

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
August 6, 2019  
6:30 PM**

Mayor Kavanaugh called the August 6, 2019 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

**ROLL CALL**

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

Absent: None

Audience: Jack & Mary Hickerson, Sue Vetsch, Monica Kasel, Shane Jordan, Patience Barnes, Rosemary Susens, Jim & Nancy Freeman, Rick & Deb Smith, Denny & Ginger Brown, Kim Huether, Tom & Joan Ward, Joe VanWie, Mike Rardin, Tom Polovitz, Steve Collette, Larry Chalupsky

**ADOPTION OF AGENDA**

- 4a. Additions: **Open Forum: Ruth Lake Water Level Discussion**
  - 8a. Resignation of Josh Kelliher**
  - 11a. Personnel Evaluations and Recommendations**
  - 10a. Lake Shore and Fairview Trails**

4b. Deletions: None

**Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.**

**ADOPTION OF CONSENT AGENDA**

**Councilor Demgen moved and Councilor Ruttger seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.**

- 5a. July 2, 2019 City Council Meeting Minutes
- 5b. Financial Report

- ◆ June, 2019 bank statement information:
  - Checking Account:
    - Beginning Balance: \$90,339.76
    - Total Additions: \$642,956.53
    - Total Subtractions: \$630,910.68
    - Ending Balance: \$102,385.61
    - Interest Earned to date: \$6.29
  - Money Market Account:
    - Transfer from Checking: \$550,000.00
    - Interest Earned: \$833.00
    - Ending Balance: \$846,647.44
    - Interest Earned to date: \$3,560.21
- ◆ Approve July, 2019 Check Register
  - Claims 20351 to 20394 for total amount of \$96,766.34
- ◆ Approve July, 2019 Payroll EFT payments
  - EFT Payroll: \$16,676.16; EFT Transmittals: \$16,215.87
- ◆ Monthly Budget Report, Delinquent WW Customers Report

- 5c. New Liquor License
  - Legacy Courses at Cragun's
  - Off Sale Liquor License .....\$100.00

## **OPEN FORUM\*\***

### **6a. Ruth Lake Water Level Discussion**

Administrator Mason summarized the actions taken to lower the water level of Ruth Lake as there is no natural outlet. He then addressed the issue that is currently being discussed regarding alleviating the high-water situation. A plan was devised to construct a gravity drain pipe with inlet and outlet to reduce the lake level to the DNR set OHW. He noted that there would be a one-foot drop between pipes to prevent invasive species coming into Ruth Lake. He showed and reviewed the proposed design.

**Councilor Ruttger moved and Councilor Bergin seconded the motion to authorize a meeting to be held by the Ruth Lake residents at City Hall, August 17, 2019 at 10 AM. All present voted in favor thereof. Motion carried.**

## **PLANNING & ZONING**

### **7a. Chairman's Report**

Chair Buxton reviewed the Planning Commission meeting.

### **7b. Short Term Rental Discussion**

Chair Buxton addressed the Council regarding the discussion on short term rentals. He noted there were no decisions made and it was not a public hearing. He also noted the intent of the Planning Commission is to prepare ordinance language and hold a public hearing to review the issue.

## **WASTEWATER & ROAD REPORT**

### **8a. Josh Kelliher Resignation**

Superintendent Jasmer noted Josh Kelliher's last day will be August 19, 2019. He has resigned to accept a position in Brighton, Colorado.

**Councilor Bergin moved and Councilor Demgen seconded the motion to accept Josh Kelliher's resignation. All present voted in favor thereof. Motion carried.**

**Councilor Demgen moved and Councilor Hoffmann seconded the motion to approve posting an advertisement for Wastewater Technician I with a \$18.50 starting wage. All present voted in favor thereof. Motion carried.**

### **8a. Lift Station #5 Pay Request**

Superintendent Jasmer stated Tom's Backhoe requested the City store some of the equipment for the project. Administrator Mason asked the Council for authorization to pay for the equipment up to \$100,000.00.

**Councilor Hoffmann moved and Councilor Bergin seconded the motion to authorize Administrator Mason to pay up to \$100,000.00 to Tom's Backhoe for equipment that will be stored at the City wastewater plant. All present voted in favor thereof. Motion carried.**

## **PUBLIC SAFETY**

No Report

## **PARK & TRAILS**

### **10a. Park and Trail meeting**

It was noted that there is a Park & Trails meeting scheduled 3:00 PM, August 28, 2019 at City Hall.

## PERSONNEL COMMITTEE

### 11a. **Personnel Evaluations and Recommendations**

Administrator Mason reviewed the insurance costs and wage increases. It was noted that a new insurance carrier was discovered at a much lesser cost to the City and because of that, the wages were able to be increased at no increase in cost to the City.

**Councilor Bergin moved and Councilor Ruttger seconded the motion to accept the Wages and Benefit numbers proposed by the Personnel Committee. All present voted in favor thereof. Motion carried.**

## BUDGET COMMITTEE

12a. It was noted that there is a Budget Committee Meeting scheduled 3:30 PM, August 21, 2019 at City Hall.

## MAYOR'S REPORT

No Report

## CITY ADMINISTRATOR REPORT

14a. Raffle Resolutions

1. Resolution 08: 01-19 – Raffle to be held by Hackensack Lion's Club at Cragun's Resort on January 3 to 5, 2020

**Councilor Ruttger moved and Councilor Bergin seconded, the motion to adopt Resolution 08: 01-19 – a raffle to be held by Hackensack Lion's Club at Cragun's Resort on January 3 to 5, 2020; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

2. Resolution 08: 02-19 – Raffle to be held by Essentia Health Foundation at Madden's Resort on August 20 2019

**Councilor Ruttger moved and Councilor Bergin seconded, the motion to adopt Resolution 08: 02-19 – a raffle to be held by Essentia Health Foundation at Madden's Resort on August 20 2019; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

3. Resolution 08: 03-19 – Raffle to be held by Essentia Health Foundation at Cragun's Resort on November 7, 2019.

**Councilor Ruttger moved and Councilor Bergin seconded, the motion to adopt Resolution 08: 03-19 – a raffle to be held by Essentia Health Foundation at Cragun's Resort on November 7, 2019; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

14b. 2019-01 – Ordinance Amendment: Sunday Liquor Sales

**Councilor Demgen moved and Councilor Bergin seconded, the motion to adopt Ordinance 2019-01 – Sunday Liquor Licenses ; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

14c. 2019-01 – Ordinance Summary: Sunday Liquor Sales

**Councilor Demgen moved and Councilor Bergin seconded, the motion to adopt Ordinance Summary 2019-01 – Sunday Liquor Licenses ; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

## OLD BUSINESS

None

## NEW BUSINESS

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Planning and Zoning Meeting ..... Tuesday, August 27, 2019 at 6:30pm  
City Council Meeting ..... Tuesday, September 03, 2019 at 6:30pm  
Wastewater & Road Committee Meeting..... Wednesday, August 14, 2019 at 1:00pm  
Budget Committee Meeting..... Wednesday, August 21, 2019 at 3:30pm  
Park & Trails Committee Meeting..... Wednesday, August 28, 2019 at 3:00pm

**Councilor Hoffmann moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.