

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
June 2, 2020
6:30 PM**

Mayor Kavanaugh called the June 2, 2020 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Administrative Assistant Schack
Absent: None
Audience: Ryan Schmidt of Schlenner Wenner & Company, Jerry Stromberg

ADOPTION OF AGENDA

- 4a. Additions: 5c. Fireworks Permit for Madden's July 4, 2020 by Flashing Thunder Fireworks
- 4b. Deletions: None

Councilor Bergin moved and Councilor Hoffmann seconded the motion to approve the agenda as amended. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. May 5, 2020 City Council Meeting Minutes
- 5b. Financial Report
 - ◆ April, 2020 bank statement information
 - Checking Account
 - Total Additions: \$104,548.64
 - Total Subtractions: \$41,116.78
 - Ending Balance: \$126,522.25
 - Interest Earned to date: \$4.61
 - Money Market Account
 - Interest Earned: \$181.39
 - Ending Balance: \$353,674.76
 - Interest Earned to date: \$1,297.00
 - ◆ Approve April, 2020 Check Register
 - Claims 20661 to 20619 for total amount of \$49,593.26
 - ◆ Approve April, 2020 payroll EFT payments
 - EFT Payroll: \$25,099.00; EFT Transmittals: \$14,789.50
 - ◆ Monthly Budget Report, Delinquent WW Customers Report
- 5c. Fireworks Permit for Madden's July 4, 2020 by Flashing Thunder Fireworks

OPEN FORUM**

- 6a. 2019 Audit Presentation by Schlenner Wenner & Company
Ryan Schmidt presented the 2019 Audit.

Councilor Bergin moved and Councilor Ruttger seconded the motion to accept the 2019 Audit by Schlenner Wenner & Company. All present voted in favor thereof. Motion carried.

PLANNING & ZONING

7a. Revision of Variance 2019-50 – Scott Johnson

Chair Buxton noted that the Commissioners discussed the slight changes in the size of the building being proposed and agreed to recommend approval due to the fact that the size was decreased. All other findings and conditions remain the same as the original Variance document. (Changes are shown underlined.)

Findings:

1. Based on the 4.1 acres and the 191 foot of frontage they are allowed a total of 2,389.6 sq ft of accessory structures. This includes 1,280 for 2.5 acres, 409.6 for extra 1.6 acres, 700 sq ft for guest quarters based on frontage. They are asking for a change of 3,098 total sq ft to 2,802 total sq ft of buildings which is 412 sq ft instead of 708 sq ft more than allowed.
2. They wish to claim a practical difficulty of applying for a variance rather than doing a lot split and creating a separate lot that could be built on with a regular permit.
3. The historical nature of the original parcel was very large and has been split numerous times to avoid variances as the Simon and Johnson families have gotten larger in each generation.
4. They could tear down a building and add on to the original home, but they don't wish to make it bigger and they want to preserve the historical look as the original cabin is in very good shape since it was repaired after the 2015 storm.
5. The height requested for this building is 23'8" feet instead of 26 feet based on the revised design submitted. All other buildings on the property are less than 24 feet and are one story.
6. The site they intend to build the garage/guest quarter on is approximately 230 feet from the OHW

Conditions:

1. The approved building site has been moved to 20 feet from the property line to comply with twice the normal setback of the city ordinance; a Variance requires twice the normal setback.
2. The lot shall not be split into two parcels unless one of the cabins is removed.
3. The height of the new accessory building shall not exceed the 24' maximum standard in the City Ordinance.
4. The new structure must be connected to the city wastewater system and the wastewater connection capacity needs to be verified to meet city standards and approved by City Staff.

Councilor Hoffmann moved and Councilor Demgen seconded to approve the Revised Variance 2019-50 subject to the findings and conditions as presented by the Planning Commission. All present voted in favor thereof. Motion carried.

7b. Planning Commission Report

Chair Buxton noted that many permits were closed and the Administrator's Report was reviewed. He also noted that the Vanosdol and Urbanski violations were discussed. He noted there were discussions on short-term rentals and Sourcewell working on the zoning update. He stated that Crow Wing County is in the process of dealing with the VRBO issue and we will be able to review their decisions.

WASTEWATER & ROAD REPORT

8a. RFP for Engineering Services

Administrator Mason reviewed the request for proposal for the portion of the project the City will be responsible for during the new road and bridge project construction. The City will be connecting the north portion of the city to the south wastewater plant and will be responsible for removal of asphalt and restoration of the property under the decommissioned roadway and additional trail construction. It was noted that the due date for the RFP would be July 15, 2020 to prepare for discussion at the August 4, 2020 and the request to be broken down by the existing bullet points.

Councilor Demgen moved and Councilor Bergin seconded the motion to approve sending out the RFP with a due date of July 15, 2020. All present voted in favor thereof. Motion carried.

8b. Lift Station #5 Update

Administrator Mason reviewed and showed photos of the project.

PUBLIC SAFETY, PARK & TRAILS, PERSONNEL COMMITTEE, BUDGET COMMITTEE & MAYOR’S REPORT

No Reports

CITY ADMINISTRATOR REPORT

14a. Mosquito Fogging to begin June 4, 2020

Administrator Mason noted the contract will take fogging up to two weeks before Labor Day.

OLD BUSINESS

Mowing Ditches was discussed. Dates for mowing will be before July 4th and again in the fall.

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

- Planning and Zoning MeetingTuesday, June 30, 2020 at 6:30pm
- City Council Meeting Tuesday, July 07, 2020 at 6:30pm
- Wastewater & Roads..... Wednesday, July 22, 2020 at 3:00pm
- Parks and Trails Wednesday, July 29, 2020 at 3:00pm

Councilor Ruttger moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.