

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA**

**REGULAR SESSION**

**March 5, 2015**

**6:30 PM**

**CALL TO ORDER**

The East Gull Lake City Council met in Regular Session at 6:30 P.M. and was called to order by Acting Mayor Jim Ruttger.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Councilors Ruttger, Demgen and Hoffman

Absent: Mayor Kavanaugh, Councilor Lang

**ADOPTION OF AGENDA**

- 4a. Additions: 14d Newsletter Topics; 14e Possible Community Day; 14f Pillager Fire Dept: Medical runs versus Fire runs
- 4b. Deletions: None

**ADOPTION OF CONSENT AGENDA**

**M/S/P, all ayes, Councilors Demgen, Hoffman; to approve the following Consent Agenda items:**

- 5a. February 2015 City Council Meeting Minutes
- 5b. Financial Report
  - January 2015 bank statement
  - Trial Balance, Monthly Budget Report, Delinquent WW Customers Report
- 5c. Approved January 2015 claims 18594 to 18618 for total amount of \$24,089.41
  - January Check Register

**OPEN FORUM**

None

**PLANNING & ZONING**

- 7a. Administrator Mason reviewed the following issues:
  - Shoreline restoration that will be needed to be done, showing pictures of damage
  - Inspections completed over the last month including a discussion regarding the fence on the Johnson property
  - Potential permits including the Harstad development, noting that there is a meeting set up for March 24, 2015, 1:30PM, at City Hall with those involved in the planning; he noted that most of the discussion will be regarding the marina
  - Hillen property Variance application

**WASTEWATER & ROAD REPORT**

- 8a. Administrator Mason addressed the Council regarding the wastewater meeting in Superintendent Jasmer's absence. The following was the agenda for the February 18, 2015 meeting:

1. Review 2014 expense versus budget and plan for 2016 budget
2. Discuss vehicle and equipment replacement plan
  - a. The wastewater committee discussed gathering information as to the state of vehicles and equipment to put together a plan to decide how much needs to be budgeted
3. Review ERC adjustments versus income in 2015
4. Review ordinance rule on sewer hookup if line is close, how close is reasonable?
  - a. It was noted that there has been no change in the City Ordinance regarding the differences between the P&Z and WW definitions; the wastewater committee recommends using the language in the P&Z ordinance rather than a set distance as stated in the wastewater ordinance; primarily considering the density and sensitivity of the area being developed
  - b. Administrator Mason noted the area in the City Ordinance stating the requirement criteria for connection to City wastewater. It was noted that there is a resident that is not on City wastewater whose property is within the criteria stated. Administrator Mason noted that this matter will be brought to Council in the near future to discuss a solution to the matter.
5. Discuss quarterly meetings
6. Review Joel's idea on new equipment for emergency notifications by electronic version
  - a. Superintendent Jasmer presented the Sentry Advisor, a cell based communication device for the grinder stations at the Wastewater Committee meeting, noting that a trial one has been installed at the Pine Beach wastewater plant on January 8, 2015. Administrator Mason noted that currently the alarms that are set up at each of the grinder stations are only directly visible or audible near the grinder station itself and that sometimes there is no one around to observe them. It was noted that there have been a few times where the alarm has been going for a couple days and has caused problems. Councilor Ruttger asked if it was something that could be presented to the homeowner where they could incur the expense.
7. Joel to review Squaw Point Plant MPCA Phosphorus load limits and current readings
  - a. Discussed connection of the two wastewater plants
  - b. Discussed graphs showing phosphorus levels for the last seven years and how it pertains to new permit
8. Jason Martinson and Jesse Johnson connection requests on Gull River Road; cost estimates to be done
  - a. Start discussion of a facility plan and how to sewer some new areas

8b. Kavanaugh sewer easement issue

- Administrator Mason reviewed the situation with the Council. He noted that the sooner this issue is resolved, the less it will cost the City in attorney fees.

**M/S/P, all ayes, Councilors Hoffman, Demgen to authorize Administrator Mason to negotiate a settlement [with Kavanaugh's Resort] giving up to a \$1755.00 compensation from future penalties [over a two to three year period of time creating a letter of agreement with the Kavanaughs].**

**PUBLIC SAFETY**

No Report

## **PARK & TRAILS**

### 10a. Driving Range Fence

Administrator Mason cited the proposal from Oberg Fence to complete the following:

- Removal and disposal of existing mesh fence, install 700' of 6' high (9 gauge) chain link fence, with 4' of golf netting above. Straighten all existing posts and re-tamp down and attach the fence to the wood posts along with new 2 ½" line post and top rail, for a cost of \$13,222.00.
- Administrator Mason noted that Brian (Madden's) would be willing to participate in some of the cost of the fence if he had some influence as to how it was going to be constructed.
- It was noted that a chain link fence may not be very attractive.
- It was noted that the expense has not been budgeted.
- It was noted that it does not need to be done this year, but it will probably need to be done by next year.

## **PERSONNEL COMMITTEE**

No Report

## **BUDGET COMMITTEE**

No Report

## **MAYOR'S REPORT**

No Report

## **CITY ADMINISTRATOR REPORT**

### 14a. Administrator's Report

### 14b. Approval of Raffle Permits within City limits:

- a. Nisswa Women's Club – May 26, 2015; Resolution 03:01-15  
The foregoing Resolution, offered by Councilor Hoffmann and upon his motion, supported by Councilor Demgen was declared adopted by the following roll call vote.

**Ayes, Councilors Hoffmann, Demgen, Ruttger, absent, Mayor Kavanaugh, Councilor Lang, approval to adopt Resolution 03:01-15 granting permission for the Nisswa Women's Club to conduct a raffle booth at Madden's on Gull Lake on May 26, 2015.**

- b. Ducks Unlimited – April 24, 2015; Resolution 03:02-15  
The foregoing Resolution, offered by Councilor Hoffmann and upon his motion, supported by Councilor Demgen was declared adopted by the following roll call vote.

**Ayes, Councilors Demgen, Hoffmann, Ruttger, absent, Mayor Kavanaugh, Councilor Lang, approval to adopt Resolution 03:02-15 granting permission for Ducks Unlimited to conduct a raffle booth at Madden's on Gull Lake on April 24, 2015.**

- c. Minnesota Sheriffs' Association – June 9, 2015; Resolution 03:03-15

The foregoing Resolution, offered by Councilor Hoffmann and upon his motion, supported by Councilor Demgen was declared adopted by the following roll call vote.

**Ayes, Councilors Hoffmann, Demgen, Ruttger, absent, Mayor Kavanaugh, Councilor Lang, approval to adopt Resolution 03:03-15 granting permission for the Nisswa Women’s Club to conduct a raffle booth at Madden’s on Gull Lake on May 26, 2015.**

14c. Newsletter Topics

Articles were discussed. Administrator Mason asked for ideas. Councilor Ruttger noted that it would be a good idea to have a City Facebook page. It was noted to mention in the newsletter to check out the history section of the City website.

14d. Community Day at City Hall

Administrator Mason discussed involving Pillager Fire Department. It was discussed regarding the First Responders and North Memorial being involved. It was noted that a decision will be made at the next meeting.

14c. Pillager Fire – Medical responses

Administrator Mason noted that the Pillager Fire Department is only under contract with the City for responding to Fire emergencies. It was brought to his attention that Cass County is routing medical emergencies to Pillager also. The City did not sign up for medical with Pillager. He noted that he would contact the County and instruct them to call North Memorial Ambulance for medical emergencies.

**OLD BUSINESS**

DFB Road sign – discussion ensued regarding what the sign actually does. Councilor Demgen noted that it would be good to have the statistics because the City doesn’t have a police department.

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

- Planning and Zoning Meeting .....Tuesday, March 31, 2015 at 6:30pm
- City Council Meeting ..... Tuesday, April 7, 2015 at 6:30pm
- Wastewater & Road Committee Meeting..... Wednesday, May 20, 2015 at 3:00pm
- Budget Committee Meeting..... Thursday, August 6, 2015 at 3:00pm
- Park & Trails Committee Meeting..... TBD
- Public Safety Meeting ..... TBD

It was noted that another Wastewater Committee meeting may be scheduled due to the Harstad issue.

**M/S/P, all ayes, Demgen, Hoffmann, to adjourn the meeting.**

Respectfully submitted,

Rob Mason  
City Administrator/Planning & Zoning Administrator  
RM/kas

These minutes are paraphrased and are not written word for word.