

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
January 7, 2020
6:30 PM**

Mayor Kavanaugh called the January 7, 2020 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator
Mason, Planning Commission Chair Bruce Buxton, Administrative Assistant Schack

Absent: None

Audience: None

ADOPTION OF AGENDA

4a. Additions: **9a. 2021 Fire Contract Discussion**

4b. Deletions: None

Councilor Hoffmann moved and Councilor Ruttger seconded the motion to approve the agenda as amended. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All Councilors voted in favor thereof; Mayor Kavanaugh abstained. Motion carried.

5a. December 3, 2019 City Council Meeting Minutes

5b. Financial Report

- ◆ November, 2019 bank statement information:
 - Checking Account:
 - Total Additions: \$31,035.16
 - Total Subtractions: \$92,302.34
 - Ending Balance: \$124,683.94
 - Interest Earned to date: \$12.99
 - Money Market Account:
 - Interest Earned: \$700.76
 - Ending Balance: \$551,707.40
 - Interest Earned to date: \$8,620.17
- ◆ Approve December, 2019 Check Register
 - Claims 20531 to 20558 for total amount of \$216,599.03
- ◆ Approve December, 2019 Payroll EFT payments
- ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

PLANNING & ZONING

No Report

WASTEWATER & ROAD REPORT

8a. Lift Station #5 Update

Administrator Mason reviewed the progress of the project. He stated it is working well.

8b. Gull River Crossing/County Road 70 Update

Administrator Mason noted there will be a meeting next week to discuss a portion of the process.

PUBLIC SAFETY

9a. 2021 Fire Contract Discussion

The contract for 2021 from the Pillager Fire Department has been received for \$57,500. Notice will be given in April for the following January change in cost. Administrator Mason read the contract terms to the Council.

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

13a. Resolution 01:01-20 – 2020 Appointments

Councilor Bergin moved and Councilor Ruttger seconded, the motion to adopt Resolution 01: 01-20 – for 2020 City Appointments; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

CITY ADMINISTRATOR REPORT

14a. Publishing of Budget Summary

Councilor Demgen moved and Councilor Hoffmann seconded the motion to approve publishing of the budget summary. All present voted in favor thereof. Motion carried.

14b. Approve 2020 Meeting Schedule

Councilor Bergin noted there is a conflict for him for the September meeting. It was decided that the meeting be changed from September 1, 2020 to September 8, 2020.

Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the 2020 meeting schedule as amended. All present voted in favor thereof. Motion carried.

14c. Decrease Amount of Umbrella Coverage on Property and Casualty Insurance

Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve retroactively the decrease in the umbrella coverage of the City's insurance from a \$3M to a \$2M policy. All present voted in favor thereof. Motion carried.

14d. Dividend Report from the League of MN Cities Insurance Trust (Property/Casualty Insurance)

Administrator Mason noted the dividend of \$49.00 for 2019 received from the insurance trust.

14e. Resolution 01:02-20 – Gambling Permit – Raffle at Cragun’s Legacy, February 1, 2020 for Brainerd Public Schools Foundation

Councilor Ruttger moved and Councilor Demgen seconded, the motion to adopt Resolution 01: 02-20 – a raffle to be held by Brainerd Public Schools Foundation at Cragun's Legacy on February 1, 2020; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14f. Resolution 01:03-20 – Gambling Permit – Raffle at Cragun’s Resort, May 30, 2020 for MN Teen Challenge Academy

Councilor Demgen moved and Councilor Hoffmann seconded, the motion to adopt Resolution 01: 03-20 – a raffle to be held by MN Teen Challenge Academy at Cragun's Resort on May 30, 2020; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

OLD BUSINESS

Mayor Kavanaugh noted the parcel of property donated to the City during the Harstad development needs to be put into a conservation easement of some sort so it won’t be developed in the future. He also stated it should continue to stay in the City’s possession in the future.

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning MeetingTuesday, January 28, 2020 at 6:30pm
City Council Meeting Tuesday, February 04, 2020 at 6:30pm

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.