

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
April 5, 2016
6:30 PM**

Mayor Kavanaugh called the April 5, 2016 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, City Administrator Mason, Administrative Assistant Schack
Absent: None

ADOPTION OF AGENDA

- 4a. Additions: Wastewater meeting 4/7/2016 at 10:30am, BOAE meeting 4/21/2016 at 10:00am
- 4b. Deletions: none

M/S/P, all ayes, Hoffmann, Lang, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, all ayes, Councilors Demgen, Lang; to approve the following Consent Agenda items:

- 5a. March 1, 2016 City Council Meeting Minutes
- 5b. Financial Report
 - February, 2016 bank statement, Financial Statement/Combine Cash Accounts
 - March, 2016 Check Register
 - Approve March, 2016 claims 19022 to 19046 for total amount of \$26,353.23
 - Monthly Budget Report and Delinquent WW Customers Report
- 5c. Zambelli Fireworks display – July 4, 2016 at Madden’s Resort

OPEN FORUM**

None

PLANNING & ZONING

- 7a. Administrator’s Report

Administrator Mason reviewed the Planning and Zoning report for the March meeting, showing photos of the site visits made during the month. He showed the new capability to review his site visits as they are connected to a PowerPoint presentation and also went over the new mapping features with Cass County GIS mapping.

- 7b. Comprehensive Plan – Section V

Section V was discussed noting that City staff and the Planning Commission has reviewed it extensively and reduced the size substantially. Mayor Kavanaugh indicated that Sylvan Lake has a 20-foot water clarity rather than a 12-foot as indicated. It was noted that it will be updated.

WASTEWATER & ROAD REPORT

- 8a. Superintendent’s Report – None
- 8b. CSAH 70 & 77 MnDOT Speed Study

Administrator Mason addressed the council regarding the speed study that was done in December, 2015 and noted that MnDOT will do another in June, 2016. One recommendation

was that the City put advisory speed signs up, but they could only be a 5-mile per hour reduction.

8c. Road Safety Sign

The road safety sign that was set to be purchased last year was discussed, noting that it was put on hold because of the July 2015 storm.

Councilor Demgen asked if the City is planning on painting lines on the parking lot at City Hall. Councilor Hoffmann asked if sweeping of the roads has started. Administrator Mason noted that he would be contacting Holmwig regarding sweeping and crack filling. He also noted that the lines on the parking lot could be painted this year.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR

14a. Administrator's Report

Administrator Mason addressed the Council with the following:

14b. Airport brush mowing

It was noted that the brush mowing at the airport is completed. Rardin bid the same amount as the City would have to pay to rent a mower, so they completed it for \$450.00.

14c. Storm Debris –

- Cass County dump site
 - Administrator Mason noted that Cass County has agreed to allow dumping brush at the dump site all summer for East Gull residents and have paid Rardin and Randy Peterson to maintain the dump area, pushing back the debris. It was noted that the County will be grinding the debris.
- Trail clearing by airport
 - Administrator Mason noted that Frank Dumbeck is continuing to clean the City property by the airport. He noted that it was agreed to pay a total of \$7,500.00 to Mr. Dumbeck to complete the project. Mayor Kavanaugh noted that Mr. Dumbeck will continue to do the work even after the costs exceed his payment, selling wood as he can to bring in more income.
- Logging for private residents was not discussed

14d. Resolution 04:01-16

Gambling Permit, Central Lakes College Foundation, June 4, 2016 at Cragun's Resort

Ayes by roll call vote: Councilors Demgen, Ruttger, Lang, Hoffmann, Mayor Kavanaugh, approval to adopt Resolution 04: 01-16; absent: None

14e. Resolution 04:02-16

Gambling Permit, MN Sheriff's Association, September 16, 2016 at Cragun's Resort

Ayes by roll call vote: Councilors Demgen, Ruttger, Lang, Hoffmann, Mayor Kavanaugh, approval to adopt Resolution 04: 02-16; absent: None

14f. Generator Repair for wastewater lift station #2 at Cragun's Resort was not discussed.

OLD BUSINESS

None

NEW BUSINESS

Administrator Mason noted that Administrative Assistant Schack has begun designing the City Newsletter, creating the format and putting together some of the articles. He noted that articles will be requested.

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

- Planning and Zoning Meeting Tuesday, April 26, 2016 at 6:30pm
- City Council Meeting Tuesday, May 03, 2016 at 6:30pm
- Special Wastewater & Road Committee Meeting Thursday, April 07, 2016 at 10:30am
- BOAE Meeting Thursday, April 21, 2016 at 10:00am
- Wastewater & Road Committee Meeting..... Wednesday, May 18, 2016 at 3:00pm

- Budget Committee Meeting..... Thursday, August 06, 2015 at 3:00pm

- Park & Trails Committee Meeting..... TBD
- Public Safety Meeting TBD

M/S/P, all ayes, Demgen, Hoffmann, to adjourn the meeting

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.