

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
October 3, 2023
6:30 PM**

Mayor Kavanaugh called the October 3, 2023 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann

Absent: None

City Staff: City Administrator Laura Christensen, Public Works Director Matt Poythress, Administrative Assistant Kathy Schack

P&Z Representative: Planning Commission Chair Eunice Wiebolt

Audience: See attached

ADOPTION OF AGENDA

4a. Additions: 16e Raffle Resolution 10:06-23

4b. Deletions: None

Councilor Hoffmann moved and Councilor Ruttger seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

5a. September 5, 2023 City Council Meeting Minutes

5b. Financial Report

- ◆ August, 2023 bank statement information
 - Checking Account
 - Total Additions: \$553,973.07
 - Total Subtractions: \$207,760.43
 - Ending Balance: \$544,929.35
 - Interest Earned to date: \$432.45
 - Money Market Account
 - Interest Earned: \$139.39
 - Ending Balance: \$164,259.69
 - Interest Earned to date: \$1,328.63
- ◆ Approve September, 2023 Check Register
 - Claims 22020 to 22034 and 22120 to 22131 for total amount of \$53,183.82 (checks 22035 -22119 voided due to change in routing number)
- ◆ Approve September, 2023 payroll EFT payments
 - Payroll Checks Register Total: \$48,362.00
- ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

6a. Chris Armitage – Ruth Lake drainage project

Chris Armitage addressed the Council regarding the contract. He stated that the contract states an owner of the property where the drainage goes can request the pipe removed at a cost to

the Ruth Lake Association. He questioned who exactly would be responsible for the cost if that should happen. The Mayor asked to have time to research the issue.

John Louwers, Tom Ward, Emily Bauernfeind, and Mary Anderson discussed the helicopter issue. Pat Brennan and Albie Kuschel discussed the short term rental issue and Cragun parcels' zoning.

PLANNING & ZONING

7a. Helgeson CUP 2023-38 – Resolution 10: 01-23

Chair Wiebolt addressed the Council regarding the application and read the conditions.

Councilor Bergin moved and Councilor Demgen seconded, the motion to adopt Resolution 10: 01-23 – for Craig & Lana Helgeson Conditional Use Permit 2023-38 subject to findings and seven conditions recommended by the Planning Commission; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

7b. Wilson CUP 2023-41 – Resolution 10: 02-23

Chair Wiebolt addressed the Council regarding the application and read the conditions.

Councilor Demgen moved and Councilor Hoffmann seconded, the motion to adopt Resolution 10: 02-23 – for Blair & Carol Wilson Conditional Use Permit 2023-41 subject to findings and seven conditions recommended by the Planning Commission; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

7c. Velasco CUP 2023-43 – Resolution 10: 03-23

Chair Wiebolt addressed the Council regarding the application and read the conditions.

Councilor Hoffmann moved and Councilor Bergin seconded, the motion to adopt Resolution 10: 03-23 – for Jeremy Velasco Conditional Use Permit 2023-43 subject to findings and seven conditions recommended by the Planning Commission; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

7d. Scherping Variance 2023-44 – Resolution 10: 04-23

Chair Wiebolt addressed the Council regarding the application and read the conditions.

Councilor Bergin moved and Councilor Ruttger seconded, the motion to adopt Resolution 10: 04-23 – for Rodney & Rebecca Scherping Variance 2023-44 subject to findings and two conditions recommended by the Planning Commission; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

WASTEWATER & ROAD REPORT

8a. EGL Pavement Management Report - WSB

Matt Indihar, WSB, addressed the Council regarding the inspections report of the city roads.

PUBLIC SAFETY, PERSONNEL COMMITTEE, BUDGET COMMITTEE

No Reports

PARK & TRAILS

Mayor Kavanaugh stated that the snowmobilers should not use Poplar Drive.

MAYOR'S REPORT

13a. Old highway 18 is now a city street and the cost of the street light will now be the responsibility of the city.

13b. Discussion ensued regarding rentals for the golf courses.

13c. Discussion ensued regarding a land swap between the city and the USACE

CITY ADMINISTRATOR

No Report

OLD BUSINESS

None

NEW BUSINESS

16a. Voter Funding Agreement with Cass County

Administrator Christensen noted the County would like to retain funds as they administer the majority of the funding.

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to approve the voter funding Agreement with Cass County. Mayor Kavanaugh, Councilor’s Bergin, Hoffmann, and Ruttger voted in favor and Councilor Demgen voted against thereof. Motion carried.

16b. Resolution 10:05-23 – Raffle for MN Teen Challenge at Cragun’s Resort on June 1, 2024

Councilor Demgen moved and Councilor Hoffmann seconded, the motion to adopt Resolution 10: 05-23 – a raffle to be held by MN Teen Challenge at Cragun's Resort on June 1, 2024; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

16c. Agreement between Rardin Excavating, Inc. and the City of East Gull Lake relating to Ruth Lake drainage project and contractor liability

Councilor Bergin moved and Councilor Ruttger seconded the motion to accept the agreement assuring Rardin has no liability for pipe freezing, conditional upon the City of East Gull Lake’s agreement absolves the city of liability. Mayor Kavanaugh, Councilor’s Bergin, Hoffmann, and Ruttger voted in favor and Councilor Demgen voted against thereof.

16d. Green Gables underground private utilities

Administrator Christensen stated that the power lines are being buried as well as other utilities.

16e. Resolution 10:06-23 – Raffle for Brainerd Muskies at Cragun’s Legacy Pavilion on March 23, 2024

Councilor Ruttger moved, and Councilor Bergin seconded, the motion to adopt Resolution 10: 06-23 – a raffle to be held by Brainerd Muskies at Cragun's Resort on March 23, 2024; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting Tuesday, October 31, 2023 at 6:30pm

City Council Meeting Tuesday, November 07, 2023 at 6:30pm

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant Kathy Schack. These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.



City Of East Gull Lake

10790 Gull Point Road
East Gull Lake, MN 56401
218-828-9279

Council Meeting

October 3, 2023

Sign in Sheet

1	Abe Kuhl	15	Tom Ward
2	Becky Scherping	16	Randy Bauernfeind
3	Paul Sandy	17	Frank Benson
4	Elaine Wehner	18	Maureen Anderson
5	Paul Zipp	19	Steve Joda
6	Jerry Stromberg	20	
7	Jerry Tuller	21	
8	John Conners	22	
9	Chris Armitage	23	
10	Christie Armitage	24	
11	Matt Ingham	25	
12	Elisey Bauernfeind	26	
13	Randy Bauernfeind	27	
14	Janice Ward	28	