

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
June 1, 2021
6:30 PM**

Mayor Kavanaugh called the June 1, 2021 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Administrative Assistant Schack

Absent: None

Audience: Molly Thompson/Schlenner Wenner, Chris Sonmor/WSB, Dorothy Whitmer, Jerry Stromberg, Uldis Birznieks

ADOPTION OF AGENDA

- 4a. Additions: 13a. Zoom Meetings Discussion
14c. Sheriff's Report for 4th of July coverage
14d. City 2021 Newsletter

4b. Deletions: None

Councilor Bergin moved and Councilor Hoffmann seconded the motion to approve the agenda as amended. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. May 4, 2021 City Council Meeting Minutes
- 5b. Financial Report
- ◆ April, 2021 bank statement information:
 - Checking Account:
 - Total Additions: \$201,188.96
 - Total Subtractions: \$77,845.57
 - Ending Balance: \$274,449.83
 - Interest Earned to date: \$6.01
 - Money Market Account:
 - Interest Earned: \$7.46
 - Ending Balance: \$454,090.14
 - Interest Earned to date: \$33.41
 - ◆ Approve Click here to enter a date. Check Register
 - Claims 21042 to 21062 for total amount of \$10,947.23
 - ◆ Approve May, 2021 payroll EFT payments
 - EFT Payroll: \$17,300.38; EFT Transmittals: \$15,316.79
 - ◆ Monthly Budget Report, Delinquent WW Customers Report
- 5c. Firework permit – RES Specialty Pyrotechnics, Inc for North Risk Partners on June 16, 2021 at Cragun's Resort.

OPEN FORUM**

6a. 2020 Audit Report – Schlenner Wenner

Molly Thompson presented the 2020 audited financial statements.

Councilor Bergin moved and Councilor Ruttger seconded the motion to approve the 2020 Audit presentation. All present voted in favor thereof. Motion carried.

PLANNING & ZONING

7a. Administrator's Report

Chair Buxton addressed the Council regarding the Bernie McDonough violation.

Councilor Bergin moved and Councilor Demgen seconded to approve the citation to Mr. McDonough for a fine of \$500.00 with a registered letter requiring the removal of the deck and a future fine of \$1,000 if the deck is not removed within the next month as presented by the Planning Commission. Vote was delayed due to waiting for Mr. McDonough to appear at meeting. Mayor stated Council would act in July to complete the vote.

7b. Land Use Application – Verbiage addition, Dorothy Whitmer/Lake Steward

Dorothy Whitmer addressed the Council regarding the Lake Steward program to keep the water quality in good standing. Discussion ensued regarding the request from Ms. Whitmer to add language to the City Land Use application:

- E. Shoreland on Gull Lake (within 1,000 ft): The City strongly encourages owner actions to protect lake water quality. Take an optional [4-question quiz](#) that takes less than three minutes to complete, to be eligible for the Lake Steward Award. Go to [Minnesota DNR](#) for more information about shoreland management best practices.

Councilor Hoffmann moved and Councilor Ruttger seconded the motion to approve the Lake Steward addition to the Land Use Permit as Paragraph E. All present voted in favor thereof. Motion carried.

Administrator Mason showed photos of the VanOsdol property and the progress of the correction of the violation. He noted most of the rocks have been removed.

WASTEWATER & ROAD REPORT

8a. Summary of May 19, 2021 meeting

Administrator Mason reviewed the notes from the meeting held.

8b. Update on 2023 project – Chris Sonmor

Chris Sonmor addressed the Council regarding the 2023 wastewater, road and trail projects. He did report that East Gull Lake did receive approval from MN DOT for a \$202,000 LRIP (Local Road Improvement Program) grant on June 1, 2021. This can be used for the improvements to Gull Point Trail and Poplar Drive intersection and the new replacement road for Gull Lake Resort and four residential homes.

PUBLIC SAFETY, BUDGET COMMITTEE

No Reports

PARK & TRAILS

10a. Summary of May 20, 2021 meeting

Administrator Mason reviewed the notes from the meeting held. He noted the committee voted to increase the levy funds from \$28,000 to \$38,000 in 2022 to help pay for the trail additions that are being proposed.

PERSONNEL COMMITTEE

Discussion ensued about placing the job opening of City Administrator/Planning and Zoning Administrator in the appropriate sources by July 2021 for hire in December with job starting in January 2022.

MAYOR’S REPORT

13a. Zoom Meetings Discussion

Councilor Hoffmann moved and Councilor Demgen seconded the motion to deny requiring meetings in East Gull Lake to be held via Zoom or any other electronic means. All present voted in favor thereof. Motion carried.

CITY ADMINISTRATOR REPORT

14a. Ordinance Amendment 2021-01 – Increase compensation for Mayor and Council

Councilor Bergin moved and Councilor Demgen seconded, the motion to adopt Ordinance Amendment 2021-01 –amending Title II, Section 1, Paragraph 8 (SECTION 2.1-8 Compensation of Mayor and Council Members) of the East Gull Lake City Code as follows: “The salary of the Mayor shall be \$500 per month and the salary of each City Council Member shall be \$350.00 per month.” which will not be in effect until January 1, 2023; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14b. Resolution 06:01-21 Gambling Permit – Raffle at Cragun’s Resort

New York Mills Lion's Club is requesting a gambling permit be approved for a raffle to be held on January 8, 2022 at Cragun's Resort.

Councilor Hoffmann moved and Councilor Ruttger seconded, the motion to adopt Resolution 06: 01-21 – a raffle to be held by New York Mills Lion's Club at Cragun's Resort on January 8, 2022; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14c. Sheriff’s Report for 4th of July coverage

Administrator Mason noted the County Sheriff will be continuing with the same coverage as previous years for Gull Point and other areas of the city.

OLD BUSINESS

Councilor Bergin reminded everyone that the 2021 budget states electronic speed signs are in the budget. It was noted the city should look into a purchase.

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning MeetingTuesday, June 29, 2021 at 6:30pm
City Council Meeting Tuesday, July 06, 2021 at 6:30pm

Councilor Ruttger moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant, Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.