

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
May 2, 2017  
6:30 PM**

Mayor Kavanaugh called the May 2, 2017 regular Council meeting to order at 6:30 PM.  
The pledge of allegiance was recited.

**ROLL CALL**

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: None

Audience: Jerry Stromberg

**ADOPTION OF AGENDA**

4a. Additions: 8b. Resolution 05:04-17, 7b. Comprehensive Plan, 14e. Airport Council

4b. Deletions: None

**M/S/P, all ayes, Hoffmann, Ruttger, to approve the agenda as presented**

**ADOPTION OF CONSENT AGENDA**

**M/S/P, all ayes, Councilors Demgen, Lang; to approve the following Consent Agenda items:**

5a. April 30, 2017 City Council Meeting Minutes

5b. Financial Report

- March, 2017 bank statement
- April, 2017 Check Register
  - Approved April, 2017 claims 19445 to 19484 for total amount of \$41,324.00
- Monthly Budget Report, Delinquent WW Customers Report

5d. Liquor Licenses:

Ernie's On Gull Lake	Off Sale Liquor License .....	\$100.00
	On Sale Liquor License .....	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
The Classic (Madden's)	On Sale Liquor License .....	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Madden's On Gull Lake	Off Sale Liquor License .....	\$100.00
	On Sale Liquor License .....	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Cragun's Lodge/Conference Center	Off Sale Liquor License .....	\$100.00
	On Sale Liquor License .....	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00
Legacy Courses at Cragun's	On Sale Liquor License .....	\$1250.00
	Sunday On Sale Liquor License.....	\$200.00

**OPEN FORUM\*\***

None

**PLANNING & ZONING**

7a. Chair Buxton's Report

Chair Buxton addressed the Council regarding the meeting. He noted that the zoning map was discussed. He stated that the definitions need to be worked with and then the zoning map will be adjusted. He also noted that the updating of the Comprehensive Plan needs to be completed first.

7b. Comprehensive Plan

Council Ruttger asked if there should be a preface explaining the direction for the Comprehensive Plan. It was noted that the Council and Planning Commission should meet in a joint effort before a public hearing is called for the Comprehensive Plan. Chair Buxton requested comments from the Councilors and a joint meeting scheduled before the public hearing. Superintendent Jasmer requested that the plan be sent to the Wastewater and Road committee members as well.

It was decided to have a joint meeting on June 13, 2017 at 6:30 pm.

**WASTEWATER & ROAD REPORT**

Discussion ensued regarding the progress of the HARBOR infrastructure: connecting to the City wastewater and water line construction. It was noted that road striping and crack filling is scheduled for some time this spring/summer.

8a. Facility Plan Update

Administrator Mason noted that the checklist included the resolution adopting the facility plan.

8b. Resolution 05:04-17

The facility plan submitted to MN PFA on March 3, 2017 is accepted.

**Ayes by roll call vote: Councilors Demgen, Lang, Hoffmann, Ruttger, Mayor Kavanaugh, approval to adopt Resolution 05:04-17; absent: None**

**PUBLIC SAFETY**

No Report

**PARK & TRAILS**

10a. Resolution 05:03-17: MN Trail Assistance Program

Resolution to approve the MN Trail Assistance Program Application for grant-in-aid cross country ski trails, known as the Pine Beach Ski Trail, in the City of East Gull Lake for 2017-2018.

**Ayes by roll call vote: Councilors Hoffmann, Lang, Demgen, Ruttger, Mayor Kavanaugh, approval to adopt Resolution 05: 03-17; absent: None**

**PERSONNEL COMMITTEE**

No Report

**BUDGET COMMITTEE**

No Report

**MAYOR'S REPORT**

No Report

**CITY ADMINISTRATOR REPORT**

14a. Administrator's Report

14b. Resolution 05:01-17 –Annual Premises Gambling Permit-Confidence Learning Center at Cragun’s Resort

**Ayes by roll call vote: Councilors Demgen, Ruttger, Lang, Hoffmann, Mayor Kavanaugh, approval to adopt Resolution 05: 01-17; absent: none**

14c. Resolution 05:02-17 –Annual Premises Gambling Permit-Confidence Learning Center at Madden’s Resort

**Ayes by roll call vote: Councilors Demgen, Lang, Hoffmann, Ruttger, Mayor Kavanaugh, approval to adopt Resolution 05: 02-17; absent: None**

14d. Road/property owned by City – Gravel requested (87-021-2107)

Administrator Mason noted that the City owns the property that is being used as a private road for residents. It was noted that the City would be liable to take over the maintenance of the road if any monies are spent on it. Chair Buxton stated that the City could deed half of the roadway to each of the neighboring residents.

14e. MCOA

Administrator Mason noted that the City has belonged to the Minnesota Council of Airports (MCOA) for \$50 membership annual dues in the past and was requesting approval of membership again.

**M/S/P, all ayes, Ruttger, Hoffmann, to approve membership to MCOA for \$50.00 annual dues.**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Planning and Zoning Meeting .....Tuesday, May 30, 2017 at 6:30pm  
City Council Meeting .....Tuesday, June 06, 2017 at 6:30pm  
Comprehensive Plan Joint Meeting .....Tuesday, June 13, at 6:30pm  
Wastewater & Road Committee Meeting..... TBD

**M/S/P, all ayes, Ruttger, Lang, to adjourn the meeting.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.