

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
October 5, 2021  
6:30 PM**

Mayor Kavanaugh called the October 5, 2021 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

**ROLL CALL**

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

Absent: Councilor Bergin, attending through Zoom

Audience: Bob Klug and Joe Janson of MRWA, Jerry Stromberg, Gary Scheeler, Nancy Lind

**ADOPTION OF AGENDA**

4a. Additions: 11b. Bob Klug – Mn Rural Water to present Apprenticeship Program

4b. Deletions:

**Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.**

**ADOPTION OF CONSENT AGENDA**

**Councilor Demgen moved and Councilor Ruttger seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.**

5a. September 7, 2021 City Council Meeting Minutes

5b. Financial Report

- ◆ August, 2021 bank statement information:
  - Checking Account:
    - Total Additions: \$ 30,759.31
    - Total Subtractions: \$ 472,580.75
    - Ending Balance: \$ 203,058.50
    - Interest Earned to date: \$ 15.83
  - Money Market Account:
    - Interest Earned: \$ 11.11
    - Ending Balance: \$ 654,132.36
    - Interest Earned to date: \$ 75.63
- ◆ Approve September, 2021 Check Register
  - Claims 21166 to 21198 for total amount of \$89,694.03
- ◆ Approve September, 2021 payroll EFT payments
  - EFT Payroll: \$ 17,667.42; EFT Transmittals: \$ 15,606.41
- ◆ Monthly Budget Report, Delinquent WW Customers Report

**OPEN FORUM\*\***

6a. Gary Scheeler to address the Council regarding Green Gables speed limit

Mr. Scheeler addressed the council regarding the speed limit on Green Gables changing from 30 mph to 25 mph. Someone stated that the city cannot post a city road lower than 30 mph,

but it was noted that the law has been changed. Discussion ensued regarding the city changing the speed limit in designated areas.

#### **PLANNING & ZONING**

##### 7a. Meeting Report

Chair Buxton addressed the Council regarding the September 28, 2021 Planning Commission meeting. It was noted that the new golf course and site visit presentation were discussed.

#### **WASTEWATER & ROAD REPORT**

##### 8a. Resolution 10:01-21 - Declaring Assessed Cost for the internal assessment established for the 2004 Wastewater Improvement Project to be sent to Cass County Tax Rolls

**Councilor Demgen moved and Councilor Hoffmann seconded, the motion to adopt Resolution 10: 01-21 – to declare remaining balances of the assessed cost for the original internal assessment established for the 2004 Wastewater Improvement Project to be sent to Cass County tax rolls; absent: Councilor Bergin. All present voted in favor thereof. Motion carried by 4/5 roll call vote.**

##### 8b. Update by Chris Sonmor regarding the 2023 Wastewater, Roads, and Trails project

Administrator Mason noted Chris Sonmor was not able to make the meeting, but gave an update in regards to the bridge for the trail. He noted that Rochester has decided to keep their bridge instead of selling it. He noted that the city will need to pursue a different avenue to provide a bridge.

#### **PUBLIC SAFETY**

No Report

#### **PARK & TRAILS**

No Report

#### **PERSONNEL COMMITTEE**

##### 11a. Update on search for Administrator position

Administrator Mason read a memo from SCSC regarding an update on the applications for the City Administrator position. Discussion ensued regarding the hiring process.

##### 11b. Bob Klug – Mn Rural Water to present Apprenticeship Program

Mr. Klug addressed the Council explaining the program to train apprentices in the water and wastewater systems. It was noted that the city will be able to take advantage of the program by having Lee Anderson participate and will facilitate getting licensed quicker.

**Councilor Demgen moved and Councilor Ruttger seconded the motion to approve allowing Lee Anderson to join the apprentice program supplied by the Rural Water Association. All present voted in favor thereof. Motion carried.**

#### **BUDGET COMMITTEE**

No Report

#### **MAYOR'S REPORT**

No Report

**CITY ADMINISTRATOR REPORT**

14a. Email addresses

Administrator Mason asked the Council if they are using the Council emails. It was noted that Councilor Bergin is the only Councilor that wishes to keep the city email.

**OLD BUSINESS**

15a. Ruth Lake issue

Administrator Mason reviewed the progress of the project, noting that insurance will be administered and funded by the association. The association is continuing to raise funds for the project and it is approximately \$10,000.00 short of the goal to begin the project.

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Planning and Zoning Meeting .....Tuesday, October 26, 2021 at 6:30pm  
Wastewater & Road Committee Meeting..... Wednesday, October 27, 2021 at 3:00pm  
City Council Meeting ..... Tuesday, November 09, 2021 at 6:30pm  
Budget Committee Meeting.....Wednesday, December 01, 2021 at 3:00pm

**Councilor Ruttger moved and Councilor Hoffmann seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.