

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
March 1, 2016
4:00 PM**

Mayor Kavanaugh called the March 1, 2016 regular Council meeting to order at 4:00 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Ruttger, Demgen and Hoffmann, City Administrator Mason,
Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: Councilor Lang

Audience: Amy Dirkes and Tony Smith from Nor-Son (CUP 2016-05; Lorenz property)

ADOPTION OF AGENDA

4a. Additions: 14c Airport clean-up

4b. Deletions: None

M/S/P, all ayes, Hoffmann, Demgen, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, all ayes, Councilors Demgen, Ruttger; to approve the following Consent Agenda items:

5a. February 2, 2016 City Council Meeting Minutes

5b. Financial Report

- January, 2016 bank statement
- Monthly Budget Report, Trial Balance, Delinquent WW Customers Report

5c. Approved February, 2016 claims 18994 to 19021 for total amount of \$42,115.89

- February, 2016 Check Register

OPEN FORUM**

None

PLANNING & ZONING

7a. CUP 2016-05 – Gary Lorenz property, 1506 Sunset View Rd

Administrator Mason discussed the project for the Lorenz property noting that the Planning Commission recommends approval. Photos and drawings were shown and discussed. The following conditions were as follows:

1. Additional land is being acquired to drop impervious coverage % on total parcel from a current 29.1% to 17.4%
2. Existing concrete slabs and the entry deck are being removed and replaced to reduce overall footprint of lakeside structure by 17 square feet.
3. Addition of extending the roof over existing lakeside deck will only be allowed if it remains open and does not become a screened in porch or a 3 season porch in the future.
4. Removal of 25 feet of existing concrete retaining wall to create a 25'x15' beach area with a berm to prevent erosion of the beach sand and retain storm water.
5. Retain and preserve natural stormwater retention areas as shown in plan for the future.
6. Before a Land Use application is issued, the sale of the additional land should be completed and recorded.

M/S/P, all ayes, Councilors Demgen, Ruttger to approve CUP [2016-05 for property with parcel ID] 87-020-3128 subject to the findings and conditions of City staff.

7b. Comprehensive Plan

Administrator Mason briefly discussed the changes that have been accomplished with the sections of the Comprehensive Plan.

WASTEWATER & ROAD REPORT

8a. Facility Plan for the North Plant (Squaw Point Plant)

Administrator Mason addressed the Council regarding the need to update the North Wastewater Plant (Squaw Point). He discussed the violations with the MPCA for the plant. He also noted that the plant has not been upgraded since it was first built in 1991. It was noted that there is a need for a facility plan needed and SEH has given the City a not-to-exceed, time and material proposal for either connecting the north area and flowing it into the south plant or upgrading the north plant for \$36,500.00 over a two year period (\$15,000/2016; \$5,500 lift station 2016/2017; \$16,000/2017).

M/S/P, all ayes, Councilors Ruttger, Hoffmann to approve the SEH 3/1/2016 proposal for the North Plant Facility Plan at \$36,500.00 [over a two year period \$15,000/2016; \$5,500 lift station 2016/2017; \$16,000/2017].

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Resolution 03:01-16 – Airport Maintenance & Operation Grant

Ayes by roll call vote: Councilors Hoffmann, Demgen, Ruttger, Mayor Kavanaugh, approval to adopt Resolution 03: 01-16; absent: Councilor Lang

14b. Board of Appeal and Equalization (BOAE) meeting – April 21, 2016, 10:00 AM

M/S/P, all ayes, Councilors Demgen, Ruttger to approve request for date and time of the BOAE meeting on April 21, 2016 at 10:00 AM.

14c. Airport Clean-up

Mayor Kavanaugh noted that Frank Dumbeck is cleaning up the City property on the west side of the airport of the trees that were down due to the 2015 storm. He stated that the City should reimburse Mr. Dumbeck. It was decided to approve giving him \$2,000.00 as a start.

M/S/P, all ayes, Councilors Demgen, Hoffmann to approve request for reimbursement for \$2,000.00 to Frank Dunbeck for cleaning up the City property on the west side of the airport.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning MeetingTuesday, March 29, 2016 at 6:30pm

City Council Meeting Tuesday, April 05, 2016 at 6:30pm

Wastewater & Road Committee Meeting..... Wednesday, May 18, 2016 at 3:00pm

M/S/P, all ayes, Demgen, Ruttger, to adjourn the meeting

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.