

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
December 1, 2015  
6:30 PM**

Mayor Kavanaugh called the December 1, 2015 regular Council meeting to order at 6:30 PM. The pledge of allegiance was recited.

**ROLL CALL**

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffman, SEH Engineer Jeff Ledin, City Administrator Mason, Planning Commission Chair Bruce Buxton, Wastewater Superintendent Jasmer, Administrative Assistant Schack

Absent: Councilor Ruttger

Audience: Brian Thuringer, Ben Thuringer, Bruce Buxton, Jerry Stromberg, Joel Jasmer, Mark Martin, Jeff Ledin, Robert Gronau

**ADOPTION OF AGENDA**

4a. Additions: 8a. Payment #1, 2015 Legacy Sewer Extension Project

4b. Deletions: None

**M/S/P, ayes, Councilors Demgen, Hoffman, Councilor Ruttger absent, to approve the agenda as presented**

**ADOPTION OF CONSENT AGENDA**

**M/S/P, ayes, Councilors Demgen, Hoffman, Councilor Ruttger absent, Mayor Kavanaugh abstaining from approving minutes; to approve the following Consent Agenda items:**

5a. November 30, 2015 City Council Meeting Minutes

5b. Financial Report

- October, 2015 bank statement
- Monthly Budget Report

5c. Approved November, 2015 claims 18891 to 18922 for total amount of \$43,396.12

- November, 2015 Check Register

**OPEN FORUM\*\***

None

**PLANNING & ZONING**

7a. Planning & Zoning Report

- Chair Buxton reported on the Planning Commission meeting noting that most of the permits have been completed, leaving only about half of the 2015 permits open and a few from 2014.
- The Dallas Humphrey project was discussed, noting that because of the storm, Mr. Humphrey started work on his property without a permit. It was noted that the work done has been reviewed and conditions of planting trees on a path down to the lake was added to the requirements as well as the after-the-fact permit fee of \$1700.00.
- Chair Buxton related to the Council the fact that Section IV of the Comprehensive Plan was discussed, but that it will be reviewed again during the January meeting.

## **WASTEWATER & ROAD REPORT**

### 8a. Payment #1 (and only) – 2015 Legacy Sewer Extension Project

Discussion ensued regarding the invoice from DeChantel Excavating, noting that the city sewer line was not easily located, increasing the cost of the construction.

**M/S/P, ayes, Councilors Demgen, Lang, Councilor Ruttger absent, to approve payment to DeChantel Excavating [for the 2015 Legacy Sewer Extension project] for \$92,343.04**

## **PUBLIC SAFETY**

No Report

## **PARK & TRAILS**

No Report

## **PERSONNEL COMMITTEE**

No Report

## **BUDGET COMMITTEE**

No Report

## **MAYOR'S REPORT**

No Report

## **CITY ADMINISTRATOR REPORT**

### 14a. Administrator Report

Administrator Mason noted that Rardin did not wish to renew the contract with the City. Holmwig Excavating is now the company that will be completing road work for the East Gull Lake. It was noted that with this first storm, it appears that they will be doing a good job. Administrator Mason noted that he rode with the drivers so they know where to plow and the complicated areas.

14b. Gambling Permit – Raffle Resolution 12:01-15: Habitat for Humanity at Cragun's Resort on February 19, 2016.

**Ayes by roll call vote: Councilors Lang, Hoffmann and Demgen, Mayor Kavanaugh; Councilor Ruttger absent, approval to adopt Resolution 12:01-15; Gambling Permit – Habitat for Humanity at Cragun's Resort on February 19, 2016.**

## **OLD BUSINESS**

### 15a. 2016 Budget

Discussion ensued regarding the proposed levy. Numbers were changed to reflect the ability to lower levy amounts.

- Administrator Mason noted that the 2015 Storm Damage cost to the City was actually lower after insurance and state reimbursements, lowering that portion of the levy \$13,000.00.
- Public Safety was decreased \$2,000.00 due to the lower cost of mosquito spraying.
- Mayor Kavanaugh noted that the City will not need to spend any money on brush removal in 2016 due to the damage and clean-up from the 2015 storm. It was noted that that budget amount will need to be increased back to the original amount of \$6,000.00 for the 2017 levy.

- It was also noted that the \$15,000 to repair the fence along the trail was mostly covered by reimbursement from the storm leaving the need for only \$6,000.00 in the 2016 budget lowering the Parks & Recreation levy.
- It was noted that the cost for legal fees for Planning and Zoning has not been needed. It was decided to eliminate that amount from the budget lowering the Planning and Zoning total budget \$4,000.00.

Fund	Proposed	Final
General Fund	\$148,000.00	\$148,000.00
2015 Storm Damage Expenses	\$75,000.00	\$62,000.00
Public Safety	\$41,300.00	\$39,300.00
Roads, Streets, & Highway	\$96,000.00	\$90,000.00
GO Bond 2015 Road Improvements	\$92,600.00	\$92,600.00
GO Bond 2011 Road Improvements	\$24,000.00	\$24,000.00
GO Bond 2013 Road Improvements	\$52,500.00	\$52,500.00
Parks & Recreation	\$10,000.00	\$10,000.00
Planning & Zoning	\$64,000.00	\$60,000.00
W.W. Plant Expansion	\$67,607.00	\$67,607.00
<b>TOTAL CERTIFIED LEVY</b>	<b>\$671,007.00</b>	<b>\$646,007.00</b>

**M/S/P, all ayes, Councilors Demgen, Lang, Councilor Ruttger absent, to approve the certificate of final levy in the amount of \$646,007.00.**

**NEW BUSINESS**

None

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

City Council Meeting .....Tuesday, January 05, 2016 at 6:30pm  
 Planning and Zoning Meeting .....Tuesday, January 26, 2016 at 6:30pm  
 Wastewater & Road Committee Meeting.....Wednesday, December 09, 2015 at 2:00pm

Budget Committee Meeting..... TBD  
 Park & Trails Committee Meeting..... TBD  
 Public Safety Meeting ..... TBD

**M/S/P, all ayes, Demgen, Lang, to adjourn the meeting.**

Transcribed by East Gull Lake Administrative Assistant  
 Kathy Schack

These minutes are paraphrased and are not written word for word.

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.