

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
October 13, 2015
6:30 PM**

Mayor Kavanaugh called the October 13, 2015 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger and Hoffman, City Administrator Mason, Planning Commission Chair Bruce Buxton, Administrative Assistant Schack

Absent: Councilor Demgen

Audience: None

ADOPTION OF AGENDA

4a. Additions: None

4b. Deletions: None

M/S/P, all ayes, Ruttger, Lang, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, all ayes, Councilors Hoffman, Ruttger; to approve the following Consent Agenda items:

5a. September 1, 2015 City Council Meeting Minutes

5b. Financial Report

- August, 2015 bank statement
- Monthly Budget Report, Trial Balance, Delinquent WW Customers Report

5c. Approved September, 2015 claims 18816 to 18843 for total amount of \$100661.05

- September, 2015 Check Register

OPEN FORUM**

None

PLANNING & ZONING

7a. Permits

New Permits:	9	Inspections	12	
Variances:	0	Correspondence	0	
Conditional Use:	0	Violations	0	
Potential Permits:	19			

- Planning Commission Chair Buxton gave the report from the last meeting. He noted the permits, potential and existing, were discussed.
- Also discussed was the issue at the Dallas Humphrey property. Administrator Mason reviewed photos of the property, showing the progress that has been accomplished so far. He also stated that the Planning Commission discussed the after-the-fact permit charges being three times the normal fee. The total fee for variance and land use permitting would be \$1696.00 or more and would not be determined until satisfactory completion of the project at which time a public hearing would be held for the variance.
- Discussion also ensued regarding the construction at Madden's following the storm damage.

7b. Comprehensive Plan – Section III

Planning Commission Chair Buxton noted that Section III was amended and passed at the last meeting. He stated that the plan is to have all the sections amended by June of 2016. At that time the Comprehensive Plan will be reviewed in its entirety, making any necessary changes. After final review, a public hearing will be held to pass the new plan.

WASTEWATER & ROAD REPORT

No Report

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Storm Damage Review

- Administrator Mason noted that the costs to the City have been submitted to the State for reimbursement. He also noted that the City insurance will cover \$47,875.76 of the \$421,302.26 of the expenses incurred due to the storm and storm damage clean up. Of the remaining \$373,426.50, the State will reimburse 75% or \$280,069.88, leaving a cost to the City of \$93,356.62.
- It was also noted that Cass County is now handling the debris dump site and that it will be open until November 1, 2015.

14b. Resolution 10:01-15; Gambling Permit – Raffle at Madden's, May 31, 2015 by

Nisswa Women's Club

Resolution 10:01-15, offered by Councilor Ruttger, and upon the motion, supported by Councilor Lang, was declared adopted this 13th day of October, 2015 by the following roll call vote:

**Ayes, Councilors Lang, Hoffmann, Ruttger, Mayor Kavanaugh, approval to adopt Resolution;
Councilor Demgen absent**

OLD BUSINESS

15a. Budget Review

Administrative Assistant Schack reviewed the new miExcel spreadsheet being used for the budget explaining the features. She noted that the spreadsheet gathers data directly from the accounting software, Civics Clarity, and will be live each time it is viewed. She also showed the ability to access GL account information as the spreadsheet is being viewed. Discussion ensued regarding requests for changes or additions to the information that is being presented. It was a request that percentages for remaining funds and the difference between current year and proposed budget.

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

- Planning and Zoning Meeting Tuesday, October 27, 2015 at 6:30pm
- City Council Meeting Tuesday, November 03, 2015 at 6:30pm
- Wastewater & Road Committee Meeting..... Wednesday, November 18, 2015 at 3:00pm

- Budget Committee Meeting..... TBD at 3:00pm

- Park & Trails Committee Meeting..... TBD
- Public Safety Meeting TBD

M/S/P, all ayes, Ruttger, Hoffmann, to adjourn the meeting

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.