

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
May 1, 2018
6:30 PM**

Mayor Kavanaugh called the May 1, 2018 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Ruttger, Demgen and Hoffmann, City Administrator Mason,
Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative
Assistant Schack

Absent: Councilor Dennis Lang

Audience: Jim Blunt, Terry Fischer, Jerry Stromberg, Paul Sachs

ADOPTION OF AGENDA

- 4a. Additions: **11a. Employee Healthcare Policy and New Hire Discussion;**
14c. Resolution 05:01-18 – 2018-2019 MN Trail Assistance Program
13a Draft Minutes discussion

4b. Deletions:

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Ruttger seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. April 3, 2018 City Council Meeting Minutes
5b. Financial Report
- ◆ March, 2018 bank statement information
 - Checking Account
 - Total Additions: \$56,382.99
 - Total Subtractions: \$57,408.42
 - Ending Balance: \$79,671.92
 - Interest Paid to date: \$4.54
 - Money Market Account
 - Beginning Balance: \$452,520.73
 - Total Additions: \$445.79
 - Transfer to Checking: \$50,000.00
 - Ending Balance: \$402,966.52
 - Interest Paid to date: \$2,923.37
 - Approve April, 2018 Check Register
 - Claims 19871 to 19888 for total amount of \$4,998.37
 - Monthly Budget Report, Delinquent WW Customers Report

5c. Liquor Licenses:

Ernie's On Gull Lake	Off Sale Liquor License	\$100.00
	On Sale Liquor License	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
The Classic (Madden's)	On Sale Liquor License	\$1250.00

	Sunday On Sale Liquor License.....\$200.00
Madden’s On Gull Lake	Off Sale Liquor License\$100.00
	On Sale Liquor License\$1250.00
	Sunday On Sale Liquor License.....\$200.00
Cragun’s Lodge/Conference Center	Off Sale Liquor License\$100.00
	On Sale Liquor License\$1250.00
	Sunday On Sale Liquor License.....\$200.00
Legacy Courses at Cragun’s	On Sale Liquor License\$1250.00
	Sunday On Sale Liquor License.....\$200.00

5d. Monetary Limits on Municipal Tort Liability **not** waived

5e. Addendum to Gull Lake Walking & Biking Trail Cooperative Agreement

OPEN FORUM**

6a. Paul Sachs addressed the Council regarding a proposal to swap his property with some property owned by the City. Mayor Kavanaugh stated that there was a meeting attended by Mr. Sachs, Administrator Mason, Jeff Olson and Mayor Kavanaugh on the property. Administrator Mason explained the difficulty in developing the property now owned by Mr. Sachs. Mr. Sachs noted that he would like to swap for lots 38-47. Mayor Kavanaugh stated that one of the existing homes is on three lots of the original plat, noting that three lots could be traded for the lot owned by Mr. Sachs. Discussion ensued regarding the difficulty of connection to city wastewater. Public Works Director Jasmer stated that the property is likely adequate to install a private septic system. It was noted that there is time to discuss the issue. There were no decisions made. Discussion ensued regarding future trail areas.

Terry Fischer asked if there were any updates on the Gull Lake Dam Road issue. Discussion ensued regarding the situation noting that no decisions have been made at this time. Administrator Mason noted that all four property owners along the potential corridor have been approached regarding the issue.

PLANNING & ZONING

7a. Planning Commission Report

Chair Buxton addressed the Council regarding the discussion on zoning issues. He noted that the zoning for the resorts is where the updates need to take place. It was noted the Planning Commission would like Administrator Mason and Chair Buxton to meet with the resort owners discuss with them how they would like to update their zoning to meet the needs of the resorts.

Mayor Kavanaugh stated that there is a lot of work to be done to update the zoning map matching it to the Comprehensive Plan. Chair Buxton noted that the plan is to have update suggestions ready for a public hearing prior to the end of summer, sometime in June or July.

Discussion also ensued regarding the permitted uses chart. It was noted that the Commissioners were given the chart as updated by Chair Buxton with comments from Administrator Mason.

WASTEWATER & ROAD REPORT

8a. Mayor Kavanaugh asked Jerry Stromberg to do a drive-around the city to see what roads need repairs.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

11a. Employee Healthcare Policy and New Hire Discussion

Administrator Mason addressed the Council regarding the new hire to replace Cole Neeser. He noted there were eight (8) individuals interviewed and there were three that were considered. He noted that two of the three were asking for too high wages. Discussion ensued regarding the person that was interviewed and how well he fit in. Budget was an issue with the Councilors. It was noted that wastewater is a proprietary fund and will need to pay the 70% of the wages. The 30% from the general fund will need to be addressed. Mr. Anderson agreed to leave his wife and children on his wife's health insurance.

An offer of employment to Lee Anderson consistent with the proposal of \$18.00 per hour and acceleration of vacation schedule of one week at hire date and two weeks after one year of employment was extended. Other benefits will be extended according to the personnel policy and government regulations.

Councilor Ruttger moved and Councilor Hoffmann seconded the motion to approve the offer of employment to Lee Anderson consistent with the proposal of \$18.00 per hour and acceleration of vacation schedule of one week at hire date and two weeks after one year of employment. Other benefits will be extended according to the personnel policy and government regulations. Mayor Kavanaugh, Councilors Hoffmann and Ruttger voted in favor thereof. Councilor Demgen voted nay, Councilor Lang absent. Motion carried.

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

13a. Posting of draft minutes

Mayor Kavanaugh noted that a resident asked if the Council would consider having the draft minutes posted online. Discussion ensued and it was decided to check for the legality and then send draft to the Councilors before posting, if it is legal to do so.

CITY STAFF

14a. Administrator's Report

- Change in Ordinance to accommodate new Minnesota Electronic Funds Transfer (EFT) law
Administrator Mason noted that the auditor noted the need to add language to the City Ordinance in regards to the Minnesota EFT law
- 2018 Mosquito Squad Application Dates
Administrator Mason noted that the spraying will begin May 31, 2018. It was noted that spraying for Memorial Day will be determined according to the weather and hatching.
- Paul Sachs land swap – discussed during Open Forum
- Greenday Landscaping & Hauling (Donnie Berg) cleaned up north park area

14b. Landsburg tree planting around the tennis court

Administrator Mason addressed the Council regarding the offer from Roger Landsburg for five to six trees around the tennis court at \$100.00 per tree to replace the trees that were lost

during the 2015 storm. It was noted that the remaining trees damaged by the storm are all topped and may die because of the damage.

14c. Resolution 05:01-18 – 2018-2019 MN Trail Assistance Program

Councilor Demgen moved and Councilor Ruttger seconded the motion to approve Resolution 05:01-18 – 2018-2019 MN Trail Assistance Program. Councilors Demgen, Ruttger and Hoffmann voted in favor thereof. Mayor Kavanaugh abstained, Councilor Lang absent. Motion carried.

Discussion continued regarding the land swap with Paul Sachs. Mayor Kavanaugh asked the councilors if there were any questions or comments. It was noted that Mr. Sachs indicated a desire to retain lots 38-47. Mayor Kavanaugh noted the least amount of lots to meet a non-conformity is all that is needed. Chair Buxton noted that the lots are already existing and lot size wouldn't be an issue. He noted that meeting setbacks will be the issue for a variance. He also noted that the Planning Commission should be made aware of the proposal to be able to discuss the issue. Mayor Kavanaugh noted that he would like to see all the specifics spelled out, such as a building envelope, before any decisions are made. Councilor Ruttger also noted that the Park and Trails Committee should be made aware of the proposal and have discussions as to how they would decide to possibly use the land. He also noted that the rule with public swaps is that the proposal has to benefit the public. It was noted that the City should not give up the north properties, lots 41-47. Discussion ensued regarding the trail and how it could come from the north end of the park and a walking bridge could be built over the channel where the old road bridge was. Then a fishing dock could be built on the south side of the channel. It was decided to have the Park and Trails Committee meet to discuss the situation.

OLD BUSINESS

None

NEW BUSINESS

Councilor Hoffmann requested that city staff send letters out to those who have not cleaned up from the 2015 storm.

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

- Planning and Zoning Meeting Tuesday, May 29, 2018 at 6:30pm
- City Council Meeting Tuesday, June 05, 2018 at 6:30pm
- Wastewater & Road Committee Meeting..... Wednesday, May 16, 2018 at 3:00pm
- Park & Recreation Committee TBD

Councilor Ruttger moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.