage	\$202.72	\$537.29	\$754.69	\$52.25	\$500.00	90%	\$447.75
100-41000-323	Cell Phone	\$687.11	\$762.01	\$979.82	\$103.16	\$800.00	87%	\$696.84
100-41000-350	Legal Notices Publishing	\$278.00	\$171.60	\$410.55	\$102.20	\$400.00	74%	\$297.80
100-41000-360	Insurance	\$2,116.50	\$1,839.00	\$2,700.00	\$0.00	\$2,800.00	100%	\$2,800.00
100-41000-380	Water	\$292.21	\$300.11	\$233.06	\$165.06	\$300.00	45%	\$134.94
100-41000-381	Electric	\$1,489.72	\$1,371.72	\$1,539.44	\$294.03	\$1,500.00	80%	\$1,205.97
100-41000-383	Gas Utilities	\$809.94	\$843.01	\$956.83	\$349.13	\$1,200.00	71%	\$850.87
100-41000-384	Refuse Disposal	\$91.03	\$228.15	\$319.41	\$30.42	\$200.00	85%	\$169.58
100-41000-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-437	Cass County Fees	\$66.00	\$66.00	\$1,048.00	\$0.00	\$66.00	100%	\$66.00
100-41000-439	Licenses, Permits, Dues	\$1,525.00	\$1,531.00	\$1,192.00	\$140.00	\$1,500.00	91%	\$1,360.00
100-41000-490	Miscellaneous	\$1,749.41	\$2,289.02	\$2,788.39	\$792.14	\$1,500.00	47%	\$707.86

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
100-41000-500	Donations	\$2,100.00	\$1,600.00	\$1,610.00	\$560.00	\$2,100.00	73%	\$1,540.00
100-41000-570	Office Equip/Furnishings	\$3,249.48	\$534.71	\$740.04	\$880.20	\$2,000.00	56%	\$1,119.80
100-41000-720	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-810	Refunds & Reimbursements	\$1,387.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
City Council								
100-41110-100	Wages and Salaries	\$12,550.00	\$12,400.00	\$12,850.00	\$2,000.00	\$14,000.00	86%	\$12,000.00
100-41110-122	FICA	\$744.00	\$744.00	\$744.00	\$124.00	\$900.00	86%	\$776.00
100-41110-126	Medicare	\$174.24	\$174.24	\$174.24	\$29.04	\$225.00	87%	\$195.96
100-41110-234	Building Rental Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-308	Council Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41110-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
Budget Committee								
100-41130-110	Other Pay	\$150.00	\$250.00	\$300.00	\$0.00	\$500.00	100%	\$500.00
Personnel Committee								
100-41200-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	100%	\$300.00
Mayor								
100-41300-100	Wages and Salaries	\$4,250.00	\$4,200.00	\$4,400.00	\$700.00	\$4,800.00	85%	\$4,100.00
100-41300-122	FICA	\$260.40	\$260.40	\$260.40	\$43.40	\$322.00	87%	\$278.60
100-41300-126	Medicare	\$60.96	\$60.96	\$60.96	\$10.16	\$75.00	86%	\$64.84
Administrator (50%)								
100-41400-100	Wages and Salaries	\$35,632.57	\$36,047.83	\$35,612.89	\$5,561.09	\$36,325.03	85%	\$30,763.94
100-41400-121	PERA	\$2,631.46	\$2,670.37	\$2,670.98	\$417.10	\$2,724.38	85%	\$2,307.28
100-41400-122	FICA	\$2,113.42	\$2,207.67	\$2,192.67	\$344.79	\$2,252.15	85%	\$1,907.36
100-41400-126	Medicare	\$494.32	\$516.25	\$512.74	\$80.64	\$526.71	85%	\$446.07
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.00		
						\$13,208.02		
100-41400-131	Health Insurance	\$12,762.87	\$12,575.05	\$13,422.16	\$2,415.36	\$14,492.08	83%	\$12,076.72
100-41400-132	Short/Long Term Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41400-308	Training	\$0.00	\$0.00	\$250.00	\$0.00	\$1,000.00	100%	\$1,000.00
100-41400-331	Mileage	\$162.15	\$226.24	\$308.34	\$37.06	\$500.00	93%	\$462.94
100-41400-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
Elections								
100-41410-110	Other Pay	\$0.00	\$1,776.00	\$0.00	\$0.00	\$1,900.00	100%	\$1,900.00
100-41410-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41410-331	Mileage Outside City	\$0.00	\$115.56	\$0.00	\$0.00	\$300.00	100%	\$300.00
100-41410-490	Miscellaneous	\$0.00	\$462.46	\$0.00	\$0.00	\$1,000.00	100%	\$1,000.00
City Newsletter								
100-41430-217	City Newsletter Printing Costs	\$873.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-322	Postage	\$432.42	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41430-435	City Newsletter Design Costs	\$1,025.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
City Website								
City Hall Building		\$0.00	\$0.00					
100-41700-300	City Hall Maintenance Expenses	\$1,046.81	\$248.95	\$777.58	\$0.00	\$1,000.00	100%	\$1,000.00
Administrative Assistant (50%)								
100-41900-100	Wages and Salaries	\$15,865.16	\$20,724.08	\$20,800.00	\$3,248.00	\$21,216.00	85%	\$17,968.00
100-41900-121	PERA	\$1,190.02	\$1,554.31	\$1,560.00	\$243.60	\$1,591.20	85%	\$1,347.60
100-41900-122	FICA	\$981.74	\$1,262.58	\$1,263.26	\$191.95	\$1,315.39	85%	\$1,123.44
100-41900-126	Medicare	\$229.66	\$295.45	\$295.53	\$44.89	\$307.63	85%	\$262.74
	Health Insurance Premium					\$4,867.68		
	HSA Contribution					\$1,174.98		
						\$6,042.66		
100-41900-131	Health Insurance-ER	\$2,362.24	\$5,913.72	\$6,143.22	\$1,107.62	\$6,645.62	83%	\$5,538.00
100-41900-308	Training	\$810.72	\$0.00	\$521.18	\$0.00	\$600.00	100%	\$600.00
100-41900-330	Mileage - In City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41900-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
History Committee								
100-49000-110	Other Pay	\$0.00	\$732.99	\$0.00	\$0.00	\$1,000.00	100%	\$1,000.00
100-49000-490	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-41000-499	2015 Storm Damage	\$368,902.36	\$0.00	\$3,961.34	\$0.00	\$0.00	0%	\$0.00
WW Employee-Part Time (20%)-Gregg								
100-49452-100	Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49452-102	Wages and Salaries Part Time	\$3,618.82	\$2,495.72	\$680.32	\$0.00	\$0.00	0%	\$0.00
100-49452-121	PERA	\$271.43	\$187.20	\$4.39	\$0.00	\$0.00	0%	\$0.00
100-49452-122	FICA	\$191.48	\$132.35	\$40.95	\$0.00	\$0.00	0%	\$0.00

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
100-49452-126	Medicare	\$44.77	\$30.97	\$9.59	\$0.00	\$0.00	0%	\$0.00
WW Employee (30%)-Cole								
100-49453-100	Wages and Salaries	\$0.00	\$109.20	\$7,077.66	\$1,389.16	\$9,638.58	86%	\$8,249.42
100-49453-121	PERA	\$0.00	\$8.19	\$530.84	\$104.19	\$722.89	86%	\$618.70
100-49453-122	FICA	\$0.00	\$6.77	\$438.82	\$86.13	\$597.59	86%	\$511.46
100-49453-126	Medicare	\$0.00	\$1.59	\$102.61	\$20.14	\$139.76	86%	\$119.62
	Health Insurance Premium							
	HSA Contribution					\$0.00		
100-49453-131	Health Insurance	\$0.00	\$0.00	\$198.51	\$258.73	\$1,914.42	86%	\$1,655.69
100-49453-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-438	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Airport								
100-49810-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
100-49810-404	Mowing	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100%	\$3,000.00
100-49810-412	Brush Removal	\$728.80	\$450.00	\$450.00	\$0.00	\$450.00	100%	\$450.00
100-49810-430	Repair Maintenance Services	\$4,443.79	\$0.00	\$0.00	\$0.00	\$400.00	100%	\$400.00
100-49810-439	Licenses, Permits, Dues	\$100.00	\$0.00	\$90.00	\$50.00	\$50.00	0%	\$0.00
General Fund Revenue Total:		\$451,666.67	\$227,940.11	\$162,355.30	\$2,832.93	\$160,216.00	96%	\$153,281.61
General Fund Expenditure Total:		\$513,364.67	\$145,808.59	\$154,524.32	\$23,862.45	\$167,722.43	86%	\$143,859.98
Net Total General Fund:		-\$61,698.00	\$82,131.52	\$7,830.98	-\$21,029.52	-\$7,506.43	-126%	\$9,421.63

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
Public Safety								
225-10100	Cash	\$7,418.23	\$13,718.32	\$13,356.24	\$13,129.80			
225-10500	Taxes Receivable Current	\$883.00	\$231.00	\$231.00	\$231.00			
225-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
225-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
225-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
225-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
225-25300	Fund Balance	\$4,901.19	\$8,301.23	\$13,949.32	\$13,587.24			
225-31010	General Property Taxes	\$41,070.50	\$40,321.42	\$42,024.54	\$483.56	\$49,650.00	99%	\$49,166.44
225-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Public Safety Committee Pay								
225-41160-110	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
Public Safety								
225-41800-205	Maint Contracts/Software-Siren	\$400.00	\$400.00	\$400.00	\$710.00	\$400.00	-78%	-\$310.00
225-41800-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-308	Training	\$857.14	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
225-41800-401	Mosquito Control	\$11,413.32	\$9,273.33	\$9,986.62	\$0.00	\$10,000.00	100%	\$10,000.00
225-41800-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Fire Service Contract								
225-42200-300	Prof Services-Fire Contract	\$25,000.00	\$25,000.00	\$32,000.00	\$0.00	\$39,000.00	100%	\$39,000.00
Public Safety Revenue Total:		\$41,070.50	\$40,321.42	\$42,024.54	\$483.56	\$49,650.00	99%	\$49,166.44
Public Safety Expenditure Total:		\$37,670.46	\$34,673.33	\$42,386.62	\$710.00	\$49,650.00	99%	\$48,940.00
Net Total Public Safety:		\$3,400.04	\$5,648.09	-\$362.08	-\$226.44	\$0.00	0%	\$226.44

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
WW In-House Debt Service (PFA)								
301-10100	Cash	\$8,128.12	-\$39,135.08	-\$86,028.96	-\$68,003.32			
301-10500	Taxes Receivable Current	\$1,446.00	\$397.00	\$397.00	\$397.00			
301-11501	AR - Utilities	-\$81,638.61	\$0.19	-\$1,111.77	-\$17,379.00			
301-12100	Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
301-12200	LT Assessments Receivable	\$1,018,011.00	\$805,546.10	\$805,546.10	\$805,546.10			
301-12201	ST Assessments Receivable	\$65,274.00	\$101,869.00	\$101,869.00	\$101,869.00			
301-12300	Accrued Interest Receivable	\$7,674.00	\$6,772.00	\$6,772.00	\$6,772.00			
301-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
301-21650	Accrued Interest	\$10,853.00	\$9,693.00	\$9,693.00	\$9,693.00			
301-23500	Bonds Payable	\$3,256,000.00	\$2,908,000.00	\$2,908,000.00	\$2,908,000.00			
301-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
301-25300	Fund Balance	-\$2,445,158.44	-\$2,247,958.49	-\$2,042,243.79	-\$2,090,249.63			
301-31010	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00			
301-31012	W.W.PlantCapacityLevy Increase	\$66,862.29	\$68,541.51	\$67,686.05	\$778.42	\$138,000.00	99%	\$137,221.58
301-31016	Sewer Access (SAC-PFA)	\$10,478.51	\$6,450.00	\$0.00	\$0.00	\$12,800.00	100%	\$12,800.00
301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37200	Wastewater User Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37210	Wastewater ConnectPrincipal	-\$7,550.93	\$4,273.55	\$108,982.11	\$13,764.99	\$67,000.00	79%	\$53,235.01
301-37212	Pay-off WW Connect Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37215	Stub Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37217	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
301-37220	Wastewater Connect Interest	\$29,468.08	\$27,849.64	\$25,406.00	\$0.00	\$20,000.00	100%	\$20,000.00
301-39200	Transfers From Other Funds	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
Debt Service Payments								
301-47100-601	Bond Principal	\$0.00	\$0.00	\$351,000.00	\$0.00	\$354,000.00	100%	\$354,000.00
301-47100-611	Bond Interest	\$32,058.00	\$31,400.00	\$29,080.00	\$12,785.00	\$23,890.00	46%	\$11,105.00
WW In-House Debt Service - PFA Revenue Total:		\$229,257.95	\$237,114.70	\$332,074.16	\$14,543.41	\$367,800.00	96%	\$353,256.59
WW In-House Debt Serv - PFA Expenditure Total:		\$32,058.00	\$31,400.00	\$380,080.00	\$12,785.00	\$377,890.00	97%	\$365,105.00
Net Total WW In-House Debt Service - PFA:		\$197,199.95	\$205,714.70	-\$48,005.84	\$1,758.41	-\$10,090.00	117%	-\$11,848.41

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
Roads, Streets, & Highways								
303-10100	Cash	\$94,497.69	\$95,550.51	\$105,399.72	\$86,155.67			
303-10500	Taxes Receivable Current	\$2,052.00	\$529.00	\$529.00	\$529.00			
303-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
303-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
303-15500	Prepays	\$2,445.00	\$2,846.00	\$2,846.00	\$2,846.00			
303-21100	Accounts Payable	\$8,525.00	\$15,950.06	\$9,718.00	\$7,313.00			
303-21200	Wages Payable	\$1,878.00	\$423.00	\$423.00	\$423.00			
303-25300	Fund Balance	\$59,764.67	\$88,591.69	\$82,552.45	\$98,633.72			
303-31010	General Property Taxes	\$94,524.19	\$90,847.00	\$101,430.85	\$1,168.49	\$100,000.00	99%	\$98,831.51
303-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-39200	Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Highways, Streets, & Roadways								
303-43100-210	Operating Supplies	\$183.33	\$87.96	\$8.35	\$0.00	\$250.00	100%	\$250.00
303-43100-212	Gas & Oil	\$2,339.24	\$1,392.82	\$1,191.26	\$171.00	\$1,500.00	89%	\$1,329.00
303-43100-225	Safety Support	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-240	Small Tools & Minor Equip	\$0.00	\$88.56	\$2,839.35	\$0.00	\$750.00	100%	\$750.00
303-43100-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
303-43100-330	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	100%	\$100.00
303-43100-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-360	Insurance	\$5,448.00	\$5,368.48	\$5,800.01	\$0.00	\$6,032.00	100%	\$6,032.00
303-43100-400	Repair/Maint Contractual	\$0.00	\$11,273.11	\$8,787.63	\$0.00	\$3,500.00	100%	\$3,500.00
303-43100-402	Patching	\$0.00	\$2,243.30	\$235.70	\$0.00	\$1,500.00	100%	\$1,500.00
303-43100-403	Sweeping	\$1,987.50	\$2,210.00	\$1,812.50	\$0.00	\$2,000.00	100%	\$2,000.00
303-43100-404	Mowing	\$2,745.00	\$4,267.50	\$5,445.00	\$0.00	\$4,000.00	100%	\$4,000.00
303-43100-406	Plowing-Sanding	\$12,867.00	\$24,370.75	\$17,132.50	\$8,480.00	\$18,000.00	53%	\$9,520.00
303-43100-407	Salt & Sand	\$4,111.50	\$11,691.40	\$10,571.40	\$4,890.00	\$12,000.00	59%	\$7,110.00
303-43100-409	Crack Sealing	\$3,958.00	\$0.00	\$1,680.00	\$0.00	\$0.00	0%	\$0.00
303-43100-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
303-43100-411	EGL Signs	\$260.28	\$523.02	\$452.42	\$0.00	\$750.00	100%	\$750.00
303-43100-412	Brush Removal	\$0.00	\$6,100.00	\$1,328.50	\$0.00	\$4,000.00	100%	\$4,000.00
303-43100-413	Striping Roads	\$0.00	\$0.00	\$1,657.88	\$0.00	\$0.00	0%	\$0.00
303-43100-430	Vehicle-Equipment Services	\$0.00	\$585.87	\$0.00	\$0.00	\$0.00	0%	\$0.00
303-43100-439	Licenses, Permits, Dues	\$50.00	\$0.00	\$25.00	\$41.00	\$25.00	-64%	-\$16.00
WW Superintendent - 20%								
303-49451-100	Wages and Salaries	\$13,652.82	\$10,116.37	\$9,392.91	\$1,443.45	\$12,757.47	89%	\$11,314.02
303-49451-121	PERA	\$1,023.96	\$758.70	\$704.47	\$108.25	\$956.81	89%	\$848.56
303-49451-122	FICA	\$811.99	\$598.58	\$553.95	\$84.79	\$790.96	89%	\$706.17
303-49451-126	Medicare	\$189.89	\$140.00	\$129.55	\$19.83	\$184.98	89%	\$165.15
	Health Insurance Premium					\$2,730.96		
	HSA Contribution					\$760.01		
						\$3,490.97		
303-49451-131	Health Insurance	\$3,334.15	\$2,524.32	\$2,867.43	\$590.19	\$3,837.57	85%	\$3,247.38
303-49451-135	EE-Health Ins AFLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
WW Employee - 30% - Joe								
303-49452-100	Wages and Salaries	\$9,613.80	\$8,948.28	\$9,171.80	\$1,448.40	\$15,254.71	91%	\$13,806.31
303-49452-121	PERA	\$716.09	\$780.27	\$687.87	\$108.62	\$1,144.10	91%	\$1,035.48
303-49452-122	FICA	\$588.09	\$645.01	\$566.11	\$89.09	\$945.79	91%	\$856.70
303-49452-126	Medicare	\$137.52	\$150.89	\$132.38	\$20.85	\$221.19	91%	\$200.34
	Health Insurance Premium					\$2,395.51		
	HSA Contribution					\$704.99		
						\$3,100.50		
303-49452-131	Health Insurance	\$1,479.01	\$2,021.05	\$2,175.61	\$512.07	\$3,373.00	85%	\$2,860.93
Roads, Streets, & Highway Revenue Total:		\$94,524.19	\$90,847.00	\$101,430.85	\$1,168.49	\$100,000.00	99%	\$98,831.51
Roads, Streets, & Highway Expenditure Total:		\$65,497.17	\$96,886.24	\$85,349.58	\$18,007.54	\$95,373.58	81%	\$77,366.04
Net Total Roads, Streets, & Highway:		\$29,027.02	-\$6,039.24	\$16,081.27	-\$16,839.05	\$4,626.42	464%	\$21,465.47
								Total
								Accumulated
								Committed
								Funds
Committed Funds for truck purchase:			2015	2016	2017	2018	2018	\$8,414.13
					\$2,414.13	\$3,000.00	\$3,000.00	
					Net Roads, Streets, & Highways after transfer		\$18,465.47	

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
GOPIRFB Bond Sewer								
304-10100	Cash	\$860.13	-\$43,100.43	-\$103,846.63	-\$120,160.87			
304-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12100	Assessments Receivable	\$102,797.00	\$89,959.00	\$89,959.00	\$89,959.00			
304-12101	ST Assessments	\$12,107.00	\$12,839.00	\$12,839.00	\$12,839.00			
304-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
304-12300	Accrued Interest Receivable	\$6,936.00	\$6,204.00	\$6,204.00	\$6,204.00			
304-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
304-21650	Accrued Interest	\$10,799.00	\$1,354.00	\$1,354.00	\$1,354.00			
304-23500	Bonds Payable	\$798,790.00	\$135,000.00	\$135,000.00	\$135,000.00			
304-24000	Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-24500	Accum Amort - Bonds Issuance	\$0.00	\$0.00	\$0.00	\$0.00			
304-25300	Fund Balance	-\$298,716.57	-\$322,327.87	-\$75,083.43	-\$135,829.63			
304-31010	General Property Taxes	\$0.00	\$8,129.00	\$0.00	\$0.00	\$14,000.00	100%	\$14,000.00
304-31015	2015 Refunding WW Imp Levy	\$0.00	\$0.00	\$5,188.03	\$134.71	\$0.00	0%	-\$134.71
304-36100	Special Assessments	\$14,725.67	-\$0.31	\$12,371.63	\$166.55	\$3,478.81	95%	\$3,312.26
304-36210	Interest Earnings	\$305.00	\$656.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-39201	Debt Transfer	\$0.00	\$258,969.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
GO Bond Sewer								
304-49800-510	2015 Legacy Sewer Extension		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-511	Squaw Point Facility Plan		\$16,312.08	\$23,980.86	\$0.00	\$0.00	0%	\$0.00
304-49800-300	Professional Services	\$157.00	\$103.50	\$0.00	\$0.00	\$0.00	0%	\$0.00
304-49800-601	Bond Principal	\$0.00	\$0.00	\$48,300.00	\$15,190.50	\$15,000.00	-1%	-\$190.50
304-49800-611	Bond Interest	\$26,778.93	\$4,677.67	\$6,025.00	\$1,425.00	\$2,550.00	44%	\$1,125.00
	GO Bond Sewer Revenue Total:	\$15,030.67	\$655.69	\$17,559.66	\$301.26	\$3,478.81	91%	\$3,177.55
	GO Bond Sewer Expenditure Total:	\$26,935.93	\$4,781.17	\$78,305.86	\$16,615.50	\$17,550.00	5%	\$934.50
	Net Total GO Bond Sewer:	-\$11,905.26	-\$4,125.48	-\$60,746.20	-\$16,314.24	-\$14,071.19	-16%	\$2,243.05
GOPIRFB Bond Road								
305-10100	Cash	\$383,150.65	\$314,468.67	\$329,790.32	\$35,908.30			
305-10101	Undeposited Funds	\$0.00	\$0.00	\$0.00	\$0.00			
305-10500	Taxes Receivable Current	\$3,594.00	\$950.00	\$950.00	\$950.00			
305-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
305-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
305-12100	Assessments Receivable	\$329,811.35	\$285,136.35	\$285,136.35	\$285,136.35			
305-12305	Assessments Receivable	\$0.00	\$1,033.00	\$1,033.00	\$1,033.00			
305-13000	Due from other fund	\$0.00	\$0.00	\$0.00	\$0.00			
305-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
305-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
305-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
305-22201	Deferred Revenue	\$329,811.00	\$285,136.00	\$285,136.00	\$285,136.00			
305-25300	Fund Balance	\$457,887.77	-\$1,686,155.00	\$316,452.02	\$331,773.67			
305-31010	General Property Taxes	\$0.00	\$87,113.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31013	2007 Road Improvement Levy	\$61,479.48	-\$0.06	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31014	2008 Road Improvement Levy	\$71,389.04	\$0.15	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-31015	2015 Refunding Road Imp Levy	\$0.00	\$0.00	\$117,301.24	\$1,362.12	\$115,000.00	99%	\$113,637.88
305-31017	2011 Road Improvement Levy	\$29,676.21	\$24,370.06	\$49,692.24	\$575.88	\$28,000.00	98%	\$27,424.12
305-31018	2013 Road Improvement Levy	\$153.41	\$52,124.54	\$59,848.21	\$690.72	\$70,000.00	99%	\$69,309.28
305-36100	Special Assessments	\$63,277.71	\$62,353.62	\$84,119.84	\$1,932.68	\$62,040.42	97%	\$60,107.74
305-36210	Interest Earnings	\$1,043.00	\$520.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39300	Bond Escrow	-\$1,299,410.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-39310	GO Bond Proceeds	\$1,308,059.89	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
GO Bond Roads								
305-49700-300	Professional Services	\$1,518.00	\$796.50	\$1,000.00	\$0.00	\$0.00	0%	\$0.00
305-49700-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-441	Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
305-49700-601	Bond Principal	\$214,100.32	\$1,507,150.00	-\$1,042,750.00	\$271,809.50	\$276,800.06	2%	\$4,990.56
305-49700-611	Bond Interest	\$101,973.19	\$88,237.79	\$52,939.88	\$26,633.92	\$47,945.06	44%	\$21,311.14
	GO Bond Roads Revenue Total:	\$235,668.74	\$139,368.31	\$310,961.53	\$4,561.40	\$275,040.42	98%	\$270,479.02
	GO Bond Roads Expenditure Total:	\$317,591.51	\$1,596,184.29	-\$988,810.12	\$298,443.42	\$324,745.12	8%	\$26,301.70
	Net Total GO Bond Roads:	-\$81,922.77	-\$1,456,815.98	\$1,299,771.65	-\$293,882.02	-\$49,704.70		\$244,177.32

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
Parks & Recreation								
404-10100	Cash	\$52,323.38	\$51,329.93	\$57,085.13	\$57,292.28			
404-10500	Taxes Receivable Current	\$64.00	\$59.00	\$59.00	\$59.00			
404-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
404-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
404-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
404-21100	Accounts Payable	\$7,541.01	\$7,500.00	\$7,500.00	\$7,500.00			
404-25300	Fund Balance	\$53,877.97	\$44,846.37	\$43,888.93	\$49,644.13			
404-31010	General Property Taxes	\$3,061.19	\$10,179.89	\$17,887.23	\$207.15	\$18,000.00	99%	\$17,792.85
404-33400	State Grants and Aids	\$1,387.80	\$4,235.00	\$4,675.00	\$3,080.00	\$4,250.00	28%	\$1,170.00
404-33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-33600	County Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Park & Trails Committee								
404-41170-110	Other Pay	\$0.00	\$150.00	\$250.00	\$0.00	\$400.00	100%	\$400.00
Tennis Courts								
404-45126-360	Insurance	\$0.00	\$0.00	\$281.79	\$0.00	\$269.00	100%	\$269.00
404-45126-400	Tennis Court Repair/Maint	\$2,875.00	\$0.00	\$17.14	\$0.00	\$3,000.00	100%	\$3,000.00
Parks/Recreation/Trails								
404-45127-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-350	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
404-45127-402	Patching	\$0.00	\$99.90	\$0.00	\$0.00	\$500.00	100%	\$500.00
404-45127-510	Trail Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100%	\$10,000.00
404-45127-515	Trail Maintenance	\$10,605.59	\$10,887.43	\$11,583.10	\$0.00	\$6,000.00	100%	\$6,000.00
404-45127-810	Reimburse - Pine Beach Ski	\$0.00	\$4,235.00	\$4,675.00	\$3,080.00	\$4,250.00	28%	\$1,170.00
Parks & Recreation Revenue Total:		\$4,448.99	\$14,414.89	\$22,562.23	\$3,287.15	\$22,250.00	85%	\$18,962.85
Parks & Recreation Expenditure Total:		\$13,480.59	\$15,372.33	\$16,807.03	\$3,080.00	\$24,419.00	87%	\$21,339.00
Net Total Parks & Recreation:		-\$9,031.60	-\$957.44	\$5,755.20	\$207.15	-\$2,169.00	110%	-\$2,376.15

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
Planning & Zoning								
407-10100	Cash	\$59,190.08	\$63,319.13	\$64,074.66	\$54,043.02			
407-10500	Taxes Receivable Current	\$1,369.00	\$353.00	\$353.00	\$353.00			
407-10501	Taxes Receivable Delinquent	\$0.00	\$0.00	\$0.00	\$0.00			
407-11500	Accounts Receivable	\$150.00	\$0.00	\$0.00	\$0.00			
407-21100	Accounts Payable	\$0.00	\$0.00	\$1,350.00	\$0.00			
407-21200	Wages Payable	\$272.00	\$606.00	\$606.00	\$606.00			
407-25300	Fund Balance	\$53,623.99	\$60,945.08	\$63,564.13	\$62,969.66			
407-31010	General Property Taxes	\$63,101.89	\$60,569.82	\$60,049.31	\$690.72	\$55,000.00	99%	\$54,309.28
407-32200	Land Use Permits	\$14,580.00	\$15,406.00	\$15,645.00	\$1,575.00	\$14,000.00	89%	\$12,425.00
407-34103	Zoning & Subdivision Fees	\$300.00	\$1,840.00	\$250.00	\$300.00	\$300.00	0%	\$0.00
407-34104	Variance	\$1,292.00	\$1,200.00	\$800.00	\$0.00	\$900.00	100%	\$900.00
407-34105	Conditional Use Permit	\$892.00	\$4,050.00	\$2,400.00	\$0.00	\$900.00	100%	\$900.00
407-34107	Recording Fee	\$46.00	\$460.00	\$368.00	\$0.00	\$184.00	100%	\$184.00
407-36200	Miscellaneous Revenues	\$0.00	\$500.00	\$1,175.00	\$0.00	\$0.00	0%	\$0.00
407-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Planning & Zoning Committee								
407-41180-110	Other Pay	\$5,850.00	\$5,800.00	\$7,042.80	\$0.00	\$6,000.00	100%	\$6,000.00
Administrator-50%								
407-41400-100	Wages and Salaries	\$35,086.42	\$35,604.59	\$35,612.70	\$5,561.04	\$36,325.03	85%	\$30,763.99
407-41400-121	PERA	\$2,631.46	\$2,670.37	\$2,670.98	\$417.07	\$2,724.38	85%	\$2,307.31
407-41400-122	FICA	\$2,113.42	\$2,207.42	\$2,192.42	\$344.78	\$2,252.15	85%	\$1,907.37
407-41400-126	Medicare	\$494.09	\$516.24	\$512.73	\$80.64	\$526.71	85%	\$446.07
	Health Insurance Premium					\$11,308.02		
	HSA Contribution					\$1,900.02		
						\$13,208.04		
407-41400-131	Health Insurance-ER	\$12,762.75	\$12,574.93	\$13,421.94	\$2,415.34	\$14,492.08	83%	\$12,076.74
407-41400-330	Mileage	\$216.21	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Administrative Assistant-25%								
		\$0.00						
407-41900-100	Wages and Salaries	\$7,932.63	\$10,362.04	\$10,400.00	\$1,624.00	\$10,608.00	85%	\$8,984.00
407-41900-121	PERA	\$594.88	\$777.15	\$780.00	\$121.80	\$795.60	85%	\$673.80
407-41900-122	FICA	\$490.98	\$631.40	\$631.66	\$95.98	\$657.70	85%	\$561.72
407-41900-126	Medicare	\$114.96	\$147.61	\$147.70	\$22.46	\$153.82	85%	\$131.36
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		
						\$3,021.33		
407-41900-131	Health Insurance-ER	\$3,027.87	\$2,956.86	\$3,071.60	\$553.80	\$3,322.80	83%	\$2,769.00
407-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Planning & Zoning								
407-41910-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-207	Zoning Ordinance	\$0.00	\$45.00	\$165.00	\$0.00	\$0.00	0%	\$0.00
407-41910-300	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
407-41910-303	Engineer	\$0.00	\$0.05	\$0.00	\$0.00	\$0.00	0%	\$0.00
407-41910-304	Legal Fees	\$45.00	\$2,904.50	\$2,169.50	\$0.00	\$2,000.00	100%	\$2,000.00
407-41910-322	Postage	\$32.38	\$109.79	\$110.45	\$10.45	\$150.00	93%	\$139.55
407-41910-331	Mileage	\$186.89	\$388.65	\$600.37	\$0.00	\$560.00	100%	\$560.00
407-41910-350	Legal Notices Publishing	\$257.16	\$1,097.57	\$675.69	\$0.00	\$800.00	100%	\$800.00
407-41910-360	Insurance	\$505.70	\$1,102.60	\$662.24	\$0.00	\$600.00	100%	\$600.00
407-41910-437	Cass County Fees	\$276.00	\$526.00	\$414.00	\$0.00	\$400.00	100%	\$400.00
407-41910-810	Refunds & Reimbursements	\$0.00	\$650.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	Planning & Zoning Revenue Total:	\$80,211.89	\$84,025.82	\$80,687.31	\$2,565.72	\$71,284.00	96%	\$68,718.28
	Planning & Zoning Expenditure Total:	\$72,618.80	\$81,072.77	\$81,281.78	\$11,247.36	\$82,868.27	86%	\$71,620.91
	Net Total Planning & Zoning:	\$7,593.09	\$2,953.05	-\$94.47	-\$8,681.64	-\$11,584.27	25%	-\$2,902.63

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
Wastewater								
602-10100	Cash	\$106,924.99	\$111,023.77	\$141,720.35	\$142,106.47			
602-10500	Taxes Receivable Current	\$0.00	\$0.00	\$0.00	\$0.00			
602-10501	Taxes Receivable Delinquent	\$0.16	\$0.40	\$1,812.74	\$1,812.74			
602-11500	Accounts Receivable	\$853.46	\$93.44	\$4.40	\$4.40			
602-11501	AR - Utilities	\$111,178.83	\$118,366.70	\$119,806.23	\$41,284.13			
602-12100	Assessments Receivable	\$19,776.00	\$138,404.00	\$138,404.00	\$138,404.00			
602-12101	ST Assessment Assessments	\$3,886.00	\$7,155.00	\$7,155.00	\$7,155.00			
602-12200	LT Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12201	ST Assessments Receivable	\$0.00	\$0.00	\$0.00	\$0.00			
602-12300	Accrued Interest Receivable	\$998.00	\$3,509.00	\$3,509.00	\$3,509.00			
602-13500	Due from other Governments	\$0.00	\$0.00	\$0.00	\$0.00			
602-15500	Prepays	\$6,040.00	\$6,128.00	\$6,128.00	\$6,128.00			
602-16000	Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00			
602-16100	Plant	\$12,337,848.00	\$12,337,848.00	\$12,337,848.00	\$12,337,848.00			
602-16200	Vehicles	\$74,990.00	\$74,990.00	\$74,990.00	\$74,990.00			
602-16300	Equipment	\$61,771.00	\$77,771.00	\$77,771.00	\$77,771.00			
602-16400	Infrastructure	\$234,672.00	\$234,672.00	\$234,672.00	\$234,672.00			
602-16600	Accumulated Depreciation	-\$5,040,187.00	\$5,380,683.00	\$5,380,683.00	\$5,380,683.00			
602-21100	Accounts Payable	\$15,627.72	\$6,796.50	\$23,736.89	\$264.00			
602-21105	Retainage Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-21200	Wages Payable	\$4,713.00	\$260.00	\$260.00	\$260.00			
602-21217	FICA	\$0.00	\$0.00	\$0.00	\$0.00			
602-21218	State Withholdings	\$0.00	\$0.00	\$0.00	\$0.00			
602-21601	Compensated Absences	\$8,355.00	\$1,598.00	\$1,598.00	\$1,598.00			
602-21650	Accrued Interest	\$0.00	\$0.00	\$0.00	\$0.00			
602-23000	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00			
602-23500	Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00			
602-25300	Fund Balance	\$8,100,751.22	\$7,774,750.55	\$7,576,817.56	\$7,580,019.01			
602-25301	Designated CapOut Fund Balance	\$28,853.55	\$42,333.17	\$55,979.25	\$69,696.82			
602-31016	Sewer Access Connection-(SAC)	\$11,000.00	\$8,177.00	\$47,687.32	\$8,700.00	\$11,700.00	26%	\$3,000.00
602-32210	Wastewater/ISTS Permits	\$750.00	\$750.00	\$300.00	\$0.00	\$300.00	100%	\$300.00
602-36100	Special Assessments	-\$3,857.00	\$130,491.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36101	Special Assess- 2015 Legacy	\$0.00	\$2,591.78	\$0.00	\$0.00	\$7,987.00	100%	\$7,987.00
602-36200	Miscellaneous Revenues	\$48,027.71	\$8,771.38	\$2,443.56	\$5,647.75	\$0.00	0%	-\$5,647.75
602-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-36240	WW Bio Solids Treatment	\$19,246.62	\$27,433.86	\$24,826.26	\$95.40	\$20,000.00	100%	\$19,904.60
602-37200	Wastewater User Charges	\$436,146.13	\$460,361.50	\$464,622.24	\$0.00	\$475,000.00	100%	\$475,000.00
602-37216	Sewer Connection Inspection	\$100.00	\$50.00	\$200.00	\$50.00	\$100.00	50%	\$50.00
602-37217	Capital Outlay	\$13,479.62	\$13,646.08	\$13,717.57	\$0.00	\$13,440.00	100%	\$13,440.00
602-37218	CapOut Reimbursed	\$0.00	\$544.00	\$11,499.58	\$0.00	\$0.00	0%	\$0.00
602-37260	WW Penalty	\$172.70	\$2,295.42	\$2,006.46	\$0.00	\$1,300.00	100%	\$1,300.00
602-37264	WW Delinquents to County	\$1,663.12	\$6,839.57	\$1,576.16	\$0.00	\$2,000.00	100%	\$2,000.00
602-39200	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Wastewater Committee								
602-41150-110	Other Pay	\$950.00	\$650.00	\$600.00	\$0.00	\$800.00	100%	\$800.00
Administrative Assistant-25%								
602-41900-100	Wages and Salaries	\$7,932.63	\$10,362.04	\$10,400.00	\$1,624.00	\$10,608.00	85%	\$8,984.00
602-41900-121	PERA	\$594.88	\$777.15	\$780.00	\$121.80	\$795.60	85%	\$673.80
602-41900-122	FICA	\$490.74	\$631.17	\$631.50	\$95.95	\$657.70	85%	\$561.75
602-41900-126	Medicare	\$114.70	\$147.61	\$147.69	\$22.43	\$153.82	85%	\$131.39
	Health Insurance Premium					\$2,433.84		
	HSA Contribution					\$587.49		
						\$3,021.33		
602-41900-131	Health Insurance-ER	\$3,027.65	\$2,956.74	\$3,071.48	\$553.78	\$3,322.81	83%	\$2,769.03
602-41900-135	Health Insurance-EE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-41900-308	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
Transfers from other Funds								
602-49360-720	Operating Transfers	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	100%	\$130,000.00
Wastewater								
602-49450-200	Office Supplies	\$105.58	\$346.75	\$179.24	\$0.00	\$500.00	100%	\$500.00
602-49450-205	Maint. Contract/Software	\$2,600.00	\$1,976.00	\$3,468.43	\$128.86	\$2,600.00	95%	\$2,471.14
602-49450-210	Operating Supplies	\$5,680.73	\$3,040.34	\$5,446.36	\$55.35	\$4,200.00	99%	\$4,144.65
602-49450-212	Gas & Oil	\$5,424.57	\$4,046.43	\$5,579.77	\$795.07	\$7,000.00	89%	\$6,204.93
602-49450-215	Ferric Chloride	\$4,797.79	\$6,130.90	\$6,500.06	\$0.00	\$6,500.00	100%	\$6,500.00
602-49450-220	Repair & Maint. Supplies	\$7,596.39	\$21,144.10	\$16,695.02	\$2,805.18	\$11,000.00	74%	\$8,194.82
602-49450-240	Small Tools & Minor Equip	\$698.28	\$3.02	\$86.59	\$0.00	\$750.00	100%	\$750.00

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
602-49450-300	Professional Services	\$110.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-301	Auditor - Accounting	\$4,500.00	\$6,672.50	\$5,872.50	\$0.00	\$7,000.00	100%	\$7,000.00
602-49450-303	Engineer	\$3,046.08	\$0.00	\$306.86	\$230.69	\$3,000.00	92%	\$2,769.31
602-49450-304	Legal Fees	\$5,145.00	\$150.00	\$810.00	\$0.00	\$500.00	100%	\$500.00
602-49450-311	Lab Services	\$13,305.00	\$12,522.00	\$13,074.00	\$1,737.00	\$15,000.00	88%	\$13,263.00
602-49450-321	Telephone & Internet	\$1,908.88	\$1,964.26	\$1,812.11	\$294.88	\$2,000.00	85%	\$1,705.12
602-49450-322	Postage	\$1,989.38	\$1,669.38	\$1,808.98	\$146.29	\$1,600.00	91%	\$1,453.71
602-49450-323	Cell Phone	\$1,866.83	\$2,203.81	\$2,301.45	\$373.24	\$2,100.00	82%	\$1,726.76
602-49450-350	Legal Notices Publishing	\$0.00	\$0.00	\$138.85	\$0.00	\$300.00	100%	\$300.00
602-49450-360	Insurance	\$12,587.80	\$12,765.92	\$14,315.96	\$0.00	\$13,500.00	100%	\$13,500.00
602-49450-381	Electric	\$57,015.78	\$65,399.36	\$62,017.29	\$10,279.31	\$60,000.00	83%	\$49,720.69
602-49450-383	Gas Utilities	\$903.88	\$854.75	\$999.31	\$366.81	\$1,200.00	69%	\$833.19
602-49450-384	Refuse Disposal	\$304.20	\$136.89	\$15.21	\$30.42	\$200.00	85%	\$169.58
602-49450-385	Sludge Removal	\$2,585.00	\$0.00	\$14,101.90	\$0.00	\$13,500.00	100%	\$13,500.00
602-49450-386	Septic Pumping - Scheduled	\$7,050.00	\$10,545.00	\$9,267.50	\$0.00	\$7,200.00	100%	\$7,200.00
602-49450-387	Septic Jetting	\$4,352.00	\$2,757.25	\$1,829.50	\$0.00	\$3,500.00	100%	\$3,500.00
602-49450-389	Septic Pumping - Emergency	\$3,130.00	\$1,295.00	\$2,380.00	\$700.00	\$3,500.00	80%	\$2,800.00
602-49450-400	Repair/Maint - Contractual	\$7,061.63	\$27,606.27	\$14,126.02	\$3,488.20	\$20,000.00	83%	\$16,511.80
602-49450-405	Depreciation Expense	\$334,493.00	\$340,496.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-410	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100%	\$500.00
602-49450-430	Vehicle-Equipment Services	\$2,129.97	\$4,814.24	\$3,645.66	\$0.00	\$3,500.00	100%	\$3,500.00
602-49450-439	Licenses, Permits, Dues	\$1,466.39	\$1,545.18	\$1,450.00	\$32.00	\$2,000.00	98%	\$1,968.00
602-49450-490	Miscellaneous	\$34.75	\$27.17	\$50.06	\$40.00	\$1,000.00	96%	\$960.00
602-49450-499	2015 Storm Damage Exp	\$52,780.55	\$0.00	\$6,147.75	\$0.00	\$0.00	0%	\$0.00
602-49450-500	Capital Outlay	\$0.00	\$0.00	\$19,980.00	\$17,480.00	\$17,480.00	0%	\$0.00
602-49450-501	CapOut Reimbursable Supplies	\$5,976.00	\$544.00	\$19,590.21	\$0.00	\$0.00	0%	\$0.00
602-49450-502	Trucks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-503	Lawn Mower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-504	Lift Stations	\$0.00	\$491.60	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-505	Control Panel	\$0.00	\$0.00	\$2,224.00	\$881.00	\$0.00	0%	-\$881.00
602-49450-506	Pumps	\$4,251.49	\$11,758.59	\$18,679.15	\$0.00	\$12,000.00	100%	\$12,000.00
602-49450-507	Collection System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-508	Capital Outlay Squaw Pt Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-509	Capital OutlayPine Beach Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-510	Capital Outlay-2015 Legacy	-\$0.02	\$785.21	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-570	Office Equip/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	100%	\$250.00
602-49450-581	Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-590	Capital Outlay Designated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49450-810	Refunds & Reimbursements	\$0.00	\$98.89	\$0.00	\$0.00	\$500.00	100%	\$500.00
WW Superintendent - 80%								
602-49451-100	Wages and Salaries	\$60,316.03	\$52,593.39	\$53,165.02	\$8,054.40	\$51,029.88	84%	\$42,975.48
602-49451-121	PERA	\$4,523.74	\$3,944.54	\$3,987.38	\$604.10	\$3,827.24	84%	\$3,223.14
602-49451-122	FICA	\$3,584.91	\$3,104.19	\$3,139.40	\$473.19	\$3,163.85	85%	\$2,690.66
602-49451-126	Medicare	\$838.45	\$725.99	\$734.23	\$110.67	\$739.93	85%	\$629.26
	Health Insurance Premium					\$10,923.84		
	HSA Contribution					\$3,040.03		
						\$13,963.87		
602-49451-131	Health Insurance	\$14,942.16	\$14,088.92	\$14,876.25	\$2,607.79	\$15,350.27	83%	\$12,742.48
602-49451-308	Training	\$1,373.83	\$1,835.73	\$1,035.89	\$390.00	\$2,000.00	81%	\$1,610.00
602-49451-330	Mileage - In City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49451-331	Mileage Outside City	\$104.08	\$244.08	\$282.42	\$0.00	\$300.00	100%	\$300.00
602-49451-438	Uniforms	\$284.90	\$305.50	\$365.95	\$144.56	\$400.00	64%	\$255.44
602-49451-439	Licenses, Permits, Dues	\$275.00	\$0.00	\$275.00	\$0.00	\$275.00	100%	\$275.00
WW Employees -70% - Joe								
602-49452-100	Wages and Salaries	\$24,569.44	\$40,962.80	\$39,730.52	\$6,065.48	\$35,594.33	83%	\$29,528.85
602-49452-102	Wages and Salaries Part Time	\$15,327.35	\$16,543.18	\$959.87	\$0.00	\$0.00	0%	\$0.00
602-49452-121	PERA	\$2,992.27	\$4,312.90	\$2,982.49	\$454.93	\$2,669.57	83%	\$2,214.64
602-49452-122	FICA	\$2,295.85	\$3,386.25	\$2,504.36	\$373.15	\$2,206.85	83%	\$1,833.70
602-49452-126	Medicare	\$536.92	\$791.89	\$585.72	\$87.26	\$516.12	83%	\$428.86
	Health Insurance Premium					\$5,589.53		
	HSA Contribution					\$1,644.97		
						\$7,234.50		
602-49452-131	Health Insurance	\$3,450.84	\$7,912.15	\$8,310.77	\$1,361.81	\$7,870.32	83%	\$6,508.51
602-49452-308	Training	\$883.00	\$499.20	\$0.00	\$499.37	\$1,000.00	50%	\$500.63
602-49452-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49452-331	Mileage Outside City	\$316.25	\$86.40	\$0.00	\$0.00	\$150.00	100%	\$150.00
602-49452-438	Uniforms	\$886.64	\$444.44	\$364.70	\$128.15	\$400.00	68%	\$271.85

City of East Gull Lake Budget Report

GL Account #	Account Title	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Budget	% Remaining	2018 Remaining
602-49452-439	Licenses, Permits, Dues	\$45.00	\$0.00	\$0.00	\$0.00	\$50.00	100%	\$50.00
602-49452-810	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
WW Employee (70%-Cole)								
602-49453-100	Wages and Salaries	\$0.00	\$562.80	\$14,866.18	\$3,401.65	\$22,490.02	85%	\$19,088.37
602-49453-121	PERA	\$0.00	\$42.21	\$1,114.96	\$255.12	\$1,686.75	85%	\$1,431.63
602-49453-122	FICA	\$0.00	\$34.90	\$921.70	\$210.89	\$1,394.38	85%	\$1,183.49
602-49453-126	Medicare	\$0.00	\$8.16	\$215.56	\$49.32	\$326.11	85%	\$276.79
	Health Insurance Premium HSA Contribution					\$0.00		
602-49453-131	Health Insurance	\$0.00	\$0.00	\$669.22	\$804.83	\$4,466.98	82%	\$3,662.15
602-49453-308	Training	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	0%	-\$65.00
602-49453-331	Mileage Outside City	\$0.00	\$0.00	\$0.00	\$81.75	\$0.00	0%	-\$81.75
602-49453-438	Uniforms	\$0.00	\$0.00	\$297.13	\$315.16	\$400.00	21%	\$84.84
602-49453-439	Licenses, Permits, Dues	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	0%	\$0.00
THE HARBOR PUD-WW Expenses								
602-49455-303	Engineer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
602-49455-439	Licenses, Permits, Dues	\$0.00	\$310.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
	Wastewater Revenue Total:	\$526,728.90	\$661,951.59	\$568,879.15	\$14,493.15	\$531,827.00	97%	\$517,333.85
	Wastewater Expenditure Total:	\$501,061.19	\$501,559.14	\$551,960.13	\$68,820.84	\$529,025.53	87%	\$460,204.69
	Net Total Wastewater:	\$25,667.71	\$160,392.45	\$16,919.02	-\$54,327.69	\$2,801.47	2039%	\$57,129.16
								Total Accumulated Committed Funds
Committed Funds for truck purchase:			2015	2016	2017	2018	2018	2018
				\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
								Net Wastewater after transfer \$54,129.16

Revenue Grand Totals:	\$1,496,639.53	\$1,638,534.73	\$44,237.07	\$1,581,546.23	97%	\$1,533,207.70
Expenditures Grand Totals:	\$2,507,737.86	\$401,885.20	\$453,572.11	\$1,669,243.93	73%	\$1,215,671.82
Net Grand Totals:	\$98,330.18	-\$921,536.33	\$1,326,211.53	-\$319,773.04	-\$87,697.70	-362%
Total Health Insurance	\$57,149.54	\$63,523.74	\$68,228.19	\$13,181.32	\$66,291.22	80%

Escrow Funds (THE HARBOR)					
800-10100	Cash	\$0.00	\$3,116.00	\$91,369.05	\$91,369.05 (Cash)
800-21100	Accounts Payable	\$0.00	\$3,116.00	\$3,116.00	\$3,116.00
800-25300	Fund Balance	\$0.00	\$0.00	\$0.00	\$88,253.05
800-36200	Miscellaneous Revenues	\$0.00	\$0.00	\$116,939.23	\$0.00
800-41910-303	Engineer	\$0.00	\$0.00	\$1,490.42	\$0.00
800-41910-304	Legal Fees	\$0.00	\$0.00	\$7,195.76	\$0.00
	Remaining Balance:	\$0.00	\$6,232.00	\$111,369.05	\$3,116.00 (Remaining Balance)

Cash					
999-10100	Cash Allocated to Other Funds	-\$818,350.82	-\$755,897.30	-\$823,960.95	-\$480,219.98
999-10101	Cash	\$818,350.66	\$755,897.30	\$323,917.80	\$69,374.53
999-10105	Utility Cash Clearing	\$0.16	\$0.00	\$0.00	-\$39,218.64
999-10106	AR Cash Clearing	\$0.00	\$0.00	\$0.00	\$0.00
999-10108	UM NSF Clearing	\$0.00	\$0.00	\$0.00	\$0.00
999-10111	Due from Sold Property	\$0.00	\$0.00	\$0.00	\$0.00
999-21100	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00

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City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: May 1, 2018

Agenda Item: 5d

Subject: Tort Liability

Report:

Council Action Requested:

The Council is to decide whether or not to waive the statutory tort liability limits to the extent of the coverage the City purchased.

- Administrator Mason requests that the Council not waive the monetary limits on municipal tort liability coverage through League of Minnesota Cities Insurance Trust (LMCIT).



LIABILITY COVERAGE - WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust (LMCIT) must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

The City of East Gull Lake accepts liability coverage limits of \$1,500,000 from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting Tuesday, May 01, 2018

Signature _____ Position: City Administrator

Please return the completed form to your LMCIT, 145 University Ave W, ST Paul, MN 55103-2044 or email to pstech@lmc.org



City Of East Gull Lake
 10790 Squaw Point Road
 East Gull Lake, MN 56401
 218-828-9279

City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: May 1, 2018

Agenda Item: 5e

Subject: Gull Lake Walking & Biking Trail Cooperative Agreement

Report:

Council Action Requested:

City staff is recommending approval of the Addendum to the Gull Lake Walking and Biking Trail Cooperative Agreement:

- *A cooperative agreement was entered into by Cass County, Crow Wing County, the City of East Gull Lake, the City of Lake Shore, the City of Nisswa, and Fairview Township, collectively, "the Partners"*
- *A copy of the Gull Lake Walking and Biking Trail Cooperative Agreement ("the Agreement") is noted as "Exhibit "A". The Partners wish to extend the Agreement for additional three (3) years*
- *The partners wish to extend the Agreement on the same terms and conditions as contained in the Agreement*

**ADDENDUM TO
GULL LAKE WALKING AND BIKING TRAIL
COOPERATIVE AGREEMENT**

A cooperative agreement was entered into by Cass County, Crow Wing County, the City of East Gull Lake, the City of Lakeshore, the City of Nisswa, and Fairview Township, hereinafter, collectively, "the Partners."

A copy of the Gull Lake Walking and Biking Trail Cooperative Agreement ("the Agreement") is attached as **Exhibit "A"**. The Partners wish to extend the Agreement for an additional three (3) year term.

The Partners wish to extend the Agreement on the same terms and conditions as contained in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this addendum as of the last written date below.

APPROVALS

Chairperson, Cass County Board of Commissioners

Date

Chairperson, Crow Wing County Board of Commissioners

Date

Mayor, City of East Gull Lake

Date

Mayor, City of Lakeshore

Date

Mayor, City of Nisswa

Date

Chairperson, Fairview Township

Date

**ADDENDUM TO
GULL LAKE WALKING AND BIKING TRAIL
COOPERATIVE AGREEMENT**

A cooperative agreement was entered into by Cass County, Crow Wing County, the City of East Gull Lake, the City of Lakeshore, the City of Nisswa, and Fairview Township, hereinafter, collectively, "the Partners."

A copy of the Gull Lake Walking and Biking Trail Cooperative Agreement ("the Agreement") is attached as Exhibit "A". The Partners wish to extend the Agreement for an additional three (3) year term.

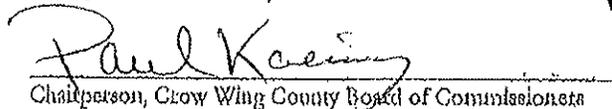
The Partners wish to extend the Agreement on the same terms and conditions as contained in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this addendum as of the last written date below.

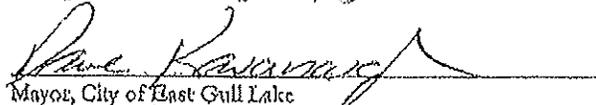
APPROVALS


Chairperson, Cass County Board of Commissioners

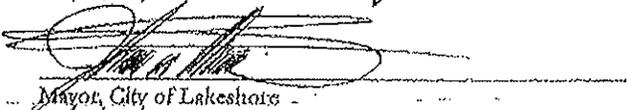
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Date


Chairperson, Crow Wing County Board of Commissioners

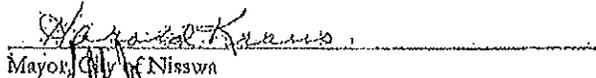
9-8-15
Date


Mayor, City of East Gull Lake

6/19/15
Date


Mayor, City of Lakeshore

6-24-15
Date


Mayor, City of Nisswa

6-18-2015
Date


Chairperson, Fairview Township

6-23-15
Date

GULL LAKE WALKING AND BIKING TRAIL

COOPERATIVE AGREEMENT

This cooperative agreement is entered into by Cass County, Crow Wing County, the City of East Gull Lake, the City of Lakeshore, the City of Nisswa, and Fairview Township., hereinafter collectively, "the Partners".

I. STATEMENT OF MUTUAL BENEFIT AND INTEREST

The Partners enter into this agreement to determine the feasibility of a Gull Lake Walking and Biking Trail around Gull Lake. The Partners agree that this trail would offer mutual benefit by providing a recreational experience to area residents and visitors, and also providing a link between the Paul Bunyan Trail and existing and future trail networks.

II. AUTHORITIES

Cass and Crow Wing Counties are authorized to enter into this agreement pursuant to Minnesota Statutes, Chapter 373.01. The Cities of East Gull Lake, Lakeshore, and Nisswa are authorized to enter into this agreement pursuant to Minnesota Statutes, Chapter 412.491. Fairview Township is authorized to enter into this agreement pursuant to Minnesota Statutes, Chapter 365.02. Individually, the Partners have policies governing the use of their rights-of-way for trail purposes.

III. PURPOSES AND PRINCIPLES

This cooperative agreement encourages long-term interagency coordination and cooperation to enhance recreational experiences for residents and visitors, to coordinate trail-wide administration and site-specific management, to protect resources, to share technical expertise, and to seek sources of funding for trail planning.

IV. SPECIFIC TASKS

To the extent appropriate and feasible, the Partners will carry out together the following tasks:

- A. The Partners will meet as necessary to determine feasibility, determine trail alignments, develop policy, develop budgets, and seek funding. The Partners may seek available technical assistance to achieve these tasks.
- B. The Partners will inform owners and managers of land along trail system and the public about trail plans.
- C. Execute supplemental and trail-specific agreements to implement this agreement.

V. TERMS OF AGREEMENT

- A. **Effective Date.** This agreement is executed as of the date of the last signature shown below and shall be in effect for a period not to exceed 3 years, at which time it will be subject to review, renewal, revision, or expiration. However, at the end of each year, the Partners will conduct an interim review of its language, tasks, and direction and make any necessary corrections as mutually agreeable.
- B. **Modifications.** Modifications to this agreement will be made in writing and signed and dated by the Partners.

D. Termination. Any Partner may withdraw from this agreement after 60 days written notice to the other Partners.

VII. SPECIAL PROVISIONS

A. Non-Fund Obligor Document. This agreement is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the parties of the agreement will be outlined in separate agreements.

B. Responsibilities to the Act. Nothing in this agreement abrogates the responsibility of any Partner to manage its trail resources according to local, state, and federal laws, rules, and regulations.

C. Conduct of Activities. Unless otherwise agreed in writing, the Partners shall handle their own activities and use their own resources, including the expenditure of their own funds, in pursuing the objectives enumerated in this agreement. In implementing this agreement, each of the Partners will be operating under its own laws, regulations, and policies, subject to the availability of appropriated funds.

D. Existing Authority. Nothing in this agreement is intended to alter, limit, or expand the Partners' statutory and regulatory authority.

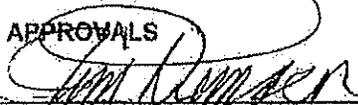
E. No Enforceable Rights. This agreement does not create any substantive or procedural right that is enforceable at law or equity against the Partners or their officers, agents, and employees.

F. Indemnification. The Partners agree to indemnify, save, and hold each other, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred, arising from the performance of this agreement pursuant to Minnesota Statutes, Chapter 471.59, Subd. 1a. Furthermore, Minnesota Statutes, Chapter 471.59 shall govern this agreement.

IX. AUTHORIZED REPRESENTATIVES

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

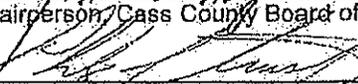
IX. APPROVALS



Chairperson, Cass County Board of Commissioners

12/21/10

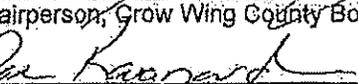
Date



Chairperson, Crow Wing County Board of Commissioners

DEC 28 2010

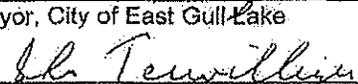
Date



Mayor, City of East Gull Lake

5-18-11

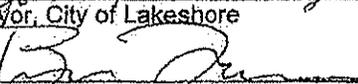
Date



Mayor, City of Lakeshore

12-13-10

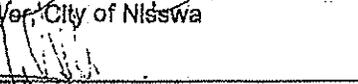
Date



Mayor, City of Nisswa

12-15-10

Date



Chairperson, Fairview Township

4-20-11

Date



GULL LAKE MICROPOLITAN AREA COOPERATIVE AGREEMENT



WHEREAS, Cass and Crow Wing Counties, the Cities of East Gull Lake, Lakeshore and Nisswa, and Fairview Township have actively participated as Partners in the Gull Lake Micropolitan Pilot Project to achieve the goals of developing model wastewater and storm water standards, common planning definitions and processes, a multi-jurisdictional trail network, and model conservation development guidelines, and;

WHEREAS, the Partners wish to further the cooperative relationship established through this project to share resources, conserve funds, increase efficiency, and enhance customer service.

NOW, THEREFORE BE IT RESOLVED that the Partners agree to:

- Continue cooperating to achieve the Gull Lake Micropolitan Pilot Project goals
- Communicate regularly to share opportunities and inform others of changes in policies and procedures
- Share technical expertise, information, and resources internally and externally
- Be good neighbors

BE IT FURTHER RESOLVED that the Brainerd Lakes Area Chamber of Commerce annually convene a public meeting to allow the Partners to present project updates, progress reports, and future plans.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

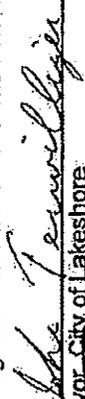

 Chairperson, Cass County Board of Commissioners Date 12/10/10

DEC 28 2010

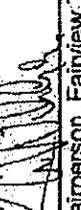

 Chairperson, Crow Wing County Board of Commissioners Date 5-18-2011


 Mayor, City of East Gull Lake Date 20 May 11


 Chairperson, Region 5 Development Commission Date 20 May 11


 Mayor, City of Lakeshore Date 12-13-10


 Mayor, City of Nisswa Date 12-15-10


 Chairperson, Fairview Township Date 4-20-11


 President, Brainerd Lakes Area Chamber of Commerce Date 4-20-11



City Of East Gull Lake
10790 Squaw Point Road
East Gull Lake, MN 56401
218-828-9279

City of East Gull Lake

Staff Report

To: Mayor & City Council

Prepared by: Administrative Assistant Schack

Date: May 1, 2018

Agenda Item: 14a

Subject: Administrative Report

Report:

Administrator's Report:

- *Change in Ordinance to accommodate new Minnesota EFT (Electronic Funds Transfer) law*
- *2018 Mosquito Squad Application Dates*
- *Paul Sachs land swap*
- *Request for Greenday Landscaping & Hauling (Donnie Berg) to clean up north park area*

2017 Minnesota Statutes

[Authenticate](#)

471.38 CLAIMS.

Subdivision 1. Itemization; declaration. Except as provided in subdivision 2, if an account, claim, or demand against a local government for any property or services can be itemized in the ordinary course of business, the board or officer authorized by law to audit and allow claims shall not audit or allow the claim until the person claiming payment, or the person's agent, provides to the board or officer an itemized list in writing or in an electronic transaction record. By making the claim for payment, the person making the claim is declaring that the account, claim, or demand is just and correct and that no part of it has been paid. The board or officer may in its discretion allow a claim prepared by the clerk or secretary of the board or officer prior to the declaration by the claimant if the declaration is made on the check or order-check by which the claim is paid, as provided in section [471.391, subdivision 2](#). For the purposes of this section, "local government" means any county, local social services agency, school district, town, or home rule charter city of the second, third, or fourth class, or any park district.

Subd. 2. Application. The provisions of this section do not apply to any claim or demand for an annual salary or fees of jurors or witnesses, fixed by law, nor to the salary or wages of any employee whose salary or wages have been fixed on an hourly, daily, weekly or monthly basis, by the governing board of the municipality, and which is now authorized by law to be paid on a payroll basis.

Subd. 3. Electronic funds transfer. Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments. A local government may make an electronic funds transfer for the following:

- (1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- (2) for a payment of tax or aid anticipation certificates;
- (3) for a payment of contributions to pension or retirement fund;
- (4) for vendor payments; and
- (5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

Subd. 3a. Eligibility. The authorization in subdivision 3 extends only to a local government that has enacted all of the following policy controls:

- (a) the governing body shall annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer's designee;
- (b) the disbursing bank shall keep on file a certified copy of the delegation of authority;
- (c) the initiator of the electronic transfer shall be identified;
- (d) the initiator shall document the request and obtain an approval from the designated business administrator, or chief financial officer or the officer's designee, before initiating the transfer as required by internal control policies;
- (e) a written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used in lieu of a check, order check or warrant required to support the transaction;
- (f) a list of all transactions made by electronic funds transfer shall be submitted to the governing body at its next regular meeting after the transaction.

History: [\(766\) RL s 438](#); [1949 c 416 s 1](#); [1951 c 350 s 1](#); [1953 c 50 s 1](#); [1955 c 312 s 1](#); [1959 c 56 s 1](#); [1961 c 5 s 1](#); [1976 c 44 s 68](#); [1979 c 334 art 6 s 25](#); [1986 c 444](#); [1989 c 329 art 9 s 29](#); [1994 c 631 s 31](#); [2001 c 13 s 1](#); [2017 c 52 s 1](#)

Mosquito Squad of North Central**Minnesota**

Rick Poquette

ncminnesota@mosquitosquad.com

21914 County Road 3

Merrifield, MN 56465

(218)829-9342

Please see your tentative dates below:**Thursday May 31, 2018****Thursday June 7, 2018****Thursday June 14, 2018****Thursday June 21, 2018****Thursday June 28, 2018****Thursday July 5, 2018****Thursday July 12, 2018****Thursday July 19, 2018****Thursday July 26, 2018****Thursday August 2, 2018****Thursday August 9, 2018****Thursday August 16, 2018****Billing Information**

Rob Mason City Of East Gull Lake

10790 Squaw Point Road

East Gull Lake, MN 56401

(218)820-2153

robegl@scicable.com**Service Location**

Mason, Rob City Of East Gull Lake

10790 Squaw Point Road

East Gull Lake, MN 56401

(218)820-2153

robegl@scicable.com**Quote Information****Quote Number: 041218-2457****Quote Date: 4/12/2018****Quote Expires: 5/12/2018****Item**

Qty	Unit Price	Item Total
12	\$713.33	\$8,559.96

ULV Service*ULV Treatment - ULV Treatment - 12 treatments to be done every**Thursday evening. Weather Permitting.***TAX (Tax Exempt): \$0.00****Total: \$8,559.96**