

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION via ZOOM
May 5, 2020
6:30 PM**

Mayor Kavanaugh called the May 5, 2020 regular Council meeting to order at 6:30 PM via Zoom. The pledge of allegiance was stated.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

Absent: None

Audience: Paul Anderson, Mary Anderson, Jane Guild, Dave Turnberg

ADOPTION OF AGENDA

4a. Additions: 8a. Ditch along Squaw Point Rd

4b. Deletions: None

Councilor Bergin moved and Councilor Hoffmann seconded the motion to approve the agenda as amended.. Roll call vote with all present voting in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. Roll call vote with all present voting in favor thereof. Motion carried.

5a. April 7, 2020 City Council Meeting Minutes

5b. Financial Report

◆ March, 2020 bank statement information

• Checking Account

- Total Additions: \$1,267.91
- Total Subtractions: \$76,021.57
- Ending Balance: \$63,090.39
- Interest Earned to date: \$4.09

• Money Market Account

- Interest Earned: \$269.13
- Ending Balance: \$353,493.37
- Interest Earned to date: \$1,115.61

◆ Approve April, 2020 Check Register

- Claims 20646 to 20660 for total amount of \$16,468.04

◆ Approve Click here to enter a date. payroll EFT payments

- EFT Payroll: \$16,918.32; EFT Transmittals: \$10,360.24

◆ Monthly Budget Report, Delinquent WW Customers Report

5c. Liquor Licenses:

Ernie's On Gull Lake	Off Sale Liquor License\$100.00
	On Sale Liquor License\$1250.00
	Sunday On Sale Liquor License.....\$200.00
The Classic (Madden's)	On Sale Liquor License\$1250.00
	Sunday On Sale Liquor License.....\$200.00
Madden's On Gull Lake	Off Sale Liquor License\$100.00

	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Cragun's Lodge/Conference Center	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Legacy Courses at Cragun's	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00

OPEN FORUM**

None

PLANNING & ZONING

7a. Chair Buxton's Report

Chair Buxton noted three commissioners were present and Carol Demgen as Council Liaison. He noted there was nothing out of the ordinary to report. He also noted that the Owen Trout 2013 permit will be finalized by the new owner. He noted the VanOsdol violation was discussed. He stated that the commissioners were pondering having Sourcewell complete the City Zoning Ordinance, but because of COVID19, it has been put on hold.

WASTEWATER & ROAD REPORT

8a. Ditch along Squaw Point Road

Superintendent Jasmer reported on the drainage issues along Squaw Point road north of City Hall to Poplar Drive. He noted the problem has been happening since the 2015 storm taking out so many trees. He stated there are bids to landscape the area to solve the problem. The cost came in a little over \$6,180. It was noted there is no line item in the budget, but there is a reserve in the road fund.

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve the bid to clean out the ditch along Squaw Point Road north of City Hall for \$6,180.00. Roll call vote with all present voting in favor thereof. Motion carried.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Cross-Jurisdictional Road Maintenance Agreement with Crow Wing County

This is renewed every four years for Birch Grove and Gull River Roads.

Councilor Bergin moved and Councilor Demgen seconded the motion to approve the Cross-Jurisdictional Road Maintenance Agreement with Crow Wing County. Roll call vote with all present voting in favor thereof. Motion carried.

14b. Activity Journals

It was explained there is capability in the accounting software to track activities crossing over into several accounts to track the total cost of a project.

14c. Emergency Declaration – Electronic Meetings

It was noted that due to the COVID19 declaration, it is not prudent to hold regular meetings. Therefore, it has been decided to hold this meeting electronically via Zoom.

Councilor Hoffmann moved and Councilor Ruttger seconded the motion to approve the emergency declaration for electronic meetings. Roll call vote with all present voting in favor thereof. Motion carried.

14d. Trail Assistance – Resolution 05:01-20

City of East Gull Lake, Cass County, Minnesota approves the Minnesota Trail Assistance Program Application for grant-in-aid cross country ski trails, known as the Pine Beach Ski Trail, in the City of East Gull Lake for 2020-2021; Minnesota Trail Assistance Program Agreements whereby the City of East Gull Lake will act as sponsoring agent.

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the application for grant-in-aid cross country ski trails, known as the Pine Beach Ski Trail for 2020-2021, where the City will act as a sponsoring agent. Roll call vote with all present voting in favor thereof, with Mayor Kavanaugh abstaining. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning MeetingTuesday, May 26, 2020 at 6:30pm
City Council MeetingTuesday, June 02, 2020 at 6:30pm

Councilor Ruttger moved and Councilor Demgen seconded the motion to adjourn the meeting. Roll call vote with all present voting in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.