

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
July 6, 2023
6:30 PM**

Mayor Kavanaugh called the July 6, 2023 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen (8:15) and Hoffmann
Absent: None
City Staff: City Administrator Laura Christensen, Public Works Director Matt Poythress, Administrative Assistant Kathy Schack
P&Z Rep: Planning Commission Chair Eunice Wiebolt
Audience: See attached

ADOPTION OF AGENDA

- 4a. Additions: 16d
- 4b. Deletions: None

Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Bergin moved and Councilor Ruttger seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. June 6, 2023 City Council Meeting Minutes
- 5b. Financial Report
 - ◆ May, 2023 bank statement information
 - Checking Account:
 - Total Additions: \$50,688.77
 - Total Subtractions: \$120,524.96
 - Ending Balance: \$128,672.89
 - Interest Earned to date: \$241.44
 - Money Market Account:
 - Interest Earned: \$350.92
 - Ending Balance: \$413,524.81
 - Interest Earned to date: \$593.75
 - ◆ Approve June, 2023 Check Register
 - Claims 21862 to 21894 for total amount of \$ 65,048.80
 - ◆ Approve June, 2023 payroll EFT payments
 - Payroll Checks Register Total: \$36,845.43
 - ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

- 6a. Residents addressed the Council
Jerry Stromberg addressed the Council regarding the airport issue. He also asked why the city is not charging a city tax.

Shane Jordan addressed the Council regarding the Ruth Lake project. He noted that it has been a long time, and the project has not yet been completed.

PLANNING & ZONING

7a. Planning Commission Meeting Report

Chair Wiebolt reported on the June Planning Commission meeting.

7b. CUP 2023-29 SBA Towers

It was noted that there were issues that needed to be addressed prior to allowing the CUP to be approved.

- Tower structure and its integrity, along with information as to how much additional equipment could possibly be added weight-wise
- Decibel readings of current and new equipment
- Noise abatement for existing and proposed equipment, as technology now provides new and updated answers to mitigate the noise
- Notifications from SBA contractors as to any work scheduled at the tower as well as addressing conduct of the contractors
- Study by independent and licensed company on radioactivity addressing health risks, to be paid for by SBA Towers

Administrator Christensen noted the firm hired to update the city ordinance has quit. She noted he did not charge the city for the work he did before leaving. She also noted she is looking into hiring another consultant.

WASTEWATER & ROAD REPORT

8a. CSAH 70 Update – Darrick Anderson, Cass County Engineer

Darrick Anderson addressed the Council noting that there is no schedule as of yet.

8b. WSB 2023 Project Update

Paul Sandy, WSB, addressed the Council regarding an update of the 2023 WW, RDS & TRLS project.

Councilor Bergin moved and Councilor Hoffmann seconded the motion to approve pay voucher to Anderson Brothers, Inc for \$258,184.09. All present voted in favor thereof. Motion carried.

8c. City Engineer Scope of Work

Paul Sandy addressed the Council regarding the scope of work as a city engineer. With this agreement, WSB would be able to sign engineering plans for the city.

Councilor Bergin moved and Councilor Ruttger seconded the motion to accept scope of service from WSB for the remainder of 2023. All present voted in favor thereof. Motion carried.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

11a. Employee 39 Insurance Benefits

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve compensation for health insurance by additional comp time of 22.5 hours per month retroactive to June 1, 2023 to continue each month until December 2023 to review at year end. All present voted in favor thereof. Motion carried.

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

13a. Mayor Kavanaugh appointed Albie Kuschel to the Planning Commission.

Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the appointment of Albie Kuschel to the Planning Commission. All present voted in favor thereof. Motion carried.

13b. Mayor Kavanaugh discussed a police cruiser vehicle for the Lakes Area Rescue Squad. It was noted that the city will be receiving money from the State for safety that can be used to donate.

Councilor Bergin moved and Councilor Hoffmann seconded the motion to approve contribution to the Lakes Area Rescue Squad of up to \$4,000.00 depending on the need. All present voted in favor thereof. Motion carried.

13c. Mayor Kavanaugh discussed the use of ultralights from the airport. He asked Administrator Christensen to look into the legal action the city could take to limit the use of the airport for ultralights.

CITY ADMINISTRATOR

14a. Administrator's Report

The Sheriff's report on the July 4th was read, and it was noted no incidents were reported.

OLD BUSINESS

15a. Short Term Rental Discussion

It was noted that there is a working group meeting to be held on July 10, 2023.

NEW BUSINESS

16a. Tax Abatement Hearing

Mike Bubany addressed the Council regarding the loan/bond process. Opening of the public hearing to hear public comments. Tax abatement was explained. Public hearing was closed.

Councilor Bergin moved and Councilor Hoffmann seconded, the motion to adopt Resolution 07: 01-23 – for Property Tax Abatement Related to Various Road, Trail, & Bridge Improvements; absent: Councilor Demgen. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

Councilor Bergin moved and Councilor Ruttger seconded, the motion to adopt Resolution 07: 02-23 – for Issuance, sale and delivery of a \$719,000 General Obligation Tax Abatement Note, Series 2023A 2023; absent: Councilor Demgen. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

16b. Mold Testing at City Hall

Discussion ensued regarding the quality of the air in city hall. The testing for mold was approved. It was noted the basement has more issues and an air exchanger installation was discussed. It was decided to wait for the results from the testing before making any modifications.

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve having city hall tested for mold for \$400.00. All present voted in favor thereof. Motion carried.

16c. MN Small Cities Membership Renewal

Discussion ensued in regard to the benefit of renewing membership to MN Small Cities. It was decided to approve the renewal and to note the benefits.

Councilor Bergin moved and Councilor Demgen seconded the motion to approve renewal to MN Small Cities. All present voted in favor thereof. Motion carried.

16d. Approval of bank account at F&M Community Bank

Councilor Hoffmann moved and Councilor Ruttger seconded the motion to approve the bank account at F&M Community Bank. All present voted in favor thereof. Motion carried.

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

- Short-Term Rental Working Group Monday, July 10, 2023 at 9:00am
- Personnel Committee Monday, July 10, 2023 at 10:00am
- Parks and Trails Tuesday, July 11, 2023 at 2:00pm
- Wastewater & Road Committee Meeting..... Wednesday, July 19, 2023 at 2:00pm
- Planning and Zoning Meeting Tuesday, July 25, 2023 at 6:30pm
- City Council Meeting Tuesday, August 01, 2023 at 6:30pm

Councilor Ruttger moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant Kathy Schack. These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.



Council Meeting
July 6, 2023
Sign in Sheet

Please Print	Signature
1 Paul Sandy	
2 Mike Bubany	
3 Jerry Stromberg	
4 Eunice Wiebalt	
5 HERMAN SCHLEY	
6 Shana Jordan	
7 Albre Kusch	
8 Derrick Anderson	
9 Dylan Tollefson	
10 Matt Poythress	