

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
February 7, 2017
6:30 PM**

Mayor Kavanaugh called the February 7, 2017 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, SEH Engineer Jeff Ledin, City Administrator Mason, Planning Commission Chair Bruce Buxton, Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: None

Audience: Mike Gmeinder

OATH OF OFFICE

Councilor Lang recited the Oath of Office received by Administrator Mason. He signed the document and Kathy Schack notarized the signature.

ADOPTION OF AGENDA

4a. Additions: None

4b. Deletions: None

M/S/P, all ayes, Hoffmann, Demgen, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, all ayes, Councilors Demgen, Ruttger; to approve the following Consent Agenda items:

5a. January 3, 2017 City Council Meeting Minutes

5b. Financial Report

- November, 2016 bank statement
- January, 2017 Check Register
 - Approved January, 2017 claims 19362 to 19390 for total amount of \$340,120.25
- Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

6a. Mike Gmeinder addressed the Council regarding the road going through the resort. He noted that he is concerned that the City has no records showing the road was vacated. Much discussion ensued regarding the history of the roads going through the Gmeinder property. Jeff Ledin noted that the City needs to discuss and come to a solution to the issue. It was decided to discuss the matter at one of the next Wastewater/Road Committee meetings.

PLANNING & ZONING

7a. Administrator's Report

Chair Buxton addressed the Council regarding the Planning Commission meeting. Discussion ensued regarding the Owen Trout project that has not been completed and that it is long past

the due date. It was noted that a letter was drafted explaining fines that will be imposed if the project is not completed in a timely manner. The Council approved the letter to be sent explaining that a \$500.00 fine would be imposed on Mr. Trout if the siding on all sides of his garage is not completed by the end of April, 2017. In addition, if the siding is not completed by the end of April, he will be fined an additional \$500.00 for each 30-day period thereafter until the project is completed.

M/S/P, all ayes, Councilors Demgen, Lang to approve the recommendation to send the letter to Mr. Trout explaining fines will be imposed if the project is not completed in a timely manner. The Council approved the letter to be sent explaining that a \$500.00 fine would be imposed if the siding on all sides of the garage is not completed by the end of April, 2017. In addition, if the siding is not completed by the end of April, he will be fined an additional \$500.00 for each 30-day period thereafter until the project is completed.

Discussion ensued regarding the completion of the Comprehensive Plan and the Zoning map. It was noted that the Councilors would like hard copies of the draft plan to review before resuming discussion.

WASTEWATER & ROAD REPORT

8a. Facility Plan Update

Mr. Ledin addressed the Council regarding the facility plan giving an overview of the process that has ensued thus far. It was noted that a meeting is going to be held with financial advisors to continue forward with the project. It was noted that there are programs that are available for funding. It was noted that the cost over 20 years would be considerably higher to update the north plant compared to piping the wastewater to the south plant. It was also noted that the treatment of the wastewater in the south plant takes out more phosphorous, therefore being a higher benefit to the environment.

M/S/P, all ayes, Councilors Demgen, Hoffmann to approve the request to submit an application letter for the project priority list to the MN Public Facilities Authority (PFA).

8b. Signage on County Road 77

Administrator Mason noted that it was suggested by Cass County that the City purchase signs to slow traffic in the resort area on County Road 77. It was noted that if advisory signs and “smart” signs are purchased by the City, the County would erect the signs. Discussion ensued regarding the habits of people and that it would only benefit for a short while. It was decided to obtain more information before proceeding.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY STAFF

14a. Ordinance Amendment 2017-01

Ordinance 2017-01 grants Northern States Power Company permission to erect a gas distribution system for the purposes of constructing, operating, repairing and maintaining in the city of East Gull Lake, Minnesota, the necessary gas pipes, mains and appurtenances for the transmission or distribution of gas to the city and its inhabitants and others and transmitting gas into and through the City and to use the public grounds and public ways of the City for such purposes.

M/S/P, all ayes, Councilors Lang, Hoffmann to approve Ordinance 2017-01 – Gas Franchise for.

14b. Mosquito Squad Contract Renewal

Mosquito Squad proposes to treat 43 miles of City streets with 12 weekly applications for a 2-year contract total of \$17,120.00.

M/S/P, all ayes, Councilors Hoffmann, Demgen to approve contract for Mosquito Squad for the same.

14c. Resolution 02:01-17

Gambling Permit for raffle to be held at Cragun's Resort on June 6, 2017 for Minnesota Sheriff's Association

Ayes by roll call vote: Councilors Ruttger, Lang, Demgen, Hoffmann, Mayor Kavanaugh, approval to adopt Resolution 02:01-17; absent: None

14d. Resolution 02:02-17

Gambling Permit for raffle to be held at Cragun's Resort on September 15, 2017 for Minnesota Sheriff's Association

Ayes by roll call vote: Councilors Ruttger, Lang, Demgen, Hoffmann, Mayor Kavanaugh, approval to adopt Resolution 02: 01-17; absent: None

A letter from Pam Sachs was acknowledged regarding placing our audio meeting minutes on the web among other items. Mayor Kavanaugh noted that letters from citizens are not read, but acknowledged. It was noted that the City is not legally required to read letters received but that they are acknowledged and kept in the public records. Discussion also ensued regarding placing the audio on the website and it was noted that there is no requirement to do so and that if anyone is interested in obtaining the audio, they can do so by bringing in a USB for the audio to be downloaded onto. It was also noted that the meetings are public and anyone is welcome to attend.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting Tuesday, February 28, 2017 at 6:30pm
City Council MeetingTuesday, March 07, 2017 at 6:30pm
Wastewater & Road Committee Meeting..... Wednesday, February 15, 2017 at 3:00pm

M/S/P, all ayes, Ruttger, Lang, to adjourn the meeting

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.