

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
January 2, 2018
6:30 PM**

Mayor Kavanaugh called the January 2, 2018 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Ruttger, and Hoffmann, SEH Engineer Jeff Ledin, City Administrator Mason, Planning Commission Chair Bruce Buxton, Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: Councilors Demgen and Lang

Audience: None

ADOPTION OF AGENDA

4a. Additions: None

4b. Deletions: None

M/S/P, all ayes, Hoffmann, Ruttger, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, all ayes, Councilors Ruttger, Hoffmann; to approve the following Consent Agenda items:

5a. December 5, 2017 City Council Meeting Minutes

5b. Financial Report

- ◆ November, 2017 bank statement information
 - Checking Account
 - Total Additions: \$147,044.46
 - Total Subtractions: \$90,105.39
 - Ending Balance: \$263,452.77
 - Interest Paid to date: \$43.05
 - Money Market Account
 - Beginning Balance: \$250,009.59
 - Total Additions: \$14.38
 - Ending Balance: \$250,023.97
 - Interest Paid to date: \$23.97
- ◆ Approve December, 2017 Check Register
 - Claims 19765 to 19775 for total amount of \$14,208.63
- ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

None

PLANNING & ZONING

No Report

WASTEWATER & ROAD REPORT

No Report

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

13a. 2018 Appointments – Resolution 01:02-18

Ayes by roll call vote: Councilors, Hoffmann, Ruttger, Mayor Kavanaugh, approval to adopt Resolution 01: 02-18; absent: Demgen, Lang

CITY ADMINISTRATOR REPORT

14a. Ordinance Amendment: Citation Process for Administrative Fines 2018-01

Ayes by roll call vote: Councilors, Ruttger, Hoffmann, Mayor Kavanaugh, approval to adopt Ordinance 2018-01; absent: Demgen, Lang

14b. Ordinance Amendment: Citation Process for Administrative Fines Summary 2018-01

Ayes by roll call vote: Councilors, Hoffmann, Ruttger, Mayor Kavanaugh, approval to adopt Ordinance Summary 2018-01; absent: Demgen, Lang

14c. Schedule of Civil Fines for Administrative Offenses – Resolution 01:01-18

Ayes by roll call vote: Councilors, Hoffmann, Ruttger, Mayor Kavanaugh, approval to adopt Resolution 01: 01-18; absent: Demgen, Lang

14d. Raffle Resolution 01:03-18 – TIP, Legacy at Cragun's, February 10, 2018

Ayes by roll call vote: Councilors, Ruttger, Hoffmann, Mayor Kavanaugh, approval to adopt Resolution 01: 03-18; absent: Demgen, Lang

14e. Discuss Committed Funds for purchase of City truck

Discussion ensued regarding the need to replace both the Ford and the Chevy at some time. It was noted that there will be an account set aside with an accumulation shown on the Budget Report for the total amount set aside for purchase of a new truck.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning MeetingTuesday, January 30, 2018 at 6:30pm
City Council Meeting Tuesday, February 06, 2018 at 6:30pm

M/S/P, all ayes, Ruttger, Hoffmann, to adjourn the meeting.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.