

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION – VIA ZOOM MEETING
April 7, 2020
3:00 PM**

Mayor Kavanaugh called the April 7, 2020 regular Council meeting to order at 3:00 PM. The pledge of allegiance was not recited.

ROLL CALL

Present via Zoom (electronic media): Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Public Works Director Joel Jasmer, Administrative Assistant Schack

Absent: Councilor Ruttger joined the meeting after the adoption of the agenda

Audience: Patience Barnes

ADOPTION OF AGENDA

4a. Additions: Fire Department reaction to COVID19

4b. Deletions: None

Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

5a. March 3, 2020 City Council Meeting Minutes

5b. Financial Report

◆ February, 2020 bank statement information:

● Checking Account:

- Total Additions: \$16,865.77
- Total Subtractions: \$74,611.78
- Ending Balance: \$137,844.05
- Interest Earned to date: \$3.30

● Money Market Account:

- Interest Earned: \$381.46
- Ending Balance: \$353,224.24
- Interest Earned to date: \$846.48

◆ Approve March, 2020 Check Register

● Claims 20617 to 20638 for total amount of \$32,864.82

◆ Approve March, 2020 Payroll EFT payments

◆ Monthly Budget Report, Delinquent WW Customers Report

◆ Financial Statement – Combined Cash Investment

5c. Reinstating Gambling Permit approved and moved due to COVID19

MN Teen & Adult Challenge Raffle at Cragun's, May 30, 2020 – date moved

OPEN Forum – Via Zoom Meeting over the internet**

Open to the public via the internet or phone

PLANNING & ZONING

No Report – Meeting canceled

WASTEWATER & ROAD REPORT

Joel Jasmer reported on the Wastewater technicians work load during COVID19 and Lift Stations #5 & #10

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Resolution 04:01-20 Gambling Permit – Raffle at Cragun's Legacy

TEAM Foundation is requesting a gambling permit be approved for a raffle to be held on July 23, 2020 at Cragun's Legacy

Councilor Hoffmann moved and Councilor Ruttger seconded, the motion to adopt Resolution 04: 01-20 – a raffle to be held by TEAM Foundation at Cragun's Legacy on July 23, 2020; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14b. Monetary Limits on Municipal Tort Liability not waived

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to accept monetary limits on Municipal Tort Liability not be waived. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14c. MN Council of Airports Annual Membership

Councilor Bergin moved and Councilor Demgen seconded the motion to approve annual membership to the MN Council of Airports for \$50.00. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14d. BOAE meeting arrangement, April 28, 2020

Councilor Ruttger moved and Councilor Demgen seconded the motion to perform the BOAE meeting via Zoom. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14d. Fire Department reaction to COVID19

Administrator Mason noted that the fire department will be adjusting call outs for emergency to maintain social distancing but will be working as usual in a fire situation.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Councilor Hoffmann moved and Councilor Demgen seconded the motion to perform the Planning Commission meeting via Zoom. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

Planning and Zoning Meeting-via Zoom Tuesday, April 28, 2020 at 3:00pm
City Council Meeting Tuesday, May 05, 2020 at 6:30pm

Councilor Demgen moved and Councilor Ruttger seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.