

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
December 4, 2018
6:30 PM**

Mayor Kavanaugh called the December 4, 2018 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack, Budget Committee: Tim Bergin, Herm Schley

Absent: None

Audience: Paul Skalman, John & Cheryl Funk, Mark Hallan, Justin Schulz

ADOPTION OF AGENDA

4a. Additions: None

4b. Deletions: None

Councilor Ruttger moved and Councilor Demgen seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Hoffmann seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

5a. November 13, 2018 City Council Meeting Minutes

5b. Financial Report

- ◆ October, 2018 bank statement information:
 - Checking Account:
 - Total Additions: \$203,744.50
 - Total Subtractions: \$129,607.03
 - Ending Balance: \$145,684.76
 - Interest Earned to date: \$15.19
 - Money Market Account:
 - Interest Earned: \$551.96
 - Ending Balance: \$416,581.83
 - Interest Earned to date: \$6538.68
- ◆ Approve November, 2018 Check Register
 - Claims 20114 to 20145 for total amount of \$49,391.85
- ◆ Approve November, 2018 Payroll EFT payments
 - EFT Payroll: \$23,114.38; EFT Transmittals: \$15,010.37
- ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

6a. None

PLANNING & ZONING

7a. Planning Commission Report

Chair Buxton addressed the Council regarding the meeting, noting the Variance recommended for approval. It was noted that the Administrator's Report was discussed. The zoning update was also discussed. It was noted that the zoning section that is being worked on will be uploaded to the Cloud for comments from each of the Planning Commission members.

7b. Variance 2018-71 – John & Cheryl Funk

Chair Buxton reviewed Variance 2018-71 for John and Cheryl Funk. It was noted that there was a motion to recommend approval to the Council. The nine conditions were discussed. It was noted that the cabin will have a new foundation, but floor level will not be raised in elevation.

Findings of Fact:

1. Current kitchen addition extends more than three feet into adjoining lot.
2. Cabin has existed since the late 1800's and was a cook's cabin for loggers.
3. Cabin is 38 feet from the OHW and after removal of current kitchen will still be less than 10 feet from side yard property line.
4. Moving the cabin back to provide adequate setback from the OHW will compromise large pine trees and make parking very difficult with road nearby and a very steep hill next to the road.
5. A new foundation will be needed to preserve the cabin so it will be raised up and footings will be poured for stabilization.
6. Owner is concerned about preserving history and is willing to go to the extra expense of doing his best to preserve it and design an architecturally correct addition with property limitations being very tight.
7. Owner is working with the City to preserve as many large pine trees as possible and still allow for new foundation to be poured.
8. Impervious surface is not an issue as it is currently less than 10% due to the amount of property included in the hill behind Pike Bay Road. The kitchen remodel footprint will add very little square footage.

Conditions:

1. Silt fencing will be installed and maintained along the shoreline to eliminate run off into lake during construction.
2. Every effort will be made to preserve as many original older pine trees as possible.
3. Electrical issues will be corrected throughout cabin to bring dwelling up to code as much as possible
4. The variance will be recorded with Cass County
5. Landing on the lakeside of the cabin shall not to exceed four feet wide with steps off one end
6. Rain gutters will be placed on the addition to direct water to drain away from the lake
7. Siding of the new construction will be complimentary as to preserve the historical integrity of the original cabin
8. Roof is to be shingled, not metal
9. Total height of the addition is not to exceed 24 feet

Councilor Demgen moved and Councilor Ruttger seconded the motion to approve Variance 2018-71 subject to the findings and conditions recommended by the Planning Commission. All present voted in favor thereof. Motion carried.

WASTEWATER & ROAD REPORT

8a. Update on Lift Station #5 Reconstruction

Mark Hallan of WSN addressed the Council regarding the update. He discussed the relocation of the power lines. He noted there will be bids ready for the February meeting. Discussion ensued regarding financing of the project.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

12a. Resolution 12:02-18: Certificate of Final Levy – 2019

Administrator Mason reviewed the current budget. Discussion ensued regarding the employee salaries and how insurance benefits have increased substantially. It was noted that the Council will review the possibility of the employees contributing to the cost in the future.

FUND	CERTIFIED LEVY
General Fund	\$140,000.00
Public Safety	\$54,400.00
Roads, Streets, & Highway	\$138,000.00
GO Bond 2015 Road Improvements	\$115,000.00
GO Bond 2011 Road Improvements	\$28,000.00
GO Bond 2013 Road Improvements	\$70,000.00
Parks & Recreation	\$18,000.00
Planning & Zoning	\$55,000.00
W.W. Plant Expansion	\$138,000.00
TOTAL CERTIFIED LEVY	\$756,400.00

Councilor Demgen moved and Councilor Ruttger seconded, the motion to adopt Resolution 12: 02-18 – for 2019 Certificate of Final Levy; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

MAYOR’S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Resolution 12:01-18: Election Polling Place as City Hall Establishment

Councilor Hoffmann moved and Councilor Demgen seconded, the motion to adopt Resolution 12: 01-18 – for Election polling place designation determined at City Hall, 10790 Squaw Point Road, East Gull Lake, MN; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

14b. Resolution 12:03-18: Vacation of McNaughton Pike

Councilor Demgen moved and Councilor Ruttger seconded, the motion to adopt Resolution 12: 03-18 – for Vacation of McNaughton Pike; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

City Council Meeting Wednesday, January 02, 2019 at 6:30pm

Planning and Zoning Meeting Tuesday, January 29, 2019 at 6:30pm

Councilor Hoffmann moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.