

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
July 3, 2018
6:30 PM**

Mayor Kavanaugh called the July 3, 2018 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

Absent: None

Audience: Ken Stevens, Jerry Stromberg

ADOPTION OF AGENDA

4a. Additions: 8b. Truck replacement; 14c. Mailbox issue: Robert Allen

4b. Deletions:

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Ruttger seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

5a. June 5, 2018 City Council Meeting Minutes

5b. Financial Report

- ◆ May, 2018 bank statement information
 - Checking Account
 - Total Additions: \$48,368.98
 - Total Subtractions: \$69,536.83
 - Ending Balance: \$130,599.46
 - Interest Paid to date: \$6.59
 - Money Market Account
 - Interest Paid: \$480.65
 - Ending Balance: \$403,874.42
 - Interest Paid to date: \$3,831.27
- ◆ Approve May, 2018 Check Register
 - Claims 19920 to 19947 for total amount of \$58,412.92
- ◆ Approve June, 2018 payroll EFT payments
 - EFT Payroll: \$24,472.12; EFT Transmittals: \$7,626.23
- ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

6a. Ken Stevens culvert issue

Administrator Mason noted the road project was completed in 2007. He noted the plans showed that the culverts in the driveways were pre-existing. Discussion ensued regarding the construction company may have moved them, but the City did not have anything in the plans. Mr. Stevens addressed the Council regarding the issue stating that the owners did not put in

plastic culvert and was unsure why they were used. He also stated that the original culvert was metal and was not changed until the road project. Mayor Kavanaugh stated that the City should look at the itemized list for the project to check if there were plastic culverts purchased by the City. If the City replaced the culverts, the cost to repair the driveway will be paid by the City.

PLANNING & ZONING

7a. Planning Commission Report

Chair Buxton gave a review of the last Planning Commission meeting. He noted that there was a preliminary review of the concept plan for the new Cragun development. No action was taken since this was a preliminary sketch plan review, the final application has not been submitted, and there was insufficient time and materials for full review and questions. Administrator Mason noted that the Cragun development will also be discussed at the Wastewater Committee meeting. Chair Buxton noted the Commission listened to Administrator Mason's report and he stated the remainder of the meeting consisted of zoning discussion.

WASTEWATER & ROAD REPORT

8a. New Hire – Joshua Kelliher

Administrator Mason noted that during the storm, the power went out to the lift station and Lee Anderson did a wonderful job. He also noted that Josh is working out well so far. It was noted that both of the new employees will attend the next Council meeting.

8b. Truck Replacement

Administrator Mason noted that the 2004 Chevrolet truck broke down and will not be worth fixing. He noted price would be around \$27,000, using state contract, MRWA and Mills matching the prices. Discussion ensued regarding replacing the Chevrolet now and the Dodge at a future date.

Councilor Lang moved and Councilor Demgen seconded the motion to approve giving authority to Administrator Mason and Superintendent Jasmer to purchase a truck to replace the 2005 Chevrolet for a not to exceed the state contract price. All present voted in favor thereof. Motion carried.

8c. Floan point road – not to exceed \$3000

Administrator Mason addressed the Council regarding the Floan Point Road water situation. He noted that Backyard Reflections is willing to do the work to solve the issue for \$3000.00.

Councilor Lang moved and Councilor Hoffmann seconded the motion to approve giving authority to Backyard Reflections to repair the water situation on Floan Point Road for a not-to-exceed cost of \$3,000.00. All present voted in favor thereof. Motion carried.

PUBLIC SAFETY

9a. Mayor Kavanaugh noted that Cass County Sheriffs will be patrolling the Squaw Point area for the week of the 4th of July.

PARK & TRAILS

10a. Administrator Mason stated that a meeting was held with Paul Sachs regarding the land trade with the City. It was noted that there is a verbal agreement with Mr. Sachs: his property at the end of the channel with eight lots along Squaw Point Road and the east side of the channel. It was noted that the land has to be surveyed and appraised before anything else can be done. He also noted that once the land trade is completed, the trail can be discussed. It was noted that a Park and Trail meeting should be held to discuss future possibilities.

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

It was noted that the budget needs to begin.

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Resolution 07:01-18: Gambling Permit, Essentia Health – Raffle at Madden's Resort

Councilor Ruttger moved and Councilor Demgen seconded, the motion to adopt Resolution 07: 01-18 – a raffle to be held by Essentia Health Foundation at Madden's Resort on August 29, 2018; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14b. Resolution 07:02-18: Gambling Permit, Essentia Health – Raffle at Cragun's Resort

Councilor Demgen moved and Councilor Lang seconded, the motion to adopt Resolution 07: 02-18 – a raffle to be held by Essentia Health Foundation at Cragun's Resort on November 1, 2018; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14c. Mailbox issue: Robert Allen

Administrator Mason reviewed photos of damage to the Allen's the mailbox. He read the letter for reimbursement request from Mr. Allen to replace the mailbox for \$106.00. Mayor Kavanaugh noted that the City has mailbox support structure/swing arms that Mr. Allen is welcome to have. He noted that is what the City recommends to prevent damage.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting..... Tuesday, July 24, 2018 at 6:30pm
Wastewater & Road Committee Meeting..... Wednesday, July 11, 2018 at 3:00pm
Potential Closure of Gull Lake Dam – Corps of Engineers..... Wednesday, July 25, 2018 at 6:30pm
City Council Meeting Tuesday, August 07, 2018 at 6:30pm

Councilor Hoffmann moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a

Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.