

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
November 3, 2015
6:30 PM**

Administrator Mason called the November 3, 2015 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

ROLL CALL

Present: Acting Mayor Ruttger (arrived at 7:00pm), Councilors Lang, Demgen and Hoffmann, City Administrator Mason, Wastewater Superintendent Jasmer, Administrative Assistant Schack
Absent: Mayor Kavanaugh
Audience: Herm Schley

ADOPTION OF AGENDA

- 4a. Additions: 14c. Tax Certification for Delinquent Wastewater Utility Bills
- 4b. Deletions: None

M/S/P, all ayes, Demgen, Hoffmann, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, ayes, Councilors Demgen, Lang, Ruttger, Hoffman, Mayor Kavanaugh absent, to approve the following Consent Agenda items:

- 5a. October 13, 2015 City Council Meeting Minutes
- 5b. Financial Report
 - September, 2015 bank statement
 - Monthly Budget Report, Trial Balance, Delinquent WW Customers Report
- 5c. Approved October, 2015 claims 18844 to 18890 for total amount of \$64,082.22
 - October, 2015 Check Register

OPEN FORUM**

None

PLANNING & ZONING

- 7a. Planning Commission Report
Administrator Mason stated that the report shows the inspections that were done last month.
- 7b. Humphrey Property Project Update
Administrator Mason reviewed the photos that were taken during the latest visit to the Humphrey property. He noted that Chair Buxton and he visited Mr. Humphrey. It was noted that Mr. Humphrey was told to plant trees where there is an obvious path to the lake to break up the path. He also noted that Mr. Humphrey was told the permit fee would be \$1700.

Administrator Mason noted that the Comprehensive Plan – Section IV was discussed and the decision was made to re-write the section.

WASTEWATER & ROAD REPORT

- 8a. 2015 Sewer Extension Project (Legacy and CR 70 Area) Update
Superintendent Jasmer noted that directional boring is completed; no tanks have been connected yet. The project is expected to begin the first couple weeks of November.

Superintendent Jasmer discussed the phosphorous level in the Squaw Point wastewater plant, noting that the MPCA will be expecting some sort of solution plan. Administrator Mason noted that the Marty Harstad project would also add to the usage of the Squaw Point plant and may facilitate an expansion of the plant.

Discussion ensued regarding the lift station generators. It was noted that Mr. Cragun suggested that generators be purchased for all the resorts for emergency situations when there is no electricity. Superintendent Jasmer will be getting proposals for generators and a cost for repair of the generator at Cragun's lift station.

Discussion ensued regarding Madden's deciding to open year round and how that impacts the wastewater system.

8b. Snowplowing and Road Maintenance Contracts

Administrator Mason discussed the contract with Rardin's Excavation. He noted that they increased from \$75 to \$95 per hour and had proposed to go from 11/1/2015 for two years. He noted that Mike Rardin called and said that they were going to drop the City as of November 1, 2105. It was noted that bids are being requested from the City to contract for road maintenance and snow removal. He discussed the proposal from Holmwig and stated that there were no other proposals given to the City to date.

M/S/P, ayes, Ruttger, Hoffmann,Lang, Demgen; Mayor Kavanaugh absent, to, in the event no more favorable estimates are received by the City, authorize Administrator Mason to accept the Holmwig two year proposal.

PUBLIC SAFETY

No Report

PARK & TRAILS

Anderson Brothers completed 2015 Storm damage repair on the trail. It was also noted that the fence by the driving range and trail was repaired.

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

14a. Administrator's Report

- Tennis court and driving range fences update
- 2015 Storm reimbursement update
- Employee health insurance recommendations

Administrator Mason reviewed the insurance company plans that he considered. He noted that Health Partners was the plan chosen.

M/S/P, ayes, Ruttger, Hoffmann,Lang, Demgen; Mayor Kavanaugh absent, to authorize Administrator Mason to continue using Health Partners for the employee insurance.

14b. Gambling Permit – Raffle at Cragun’s Resort: Resolution 11:01-15

MN Adult & Teen Challenge is requesting a gambling permit be approved for a raffle to be held on June 4, 2016 at Cragun’s Resort.

Ayes by roll call vote: Councilors Lang, Hoffmann, Demgen, Ruttger, approval to adopt Resolution 11:01-15, absent: Mayor Kavanaugh

14c. Tax Certification for Delinquent Wastewater Utility Bills

Administrative Assistant Schack explained that she contacted the customers on the preliminary list and explained to them that they would be sent up for assessment if payment was not made on their account. Two of the customers are planning on making payment before the deadline. Another customer is selling their property on a contract for deed, which she discovered when researching their parcel information on the county website. She sent the notifications to both the fee owner and the taxpayer (contract for deed owner).

M/S/P, ayes, Councilors Demgen, Lang, Ruttger, Hoffman, Mayor Kavanaugh absent, to approve the tax certification list for delinquent wastewater utility bills, giving authority to remove those that pay before the deadline.

OLD BUSINESS

15a. 2016 Budget

It was decided to review the budget extensively at the December Council meeting.

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Wastewater & Road Committee Meeting.....	Wednesday, November 18, 2015 at 3:00pm
Planning and Zoning Meeting	Tuesday, November 24, 2015 at 6:30pm
City Council Meeting	Tuesday, December 01, 2015 at 6:30pm
Budget Committee Meeting.....	TBD
Park & Trails Committee Meeting.....	TBD
Public Safety Meeting	TBD

M/S/P, ayes, Councilors Lang, Hoffman, Hoffmann, Ruttger, Mayor Kavanaugh absent, to adjourn the meeting.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.