

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
August 3, 2021
6:30 PM**

Mayor Kavanaugh called the August 3, 2021 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Demgen and Hoffmann, City Administrator Mason,
Public Works Director Jasmer, Administrative Assistant Schack

Absent: Councilor Ruttger

Audience: Gene Bridges, Patience Barnes, Chris Sonmor, Jerry Stromberg

ADOPTION OF AGENDA

4a. Additions:

4b. Deletions:

Councilor Bergin moved and Councilor Hoffmann seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Hoffmann seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

5a. July 6, 2021 City Council Meeting Minutes

5b. Financial Report

- ◆ June, 2021 bank statement information
 - Checking Account
 - Total Additions: \$349,751.52
 - Total Subtractions: \$514,872.13
 - Ending Balance: \$168,470.05
 - Interest Earned to date: \$13.65
 - Money Market Account
 - Interest Earned: \$7.69
 - Transfer from Checking: \$400,000.00
 - Ending Balance: \$854,105.54
 - Interest Earned to date: \$64.52
- ◆ Approve July, 2021 Check Register
 - Claims 21097 to 21144 for total amount of \$443,100.40
- ◆ Approve July, 2021 payroll EFT payments
 - EFT Payroll: \$17,267.48; EFT Transmittals: \$15,425.38
- ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

None

PLANNING & ZONING

7a. Planning Commission Meeting Report

Administrator Mason addressed the Council with the report from the Planning Commission meeting.

7b. Appointment of replacement Planning Commissioner Alternate

Mayor Kavanaugh appointed Gene Bridges to fill the alternate position open on the Planning Commission.

Councilor Hoffmann moved and Councilor Bergin seconded to approve the appointment of Gene Bridges to the Planning Commission as an alternate Commissioner. All present voted in favor thereof. Motion carried.

WASTEWATER & ROAD REPORT

8a. Update of 2023 Project

Chris Sonmor addressed the Council regarding the progress of the project. The grant and loan/bonding process was discussed.

PUBLIC SAFETY

No Report

PARK & TRAILS

10a. Tennis Court Update

Administrator Mason noted that the tennis courts will be redone by the end of the month.

PERSONNEL COMMITTEE

11a. Review proposal via Zoom with Mike Humpal of South-Central Service Coop (SCSC) for recruitment of City Administrator

Mr. Humpal of SCSC addressed the Council explaining the services they provide and what they ask of the Council to provide in direction of what is needed. He noted they then complete the marketing for the position. He noted they bring five candidates for the Council to choose. He went over the timeline that will be followed during the recruiting process.

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the contract for recruiting services from Mike Humpal of South-Central Service Coop (SCSC) for a not-to-exceed cost of \$10,000 with Sourcewell paying half of the cost, up to \$5,000. All present voted in favor thereof. Motion carried.

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY STAFF REPORT

14a. Website Upgrade progress

Administrative Assistant Schack reviewed the new city website features. Discussion ensued regarding smart forms and online payments. Another city's website was shown as to what the forms will look like and how they will work.

OLD BUSINESS

Administrator Mason noted the final documents are being reviewed for the Ruth Lake Outlet project.

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting Tuesday, August 31, 2021 at 6:30pm
Budget Committee Meeting..... Wednesday, August 11, 2021 at 3:00pm
City Council Meeting Tuesday, September 07, 2021 at 6:30pm
Wastewater & Road Committee Meeting..... Wednesday, September 01, 2021 at 3:00pm

Councilor Hoffmann moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.