

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
April 4, 2017
6:30 PM**

Mayor Kavanaugh called the April 4, 2017 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, SEH Engineer Jeff Ledin, City Administrator Mason, Planning Commission Chair Bruce Buxton, Wastewater Technician Janson, Administrative Assistant Schack

Absent: None

Audience: Tim McGough

ADOPTION OF AGENDA

4a. Additions: 14c City Newsletter

4b. Deletions: None

M/S/P, all ayes, Demgen, Ruttger, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, ayes, Councilors Demgen, Ruttger, (abstain from minutes Mayor Kavanaugh and Councilor Lang); to approve the following Consent Agenda items:

5a. February 7, 2017 City Council Meeting Minutes

5b. Financial Report

- February, 2017 bank statement
- March, 2017 Check Register
 - Approved March, 2017 claims 19418 to 19444 for total amount of \$31,537.94
- Monthly Budget Report, Delinquent WW Customers Report

5c. Firework's Permit – Flashing Thunder at Madden's Resort, July 4, 2017

OPEN FORUM**

None

PLANNING & ZONING

7a. CUP 2017-04, McGough

Administrator Mason presented the information regarding CUP 2017-04. He explained the discussion on the placement of the house from the OHW. He noted that Mr. McGough agreed to move the house to the 100' distance from the OHW.

Findings of Fact:

1. A new 3,888 sq ft home will be built on the site
2. Setback from OHW is 75 feet to the front of the patio and more than 80 feet to the home
3. Site is 34,648 Sq Ft
4. Total Impervious proposed with driveway, patios, and sidewalk is 8,386 Sq Ft or 24.2%
5. Based on impervious being over 20%, a stormwater management plan has been presented with two catch basins of 600 cubic feet and 70 cubic feet to capture a 5 year / 24 hour storm event per 8.5-5 Section 7- B-1 of the City Code for the R3 zone.

6. Elevations currently are 1196 to 1202 on the building site per survey, lake level is 1194. A 3 foot separation above highest known groundwater per 8.5-5 section 6 table of the City Code is required.

Conditions:

1. Silt fencing will be required between the building site and lakeshore as well as sideyard setback areas where the grading and fill will occur.
2. Spring road restrictions will be honored for bringing in the fill as road is subject to damage.
3. Maintain existing natural berm between shoreline and house.
4. Set the closest point of the building no closer than 100' from the lakeshore OHW

5. M/S/P, all ayes, Councilors Ruttger, Demgen to approve CUP 2017-04 subject to the findings and conditions as presented by the Planning Commission.

7b. Administrator's Report

Administrator Mason discussed the inspection site visits that were made and noted completion letters were sent. He addressed the Council regarding the zoning map and how Community Growth changed some of the zoning without the City's knowledge. Discussion ensued regarding zoning and it was decided to add zoning changes to the Comprehensive Plan update that needs to be discussed next month.

WASTEWATER & ROAD REPORT

8a. Refinancing PFA loan

Administrator Mason discussed the importance of refinancing the current loan from the 2004 update to the wastewater system. Mayor Kavanaugh discussed the details of the Pre-Sale Report from Ehlers. Discussion ensued regarding the reason for the need to refinance. Also discussed was the fact that the City could increase levy amounts to make current revenue meet the payments that are needed, therefore negating the necessity to refinance.

8b. Facility Plan discussion

Jeff Ledin noted that the Facility Plan was submitted to the MPCA. He addressed the Council using a Power Point presentation. It was noted that there will be a public hearing noticed and held on April 29, 2017 at 1:00 PM informing the public about the plan.

M/S/P, all ayes, Councilors Hoffmann, Lang to call for a public hearing on April 29, 2017 for the presenting of the 2016 Wastewater Facility Plan.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR

No Report

CITY ADMINISTRATOR

14a. Donated property taxes – Exempt property explanation

Administrator Mason noted that because of the timing of the donation of land from Marty Harstad, the City needs to pay property taxes on it.

14b. Board of Appeal and Equalization Public Meeting – April 25, 2017 at City Hall at 10 AM.

Administrator Mason gave a reminder of the meeting and discussed the fact that the sales in some areas of East Gull Lake increased assessments in those areas.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting	Tuesday, April 25, 2017 at 6:30pm
BOAE Meeting	Tuesday, April 25, 2017 at 10:00am
Public Hearing	Saturday, April 29, 2017 at 1:00pm
City Council Meeting	Tuesday, May 02, 2017 at 6:30pm
Wastewater & Road Committee Meeting.....	TBD

M/S/P, all ayes, Ruttger, Demgen, to adjourn the meeting

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.