

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
July 7, 2020
6:30 PM**

Mayor Kavanaugh called the July 7, 2020 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

Absent: None

Audience: Nancy Haugdahl, Jerry Stromberg, Jane Guild, Rey Swanson, Vicki Swanson, Erik Roberts, Wayne VanOsdol, Bernie McDonough

ADOPTION OF AGENDA

- 4a. Additions: **5d. Final Payout of LS#5 Project,**
7c. Trailers on residential property,
8b. Gull Lake Lane Road Repair,
10a. West Trail Repair

4b. Deletions: None

Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the agenda as amended. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. June 2, 2020 City Council Meeting Minutes
5b. Financial Report
- ◆ May, 2020 bank statement information
 - Checking Account:
 - Total Additions: \$52,081.81
 - Total Subtractions: \$72,665.09
 - Ending Balance: \$105,938.97
 - Interest Earned to date: \$5.67
 - Money Market Account:
 - Interest Earned: \$103.30
 - Ending Balance: \$353,778.06
 - Interest Earned to date: \$1,400.30
 - ◆ Approve June, 2020 Check Register
 - Claims 20681 to 20718 for total amount of \$ 117,756.20
 - ◆ Approve June, 2020 payroll EFT payments
 - EFT Payroll: \$17,149.77; EFT Transmittals: \$14,715.01
 - ◆ Monthly Budget Report, Delinquent WW Customers Report, Financial Statement
- 5c. IF Foundation Funding Contribution for 2021 – \$560.00
5d. Final Payout for Lift Station #5 project for \$43,616.37

OPEN FORUM**

6a. Sylvan Lake Association – CD3 System at boat launch (Nancy Haugdahl)

Nancy Haugdahl addressed the Council regarding the Sylvan Lake Association concern with the invasive species in the Sylvan Lake. She discussed the City leasing a CD3 machine for boaters to use to clean their boats. It was noted that the Council would like more information regarding the units before making any decisions. It was also noted that the Sylvan Lake Association would cover all the costs incurred for the unit. Administrator Mason requested three LGU references from Mrs. Haugdahl.

6b. Bernie McDonough deck violation

Administrator Mason explained the situation regarding the deck Mr. McDonough constructed on his property without a permit. It was noted that the deck was built too close to the roadway. Bernie apologized to the Council for building the deck without a permit. It was noted that the normal charge for an after the fact permit would be \$600.00. It was decided to send the issue back to the Planning Commission for discussion and recommendation.

PLANNING & ZONING

7a. VanOsdol Violation

Chair Buxton noted that the violation was discussed. Erik Roberts, VanOsdol's landscape architect from Larch Design, addressed the Planning Commission regarding the plan to restore the property to a more natural landscape. The conditions placed on the motion to approve were as follows:

1. The path that comes down to the curve is sloped toward the lake to ensure all water coming down the path is retained on the Vanosdol property,
2. Remove the boulders off the end of the curve by Sable's property restoring to a natural vegetation
3. Implementing the DNR requirements to remove rock and sand restoring the shoreline allowing it to grow back naturally.
4. Requirement for Larch Design/Erik Roberts to administer construction of the project until completion

Councilor Hoffmann moved and Councilor Demgen seconded to approve the restoration of the VanOsdol property as presented by the Planning Commission. All present voted in favor thereof. Motion carried.

7b. Planning Commission Report

Chair Buxton noted there was a regular meeting held with discussion regarding current projects.

7c. Motorhomes/Trailers on residential property

Chair Buxton noted that trailers are being used as guest homes. He noted there was no action taken, just discussion. Administrator Mason addressed the Council referencing the portions in the City Code regarding temporary structures. The Planning Commission will take up the issue in the future.

WASTEWATER & ROAD REPORT

8a. Update on RFP for the road/wastewater/trails project

Administrator Mason discussed RFPs noting they are due on July 15, 2020. He noted that five companies were interviewed for the project. Grant money was discussed, noting there would be funding for safety equipment.

8b. Gull Lake Lane Road Repair

Discussion ensued regarding the portion of the road that is sloughing off into the river. It was noted that the road has to be repaired even though it is being decommissioned in 2022-2023. Mayor Kavanaugh noted it has been about 15 years since repair has been done to the edge of the road. Administrator Mason noted Donnie Berg gave a quote to repair the 4-ft hole and place rip-rap on the shoreline for \$2,000 – \$2,500.

PUBLIC SAFETY

No Report

PARK & TRAILS

10a. West Trail Repair

It was noted that 185 feet of trail has been ruined by sumac and willow growing up through the pavement causing holes and break-up. There was a bid from Anderson Brothers for \$6,000. Mayor Kavanaugh stated that the City should ask for another bid. The Park and Trails committee will discuss the issue and review the bids to bring back to the Council.

PERSONNEL COMMITTEE & BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Candidates filing for offices – July 28, 2020 to August 11, 2020

It was noted there are openings for two councilors and the mayor.

OLD BUSINESS – NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

- Planning and Zoning Meeting– Cragun’s Legacy Clubhouse Tuesday, July 28, 2020 at 6:30pm
- City Council Meeting – Cragun’s Legacy Clubhouse Tuesday, August 04, 2020 at 6:30pm
- Wastewater & Road Committee MeetingWednesday, July 22, 2020 at 3:00pm
- Park & Trails Committee MeetingWednesday, July 29, 2020 at 3:00pm
- Budget Committee MeetingWednesday, August 12, 2020 at 3:00pm

Councilor Ruttger moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.